

SOUTH AFRICAN POLICE SERVICE

- CLOSING DATE** : 24 November 2017 at 16:00.
- NOTE** : Before you apply: All costs associated with an application will be borne by the applicant. The South African Police Service gives the opportunity of Internship programme. The Department take provision for interns to be placed for twelve (12) months Internship Programme, focusing on youth development in support of the Skills Development Act, 1998 (Act No. 97 of 1998), the Youth Development Policy, and the SAPS Human Resource Development Strategy. It is our intention to promote representivity in respect of race, gender and disability through the filling of these Programme. In support of this strategy, applicants need to indicate race, gender and disability status on the application form/CV. Indicate the reference number and position you are applying for on your Internship Application Form. Correspondence will only be conducted with the shortlisted candidates. If you have not been contacted within three Weeks of the closing date of the advertisement, please accept that your application is unsuccessful. Please do not call the department to enquire about the progress of your application. Applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, security vetting, qualification verification, and criminal records verification. Appointment to some of these posts will be provisional, pending the issue of a security clearance. If you cannot get a security clearance, your appointment will be re-considered/possibly terminated. Finger prints may be taken on the day of interview. Internship Application Form must be accompanied by a CV, copies of qualifications, identity document and valid driver's licence. All copies attached must be certified a true copy of the original and not older than three months. Please send complete application for post you apply for, stating the correct reference for each position you are interested in. Faxed and e-mailed applications will not be accepted. Candidates must comply with the minimum appointment requirements. CV's should be aligned to reflect one's degree of compliance with the advert requirements and duties. It is the sole responsibility of an applicant to ensure that their application reaches DCS before the closing date and time. All shortlisted candidates will be subjected to the interview and assessment in compliance with the DPSA directive on the implementation Only the attached application form will be accepted. All instructions on the application form must be adhered to; failure to do so may result in the rejection of the application. The post particulars and reference number of the post must be correctly specified on the application form. Comprehensive Curriculum Vitae must be submitted together with the application form. Certified copies of an applicant's Identity Document, Senior Certificate (Grade 12) and relevant educational qualifications obtained. Application must be mailed timeously. Late applications will not be accepted or considered. If a candidate is shortlisted it can be expected for him/her to undergo a personal interview as well as a practical assessment. All shortlisted candidates will be subjected to fingerprint screening. A stipend will be paid according to proof of relevant qualification.

INTERNSHIP PROGRAMME

- POST 46/48** : **SUPPORT SERVICES: INTERN REF NO: LPS1**
Division: Legal & Policy Services
- SALARY** : R4000 to R7000 per month (12 months Stipend)
- CENTRE** : Pretoria, Head office
- REQUIREMENTS** : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen. Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.
- DUTIES** : The intern must assist with the maintenance of effective strategic human resource management. Administer effective Personnel Management practices within the

- Division. Assist with the implementation of Human Resource Utilisation (HRU) programmes and procedures. Assist with the rendering of relevant Human Resource Development (HRD) programmes and ensure development and utilisation of personnel. Assist with the general office administration to ensure the smooth function of the office.
- ENQUIRIES** : Col Roos Tel no (012) 393 7002; CPO Mashiane Tel no (012) 393 7172
- APPLICATIONS** : The Divisional Commissioner: Legal and Policy Services. Support Services Private Bag X94 Pretoria 0001; Hand Delivered: 255 Presidia Building Paul Kruger & Pretorius Street Pretoria
- POST 46/49** : **SUPPORT SERVICES: INTERN REF NO: LPS2**
Division: Legal & Policy Services
- SALARY** : R4000 to R7000 per month (12 months Stipend)
- CENTRE** : Pretoria, Head office
- REQUIREMENTS** : Senior certificate (Grade12). A Diploma in Supply Chain Management will be an advantage. Must be between ages 18 – 35. Be a South African citizen. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.
- DUTIES** : Assist with the rendering of effective and efficient support by administering the procurement process. Assist with the administration of Cellular phones. Assist with the administration of Vehicle Fleet Management. Assist with the administration of Inventory and Stocktaking for the Division.
- ENQUIRIES** : Col Roos Tel no (012) 393 7002 CPO Mashiane Tel no (012) 393 7172.
- APPLICATIONS** : Applications Posted: The Divisional Commissioner: Legal and Policy Services. Support Services Private Bag X94 Pretoria 0001; Hand Delivered: 255 Presidia Building Paul Kruger & Pretorius Street Pretoria
- POST 46/50** : **SUPPORT SERVICES: INTERN REF NUMBER LPS3**
Division: Legal & Policy Services
- SALARY** : R4000 to R7000 per month (12 months Stipend)
- CENTRE** : Pretoria, Head office
- REQUIREMENTS** : Senior certificate (Grade12). A Diploma/Degree in Financial Management or Accounting will be an advantage. Must be between ages 18 – 35 Be a South African citizen. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.
- DUTIES** : Assist with the administration of the budget and coordinate the expenditure of the Division. Assist with the administration of monitoring of all financial claims and overtime allowance payments. Assist with the rendering of financial administrative support.
- ENQUIRIES** : Col Roos Tel no (012) 393 7002 CPO Mashiane Tel no (012) 393 7172
- APPLICATIONS** : Applications Posted: The Divisional Commissioner: Legal and Policy Services. Support Services Private Bag X94 Pretoria 0001; Hand Delivered: 255 Presidia Building Paul Kruger & Pretorius Street Pretoria
- POST 46/51** : **MANAGEMENT INFORMATION & STRATEGIC PLANNING: INTERN REF NO: LPS4**
Division: Legal & Policy Services
- SALARY** : R4000 to R7000 per month (12 months Stipend)
- CENTRE** : Pretoria, Head office
- REQUIREMENTS** : Senior certificate (Grade12). Be in possession of a Diploma/ Degree in Public Administration/ Strategic Management/ Policing/ Public Management and be Computer Literate. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

- DUTIES** : To assist in the facilitation and development of the Divisional Annual Operational Plans. To assist in the facilitation and development of the Divisional Risk Management Processes. To assist in the analysis of quarterly performance reports and the compilation of the quarterly and annual reports. To assist with administrative support during the Divisional quarterly review sessions. To provide administrative support to the Section: Management Information and Strategic Planning
- ENQUIRIES APPLICATIONS** : Col Roos Tel no (012) 393 7002 CPO Mashiane Tel no (012) 393 7172
Applications Posted: The Divisional Commissioner: Legal and Policy Services. Support Services Private Bag X94 Pretoria 0001; Hand Delivered: 255 Presidia Building Paul Kruger & Pretorius Street Pretoria
- POST 46/52** : **GOVERNANCE POLICY AND LEGISLATION MANAGEMENT: INTERN REF NO: LPS5**
Division: Legal & Policy Services
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
Pretoria, Head office
Senior certificate (Grade12). A Diploma/Degree in Financial Management or Accounting will be an advantage. Must be between ages 18 – 35. Be a South African citizen. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.
- DUTIES** : Administrative support to the Section Heads Governance, Policy and Legislation Management. Research on Legal aspects in preparation of Legal opinions rendered. Research and conducting of Legal Environmental Scan. Support on the development of Legal Policy.
- ENQUIRIES APPLICATIONS** : Col Roos Tel no (012) 393 7002 CPO Mashiane Tel no (012) 393 7172
Applications Posted: The Divisional Commissioner: Legal and Policy Services. Support Services Private Bag X94 Pretoria 0001; Hand Delivered: 255 Presidia Building Paul Kruger & Pretorius Street Pretoria
- POST 46/53** : **RESOURCE: LEGAL SUPPORT INTERN REF NO: LPS6**
Division: Legal & Policy Services
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
Pretoria, Head office
Senior certificate (Grade12). Be in possession of Diploma/Degree (LLB). Computer Literate. Be in possession of at least a valid light vehicle driver's licence. Must be between ages 18 – 35. Be a South African citizen. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.
- DUTIES** : Assist with vetting and analysing contracts in relation to the Divisions Technology Management Services, Supply Chain Management, Human Resource Development and Human Resource Utilisation; Assist with the rendering of legal opinions on Human Resource, Training, Financial Management and Supply Chain Management policies; Assist with the researching and analysing of court judgements; Assist with drafting of agreements; Assist with the handling of appeals; and Assist with general Interpretation of Law.
- ENQUIRIES APPLICATIONS** : Col Roos Tel no (012) 393 7002 CPO Mashiane Tel no (012) 393 7172
Applications Posted: The Divisional Commissioner: Legal and Policy Services. Support Services Private Bag X94 Pretoria 0001; Hand Delivered: 255 Presidia Building Paul Kruger & Pretorius Street Pretoria
- POST 46/54** : **RESOURCE: LEGAL SUPPORT INTERN REF NO: LPS7**
Division: Legal & Policy Services
- SALARY CENTRE** : R4000 to R7000 per month (12 months Stipend)
Pretoria, Head office

- REQUIREMENTS** : Senior certificate (Grade12). Be in possession of Diploma/Degree (LLB). Computer Literate. *Be in possession of at least a valid light vehicle driver's licence. Must be between ages 18 – 35.Be a South African citizen.Must have no criminal record.Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.
- DUTIES** : Assist in providing legal assistance in the preparing of legal documents and correspondences. Assist in preparing and compiling documentary exhibits. Assist with the conducting of investigations on the facts of the case. Assist in providing assistance with research on legal matters. Assist in accompanying legal officers during consultations. Assist with the general office administration to ensure the smooth function of the office.
- ENQUIRIES** : Col Roos Tel no (012) 393 7002 CPO Mashiane Tel no (012) 393 7172.
APPLICATIONS : Applications Posted: The Divisional Commissioner: Legal and Policy Services. Support Services Private Bag X94 Pretoria 0001
Hand Delivered: 255 Presidia Building Paul Kruger & Pretorius Street Pretoria
- POST 46/55** : **RESEACH INTERN REF NO: DR/01/2018**
Division: Research : Management Intervention.
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Pretoria, Head office
REQUIREMENTS : Senior certificate (Grade12). Must be in a possession of a National Diploma in Information Technology/ Bsc Degree Computer/ Bsc Degree Informatics The intern must understand and be able to use both qualitative and quantitative research methodologies in research project understand how to conduct a literature review and analyse literature review. Have good communication skills. Be in possession of at least a valid light vehicle driver's licence. Must be between ages 18 – 35.Be a South African citizen.Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.
- DUTIES** : Provide administrative functions in the office of Research Governance and Coordination. Manage documentation in the office of Research Governance and Coordination. Monitor the execution of the SAPS Research Agenda and research proposals from internally and externally. Monitor the implementation of the research project intents. Update the database of the research conducted by, for and about the SAPS. Capture and update the database on the explicit policing knowledge assets. Capture and update the database on the tacit policing knowledge assets. Manage and control the research knowledge repository.
- ENQUIRIES** : Captain Esterhuizen, Sergeant Raphela, 012 393 3534/012 393 3246
APPLICATIONS : Applications Posted: Colonel MS Molefe Management Intervention Private Bag X94 Pretoria 0001; Hand Delivered: Opera Plaza Building, 231 Pretorius Street, Cnr Thabo Sehume (Andries) and Pretorius Street, Room 324.
- POST 46/56** : **SUPPLY CHAIN MANAGEMENT INTERN REF NO: CI01**
Division: Crime Intelligence: North West
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Potchefstroom
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in either Supply Chain Management or Human Resource Management. Must be between ages 18 – 35.Be a South African citizen *Must have no criminal record.Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.
- DUTIES** : Assist with rendering supportive duties regarding Supply Chain Management.
ENQUIRIES : Lieutenant Colonel Y Niemann, Tel no (012) 360 1346 Intern TL Makuwa, Tel no (012) 360 1340
APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/57 : **HUMAN RECOURSE MANAGEMENT INTERN REF NO: CI02**
Division: Crime Intelligence: North West

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Potchefstroom
: Senior certificate (Grade12). Be in possession of a National Diploma/Degree in either Personnel Management or Human Resource Management. Must be between ages 18 – 35.Be a South African citizen.Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES ENQUIRIES : Assist with rendering supportive duties regarding Human Recourse Management
: Lieutenant Colonel Y Niemann, Tel no (012) 360 1346 Intern TL Makuwa, Tel no (012) 360 1340

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/58 : **CYBER INTELLIGENCE COLLECTOR INTERN REF NO: CI03**
Division: Crime Intelligence: North West

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Potchefstroom
: Senior certificate (Grade12 Be in possession of a B-Tech Degree in Information Systems or Computer Science Must be between ages 18 – 35.Be a South African citizen.Must have no criminal record.Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Covert collection of all intelligence via computer system, computer networks, internet, mobile phones and memory Assist with rendering supportive duties regarding Cyber Crime.

ENQUIRIES : Lieutenant Colonel Y Niemann, Tel no (012) 360 1346 Intern TL Makuwa, Tel no (012) 360 1340.

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/59 : **TECHNICAL SUPPORT SERVICE INTERN REF NO: CI04**
Division: Crime Intelligence: North West

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Potchefstroom
: Senior certificate (Grade12 Be in possession of a National Diploma/Degree in Electronics/ Mechanical Engineering. Must be between ages 18 – 35.Be a South African citizen.Must have no criminal record.Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES ENQUIRIES : Assist with Technical Support duties to the unit.
: Lieutenant Colonel Y Niemann, Tel no (012) 360 1346 Intern TL Makuwa, Tel no (012) 360 1340.

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/60 : **SUPPLY CHAIN MANAGEMENT INTERN REF NO: CI05**
Division: Crime Intelligence: Kwazulu-Natal

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Durban
REQUIREMENTS : Senior certificate (Grade12) Be in possession of a National Diploma/Degree in either Supply Chain Management or Human Resource Management Must be between ages 18 – 35.Be a South African citizen.Must have no criminal record.Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Assist with Technical Support duties to the unit.
ENQUIRIES : Lieutenant Colonel Y Niemann, Tel no (012) 360 1346 Intern TL Makuwa, Tel no (012) 360 1340.

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/61 : **FINANCIAL SERVICE INTERN REF NO: CI06**
Division: Crime Intelligence: Kwazulu-Natal

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Durban
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in Financial Management or Accounting. Must be between ages 18 – 35.Be a South African citizen. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Assist with rendering supportive duties regarding Asset and Financial Management.
ENQUIRIES : Lieutenant Colonel Y Niemann, Tel no (012) 360 1346 Intern TL Makuwa, Tel no (012) 360 1340.

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/62 : **HUMAN RECOURSE MANAGEMENT INTERN REF NO: CI07**
Division: Crime Intelligence: Kwazulu-Natal

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Durban
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in either Personnel Management or Human Resource Management. Must be between ages 18 – 35.Be a South African citizen. Must have no criminal record *Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Assist with rendering supportive duties regarding Human Recourse Management
ENQUIRIES : Lieutenant Colonel Y Niemann, Tel no (012) 360 1346 Intern TL Makuwa, Tel no (012) 360 1340.

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/63 : **HUMAN RECOURSE MANAGEMENT INTERN REF NO: CI08**
Division: Crime Intelligence: Kwazulu-Natal

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Durban

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in either Personnel Management or Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Assist with rendering supportive duties regarding Human Recourse Management

ENQUIRIES : Lieutenant Colonel Y Niemann, Tel no (012) 360 1346 Intern TL Makuwa, Tel no (012) 360 1340.

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/64 : **SUPPLY CHAIN MANAGEMENT INTERN REF NO: CI09**
Division: Crime Intelligence: Western Cape

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Cape Town

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in either Supply Chain Management or Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Assist with rendering supportive duties regarding Supply Chain Management.

ENQUIRIES : Lieutenant Colonel Y Niemann, Tel No (012) 360 1346 Intern TL Makuwa, Tel No (012) 360 1340.

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/65 : **HUMAN RECOURSE MANAGEMENT INTERN REF NO: CI10**
Division: Crime Intelligence: Western Cape

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Cape Town

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in either Personnel Management or Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Assist with rendering supportive duties regarding Human Recourse Management

ENQUIRIES : Lieutenant Colonel Y Niemann, Tel No (012) 360 1346 Intern TL Makuwa, Tel No 012.360 1340

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/66 : **FINANCIAL SERVICE INTERN REF NO: CI011**
Division: Crime Intelligence: Western Cape

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Cape Town

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in Financial Management or Accounting. Must be between ages 18 – 35. Be a South African citizen. Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be

residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Assist with rendering supportive duties regarding Asset and Financial Management.

ENQUIRIES : Lieutenant Colonel Y Niemann, Tel no (012) 360 1346 Intern TL Makuwa, Tel no (012) 360 1340.

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/67 : **SUPPLY CHAIN MANAGEMENT INTERN REF NO: CI12**
Division: Crime Intelligence: Mpumalanga

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Nelspruit
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in either Supply Chain Management or Human Resource Management. Must be between ages 18 – 35. Be a South African citizen *Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Assist with rendering supportive duties regarding Supply Chain Management.
ENQUIRIES : Lieutenant Colonel Y Niemann, Tel no (012) 360 1346 Intern TL Makuwa, Tel no (012) 360 1340.

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/68 : **HUMAN RECOURSE MANAGEMENT INTERN REF NO: CI13**
Division: Crime Intelligence: Mpumalanga

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Nelspruit
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in either Personnel Management or Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Assist with rendering supportive duties regarding Human Recourse Management
ENQUIRIES : Lieutenant Colonel Y Niemann, Tel No (012) 360 1346 Intern TL Makuwa, Tel No (012) 360 1340.

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/69 : **HUMAN RECOURSE MANAGEMENT INTERN REF NO: CI14**
Division: Crime Intelligence: Mpumalanga

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Acornhoek cluster
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in either Personnel Management or Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Assist with rendering supportive duties regarding Human Recourse Management

ENQUIRIES : Lieutenant Colonel Y Niemann, Tel No (012) 360 1346 Intern TL Makuwa, Tel No (012) 360 1340.

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/70 : **HUMAN RECOURSE MANAGEMENT INTERN REF NO: C115**
Division: Crime Intelligence: Mpumalanga

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Ermelo Cluster
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in either Personnel Management or Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Assist with rendering supportive duties regarding Human Recourse Management
ENQUIRIES : Lieutenant Colonel Y Niemann, Tel No (012) 360 1346 Intern TL Makuwa, Tel No (012) 360 1340.

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/71 : **HUMAN RECOURSE MANAGEMENT INTERN REF NUMBER C116**
Division: Crime Intelligence: Mpumalanga

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : KwaMhlanga
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in either Personnel Management or Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Assist with rendering supportive duties regarding Human Recourse Management
ENQUIRIES : Lieutenant Colonel Y Niemann, Tel No (012) 360 1346 Intern TL Makuwa, Tel No (012) 360 1340.

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/72 : **HUMAN RECOURSE MANAGEMENT INTERN REF NO: C117**
Division: Crime Intelligence: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Bloemfontein
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in either Personnel Management or Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Assist with rendering supportive duties regarding Human Recourse Management
ENQUIRIES : Lieutenant Colonel Y Niemann, Tel No (012) 360 1346 Intern TL Makuwa, Tel No (012) 360 1340.

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/73 : **HUMAN RECOURSE MANAGEMENT INTERN REF NO: CI18**
Division: Crime Intelligence: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Bloemfontein
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in either Personnel Management or Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Assist with rendering supportive duties regarding Human Recourse Management
ENQUIRIES : Lieutenant Colonel Y Niemann, Tel no (012) 360 1346 Intern TL Makuwa, Tel no (012) 360 1340.

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/74 : **SUPPLY CHAIN MANAGEMENT INTERN REF NO: CI19**
Division: Crime Intelligence: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Bloemfontein
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in either Supply Chain Management or Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Assist with rendering supportive duties regarding Supply Chain Management.
ENQUIRIES : Lieutenant Colonel Y Niemann, Tel no (012) 360 1346 Intern TL Makuwa, Tel no (012) 360 1340.

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

POST 46/75 : **SUPPLY CHAIN MANAGEMENT INTERN REF NUMBER CI20**
Division: Crime Intelligence: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Bloemfontein
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in either Supply Chain Management or Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Assist with rendering supportive duties regarding Supply Chain Management.
ENQUIRIES : Lieutenant Colonel Y Niemann, Tel no (012) 360 1346 Intern TL Makuwa, Tel no (012) 360 1340.

APPLICATIONS : Applications Posted: The Divisional Commissioner: Crime Intelligence, Private Bag X301, Pretoria, 0001; Hand Delivered: The Divisional Commissioner: Crime Intelligence, 463 Prieska Street, Erasmuskloof, Pretoria, 0153

FOR ATTENTION : Lt. Col. Y Niemann

- POST 46/76** : **ADMINISTRATIVE GRADUATE INTERN (08 POSTS) REF NO EC 01/2018**
Division: Eastern Cape
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : (04 post) Provincial Office, Zwelitsha, Eastern Cape, (01 post) East London communication (01 post) Mdantsane communication (01 post) Grahamstown communication (01 post) Port Elizabeth communication
- REQUIREMENTS** : Senior certificate (Grade12). Be in possession of a Diploma/Degree in either journalism, graphic designer, language practitioner or media studies communication and public relations *Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Conduct inspections to evaluate compliance with Loss Management norms and standards and data integrity on loss control systems in accordance with Programme operational indicators and annual targets. Evaluation of processes and procedures pertaining to civil claims Against the State.
- ENQUIRIES** : Lt Col Gcadana / AC Moraba on 0406087057 /0406088441
APPLICATIONS : Applications Posted: South African Police Service Human Resource Development Private Bag x7471 King William's Town 5600;Hand Delivered: Human Resource Development Office no 10 Block K Buffalo Road King William's Town 5600
- POST 46/77** : **ADMINISTRATIVE GRADUATE INTERN (06 POSTS) REF NO: EC 02/2018**
Division: Eastern Cape
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Provincial Office, Zwelitsha, Eastern Cape,
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Diploma/Degree in Human Resource Management .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Capture and approve performance, conduct audit to stations, administer correspondence and files, handle pay progression enquiries, compile stats and compliance of stations on correctness of job titles
- ENQUIRIES** : Enquiries can be directed to Lt Col Gcadana / AC Moraba on 0406087057 /0406088441
- APPLICATIONS** : Applications Posted: South African Police Service Human Resource Development Private Bag x7471 King William's Town 5600;Hand Delivered: Human Resource Development Office no 10 Block K Buffalo Road King William's Town 5600
- POST 46/78** : **ADMINISTRATIVE GRADUATE INTERN (02 POSTS) REF NUMBER EC 03/2018**
Division: Eastern Cape
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Provincial Office, Zwelitsha, Eastern Cape,
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Diploma/Degree in Human Resource Management or Management of training *Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Assist with the implementation of workplace skills plan, compile training committee meetings, manage the administration of bursaries, capturing of courses on TAS, assist with drafting and implementation of training plan, assist with requisition of suppliers and filling of course files. Assist with financial reconciliation.
- ENQUIRIES** : Enquiries can be directed to Lt Col Gcadana / AC Moraba on 0406087057 /0406088441

- APPLICATIONS** : Applications Posted: South African Police Service Human Resource Development Private Bag x7471 King William's Town 5600;Hand Delivered: Human Resource Development Office no 10 Block K Buffalo Road King William's Town 5600
- POST 46/79** : **ADMINISTRATIVE GRADUATE INTERN (02 POSTS) REF NO: EC 04/2018**
Division: Eastern Cape
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Provincial Office, Zwelitsha, Eastern Cape,
: Senior certificate (Grade12 Be in possession of a Diploma/Degree in LLB *Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Perusal of application for state defence, drafting of legal opinions, conduct legal research, attend to losses in terms of PMFA.
- ENQUIRIES** : Enquiries can be directed to Lt Col Gcadana / AC Moraba on 0406087057 /0406088441
- APPLICATIONS** : Applications Posted: South African Police Service Human Resource Development Private Bag x7471 King William's Town 5600;Hand Delivered: Human Resource Development Office no 10 Block K Buffalo Road King William's Town 5600
- POST 46/80** : **ADMINISTRATIVE GRADUATE INTERN (03 POSTS) REF NO: EC 05/2018**
Division: Eastern Cape
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Provincial Office, Zwelitsha, Eastern Cape,
: Senior certificate (Grade12) .Be in possession of a Diploma/Degree in Management Services and or operations Management .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Feasibility studies for opening and closing of police stations /units, procedure and process modelling, time studies, work measurement and or activity sampling.
- ENQUIRIES** : Enquiries can be directed to Lt Col Gcadana / AC Moraba on 0406087057 /0406088441
- APPLICATIONS** : Applications Posted: South African Police Service Human Resource Development Private Bag x7471 King William's Town 5600;Hand Delivered: Human Resource Development Office no 10 Block K Buffalo Road King William's Town 5600
- POST 46/81** : **ADMINISTRATIVE GRADUATE INTERN (08 POSTS) REF NO: EC 06/2018**
Division: Eastern Cape
- SALARY CENTRE** : R4000 to R7000 per month (12 months Stipend)
: Provincial Office, Zwelitsha, Eastern Cape (04 post) PHO Zwelitsha (01post) EHW Mount Road (01 post) EHW Queenstown 01 post EHW Mount Fletcher (01 post) EHW Mthatha
- REQUIREMENTS** : Senior certificate (Grade12) .Be in possession of a Diploma/Degree in either Social Work and or Project Management *Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : render professional counselling to SAPS members and their families, conduct necessary trauma management services to SAPS members, assist with the implementation of HIV/AIDS programme within the SAPS, Project Management will assist with compiling and consolidation of B/plans, assist in the budget utilisation distribution of cluster needs, assist with presentation and organising of events, assist in registering members on data base, assist liaison with cluster and EHW.

ENQUIRIES : Enquiries can be directed to Lt Col Gcadana / AC Moraba on 0406087057 /0406088441

APPLICATIONS : Applications Posted: South African Police Service Human Resource Development Private Bag x7471 King William's Town 5600;Hand Delivered: Human Resource Development Office no 10 Block K Buffalo Road King William's Town 5600

POST 46/82 : **ADMINISTRATIVE STUDENT INTERN (02 POSTS) REF NO: EC 07/2018**
Division: Eastern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Provincial Office, Zwelitsha, Eastern Cape,
REQUIREMENTS : Senior certificate (Grade12) .Be in possession of N6 in Human Resource Management .Must be between ages 18 – 35. Be a South African citizen *Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Report writing, data capturing, and filling, weekly, monthly, quarterly and annual reports.

ENQUIRIES : Enquiries can be directed to Lt Col Gcadana / AC Moraba on 0406087057 /0406088441

APPLICATIONS : Applications Posted: South African Police Service Human Resource Development Private Bag x7471 King William's Town 5600;Hand Delivered: Human Resource Development Office no 10 Block K Buffalo Road King William's Town 5600

POST 46/83 : **ADMINISTRATIVE STUDENT INTERN REF NO: EC 08/2018**
Division: Eastern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Sunnyside HRD Centre, Port Elizabeth, Eastern Cape
REQUIREMENTS : Senior certificate (Grade12) .Be in possession of N6 in Human Resource Management .Must be between ages 18 – 35. Be a South African citizen *Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Provide administrative and clerical support to personnel, assist with HRM matters assist with administration duties pertaining to capturing of courses on TAS and requisition of suppliers, assist with efficient finance and absenteeism management.

ENQUIRIES : Enquiries can be directed to Lt Col Gcadana / AC Moraba on 0406087057 /0406088441

APPLICATIONS : Applications Posted: South African Police Service Human Resource Development Private Bag x7471 King William's Town 5600;Hand Delivered: Human Resource Development Office no 10 Block K Buffalo Road King William's Town 5600

POST 46/84 : **ADMINISTRATIVE STUDENT INTERN (07 POSTS) REF NO: EC 09/2018**
Division: Eastern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : (01post) Alice (01 post) Mdantsane (01 post) Butterworth (01 post) Mthatha (01post) Cradock (01 post) Cofimvaba (01 post) Mount Ayliff
REQUIREMENTS : Senior certificate (Grade12) .Be in possession of N6 Financial Management .Must be between ages 18 – 35. Be a South African citizen *Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Processing of claims for suppliers, administration of telephone accounts, administration of salary advance, tax related issues, debt-active and debt –ex members

ENQUIRIES : Enquiries can be directed to Lt Col Gcadana / AC Moraba on 0406087057 /0406088441

APPLICATIONS : Applications Posted: South African Police Service Human Resource Development Private Bag x7471 King William's Town 5600; Hand Delivered: Human Resource Development Office no 10 Block K Buffalo Road King William's Town 5600

POST 46/85 : **ADMINISTRATIVE MATRIC INTERN (05 POSTS) REF NO: EC 10/2018**
Division: Eastern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Sunnyside HRD Centre, Port Elizabeth, Eastern Cape
REQUIREMENTS : Senior certificate (Grade12) .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Store keeping and management, counting of stock, loading and offloading of trucks, receiving, issuing and packaging of stock.

ENQUIRIES : Enquiries can be directed to Lt Col Gcadana / AC Moraba on 0406087057 /0406088441

APPLICATIONS : Applications Posted: South African Police Service Human Resource Development Private Bag x7471 King William's Town 5600; Hand Delivered: Human Resource Development Office no 10 Block K Buffalo Road King William's Town 5600

POST 46/86 : **ADMINISTRATIVE MATRIC INTERN (05 POSTS) REF NO: EC 11/2018**
Division: Eastern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Sunnyside HRD Centre, Port Elizabeth, Eastern Cape
REQUIREMENTS : Senior certificate (Grade12) .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : General administration duties, initiation of programmes, CPF. Photocopying and faxing.

ENQUIRIES : Enquiries can be directed to Lt Col Gcadana / AC Moraba on 0406087057 /0406088441

APPLICATIONS : Applications Posted: South African Police Service Human Resource Development Private Bag x7471 King William's Town 5600; Hand Delivered: Human Resource Development Office no 10 Block K Buffalo Road King William's Town 5600

POST 46/87 : **ADMINISTRATIVE INTERNS: GRADUATES (3 POSTS) REF NO: FS 1/2017**
Division: Provincial Human Resource Development (Free State)

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Bloemfontein
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 6 Diploma /Degree/ in Human Resource management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Coordinate National courses. Assist with the monitoring of the Training Provisioning Plan. All Training related projects. Compile skills audit. Monitoring the functioning of training committees

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/88 : **ADMINISTRATIVE INTERNS: GRADUATES (4 POSTS) REF NO: FS 2/2017**
Division: Provincial Personnel Management (Free State)

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Bloemfontein
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 6 Diploma /Degree/ in Human Resource management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with recruitment and Selection processes. Assist with the compiling of advertisement. Assist with permanent employment of employees in the SAPS. Screening of all application forms. Maintain a recruitment database

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/89 : **ADMINISTRATIVE INTERNS: GRADUATES (2 POSTS) REF NO: FS 3/2017**
Division: Provincial Finance and Administration (Free State)

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Bloemfontein
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 6 Diploma /Degree in either Finance or Accounting. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Process claims and standing advances. Administer overtime remuneration allowances. Check telephone accounts. Administer cash received and issue receipts. All financial related issues

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/90 : **ADMINISTRATIVE INTERNS: GRADUATES (2 POSTS) REF NO: FS 4/2017**
Division: Provincial Supply Chain Management (Free State)

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Bloemfontein
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 6 Diploma /Degree in Supply Chain Management /Logistical Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Demand Management /MGP related tasks. Acquisition Management. Vehicle fleet management. Administer logistical matters. Administer correspondence

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

- POST 46/91** : **ADMINISTRATIVE INTERNS: GRADUATES (3 POSTS) REF NO: FS 5/2017**
 Division: Provincial Organizational Development and Strategic Management (Free State)
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Bloemfontein
REQUIREMENTS : Senior certificate (Grade12). Be in possession of NQF level 6 Diploma /Degree in Organizational Development/ Strategic Management / Work Study/ Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Conduct and implement professional scientific work study methods related to investigations for the Free State Province. Conduct, maintain and implement feasible impact studies and business process re-engineering interventions for the Province. Generate and maintain the fixed establishment for the Province. Maintain and update the Geographical Information System (GIS-NPIS) in the Province. Manage the compilation of the Annual Performance Plan. Ensure compilation of quarterly report and provide feedback to role players. Compile the Annual Report
- ENQUIRIES** : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300
- FOR ATTENTION** : Col Thulo/ LT Col Heilbron
- POST 46/92** : **ADMINISTRATIVE INTERN: GRADUATE REF NO: FS 6/2017**
 Division: Provincial Corporate Communication (Free State)
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Bloemfontein
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 6 Diploma /Degree in Communication or Journalism. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Compile articles and take photos for Police Magazine (in-house magazine), Compile organisational information e-mail aimed at informing and educating the internal target audience. Compile speeches for management. Media Liaison. Event Management. Compiling of programmes for events. Do branding at events. Compile feedback reports as required by the organisation.
- ENQUIRIES** : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300
- FOR ATTENTION** : Col Thulo/ LT Col Heilbron
- POST 46/93** : **ADMINISTRATIVE INTERN: GRADUATE REF NO: FS 7/2017**
 Division: Provincial Legal Services (Free State)
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Bloemfontein
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a LLB degree with a vast knowledge of Labour Law and Civil proceedings. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Perform both Labour and Civil Litigations. Be able to perform disciplinary processes, Arbitration and Labour court reviews. Civil court processes. Representation for Claims by the State and claims against the State

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845

APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/94 : **ADMINISTRATIVE INTERNS: GRADUATES (2 POSTS) REF NO: FS 8/2017**
Division: Provincial Detective Services (Free State)

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Bloemfontein

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 6 Diploma /Degree in Human Resource Management or related qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Update leave registers and maintain a proper leave system. Process leave applications. Assist with the completion of the PEP documents. Maintain a filling system. File documents and correspondence. Assist with the completion of the Skills audit and all training related matters. Compile feedback reports as required by the organisation

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845

APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/95 : **ADMINISTRATIVE INTERN: GRADUATE REF NO: FS 9/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Koffiefontein

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 6 Diploma /Degree in Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845

APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/96 : **ADMINISTRATIVE INTERN: GRADUATE REF NO: FS 10/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Bayswater

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 6 Diploma /Degree in Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between

ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filing system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/97 : **ADMINISTRATIVE INTERN: GRADUATE REF NO: FS 11/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Selossha

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 6 Diploma /Degree in Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filing system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/98 : **ADMINISTRATIVE INTERN: GRADUATE REF NO: FS 12/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Boithuso

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 6 Diploma /Degree in Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filing system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/99 : **ADMINISTRATIVE INTERN: GRADUATE REF NO: FS 13/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Smithfield
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 6 Diploma /Degree in Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/100 : **ADMINISTRATIVE INTERN: GRADUATE REF NO: FS 14/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Heilbron
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 6 Diploma /Degree in Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/101 : **ADMINISTRATIVE INTERN: GRADUATE REF NO: FS 15/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Trompsburg
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 6 Diploma /Degree in Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. Compile skills audit. Assist with

the completion of the PEP document and related function. SCM related functions.
Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/102 : **ADMINISTRATIVE INTERN: GRADUATE REF NO: FS 16/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Zamdela
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 6 Diploma /Degree in Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/103 : **ADMINISTRATIVE INTERN: GRADUATE REF NO: FS 17/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Sasolburg
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 6 Diploma /Degree in Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/104 : **ADMINISTRATIVE INTERN: GRADUATE REF NO: FS 18/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Phuthaditjhaba HRD Centre
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 6 Diploma /Degree in Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between

ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/105 : **ADMINISTRATIVE INTERN: STUDENT REF NO: FS 19/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Reitz

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 5 Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/106 : **ADMINISTRATIVE INTERN: STUDENT REF NO: FS 20/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Bultfontein

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 5 Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/107 : **ADMINISTRATIVE INTERN: STUDENT REF NO: FS 21/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Theunissen
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 5 Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filing system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/108 : **ADMINISTRATIVE INTERN: STUDENT REF NO: FS 22/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Viljoenskroon
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 5 Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filing system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/109 : **ADMINISTRATIVE INTERN: STUDENT REF NO: FS 23/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Mafube
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 5 Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filing system. HRM related functions. Compile skills audit. Assist with

the completion of the PEP document and related function. SCM related functions.
Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/110 : **ADMINISTRATIVE INTERN: STUDENT REF NO: FS 24/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Wesselsbron
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 5 Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/111 : **ADMINISTRATIVE INTERN: STUDENT REF NO: FS 25/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Deneysville
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 5 Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/112 : **ADMINISTRATIVE INTERN: STUDENT REF NO: FS 26/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Maokeng
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 5 Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South

African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/113 : **ADMINISTRATIVE INTERN: STUDENT REF NO: FS 27/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Parys

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 5 Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/114 : **ADMINISTRATIVE INTERN: STUDENT REF NO: FS 28/2017**
Division: Free State

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Allanridge

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a NQF level 5 Human Resource Management/ Public Administration/ Supply Chain Management / Finance or Accounting / Public Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Registration functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. Compile skills audit. Assist with the completion of the PEP document and related function. SCM related functions. Finance and Administrative related Functions

ENQUIRIES : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
APPLICATIONS : Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/115 : **ADMINISTRATIVE INTERNS: MATRICULANTS (2 POSTS) REF NO: FS 29/2017**
Division: Free State

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Bloemfontein Provincial HRD
: Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : All Registration and Admin related Functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. SCM related functions. Finance and Administrative related Functions

ENQUIRIES APPLICATIONS : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
: Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/116 : **ADMINISTRATIVE INTERN: MATRICULANT REF NO: FS 30/2017**
Division: Free State

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Makwane
: Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : All Registration and Admin related Functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. SCM related functions. Finance and Administrative related Functions

ENQUIRIES APPLICATIONS : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
: Applications Posted: Private Bag X20501 Bloemfontein 9300;Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/117 : **ADMINISTRATIVE INTERN: MATRICULANT REF NO: FS 31/2017**
Division: Free State

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Koppies
: Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : All Registration and Admin related Functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. SCM related functions. Finance and Administrative related Functions

ENQUIRIES APPLICATIONS : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
: Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/118 : **ADMINISTRATIVE INTERN: MATRICULANT REF NO: FS 32/2017**
Division: Free State

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Vrede
: Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : All Registration and Admin related Functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. SCM related functions. Finance and Administrative related Functions

ENQUIRIES APPLICATIONS : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
: Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/119 : **ADMINISTRATIVE INTERNS: MATRICULANTS (2 POSTS) REF NO: FS 33/2017**
Division: Free State

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Vignia
: Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : All Registration and Admin related Functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. SCM related functions. Finance and Administrative related Functions

ENQUIRIES APPLICATIONS : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
: Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

POST 46/120 : **ADMINISTRATIVE INTERNS: MATRICULANTS (2 POSTS) REF NO: FS 34/2017**
Division: Free State

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Thumahole
: Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : All Registration and Admin related Functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filling system. HRM related functions. SCM related functions. Finance and Administrative related Functions

ENQUIRIES APPLICATIONS : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
: Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300

FOR ATTENTION : Col Thulo/ LT Col Heilbron

- POST 46/121** : **ADMINISTRATIVE INTERN: MATRICULANT REF NO: FS 35/2017**
Division: Free State
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
Heilbron
Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : All Registration and Admin related Functions. Dispatch and receive documents to and from the sub-section. Update leave registers and leave system. Process leave applications. Maintain a filing system. HRM related functions. SCM related functions. Finance and Administrative related Functions
- ENQUIRIES APPLICATIONS** : Col Thulo / Lt Col Heilbron / PPO Fass / Intern Pheko (051) 4117840/7845
Applications Posted: Private Bag X20501 Bloemfontein 9300; Hand Delivered: Col Thulo /LT Col Heilbron / PPO Fass TAB Building (3rd Floor) Corner Charles and East Burger Str Bloemfontein 9300
- FOR ATTENTION** : Col Thulo/ LT Col Heilbron
- POST 46/122** : **ADMINISTRATIVE INTERN REF NO: GP 1**
Division: Organizational Development and Strategic Management
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
Office of Provincial Commissioner: Gauteng
Senior certificate (Grade12). . Be in possession of a degree / National Diploma in Operations Management or Human Resource Management. Computer literacy with training in Microsoft Office (Outlook, Excel and Word). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : The maintaining of the Organizational Structure of the SAPS in the Province. The administration of the Theoretical Human Resource Requirement for police stations in the Province. The maintenance of the Provincial fixed personnel establishment in accordance with the Medium Term Expenditure Framework. The rendering of administrative support function to the section Establishment Management.
- ENQUIRIES APPLICATIONS** : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008; Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.
- POST 46/123** : **ADMINISTRATIVE INTERN REF NO: GP 2**
Division: Organizational Development and Strategic Management
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
Office of Provincial Commissioner: Gauteng
Senior certificate (Grade12). * Be in possession of a degree / National Diploma in Management Services / Strategic Management. Computer literacy with training in Microsoft Office (Outlook, Excel and Word). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Facilitate Strategic Planning by translating the updated Strategic Priorities into an Annual Operational Plan. Facilitate the process of Strategic Monitoring and Evaluation in the province. Facilitate Risk Management in the Province
- ENQUIRIES APPLICATIONS** : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008; Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

- POST 46/124** : **ADMINISTRATIVE INTERN REF NUMBER GP 3**
Division: Organizational Development and Strategic Management
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Office of Provincial Commissioner: Gauteng
: Senior certificate (Grade12). * Be in possession of a degree / National Diploma in Work Study Computer literacy with training in Microsoft Office (Outlook, Excel and Word). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Receive and Process organisational requests according to the work study standards and the Organizational Development mandate. Compile work study/ time study investigations within the prescribed time according to work study standards. Business Process Re-Engineering as well as the Compilation of information notes. General Administration of the sub-section.
- ENQUIRIES APPLICATIONS** : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
: Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008; Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.
- POST 46/125** : **ADMINISTRATIVE INTERN (2 POSTS) REF NO: GP 4**
Division: Legal Services
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Office of Provincial Commissioner: Gauteng
: Senior certificate (Grade12). . Be in possession of a recognized legal qualification on a degree level. Must be between ages 18 – 35. Be a South African citizen *Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Render a general legal support function to legal officials. Handle routine and advanced administrative duties relating to civil litigation and other matters. Registration of new matters and updating of files on the Loss Management System.
- ENQUIRIES APPLICATIONS** : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
: Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.
- POST 46/126** : **ADMINISTRATIVE INTERN (2 POSTS) REF NO: GP 5**
Division: Personnel Services
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Office of Provincial Commissioner: Gauteng
: Senior certificate (Grade12). Be in possession of a Degree/National Diploma in HRM. Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Administration of Service Terminations, Administration of leave Administration of medical documentation.
- ENQUIRIES APPLICATIONS** : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
: Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.
- POST 46/127** : **ADMINISTRATIVE INTERN REF NO: GP 6**
Division: Personnel Services
- SALARY** : R4000 to R7000 per month (12 months Stipend)

- CENTRE REQUIREMENTS** : Office of Provincial Commissioner: Gauteng
 : Senior certificate (Grade12). Be in possession of a Degree/National Diploma in HRM. Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously
 Applicants must be residents of the province where the post is advertised
 Applicants are restricted to apply for 3 positions only
- DUTIES** : Administration of entry level and internal recruitment processes.
- ENQUIRIES** : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
- APPLICATIONS** : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008; Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.
- POST 46/128** : **ADMINISTRATIVE INTERN REF NO: GP 7**
 Division: HRD
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Office of Provincial Commissioner: Gauteng
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/National Diploma in HRM or HRD. Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously
 Applicants must be residents of the province where the post is advertised
 Applicants are restricted to apply for 3 positions only
- DUTIES** : Administration of training processes and course files. Administrative duties pertaining to nominations and call up instructions to members for courses.
- ENQUIRIES** : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
- APPLICATIONS** : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.
- POST 46/129** : **ADMINISTRATIVE INTERN REF NO: GP 8**
 Division: HRD
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Office of Provincial Commissioner: Gauteng
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/National Diploma in HRM or HRD. Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously
 Applicants must be residents of the province where the post is advertised
 Applicants are restricted to apply for 3 positions only
- DUTIES** : Administration of skills audits. Administration of Skills Development projects. (Bursaries, Learner-ships and Internships).
- ENQUIRIES** : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
- APPLICATIONS** : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008; Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.
- POST 46/130** : **ADMINISTRATIVE INTERN REF NO: GP 9**
 Division: HRD
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Office of Provincial Commissioner: Gauteng
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in Information Science. Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously
 Applicants must be residents of the province where the post is advertised
 Applicants are restricted to apply for 3 positions only
- DUTIES** : Administrative duties in Provincial library. Adminstrating the library collection. Perform reference interviews

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/131 : **ADMINISTRATIVE INTERN REF NO: GP 10**
Division: HRD

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Office of Provincial Commissioner: Gauteng
REQUIREMENTS : Senior certificate (Grade12). Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Administrate duties at the Training Centre. Administration of training processes and course files

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/132 : **ADMINISTRATIVE INTERN REF NO: GP 12**
Division: HRU

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Office of Provincial Commissioner: Gauteng
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in Labour Relations. Must be computer literate on MS Word and Excel Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Administrate duties at Labour relation office. Administration of grievances.
ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
APPLICATIONS : Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/133 : **ADMINISTRATIVE INTERN REF NO: GP 13**
Division: HRU

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Office of Provincial Commissioner: Gauteng
REQUIREMENTS : Senior certificate (Grade12). .Be in possession of a N6 Certificate in HRM. Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record *Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Administrate duties of Performance Management programme in the Province.
ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/134 : **ADMINISTRATIVE INTERN REF NO: GP 14**
Division: Financial Services

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Office of Provincial Commissioner: Gauteng

- REQUIREMENTS** : Senior certificate (Grade12). .Be in possession of a Degree/ National Diploma in Financial Management or Accounting. Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Administrative functions in relation to Budget Management, Salaries and maintenance, Claims and Expenditure Management
- ENQUIRIES** : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
- APPLICATIONS** : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.
- POST 46/135** : **ADMINISTRATIVE INTERN REF NO: GP 15**
Division: Financial Services
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Office of Provincial Commissioner: Gauteng
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a N6 Certificate in Office Administration. Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Receive and record incoming and internally post/correspondence documents Dispatch and distribute post/correspondence documents. Update and maintain file /record registers and database. Diarize /records and maintain the brought forward system. Review and dispose outdated files/records
- ENQUIRIES** : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
- APPLICATIONS** : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.
- POST 46/136** : **ADMINISTRATIVE INTERN REF NO: GP 16**
Division: Loss Management
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTER : Office of Provincial Commissioner: Gauteng
REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Administration to evaluate compliance with Loss management norms and standards and data integrity.
- ENQUIRIES** : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
- APPLICATIONS** : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.
- POST 46/137** : **ADMINISTRATIVE INTERN REF NO: GP 17**
Division: Loss Management
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Office of Provincial Commissioner: Gauteng
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in Fleet Management. Must be computer literate on MS Word and Excel Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Monitoring the certification of vehicles/fuel on PAS/Polfin Monitoring vehicle registers (SAPS 132 (b) registers. Monitoring the AVL system Monitoring vehicle licencing in the Province. Monitoring of the vehicle asset register

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509

APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/138 : **ADMINISTRATIVE INTERN REF NO: GP 18**
Division: Loss Management

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Office of Provincial Commissioner: Gauteng

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in Fleet Management. Must be computer literate on MS Word and Excel Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Monitoring the certification of vehicles/fuel on PAS/Polfin Monitoring vehicle registers (SAPS 132 (b) registers. Monitoring the AVL system Monitoring vehicle licencing in the Province. Monitoring of the vehicle asset register

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509

APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/139 : **ADMINISTRATIVE INTERN (2 POSTS) REF NO: GP 19**
Division: Detective Services

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Office of Provincial Commissioner: Gauteng

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in Forensic Investigation or Criminology. Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Administrative duties in the Provincial Detective component

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509

APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008; Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/140 : **ADMINISTRATIVE INTERN (2 POSTS) REF NO: GP 20**
Division: Visible Policing

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Office of Provincial Commissioner: Gauteng

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in Policing. Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Administrative duties in the Provincial Visible Policing component

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509

APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008; Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/141 : **ADMINISTRATIVE INTERN (2 POSTS) REF NO: GP 21**
Division: Visible Policing

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : SAPS Edenvale
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a N6 certificate in Office Administration/ Management. Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Administrative duties at the Police station. Office management functions at the Police station

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008; Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/142 : **ADMINISTRATIVE INTERN REF NO: GP 22**
Division: Visible Policing

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : SAPS Duduza
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in Policing. Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : General administrative duties at Police station level.
ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/143 : **ADMINISTRATIVE INTERN REF NO: GP 23**
Division: Visible Policing

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : SAPS Kliprivier
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in Policing. Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : General administrative duties at Police station level.
ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/144 : **ADMINISTRATIVE INTERN REF NO: GP 24**
Division: Visible Policing

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : SAPS Magaliesburg
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in Policing. Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously

Applicants must be residents of the province where the post is advertised
Applicants are restricted to apply for 3 positions only

DUTIES : General administrative duties at Police station level.
ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office
Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng
Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/145 : **ADMINISTRATIVE INTERN REF NO: GP 25**
Division: Visible Policing

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : SAPS Olievenhoutbos
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in
Policing. Must be computer literate on MS Word and Excel. Must be between ages
18 – 35. Be a South African citizen .Must have no criminal record .Applicants must
be unemployed and never participated in an internship programme previously
Applicants must be residents of the province where the post is advertised
Applicants are restricted to apply for 3 positions only

DUTIES : General administrative duties at Police station level.
ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office
Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng
Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/146 : **ADMINISTRATIVE INTERN REF NO: GP 26**
Division: Visible Policing

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : SAPS Ratanda
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in
Policing. Must be computer literate on MS Word and Excel. Must be between ages
18 – 35. Be a South African citizen .Must have no criminal record .Applicants must
be unemployed and never participated in an internship programme previously
Applicants must be residents of the province where the post is advertised
Applicants are restricted to apply for 3 positions only

DUTIES : General administrative duties at Police station level.
ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office
Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng
Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/147 : **ADMINISTRATIVE INTERN REF NO: GP 27**
Division: Visible Policing

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : SAPS Rosebank
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in
Policing. Must be computer literate on MS Word and Excel. Must be between ages
18 – 35. Be a South African citizen .Must have no criminal record .Applicants must
be unemployed and never participated in an internship programme previously
Applicants must be residents of the province where the post is advertised
Applicants are restricted to apply for 3 positions only

DUTIES : General administrative duties at Police station level.
ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office
Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng
Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/148 : **ADMINISTRATIVE INTERN REF NO: GP 28**
Division: Visible Policing

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : SAPS Tarlton
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in Policing. Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : General administrative duties at Police station level.
ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/149 : **ADMINISTRATIVE INTERN REF NO: GP 29**
Division: Visible Policing

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : SAPS Wedela
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in Policing. Must be computer literate on MS Word and Excel. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : General administrative duties at Police station level.
ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509
APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/150 : **TRAINING COORDINATORS ASSISTANT INTERN REF NO: GP30**
Division: Gauteng

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : SAPS Alexandra
REQUIREMENTS : Senior certificate (Grade12). * Be in possession of a Degree/ National Diploma in HRM or HRD. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with the administration of development files of members in the cluster. Administrative duties pertaining to nominations and call up instructions to members. Assist with coordination of training related matters and training committees. Updating of data sets in relation with skills audits

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509.
APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/151 : **TRAINING COORDINATORS ASSISTANT INTERN REF NO: GP31**
Division: Gauteng

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : SAPS Benoni
REQUIREMENTS : Senior certificate (Grade12). * Be in possession of a Degree/ National Diploma in HRM or HRD. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in

an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with the administration of development files of members in the cluster. Administrative duties pertaining to nominations and call up instructions to members. Assist with coordination of training related matters and training committees. Updating of data sets in relation with skills audits

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509.

APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/152 : **TRAINING COORDINATORS ASSISTANT INTERN REF NO: GP32**
Division: Gauteng

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : SAPS Hillbrow

REQUIREMENTS : Senior certificate (Grade12). . Be in possession of a Degree/ National Diploma in HRM or HRD. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with the administration of development files of members in the cluster. Administrative duties pertaining to nominations and call up instructions to members. Assist with coordination of training related matters and training committees. Updating of data sets in relation with skills audits

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509.

APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/153 : **TRAINING COORDINATORS ASSISTANT INTERN REF NO: GP33**
Division: Gauteng

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTER : SAPS Jhb Central

REQUIREMENTS : Senior certificate (Grade12). . Be in possession of a Degree/ National Diploma in HRM or HRD. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with the administration of development files of members in the cluster. Administrative duties pertaining to nominations and call up instructions to members. Assist with coordination of training related matters and training committees. Updating of data sets in relation with skills audits

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509.

APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/154 : **TRAINING COORDINATORS ASSISTANT INTERN REF NO: GP34**
Division: Gauteng

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : SAPS Honeydew

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in HRM or HRD. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with the administration of development files of members in the cluster. Administrative duties pertaining to nominations and call up instructions to

members. Assist with coordination of training related matters and training committees. Updating of data sets in relation with skills audits

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509.

APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/155 : **TRAINING COORDINATORS ASSISTANT INTERN REF NO: GP35**
Division: Gauteng

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : SAPS Vereeniging

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in HRM or HRD. Must be between ages 18 – 35. Be a South African citizen *Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with the administration of development files of members in the cluster. Administrative duties pertaining to nominations and call up instructions to members. Assist with coordination of training related matters and training committees. Updating of data sets in relation with skills audits

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509.

APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/156 : **TRAINING COORDINATORS ASSISTANT INTERN REF NUMBER GP36**
Division: Gauteng

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : SAPS Pta Central

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in HRM or HRD. Must be between ages 18 – 35. Be a South African citizen *Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with the administration of development files of members in the cluster. Administrative duties pertaining to nominations and call up instructions to members. Assist with coordination of training related matters and training committees. Updating of data sets in relation with skills audits

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509.

APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/157 : **TRAINING COORDINATORS ASSISTANT INTERN REF NO: GP37**
Division: Gauteng

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : SAPS Krugersdorp

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in HRM or HRD. Must be between ages 18 – 35. Be a South African citizen *Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with the administration of development files of members in the cluster. Administrative duties pertaining to nominations and call up instructions to members. Assist with coordination of training related matters and training committees. Updating of data sets in relation with skills audits

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509.

APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/158 : **TRAINING COORDINATORS ASSISTANT INTERN REF NO: GP38**
Division: Gauteng

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: SAPS Springs
: Senior certificate (Grade12). * Be in possession of a Degree/ National Diploma in HRM or HRD. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with the administration of development files of members in the cluster. Administrative duties pertaining to nominations and call up instructions to members. Assist with coordination of training related matters and training committees. Updating of data sets in relation with skills audits

ENQUIRIES APPLICATIONS : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509.
: Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/159 : **TRAINING COORDINATORS ASSISTANT INTERN REF NO: GP39**
Division: Gauteng

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: SAPS Tembisa
: Senior certificate (Grade12). * Be in possession of a Degree/ National Diploma in HRM or HRD. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with the administration of development files of members in the cluster. Administrative duties pertaining to nominations and call up instructions to members. Assist with coordination of training related matters and training committees. Updating of data sets in relation with skills audits

ENQUIRIES APPLICATIONS : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509.
: Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/160 : **TRAINING COORDINATORS ASSISTANT INTERN REF NO: GP40**
Division: Gauteng

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: SAPS Germiston
: Senior certificate (Grade12). * Be in possession of a Degree/ National Diploma in HRM or HRD. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with the administration of development files of members in the cluster. Administrative duties pertaining to nominations and call up instructions to members. Assist with coordination of training related matters and training committees. Updating of data sets in relation with skills audits

ENQUIRIES APPLICATIONS : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509.
: Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/161 : **TRAINING COORDINATORS ASSISTANT INTERN REF NO: GP41**
Division: Gauteng

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : SAPS Orlando
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in HRM or HRD. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with the administration of development files of members in the cluster. Administrative duties pertaining to nominations and call up instructions to members. Assist with coordination of training related matters and training committees. Updating of data sets in relation with skills audits

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509.
APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/162 : **TRAINING COORDINATORS ASSISTANT INTERN REF NO: GP42**
Division: Gauteng

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : SAPS Moroka
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in HRM or HRD. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with the administration of development files of members in the cluster. Administrative duties pertaining to nominations and call up instructions to members. Assist with coordination of training related matters and training committees. Updating of data sets in relation with skills audits

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509.
APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/163 : **TRAINING COORDINATORS ASSISTANT INTERN REF NO: GP43**
Division: Gauteng

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : SAPS Sunnyside
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in HRM or HRD. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with the administration of development files of members in the cluster. Administrative duties pertaining to nominations and call up instructions to members. Assist with coordination of training related matters and training committees. Updating of data sets in relation with skills audits

ENQUIRIES : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509.
APPLICATIONS : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.

POST 46/164 : **TRAINING COORDINATORS ASSISTANT INTERN REF NO: GP44**
Division: Gauteng

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : SAPS Mamelodi

- REQUIREMENTS** : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in HRM or HRD. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Assist with the administration of development files of members in the cluster. Administrative duties pertaining to nominations and call up instructions to members. Assist with coordination of training related matters and training committees. Updating of data sets in relation with skills audits
- ENQUIRIES** : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509.
- APPLICATIONS** : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.
- POST 46/165** : **TRAINING COORDINATORS ASSISTANT INTERN REF NO: GP45**
Division: Gauteng
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : SAPS Ga-Rankuwa
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/ National Diploma in HRM or HRD. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Assist with the administration of development files of members in the cluster. Administrative duties pertaining to nominations and call up instructions to members. Assist with coordination of training related matters and training committees. Updating of data sets in relation with skills audits
- ENQUIRIES** : Lt Col H Gerber / Capt H Mabitsela (011) 274 7508 / 7509.
- APPLICATIONS** : Applications Posted: Lt Col H Gerber / Capt H Mabitsela SAPS Provincial office Gauteng Private Bag X57 Braamfontein 2008;Hand Delivered: SAPS Gauteng Provincial Head Office, 16 Empire Rd, Parktown Jhb.
- POST 46/166** : **CAMERA OPERATOR INTERN REF NO: GR 1/11/17**
Division: Provincial Communications
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Provincial office: KZN: Durban
REQUIREMENTS : Senior certificate (Grade12). . Be in possession of a Diploma/Degree in either Journalism, Public Relations or Communications. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record *Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Research stories (Good Stories) about the Organization. Conduct interviews as well as record interviews. Be able to take photos (Quality photos) for the Provincial newsletter.
- ENQUIRIES** : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.
- APPLICATIONS** : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.
- POST 46/167** : **ADMINISTRATIVE INTERN (4 POSTS) REF NO: GR 2/11/17**
Division: Provincial Human Resource Development (Sports Office)
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Provincial office: KZN: Durban
REQUIREMENTS : Senior certificate (Grade12). . Be in possession of a National Diploma in Sports Science/ Sport Management or a Degree in Sport Science. Must be between ages 18 – 35. Be a South African citizen *Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously

- Applicants must be residents of the province where the post is advertised
Applicants are restricted to apply for 3 positions only
- DUTIES** : Co-Ordinate physical Fitness assessments. Co-ordinate and administrate sport activities. Manage the Gym facilities.
- ENQUIRIES** : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.
- APPLICATIONS** : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.
- POST 46/168** : **ADMINISTRATIVE INTERN (4 POSTS) REF NO: GR 3/11/17**
Division: Provincial Human Resource Utilization
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Provincial office: KZN: Durban
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in office administration/ Public Administration/ Public Relations/ Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Rendering duties of administration nature which will include general administrative duties as well as specific administration duties.
- ENQUIRIES** : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.
- APPLICATIONS** : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.
- POST 46/169** : **ADMINISTRATIVE INTERN (6 POSTS) REF NO: GR 4/11/17**
Division: Provincial Personnel Management
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Provincial office: KZN: Durban
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in office administration/ Public Administration/ Public Relations/ Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Rendering duties of administration nature which will include general administrative duties as well as specific administration duties. Administer and facilitate the daily activities and general administrative support functions within the components. Effectively and efficiently manage and utilize all resources allocated to immediately post environment in accordance with relevant directives and legislation
- ENQUIRIES** : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.
- APPLICATIONS** : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.
- POST 46/170** : **ADMINISTRATIVE INTERN (2 POSTS) REF NO: GR 6/11/17**
Division: Provincial Personnel Management
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Durban Trial Unit: KZN
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in office administration/ Public Administration/ Public Relations/ Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

- DUTIES** : Receive and register disciplinary enquiries to the Station Commander for further instruction. Compile and submit discipline returns/Attend to and take down minutes of meetings for Conduct Management Meetings. Type statements for Regulation 12 and forward to Discipline Management duties.
- ENQUIRIES** : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.
- APPLICATIONS** : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.
- POST 46/171** : **QUALITY OF WORKLIFE INTERN (3 POSTS) REF NO: GR 7/11/17**
Division: Provincial Employee Health and Wellness
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Provincial office: KZN: Durban
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Bachelor's Degree in Social Work, valid registration with South African Council of Social Service Professions (SACSSP) and (paid up fees for the 2017/2018). Knowledge of welfare legislation and policies. Must be prepared to work in a multi-disciplinary team. Knowledge in HIV and AIDS and Disability Management will be advantageous. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Assist with continuous implementation of the HIV and AIDS Workplace programme in order to facilitate the reduction and prevention of new infections and promote a positive living, a well-balanced life style for the SAPS organization, employees and their immediate families. Ensure accessibility and availability of Wellness Testing Services (HCT) Assist in the development and management of the HIV and AIDS Business and Operational Plans for Provincial Office. Render group work and community services to the client system by means of restorative, promote work person and workplace interventions.
- ENQUIRIES** : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.
- APPLICATIONS** : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.
- POST 46/172** : **ADMINISTRATIVE INTERN (2 POSTS) REF NO: GR 8/11/17**
Division: Provincial Employee Health and Wellness
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Provincial office: KZN: Durban
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in office administration/ Public Administration/ Public Relations/ Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Rendering duties of administration nature which will include general administrative duties as well as specific administration
- ENQUIRIES** : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.
- APPLICATIONS** : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.
- POST 46/173** : **SOUND TECHNICIAN INTERN REF NO: GR 9/11/17**
Division: Provincial TMS
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Provincial office: KZN: Durban

- REQUIREMENTS** : Senior certificate (Grade12). Be in possession of a Sound Operator Technician. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Must be able to assemble, operate and maintain technical Equipment. Record, amplify, enhance, mix or reproduce sound. Be able to operate three phase BA (Public Address) System
- ENQUIRIES** : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.
- APPLICATIONS** : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.
- POST 46/174** : **ADMINISTRATIVE INTERN (3 POSTS) REF NO: GR 10/11/17**
Division: Provincial Organizational Development
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Provincial office: KZN: Durban
- REQUIREMENTS** : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in Project Management and Risk Management / Strategic Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : The Coordinating, Facilitating and Monitoring of Project and Programme Management. The Analysis of the Provincial Risk Management Strategy. Rendering duties of administration nature which will include general administrative duties as well as specific administration duties
- ENQUIRIES** : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.
- APPLICATIONS** : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.
- POST 46/175** : **ADMINISTRATIVE INTERN REF NO: GR 11/11/17**
Division: Non-Statutory Force
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Provincial office: KZN: Durban
- REQUIREMENTS** : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in Project Management and Risk Management / Strategic Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : The Coordinating, Facilitating and Monitoring of Project and Programme Management. The Analysis of the Provincial Risk Management Strategy. Rendering duties of administration nature which will include general administrative duties as well as specific administration duties
- ENQUIRIES** : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.
- APPLICATIONS** : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.
- POST 46/176** : **ADMINISTRATIVE INTERN REF NO: GR 12/11/17**
Division: Band
- SALARY CENTRE** : R4000 to R7000 per month (12 months Stipend)
: Provincial office: KZN: Durban

- REQUIREMENTS** : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in office administration/ Public Administration/ Public Relations/ Human Resource Management. Must be between ages 18 – 35. Be a South African citizen *Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Rendering duties of administration nature which will include general administrative duties as well as specific administration duties.
- ENQUIRIES** : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.
- APPLICATIONS** : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.
- POST 46/177** : **ADMINISTRATIVE INTERN REF NO: ST 1/11/17**
Division: Kwa-Zulu Natal
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Mtunzini
- REQUIREMENTS** : Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record *Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.
- ENQUIRIES** : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.
- APPLICATIONS** : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.
- POST 46/178** : **ADMINISTRATIVE INTERN REF NO: ST 2/11/17**
Division: Kwa-Zulu Natal
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTER : Mehlomnyama
- REQUIREMENTS** : Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology Must be between ages 18 – 35. Be a South African citizen *Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.
- ENQUIRIES** : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.
- APPLICATIONS** : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.
- POST 46/179** : **ADMINISTRATIVE INTERN REF NO: ST 3/11/17**
Division: Kwa-Zulu Natal
- SALARY** : R4000 to R7000 per month (12 months Stipend)

CENTRE REQUIREMENTS : Amanzimtoti
: Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain *Management and Information Technology Must be between ages 18 – 35* Be a South African citizen *Must have no criminal record *Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.

ENQUIRIES : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.

APPLICATIONS : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.

POST 46/180 : **ADMINISTRATIVE INTERN REF NO: ST 4/11/17**
Division: Kwa-Zulu Natal

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Sundumbili
: Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.

ENQUIRIES : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.

APPLICATIONS : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.

POST 46/181 : **ADMINISTRATIVE INTERN REF NO: ST 5/11/17**
Division: Kwa-Zulu Natal

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Kwa-Mashu
: Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.

ENQUIRIES : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.

APPLICATIONS : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.

POST 46/182 : **ADMINISTRATIVE INTERN REF NO: ST 6/11/17**
 Division: Kwa-Zulu Natal

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
 : Portshepstone HRDC
 : Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record *Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.

ENQUIRIES : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.

APPLICATIONS : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.

POST 46/183 : **ADMINISTRATIVE INTERN REF NO: ST 7/11/17**
 Division: Kwa-Zulu Natal

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
 : Ladysmith
 : Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain *Management and Information Technology Must be between ages 18 – 35* Be a South African citizen *Must have no criminal record *Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.

ENQUIRIES : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.

APPLICATIONS : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.

POST 46/184 : **ADMINISTRATIVE INTERN REF NO: ST 8/11/17**
 Division: Kwa-Zulu Natal

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
 : Pinetown
 : Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.

ENQUIRIES : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.

APPLICATIONS : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.

POST 46/185 : **ADMINISTRATIVE INTERN REF NO: ST 9/11/17**
Division: Kwa-Zulu Natal

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Jozini
REQUIREMENTS : Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.

ENQUIRIES : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.

APPLICATIONS : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.

POST 46/186 : **ADMINISTRATIVE INTERN REF NO: ST 10/11/17**
Division: Kwa-Zulu Natal

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Berea
REQUIREMENTS : Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology Must be between ages 18 – 35. Be a South African citizen *Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.

ENQUIRIES : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.

APPLICATIONS : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.

POST 46/187 : **ADMINISTRATIVE INTERN REF NO: M1/11/17**
Division: Kwa-Zulu Natal

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Portshepstone HRDC
REQUIREMENTS : Senior certificate (Grade12). Or NQF Level 4 qualifications. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.

ENQUIRIES : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.

- APPLICATIONS** : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.
- POST 46/188** : **ADMINISTRATIVE INTERN REF NO: M2/11/17**
Division: Kwa-Zulu Natal
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Mpungamhlophe
REQUIREMENTS : Senior certificate (Grade12). Or NQF Level 4 qualifications. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.
- ENQUIRIES** : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.
- APPLICATIONS** : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.
- POST 46/189** : **ADMINISTRATIVE INTERN REF NO: M3/11/17**
Division: Kwa-Zulu Natal
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Melmoth
REQUIREMENTS : Senior certificate (Grade12). Or NQF Level 4 qualifications. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.
- ENQUIRIES** : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.
- APPLICATIONS** : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.
- POST 46/190** : **ADMINISTRATIVE INTERN REF NO: M4/11/17**
Division: Kwa-Zulu Natal
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Maphumulo
REQUIREMENTS : Senior certificate (Grade12). Or NQF Level 4 qualifications. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.
- ENQUIRIES** : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.
- APPLICATIONS** : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.
- POST 46/191** : **ADMINISTRATIVE INTERN REF NO: M5/11/17**
Division: Kwa-Zulu Natal
- SALARY** : R4000 to R7000 per month (12 months Stipend)

CENTRE REQUIREMENTS : Inchanga
 : Senior certificate (Grade12). Or NQF Level 4 qualifications. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously
 Applicants must be residents of the province where the post is advertised
 Applicants are restricted to apply for 3 positions only

DUTIES : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.

ENQUIRIES : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.

APPLICATIONS : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.

POST 46/192 : **ADMINISTRATIVE INTERN REF NUMBER M6/11/17**
 Division: Kwa-Zulu Natal

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
 : Eshowe HRD
 : Senior certificate (Grade12). Or NQF Level 4 qualifications. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously
 Applicants must be residents of the province where the post is advertised
 Applicants are restricted to apply for 3 positions only

DUTIES : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.

ENQUIRIES : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.

APPLICATIONS : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.

POST 46/193 : **ADMINISTRATIVE INTERN REF NO: M7/11/17**
 Division: Kwa-Zulu Natal

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
 : Franklin
 : Senior certificate (Grade12). Or NQF Level 4 qualifications. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously
 Applicants must be residents of the province where the post is advertised
 Applicants are restricted to apply for 3 positions only

DUTIES : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.

ENQUIRIES : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.

APPLICATIONS : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.

POST 46/194 : **ADMINISTRATIVE INTERN REF NO: M8/11/17**
 Division: Kwa-Zulu Natal

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
 : Franklin
 : Senior certificate (Grade12). Or NQF Level 4 qualifications. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously
 Applicants must be residents of the province where the post is advertised
 Applicants are restricted to apply for 3 positions only

DUTIES : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.

ENQUIRIES : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.

APPLICATIONS : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.

POST 46/195 : **ADMINISTRATIVE INTERN REF NO: M9/11/17**
Division: Kwa-Zulu Natal

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Harding
: Senior certificate (Grade12). Or NQF Level 4 qualifications. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.

ENQUIRIES : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.

APPLICATIONS : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.

POST 46/196 : **ADMINISTRATIVE INTERN REF NO: M10/11/17**
Division: Kwa-Zulu Natal

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Himeville
: Senior certificate (Grade12). Or NQF Level 4 qualifications. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Rendering duties of administrative nature will include general administration duties as well as specific administration duties.

ENQUIRIES : Lt Col Mabhida Contact no. 031-325 6163. Capt SN Zondo, Contact no: 031-325 4808.

APPLICATIONS : Applications Posted: Captain Zondo S.N PO BOX 1965 Durban 4000; Hand Delivered: Provincial Head Office, Servamus Building; 15 Bram Fischer Road: Room 619 Durban.

POST 46/197 : **ADMINISTRATIVE INTERN (20 POSTS) REF NO: NCGI 1/10/2017**
Division: Northern Cape

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Kimberley
: Senior certificate (Grade12). Be in possession of a National Diploma/Degree in office administration/ Public Administration/ Public Relations/ Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to this specific Section / Unit and or Station which directly link to the specific field of study and or qualification.

ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110.

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

- POST 46/198** : **ADMINISTRATIVE INTERN (2 POSTS) REF NO: NCGI 2/10/2017**
Division: Northern Cape
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : De Aar
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in office administration/ Public Administration/ Public Relations/ Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Will be dealing with all relevant matters relating to this specific Section / Unit and or Station which directly link to the specific field of study and or qualification.
- ENQUIRIES** : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110
- APPLICATIONS** : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301
- POST 46/199** : **ADMINISTRATIVE INTERN (2 POSTS) REF NO: NCGI 3/10/2017**
Division: Northern Cape
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Springbok
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in office administration/ Public Administration/ Public Relations/ Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Will be dealing with all relevant matters relating to this specific Section / Unit and or Station which directly link to the specific field of study and or qualification.
- ENQUIRIES** : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110
- APPLICATIONS** : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301
- POST 46/200** : **ADMINISTRATIVE INTERN (2 POSTS) REF NO: NCGI 4/10/2017**
Division: Northern Cape
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Upington
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in office administration/ Public Administration/ Public Relations/ Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Will be dealing with all relevant matters relating to this specific Section / Unit and or Station which directly link to the specific field of study and or qualification.
- ENQUIRIES** : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110
- APPLICATIONS** : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301
- POST 46/201** : **ADMINISTRATIVE INTERN (2 POSTS) REF NO: NCGI 5/10/2017**
Division: Northern Cape
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Kuruman

- REQUIREMENTS** : Senior certificate (Grade12). Be in possession of a National Diploma/Degree in office administration/ Public Administration/ Public Relations/ Human Resource Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Will be dealing with all relevant matters relating to this specific Section / Unit and or Station which directly link to the specific field of study and or qualification.
- ENQUIRIES** : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110
- APPLICATIONS** : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301
- POST 46/202** : **ADMINISTRATIVE INTERN REF NO: NCSI 6/10/2017**
Division: Northern Cape
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
Upington
- REQUIREMENTS** : Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Will be dealing with all relevant matters relating to this specific Section / Unit and or Station which directly link to the specific field of study and or qualification.
- ENQUIRIES** : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110
- APPLICATIONS** : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301
- POST 46/203** : **ADMINISTRATIVE INTERN REF NO: NCSI 7/10/2017**
Division: Northern Cape
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
De Aar
- REQUIREMENTS** : Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology. Must be between ages 18 – 35. Be a South African citizen *Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Will be dealing with all relevant matters relating to this specific Section / Unit and or Station which directly link to the specific field of study and or qualification.
- ENQUIRIES** : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110
- APPLICATIONS** : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301
- POST 46/204** : **ADMINISTRATIVE INTERN REF NO: NCSI 8/10/2017**
Division: Northern Cape
- SALARY** : R4000 to R7000 per month (12 months Stipend)

CENTRE : Kuruman

REQUIREMENTS : Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to this specific Section / Unit and or Station which directly link to the specific field of study and or qualification.

ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/205 : **ADMINISTRATIVE INTERN REF NO: NCSI 9/10/2017**
Division: Northern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Springbok

REQUIREMENTS : Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to this specific Section / Unit and or Station which directly link to the specific field of study and or qualification.

ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/206 : **ADMINISTRATIVE INTERN REF NO: NCSI 10/10/2017**
Division: Northern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Kimberley

REQUIREMENTS : Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology. Must be between ages 18 – 35. Be a South African citizen *Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to this specific Section / Unit and or Station which directly link to the specific field of study and or qualification.

ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/207 : **ADMINISTRATIVE INTERN REF NO: NCSI 11/10/2017**
Division: Northern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Mothibistad
REQUIREMENTS : Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to this specific Section / Unit and or Station which directly link to the specific field of study and or qualification.

ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/208 : **ADMINISTRATIVE INTERN REF NO: NCSI 12/10/2017**
Division: Northern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Kakamas
REQUIREMENTS : Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to this specific Section / Unit and or Station which directly link to the specific field of study and or qualification.

ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/209 : **ADMINISTRATIVE INTERN REF NO: NCSI 13/10/2017**
Division: Northern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Olifantshoek
REQUIREMENTS : Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to this specific Section / Unit and or Station which directly link to the specific field of study and or qualification.

ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/210 : **ADMINISTRATIVE INTERN REF NO: NCSI 14/10/2017**
Division: Northern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Griekwastad
REQUIREMENTS : Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to this specific Section / Unit and or Station which directly link to the specific field of study and or qualification.

ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/211 : **ADMINISTRATIVE INTERN REF NO: NCSI 15/10/2017**
Division: Northern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Roodepan
REQUIREMENTS : Senior certificate (Grade12). Need practical experience in order to finalize qualification must have referral letter from the institution of Higher learning/TVET. The qualifications must be related to Human Resources Management, Office administration, Public Administration, Public Relations, Communication, Supply Chain .Management and Information Technology. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to this specific Section / Unit and or Station which directly link to the specific field of study and or qualification.

ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/212 : **ADMINISTRATIVE INTERN REF NO: NCMI 16/10/2017**
Division: Northern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Kimberley
REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to the placement

ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/213 : **ADMINISTRATIVE INTERN REF NO: NCMI 17/10/2017**
Division: Northern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Hartswater
REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to the placement
ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/214 : **ADMINISTRATIVE INTERN REF NO: NCMI 18/10/2017**
Division: Northern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Batharos
REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to the placement
ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/215 : **ADMINISTRATIVE INTERN REF NO: NCMI 19/10/2017**
Division: Northern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Upington
REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to the placement
ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/216 : **ADMINISTRATIVE INTERN REF NO: NCMI 20/10/2017**
Division: Northern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Keimoes
REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never

participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to the placement

ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/217 : **ADMINISTRATIVE INTERN REF NO: NCMI 21/10/2017**
Division: Northern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Bothitong

REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to the placement

ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/218 : **ADMINISTRATIVE INTERN REF NO: NCMI 22/10/2017**
Division: Northern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Delportshoop

REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to the placement

ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/219 : **ADMINISTRATIVE INTERN REF NO: NCMI 23/10/2017**
Division: Northern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Kagisho

REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to the placement

ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/220 : **ADMINISTRATIVE INTERN REF NO: NCMI 24/10/2017**
Division: Northern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : De Aar
REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to the placement
ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/221 : **ADMINISTRATIVE INTERN REF NO: NCMI 25/10/2017**
Division: Northern Cape

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Springbok
REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Will be dealing with all relevant matters relating to the placement
ENQUIRIES : Colonel Markgraaff/ Capt Van Wyk / Sergeant Selatolo at 053 - 807 0123/ 0103/ 0110

APPLICATIONS : Applications Posted: The Provincial Head: Human Resource Development Private Bag X5001 Kimberley 8301; Hand Delivered: Human Resource Development 16 Warren Street De Beers Kimberley 8301

POST 46/222 : **ADMINISTRATIVE INTERN REF NO: HRD 01/11/2017**
Division: Provincial Head: Legal Services (North West)

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Civil Claim Management
REQUIREMENTS : Senior certificate (Grade12). .Be in possession of a Diploma/Degree in Office Administration. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Render administrative support service with regard to the management to legal service litigation. Implementation of Civil Claims/Litigation assessment tool (Re-active measures). Manage and control filing system. Administer and control Financial, Human and Logistical Resource allocated to the legal service: Litigation.

ENQUIRIES : Lt Col Dc Cronje 018-299 7786
APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/223 : **ADMINISTRATIVE INTERN REF NO: HRD 02/11/2017**
Division: Provincial Head: Legal Services (North West)

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Crime Operations Support
REQUIREMENTS : Senior certificate (Grade12). . Be in a position of a NQF 6 Diploma/Degree legal related-qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents

- of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Administrative duties with regard to the effective handling of crime operations matters. Administrative duties in relation to state defence applications. Administrative duties with regard to the effective handling of litigation matters.
- ENQUIRIES** : Lt Col Dc Cronje 018-299 7786
- APPLICATIONS** : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom
- POST 46/224** : **ADMINISTRATIVE INTERN REF NO: HRD 03/11/2017**
Division: Provincial Head: Legal Services (North West)
- SALARY** : R4000 to R7000 per month (12 months Stipend)
- CENTRE** : Investigation Support
- REQUIREMENTS** : Senior certificate (Grade12). . Be in a position of a NQF 6 Diploma/Degree legal related-qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Render administrative support service with regard to the management to legal service litigation. Implementation of Civil Claims/Litigation assessment tool (Re-active measures). Manage and control filing system. Administer and control Financial, Human and Logistical Resource allocated to the legal service: Litigation. Lt Col Dc Cronje 018-299 7786
- ENQUIRIES** : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom
- APPLICATIONS** : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom
- POST 46/225** : **ADMINISTRATIVE INTERN REF NO: HRD 04/11/2017**
Division: Provincial Head: Legal Services (North West)
- SALARY** : R4000 to R7000 per month (12 months Stipend)
- CENTRE** : Labour Dispute
- REQUIREMENTS** : Senior certificate (Grade12). . Be in a position of a NQF 6 Diploma/Degree legal related-qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Administration duties with regard to the effective handling of labour litigation matters. Administration duties in relation to eviction, general and discipline matters/files referred for legal opinion. Render administration duties to the Provincial Head Legal Services.
- ENQUIRIES** : Lt Col Dc Cronje 018-299 7786
- APPLICATIONS** : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom
- POST 46/226** : **ADMINISTRATIVE INTERN REF NO: HRD 05/11/2017**
Division: Provincial Head: Personnel Management (North West)
- SALARY** : R4000 to R7000 per month (12 months Stipend)
- CENTRE** : Employee Health and Wellness
- REQUIREMENTS** : Senior certificate (Grade12). . Be in a position of a NQF 6 Diploma/Degree related-qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Assist with the implementation of SAPS Disability and HIV/AIDS Workplace programs in the Province. Manage Provincial Disability and HIV/Aids

Management's budget. Participate in policy project and liaison programs. Advice management on trends and patterns pertaining to disability, HIV/Aids and Wellness related matters impacting on the functioning of members in the province. Manage integrated Employee Health and Wellness programs and projects. Report on Quality of Work Life programs. Conduct and advice senior management and line commanders on QWL related matters.

ENQUIRIES : Lt Col Dc Cronje 018-299 7786
APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/227 : **ADMINISTRATIVE INTERN REF NO: HRD 06/11/2017**
Division: Provincial Head: Personnel Management (North West)

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Social Work Services
REQUIREMENTS : Senior certificate (Grade12). . Be in a position of a NQF 6 Diploma/Degree related-qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Render the advance and complex Police Social Work Services work-focus Assessments. Render comprehensive occupational social work to the client system by means of Social Work Service' capacity building programmes (promotive-, work-person- and workplace interventions). Render comprehensive occupational social work services to the client system by means of Restorative Interventions. Render comprehensive occupational social work services to the client system by means of application of Social Work Community Model. Implement the multi-disciplinary approach interventions within the Employee Health and Wellness environment. Execute standard social work administrative practices.

ENQUIRIES : Lt Col Dc Cronje 018-299 7786
APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/228 : **ADMINISTRATIVE INTERN (3 POSTS)**
Division: Financial Services, Auxiliary Services and Salary Admin (North West)

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Brits REF NO: HRD 07/11/2017
Potchefstroom REF NO: HRD 08/11/2017
Taung REF NO: HRD 09/11/2017

REQUIREMENTS : Senior certificate (Grade12). . Be in a position of a NQF 6 Diploma/Degree related-qualification. Must be between ages 18 – 35* Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Administer of cellular telephone accounts for the Province. Administer of SMS and MMS petrol claims for the Province. Check Telephone registers. Payment of Suppliers. Administration of petrol claims for the Province. Administer State Income.

ENQUIRIES : Lt Col Dc Cronje 018-299 7786
APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/229 : **ADMINISTRATIVE INTERN (2 POSTS)**
Division: Financial Services, Financial Accounting and Cash Flow (North West)

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Potchefstroom REF NO: HRD 10/11/2017

Rustenburg REF NO: HRD 11/11/2017

REQUIREMENTS : Senior certificate (Grade12). . Be in a position of a NQF 6 Diploma/Degree related-qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : To administer bookkeeping aspects in the Province. To process the payment. Administer and control electronical outstanding debts. To administer correspondence. To ensure that all the inventory were taken care of within the component. Compiling of cost statement for injuries sustained.

ENQUIRIES : Lt Col Dc Cronje 018-299 7786

APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/230 : **ADMINISTRATIVE INTERN REF NO: HRD 12/11/2017**
Division: Financial Services, Budget and Expenditure Control (North West)

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Potchefstroom

REQUIREMENTS : Senior certificate (Grade12). . Be in a position of a NQF 6 Diploma/Degree related-qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : To assist with regard to manage and control the budget and monitor standards, policies and directives in the Province. To assist with the allocation of funds within the responsibility of the Province. To perform inspections and evaluations. To perform administrative duties within the field.

ENQUIRIES : Lt Col Dc Cronje 018-299 7786

APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/231 : **ADMINISTRATIVE INTERN (2 POSTS)**
Division: Financial Services, Budget and Expenditure Control (North West)

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Zeerust REF NO: .HRD 13/11/2017
Mooiwoo REF NO: HRD 14/11/2017

REQUIREMENTS : Senior certificate (Grade12). . Be in a position of a NQF 6 Diploma/Degree related-qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Render administrative duties pertaining to HR regarding Personnel Services related functions. Render administrative duties pertaining to HR regarding Human Resource Utilisation and related functions.

ENQUIRIES : Lt Col Dc Cronje 018-299 7786

APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/232 : **ADMINISTRATIVE INTERN REF NO: HRD 15/11/2017**
Division: Financial Services, Budget and Expenditure Control (North West)

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Potchefstroom

REQUIREMENTS : Senior certificate (Grade12). . Be in a position of a NQF 6 Diploma/Degree related-qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an

internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with personnel administration and files. Assist with Human Resource Development administration and files. Type reports and returns and assist with work related administration.

ENQUIRIES : Lt Col Dc Cronje 018-299 7786

APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/233 : **ADMINISTRATIVE INTERN (4 POSTS)**
Division: Human Resource Management, Human Resource Utilization (North West)

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Potchefstroom Ref Number HRD 16/11/2017
Rustenburg Ref Number HRD 17/11/2017
Zeerust Ref Number HRD 18/11/2017
Mooiwooi Ref Number HRD 19/11/2017

REQUIREMENTS : Senior certificate (Grade12). . Be in a position of a NQF 6 Diploma/Degree related-qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with personnel administration and files. Assist with Human Resource Development administration and files. Type reports and returns and assist with work related administration.

ENQUIRIES : Lt Col Dc Cronje 018-299 7786

APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/234 : **ADMINISTRATIVE INTERN REF NO: HRD 20/11/2017**
Division: Human Resource Management, Personnel Management (North West)

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Potchefstroom

REQUIREMENTS : Senior certificate (Grade12). . Be in a position of a NQF 6 Diploma/Degree related-qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Administer correspondence and files. Administer logistical matters. Maintain leave records, registers and files.

ENQUIRIES : Lt Col Dc Cronje 018-299 7786

APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/235 : **ADMINISTRATIVE INTERN (3 POSTS)**
Division: Supply Chain Management; MGP and Vehicle Fleet Management (North West)

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Rustenburg x2 Ref Number HRD 21/11/2017
Ref Number HRD 22/11/2017
Klerksdorp Ref Number HRD 23/11/2017

REQUIREMENTS : Senior certificate (Grade12). . Be in a position of a NQF 6 Diploma/Degree related-qualification. Must be between ages 18 – 35. Be a South African citizen *Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Administer correspondence and files. Administer logistical matters. Maintain leave records, registers and files.

ENQUIRIES : Lt Col Dc Cronje 018-299 7786

APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/236 : **ADMINISTRATIVE INTERN REF NO: HRD 24/11/2017**
Division: Supply Chain Management; Immoveable Asset Management (North West)

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Rustenburg

REQUIREMENTS : Senior certificate (Grade12). . Be in a position of a NQF 6 Diploma/Degree related-qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Administration of immovable facilities. Administration of Construction projects. Administration of provision admin system. Administration of lease building and State property.

ENQUIRIES : Lt Col Dc Cronje 018-299 7786

APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/237 : **ADMINISTRATIVE INTERN REF NO: HRD 25/11/2017**
Division: Provincial Head: OD & SM (North West)

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Rustenburg

REQUIREMENTS : Senior certificate (Grade12). . Be in a position of a NQF 6 Diploma/Degree related-qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Administration of immovable facilities. Administration of Construction projects. Administration of provision admin system. Administration of lease building and State property.

ENQUIRIES : Lt Col Dc Cronje 018-299 7786

APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/238 : **ADMINISTRATIVE INTERN (2 POSTS)**
Division: Provincial Head: OD & SM (North West)

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Risk Management Ref Number HRD 26/11/2017
Ref Number HRD 27/11/2017

REQUIREMENTS : Senior certificate (Grade12). . Be in a position of a NQF 6 Diploma/Degree related-qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Coordinate, facilitate and monitor risk assessment and monitoring. Coordinate, facilitate and monitor combined assurance. Manage provincial risk management strategy. The facilitation and identification of risks facilitation of control measures. The compilation of risk register. The provision of risk assurance by monitoring risks. The communication of risk management information. The distribution of provincial risk management information to stations and other role players.

ENQUIRIES : Lt Col Dc Cronje 018-299 7786

APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/239 : **ADMINISTRATIVE INTERN (2 POSTS)**
Division: Supply Chain Management; MGP and Vehicle Fleet Management (North West)

SALARY CENTRE : R4000 to R7000 per month (12 months Stipend)
: Brits Ref Number HRD 28/11/2017
: Zeerust Ref Number HRD 29/11/2017

REQUIREMENTS : Senior certificate (Grade12). *Need practical experience in order to finalize qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Coordinate, facilitate and monitor risk assessment and monitoring. Coordinate, facilitate and monitor combined assurance. Manage provincial risk management strategy. The facilitation and identification of risks facilitation of control measures. The compilation of risk register. The provision of risk assurance by monitoring risks. The communication of risk management information. The distribution of provincial risk management strategy to stations and other role players.

ENQUIRIES APPLICATIONS : Lt Col Dc Cronje 018-299 7786
: Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/240 : **ADMINISTRATIVE INTERN REF NUMBER HRD 30/11/2017**
Division: Provincial Head: FCS (North West)

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Rustenburg
: Senior certificate (Grade12). Need practical experience in order to finalize qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Compile and administer proper case docket management to ensure efficient and effective detective service centre at FCS. Gather comprehensive and complete evidence at the crime scene Support and interview complainant's victims and witnesses. Deals with the administration related matters.

ENQUIRIES APPLICATIONS : Lt Col Dc Cronje 018-299 7786.
: Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/241 : **ADMINISTRATIVE INTERN REF NUMBER HRD 31/11/2017**
Division: Supply Chain Management; Immovable Asset Management (North West)

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Rustenburg
: Senior certificate (Grade12). Need practical experience in order to finalize qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Administration of immovable facilities. Administration of Construction projects. Administration of provision admin system. Administration of lease building and State property.

ENQUIRIES : Lt Col Dc Cronje 018-299 7786.

APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/242 : **ADMINISTRATIVE INTERN (2 POSTS)**
Division: Loss Management (North West)

SALARY CENTRE : R4000 to R7000 per month (12 months Stipend)
Mahikeng Ref Number HRD 32/11/2017
Zeerust Ref Number HRD 33/11/2017

REQUIREMENTS : Senior certificate (Grade12). Need practical experience in order to finalize qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Register and record vehicle incidents, damages, losses and thefts. Report new incidents to Logistical Support Loss Management. Administer correspondence of incidents of information required of vehicles, accidents, damages and losses or thefts. Investigate motor vehicle incidents according to importance. Process relaying of information required for each separate incident.

ENQUIRIES APPLICATIONS : Lt Col Dc Cronje 018-299 7786.
Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/243 : **ADMINISTRATIVE INTERN REF NO: HRD 34/11/2017**
Division: Deputy Provincial Commissioner: DPC (North West)

SALARY CENTRE : R4000 to R7000 per month (12 months Stipend)
Crime Detection

REQUIREMENTS : Senior certificate (Grade12). Need practical experience in order to finalize qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Compile and administer proper case docket management to ensure efficient and effective detective service centre at FCS. Gather comprehensive and complete evidence at the crime scene. Support and interview complainants' victims and witnesses. Deals with the administration related matters.

ENQUIRIES APPLICATIONS : Lt Col Dc Cronje 018-299 7786.
Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/244 : **ADMINISTRATIVE INTERN REF NO: HRD 35/11/2017**
Division: Provincial Head: Human Resource Development (North West)

SALARY CENTRE : R4000 to R7000 per month (12 months Stipend)
Skills Development Facilitation

REQUIREMENTS : Senior certificate (Grade12). Need practical experience in order to finalize qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Receive data of intern files and ensure monthly updates. Receive bursary application and open files of individual applications. Compile monthly and Quarterly reports on the performance of interns. Assist with the coordination of Station SDF Officials for the presentation of courses.

ENQUIRIES APPLICATIONS : Lt Col Dc Cronje 018-299 7786.
Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

- POST 46/245** : **ADMINISTRATIVE INTERN REF NO: HRD 36/11/2017**
Division: Provincial Head: Human Resource Development (North West)
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Workplace & Recreational Development: Reservist Development Coordination
: Senior certificate (Grade12). Need practical experience in order to finalize qualification. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Receive nominations for reservist training and update the list of needs. Obtain quotations from training academies for accommodation and meals to present courses. Communicate with training academies for bookings and Financial Authorities. Inform Reservists of the dates and venues of their specific training courses. Verify their results with the electronic TAS system.
- ENQUIRIES APPLICATIONS** : Lt Col Dc Cronje 018-299 7786.
: Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom
- POST 46/246** : **ADMINISTRATIVE INTERN REF NO: HRD 37/11/2017**
Division: Provincial Head: Visible Policing (North West)
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Emergency Response Services
: Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Render administration support functions to specialized uniform support section. Render administrative support for the police emergency component
- ENQUIRIES APPLICATIONS** : Lt Col Dc Cronje 018-299 7786.
: Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom
- POST 46/247** : **ADMINISTRATIVE INTERN REF NO: HRD 38/11/2017**
Division: Provincial Head: Visible Policing (North West)
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Proactive Policing Services
: Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Render administration support functions to specialized uniform support section. Render administrative support for the police emergency component
- ENQUIRIES APPLICATIONS** : Lt Col Dc Cronje 018-299 7786.
: Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom
- POST 46/248** : **ADMINISTRATIVE INTERN REF NO: HRD 39/11/2017**
Division: Provincial Head: Detective Service (North West)
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Organised Crime Investigation: Project Investigations
: Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never

- participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Compile and administer proper case docket management to ensure efficient and effective detective service centre at OCI Gather comprehensive and complete evidence at the crime scene Support and interview complainant's victims and witnesses Deals with the administration related matters. Assist with projects
- ENQUIRIES APPLICATIONS** : Lt Col Dc Cronje 018-299 7786.
Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom
- POST 46/249** : **ADMINISTRATIVE INTERN REF NO: HRD 40/11/2017**
Division: Provincial Head: Detective Service (North West)
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Stock Theft & Endangered Species
: Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Compile and administer proper case docket management to ensure efficient and effective detective service centre at OCI Gather comprehensive and complete evidence at the crime scene Support and interview complainant's victims and witnesses Deals with the administration related matters. Assist with projects
- ENQUIRIES APPLICATIONS** : Lt Col Dc Cronje 018-299 7786.
Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom
- POST 46/250** : **ADMINISTRATIVE INTERN REF NO: HRD 41/11/2017**
Division: Provincial Head: Supply Chain Management (North West)
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Management Information and Strategic Planning
: Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : The providing of support during preparation of reports and presentation. Gathering and capturing information to comply reports for the Provincial Head.
- ENQUIRIES APPLICATIONS** : Lt Col Dc Cronje 018-299 7786.
Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom
- POST 46/251** : **ADMINISTRATIVE INTERN (2 POSTS)**
Division: Detective Service: Administration Services (North West)
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Lehurutshe Ref Number HRD 42/11/2017
: Wolmaransstad Ref Number HRD 43/11/2017
: Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Compile and administer proper case docket management to ensure efficient and effective detective service centre at OCI. Gather comprehensive and complete

evidence at the crime scene. Support and interview complainant's victims and witnesses. Deals with the administration related matters. Assist with projects
Lt Col Dc Cronje 018-299 7786.

ENQUIRIES :
APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/252 : **ADMINISTRATIVE INTERN REF NO: HRD 44/11/2017**
Division: Provincial Head: Human Resource Development (North West)

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Support and LM Development Coordination Lehurutshe
REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Assist with personnel administration and files. Assist with supply chain management administration and files. Assist with financial management administration and files. Type reports and returns and assist with work related administration.

ENQUIRIES : Lt Col Dc Cronje 018-299 7786.
APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/253 : **ADMINISTRATIVE INTERN REF NO: HRD 45/11/2017**
Division: Provincial Head: Human Resource Development (North West)

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Quality & Assurance Management: Monitoring & Evaluation Coordination
REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Visit courses with the supervisor and compile M&E reports. Assist with improvement of courses and identify critical needs. Type reports and returns and assist with general administration.

ENQUIRIES : Lt Col Dc Cronje 018-299 7786.
APPLICATIONS : Applications Posted: Attention: Lt Col Dc Cronje PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom 2531; Hand Delivered: PC HRD Room 14, 1st Floor Wilmur Building 95 Walter Sisulu Street Potchefstroom

POST 46/254 : **SUPPLY CHAIN MANAGEMENT INTERN (2 POSTS) REF NO: MP/INT/SCM**
Division: Provincial SCM, Nelspruit

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Supply Chain Management
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12) of NQF Level 4; NQF Level 6 e.g. Supply Chain Management qualifications or relevant qualifications. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Perform administrative duties related to Supply Chain Management
ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

- POST 46/255** : **WORKSTUDY INTERN (3 POSTS) REF NO: MP/INT/OD (3)**
Division: Provincial Nelspruit
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Organisational Development and Strategic Management
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12) be in possession of a Diploma/Degree in Management Services, Work Study, Organisational Development, Industrial Engineering, Operational Management, GIS Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Provide assistance in developing and maintaining efficient functional, organisational and post structures based on the principle of structure follows strategy. Provide assistance in the development and maintenance of organisational, functional & post. Structures for police stations, and an application to calculate the theoretical human resources requirements (THRR) for police stations Provide assistance in the maintenance of the Fixed Establishment database for SAPS according to approved work study investigations recommendations. Compile management report for identified dysfunctions on procedures or methods according to the prescribed format with the use of current resources of the Section. Conduct Work Study investigations on request for opening, closing, upgrading/down grading of Police stations, units and components
- ENQUIRIES** : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga
- POST 46/256** : **FINANCE AND ADMINISTRATION INTERN REF NO: MP/INT/FIN (1)**
Division: Provincial Nelspruit
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Financial Management
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12) or equivalent qualification Diploma/Degree in Accounting, Financial Management, Public Finance or Public Management will be an added advantage .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Handle administration tasks regarding Finance
ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga
- POST 46/257** : **GRAPHIC DESIGNER INTERN REF NO: MP/INT/COMM (1)**
Division: Provincial Nelspruit
- SALARY** : R4000 to R7000 per month (12 months Stipend)
CENTRE : Corporate Communication
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12) or equivalent qualification Graduate with a Diploma/Degree in Graphic Designing. Be prepared to work long hours. Be prepared to work under pressure Preferably a female .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Provide graphic design support and monitor graphic design standards within the SAPS. Using of equipment and program(s) used by graphic designers such as Photoshop and Adobe illustrator
- ENQUIRIES** : Sharitha Naidoo – Lt Col Tel: 013-7624413

APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/258 : **CAMERA OPERATOR INTERN REF NO: MP/INT/COMM (2)**
Division: Provincial Nelspruit

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Corporate Communication
: Graduate with a Diploma/Degree in Media Studies, Multimedia or Public Relations Previous experience as a camera operator will be an added advantage. Be prepared to work long hours. Be prepared to travel a lot. Preferably a male. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Market POL TV and When Duty Calls to improve the image of the SAPS. Operating of equipment and programs to edit visuals captured Maintenance of equipment correctly according to prescribed prescripts

ENQUIRIES APPLICATIONS : Sharitha Naidoo – Lt Col Tel: 013-7624413
: Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/259 : **JOURNALIST INTERN REF NO: MP/INT/COMM (3)**
Division: Provincial Office Nelspruit

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Corporate Communication
: Graduate with a Diploma/Degree in Journalism. Computer literate. Be prepared to travel a lot. Be prepared to work long hours. Be prepared to work under pressure. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Attend internal events to cover activities, newsworthy stories for compilation of articles according to standards within the SAPS. Editing and writing of articles Photographing of events

ENQUIRIES APPLICATIONS : Sharitha Naidoo – Lt Col Tel: 013-7624413
: Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/260 : **MARKETING INTERN REF NO: MP/INT/COMM (4)**
Division: Provincial Office Nelspruit

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
: Corporate Communication
: Be in possession of a Senior Certificate (Grade 12) or Student currently studying within the Marketing field. Be prepared to work long hours Be prepared to travel a lot. Preferably a male*Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Market the organization using marketing tools and to ensure the availability of such tools. Ensure that all marketing initiatives taken are to promote the image of the SAPS through branding and exhibitions

ENQUIRIES APPLICATIONS : Sharitha Naidoo – Lt Col Tel: 013-7624413
: Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/261 : **PARTNERSHIP POLICING INTERN REF NO: MP/INT/CP (1)**
Division: Provincial Office Nelspruit

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Crime Prevention
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12) or Student Have no previous criminal/departmental convictions or any criminal cases pending Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Render clerical and administrative support functions. Manage the diary, receive and host visitors of the Section

ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/262 : **SOCIAL CRIME PREVENTION INTERN REF NO: MP/INT/CP (2)**
Division: Provincial Office Nelspruit

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Crime Prevention
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12) or Student Have no previous criminal/departmental convictions or any criminal cases pending Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Perform administrative duties relating to Youth Crime Prevention Programmes Perform administrative duties relating to Gender Violence Programmes Perform clerical duties relating to crime prevention development programmes Handle administrative duties relating to alcohol, drugs and firearm programmes

ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/263 : **FLASH: SECOND HAND GOODS INTERN REF NO: MP/INT/CP (3)**
Division: Provincial Office Nelspruit

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Crime Prevention
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12) or Student Have no previous criminal/departmental convictions or any criminal cases pending Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Perform administrative duties relating to Youth Crime Prevention Programmes Perform administrative duties relating to Gender Violence Programmes Perform clerical duties relating to crime prevention development programmes Handle administrative duties relating to alcohol, drugs and firearm programmes

ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/264 : **ADMINISTRATION INTERN (2 POSTS) REF NO: MP/INT/SECUNDA (2)**
Division: SAPS Secunda

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : General Administration
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12). Must have no criminal record. Applicants must be unemployed and never participated in an internship

programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Administer general administrative related matters. Make copies, fax, file and type of relevant letters

ENQUIRIES APPLICATIONS : Sharitha Naidoo – Lt Col Tel: 013-7624413
Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/265 : **SUPPLY CHAIN MANAGEMENT INTERN REF NO: MP/INT/SEC/ACQ (1)**
Division: SAPS Secunda

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
Acquisition Section
Be in possession of a Senior Certificate (Grade 12) or still in the process of studying towards a qualification in Supply Chain Management qualifications or relevant qualifications. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES ENQUIRIES APPLICATIONS : Perform administrative duties relating to the Acquisition Section
Sharitha Naidoo – Lt Col Tel: 013-7624413
Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/266 : **SUPPLY CHAIN MANAGEMENT INTERN) REF NO: MP/INT/SEC/VEH (1)**
Division: SAPS Secunda

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
Vehicle Fleet Management
Be in possession of a Senior Certificate (Grade 12) of NQF Level 4; NQF Level 6 e.g. Supply Chain Management qualifications or relevant qualifications. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES ENQUIRIES APPLICATIONS : Perform administrative duties relating to Vehicle Fleet Management
Sharitha Naidoo – Lt Col Tel: 013-7624413
Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/267 : **SUPPLY CHAIN MANAGEMENT INTERN) REF NO: MP/INT/WIT/SCM (1)**
Division: SAPS Witbank

SALARY CENTRE REQUIREMENTS : R4000 to R7000 per month (12 months Stipend)
Supply Chain Management
Be in possession of a Senior Certificate (Grade 12) of NQF Level 4; NQF Level 6 e.g. Supply Chain Management qualifications or relevant qualifications. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES ENQUIRIES APPLICATIONS : Administer administration duties related to Supply Chain Management
Sharitha Naidoo – Lt Col Tel: 013-7624413
Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/268 : **SUPPLY CHAIN MANAGEMENT INTERN) REF NO: MP/INT/WIT/SCM (2)**
Division: SAPS Witbank

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE REQUIREMENTS : Loss Management
: Be in possession of a Senior Certificate (Grade 12) of NQF Level 4; NQF Level 6 e.g. Supply Chain Management qualifications or relevant qualifications. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Handle administrative duties relating to loss management
ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/269 : **FINANCE AND ADMINISTRATION INTERN REF NO: MP/INT/FIN (3)**
Division: SAPS Witbank

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Financial Management
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12) or equivalent qualification Diploma/Degree in Accounting, Financial Management, Public Finance or Public Management will be an added advantage. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Handle administration tasks regarding Finance
ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/270 : **HRM TRAINING INTERN REF NO: MP/INT/TRN (4)**
Division: SAPS Witbank

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Training and Development
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12). Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Handle administration of training of personnel within the station
ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/271 : **FINANCE AND ADMINISTRATION INTERN REF NO: MP/INT/PIEN (1)**
Division: SAPS Pienaar

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Training and Development
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12). Diploma/Degree in Accounting, Financial Management, Public Finance or Public Management will be an added advantage. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Handle administration tasks regarding Finance
ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/272 : **COMMUNICATION INTERN REF NO: MP/INT/PIEN (1)**
Division: SAPS Pienaar

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Communication Section
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12). Be in possession of a Diploma/Degree in Public Relations. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Media spokesperson for the Station Internal communication such as corporate image of the SAPS External communication such as branding, marketing, exhibitions and general promoting of the SAPS

ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/273 : **MIC INTERN REF NO: MP/INT/PIEN (1)**
Division: SAPS Pienaar

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Management Information Centre
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12). Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Assist in the presentation and compilation of reports in consultation with the MIC official Perform administrative duties relating to MIC

ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/274 : **ADMINISTRATIVE INTERN REF NO: MP/INT/PIEN (4)**
Division: SAPS Pienaar

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Visible Policing
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12). Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Perform general administrative duties. Assist in administration of databases of information and reports in the Province

ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/275 : **FINANCE AND ADMINISTRATION INTERN REF NO: MP/INT/EMB (1)**
Division: SAPS Embalenhle

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Financial Management
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12). Diploma/Degree in Accounting, Financial Management, Public Finance or Public Management will be an added advantage. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Handle administration tasks regarding Finance

ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/276 : **SUPPLY CHAIN MANAGEMENT INTERN REF NO: MP/INT/EMB (2)**
Division: SAPS Embalenhle

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Supply Chain Management
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12). Diploma/Degree in Supply Chain Management qualification relevant qualifications. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Perform administrative duties related to Supply Chain Management functions
ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/277 : **AUXILIARY SERVICES INTERN REF NO: MP/INT/EMB (3)**
Division: SAPS Embalenhle

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Registry
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12). Diploma/Degree in Supply Chain Management qualification relevant qualifications. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Receive and distribute mail and circulars. Dispatch mail, receive files, update and open new files. Retrieve brought forward and requested files. General administration duties

ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/278 : **SUPPLY CHAIN MANAGEMENT INTERN MP/INT/DEL (1)**
Division: SAPS Delmas

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Registry
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12). Diploma/Degree in Supply Chain Management qualification relevant qualifications. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Perform administrative duties related to Supply Chain Management functions
ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/279 : **ADMINISTRATIVE INTERN (2 POSTS) MP/INT/DEL (2)**
Division: SAPS Delmas

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTER : Human Resource Management
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12). Diploma/Degree in Supply Chain Management qualification relevant qualifications. Must have no criminal

record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Handle all administrative duties relating to Human Resource Management
ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/280 : **VISIBLE POLICING: FIREARM CONTROL MP/INT/SUND (1)**
Division: SAPS Sundra

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Designated Firearm Control
REQUIREMENTS : Be in possession of a Senior Certificate (Grade 12). Diploma/Degree in Supply Chain Management qualification relevant qualifications. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only.

DUTIES : Render administrative duties to the Designated Firearm Officer (DFO)
ENQUIRIES : Sharitha Naidoo – Lt Col Tel: 013-7624413
APPLICATIONS : Applications Posted: Saps Provincial Head Office Private Bag X12299 Nelspruit 1200; Hand Delivered: Provincial Human Resource Development Skills Development Facilitation 2nd Floor, 7 Ferreira Street, Nelspruit Mpumalanga

POST 46/281 : **ADMINISTRATIVE INTERN REF NO: INT1/10/17WC**
Division: Western Cape Province – CID (Western Cape)

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Steenberg Vispol
Cape Town, Customs House
REQUIREMENTS : Senior certificate (Grade12). .Be in possession of a Diploma/Degree in Office Administration. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Write up 35 dockets in court register daily. Audit type from dictated tape/instrument and directives Shorthand/speed write meeting minutes and retype. Create and maintain spread

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/282 : **ADMINISTRATIVE INTERN REF NO: INT2/10/17WC**
Division: Western Cape Province – HRM (Western Cape)

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Steenberg Vispol
REQUIREMENTS : Senior certificate (Grade12). .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : To maintain all human Resource and physical resources functions at the Division. Render administration duties pertaining to HR regarding Personnel services Related Function. Render administration duties pertaining to HR regarding Human Resource Utilisation and related functions

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town

8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street
Foreshore Cape Town 8000.

POST 46/283 : **ADMINISTRATIVE INTERN REF NUMBER INT3/10/17WC**
Division: Western Cape Province - Monitoring and Evaluation (Western Cape)

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Cape Town, Customs House
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/Diploma in Training
Must be between ages 18 – 35. Be a South African citizen *Must have no criminal
record .Applicants must be unemployed and never participated in an internship
programme previously Applicants must be residents of the province where the post
is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Making and answering of calls on M&E. Receiving and sending email on M&E
Making Copies on M&E Related. Filling of M&E document.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources
Development: SDF South African Police Service, Private Bag X9004 Cape Town
8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street
Foreshore Cape Town 8000.

POST 46/284 : **ADMINISTRATIVE INTERN REF NUMBER INT4/10/17WC**
Division: Western Cape Province – HRM (Western Cape)

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Cape Town Central
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a N6 HRM .Must be between
ages 18 – 35. Be a South African citizen *Must have no criminal record .Applicants
must be unemployed and never participated in an internship programme previously
Applicants must be residents of the province where the post is advertised
Applicants are restricted to apply for 3 positions only

DUTIES : Receive, process and monitor transfer/service arrangement. Administer notice of
change (SAP172) and capture on the PERSAP System of personnel (employees)
records (SAP 172). Maintain statistical data submit personnel reports to provincial
offices. Co-ordinate and monitor training development for station employee's
members.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources
Development: SDF South African Police Service, Private Bag X9004 Cape Town
8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street
Foreshore Cape Town 8000.

POST 46/285 : **ADMINISTRATIVE INTERN REF NO: INT5/10/17WC**
Division: Western Cape Province – Finance (Western Cape)

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Cape Town Central
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a N6 IN Finance *Must be
between ages 18 – 35. Be a South African citizen .Must have no criminal record
.Applicants must be unemployed and never participated in an internship
programme previously Applicants must be residents of the province where the post
is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Register and scan case dockets. Record exhibit (SAPS 13 property) on the system
Capture circulation/ cancellation of stolen items. Case dockets to investigation
Unit.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources
Development: SDF South African Police Service, Private Bag X9004 Cape Town
8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street
Foreshore Cape Town 8000.

- POST 46/286** : **ADMINISTRATIVE INTERN REF NO: INT6/10/17WC**
Division: Western Cape Province – HRM (Western Cape)
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Cape Town Central
: Senior certificate (Grade12). Be in possession of a Degree/Diploma in HRM .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Receive, process and monitor transfer/service arrangement. Administer notice of change (SAP172) and capture on the PERSAP System of personnel (employees) records (SAP 172). Maintain statistical data submit personnel reports to provincial offices. Co-ordinate and monitor training development for station employee's members.
- ENQUIRIES APPLICATIONS** : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
: Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.
- POST 46/287** : **ADMINISTRATIVE INTERN REF NO: INT7/10/17WC**
Division: Western Cape Province – Finance (Western Cape)
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Cape Town Central
: Senior certificate (Grade12). Be in possession of a Degree/Diploma in Finance /Financial Information system *Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Maintain and administer debt accounts of the station. Maintain and administer garnishee order against members on station. Maintain the stations telephone accounts.
- ENQUIRIES APPLICATIONS** : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
: Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.
- POST 46/288** : **ADMINISTRATIVE INTERN REF NO: INT8/10/17WC**
Division: Western Cape Province
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Langa SAPS
: Senior certificate (Grade12). Be in possession of a Degree/Diploma SCM .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Inspection of Vehicle. Administration of Traffic fines. Maintenance and repairs of Vehicles. Renewals and maintenance of petrol cards. Administration of log sheets. Assisting with booking of vehicle for standby duties. General administration.
- ENQUIRIES APPLICATIONS** : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
: Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

- POST 46/289** : **ADMINISTRATIVE INTERN REF NO: INT9/10/17WC**
Division: Western Cape Province
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Langa SAPS
: Senior certificate (Grade12). Be in possession of a N6 in Human Resource Management .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : To maintain all human Resource and Physical Resources functions at the division. Render administration duties pertaining to HR regarding Personnel Services related Function. Render administration duties pertaining to HR regarding Human Resource Utilisation and related functions.
- ENQUIRIES APPLICATIONS** : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
: Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.
- POST 46/290** : **ADMINISTRATIVE INTERN REF NO: INT10/10/17WC**
Division: Western Cape Province Docket Management Centre
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Khayelitsha SAPS
: Senior certificate (Grade12). Be in possession of a N6 Public Management *Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Coordinate and control dockets store room. Perform station dockets store room administration duties and Record keeping. Regulate close register of the station.
- ENQUIRIES APPLICATIONS** : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
: Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.
- POST 46/291** : **ADMINISTRATIVE INTERN REF NO: INT11/10/17WC**
Division: Western Cape Province HRM
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Khayelitsha SAPS
: Senior certificate (Grade12). Be in possession of a Degree/Diploma in Human Resource .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Rendering duties of administrative nature which will include all HR related work as well as specific HR duties.
- ENQUIRIES APPLICATIONS** : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
: Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.
- POST 46/292** : **ADMINISTRATIVE INTERN (2 POSTS) REF NO: INT12/10/17WC**
Division: Western Cape Province SCM
- SALARY CENTRE** : R4000 to R7000 per month (12 months Stipend)
: Stellenbosch SAPS

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/Diploma in Supply Chain Management .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Inspection of Vehicle. Administration of Traffic fines. Maintenance and repairs of Vehicles. Renewals and maintenance of petrol cards. Administration of log sheets. Assisting with booking of vehicle for standby duties. General administration

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.

APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/293 : **ADMINISTRATIVE INTERN REF NO: INT13/10/17WC**
Division: Western Cape Province

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Crime Prevention

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/Diploma in Office Administration .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : SAPS 13 (PCEM) training course. Monthly meetings with SAP 13 Cluster Coordinators. Consolidation and Coordinate all SAPS 13 PCEM and VSS. Monthly returns to Divisional Head Office.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.

APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/294 : **ADMINISTRATIVE INTERN REF NO: INT14/10/17WC**
Division: Western Cape Province Registry

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Lansdowne SAPS

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a N6 Registry .Must be between ages 18 – 35. Be a South African citizen *Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : To maintain case dockets store room for the station. Coordinate and control dockets store room. Perform station dockets store room administration duties and record keep. Regulate close register of the station. Book out dockets. Deal with docket enquiries.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.

APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/295 : **ADMINISTRATIVE INTERN REF NO: INT15/10/17WC**
Division: Western Cape Province Legal Service

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Litigation Section

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Diploma/ Degree in LLB .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship

programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Advice clients on disciplinary investigation, formulation of charges, Conduct of disciplinary hearings, suspensions and confirmation of dismissals.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.

APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/296 : **ADMINISTRATIVE INTERN REF NO: INT16/10/17WC**
Division: Western Cape Province Legal Service

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Operational Section

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a N6 Legal Secretary .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Plan and type letters as received form the Operation Legal support sub-component. Receive and transmit messages by email. Compile Monthly reports. Send and receive faxes and make phone copies.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.

APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/297 : **ADMINISTRATIVE INTERN REF NO: INT17/10/17WC**
Division: Western Cape Province HRU

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Performance management (PEP)

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/Diploma in HRM *Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Introduction to N1/2005, Vol2. Receive training w.r.t conducting of PEP inspection (provincial & station level). Attend PEP practical & PEP mentorship training session. Receive training w.r.t PEP PERSAP functions: Capturing &approval of PEP information pertaining to salary levels 1.-12

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.

APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/298 : **ADMINISTRATIVE INTERN REF NO: INT18/10/17WC**
Division: Western Cape Province HRU

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : HR Planning and Utilisation

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/Diploma in HRM *Must be between ages 18 – 35* Be a South African citizen *Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Introduction to the CSMF. Receive training w.r.t the conducting of inspection on SMS Performance. Receive training.r.t the management of poor performance

(level13&above) Receive training w.r.t the salary structure process of Sms members.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/299 : **ADMINISTRATIVE INTERN REF NO: INT19/10/17WC**
Division: Western Cape Province HRU

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Labour Relations
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/Diploma in HRM .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Manage the arrangement, scheduling preparation and submission of requisite document for monthly human resource committee meeting. Ensure submission of feedback document to head office as required. Monitor, control and analyse data received from PC components station for The HRU Development and Utilisation document.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/300 : **ADMINISTRATIVE INTERN REF NO: INT20/10/17WC**
Division: Western Cape Province HRD

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Human Resource Development
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/Diploma in HRM/HRD *Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Database administration, enter data into a system and compile one monthly report for all the interns in the stations and provincial and email it to national office. Assist with RPL capturing and administration of all HR documents. Processing biographic details (finger prints) Transporting of RPL of file to provincial office, explaining internship agreement to the interns. Make calls one before of the Commander. Filling of correspondence. Monitor the submission.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/301 : **ADMINISTRATIVE INTERN REF NO: INT21/10/17WC**
Division: Western Cape Province

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Wood Stock SAPS
REQUIREMENTS : Senior certificate (Grade12). .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

- DUTIES** : Receive and record incoming and internally post/correspondence. Categorise and classify post/correspondence documents. Dispatch and distribute post. Provide reference service for officially registered files and other documentation. Attend and deal with telephone and other related enquiries.
- ENQUIRIES APPLICATIONS** : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.
- POST 46/302** : **ADMINISTRATIVE INTERN REF NO: INT22/10/17WC**
Division: Western Cape Province
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Wood Stock SAPS
: Senior certificate (Grade12). Be in possession of a N6 in Office Administration .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Rendering duties of administrative nature which will include data capturing as we. As specific administration duties.
- ENQUIRIES APPLICATIONS** : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
: Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.
- POST 46/303** : **ADMINISTRATIVE INTERN REF NO: INT23/10/17WC**
Division: Western Cape Province OD
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Strategic Management
: Senior certificate (Grade12). Be in possession of a Degree /Diploma Internal Audit Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Co-ordinate the Internal and External Audits by providing assistance to the Office of the Auditor General, the National Internal Auditor and Provincial Internal Auditor and stations/units/components. Assist with the improvement of Provincial Performance by managing the Audit Nodal Point. Assist and Co-ordinate the Audit Process in the Western Cape in support of the Regularity and Performance Frameworks of the South African Police and Manage the Management Information Processes. Interns must be computer literate and competent in Microsoft Excel, be able to do Power presentations.
- ENQUIRIES APPLICATIONS** : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
: Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.
- POST 46/304** : **ADMINISTRATIVE INTERN REF NO: INT23/10/17WC**
Division: Western Cape Province OD
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Strategic Management
: Senior certificate (Grade12). Be in possession of a Degree /Diploma Internal Audit Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Co-ordinate the Internal and External Audits by providing assistance to the Office of the Auditor General, the National Internal Auditor and Provincial Internal Auditor and stations/units/components. Assist with the improvement of Provincial Performance by managing the Audit Nodal Point. Assist and Co-ordinate the Audit Process in the Western Cape in support of the Regularity and Performance Frameworks of the South African Police and Manage the Management Information Processes. Interns must be computer literate and competent in Microsoft Excel, be able to do Power presentations.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/305 : **ADMINISTRATIVE INTERN (2 POSTS) REF NO: INT24/10/17WC**
Division: Western Cape Province OD

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Mentoring and Evaluation
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree /Diploma Evaluation Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Develop, Implement and Maintain an Effective and efficient Organizational Performance Measurement system (Efficiency Index System) for the SA Police Service. Develop Fixed Establishment (FE) for all police stations in the South African Police Service. Facilitate the Implementation of the Performance Measurement System (Efficiency Index System) web-based application in Western Cape Province in line with the Efficiency Index System web-based application, IT and training instructions. Maintain of a geographical information database on SAPS Service Points for the Western Cape. Develop, Implement and Maintain an Effective and Efficient Organizational Performance Measurement System for the SA Police Service

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/306 : **ADMINISTRATIVE INTERN REF NO: INT25/10/17WC**
Division: Western Cape Province Telkom Operator

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Fishoek SAPS
REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35* Be a South African citizen *Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Operate telecommunication equipment at the switchboard. Maintain the Switchboard. Receive and answer incoming and outgoing calls. Make calls on request. Note down and give messages.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/307 : **ADMINISTRATIVE INTERN REF NO: INT26/10/17WC**
Division: Western Cape Province HRD

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : HRD Sports Pinelands
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/Diploma in Boikineticists Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Improving a person’s physical quality of life by means of Physical assessment and prescribing of healthy exercise habits. Evaluation and measuring body posture, body composition, glucose Levels, lung function, heart, rate, fitness and other health screenings to Determine the patient’s capacity to work and excise. Prescribing excise routines either as preventative health measures or to correct health problems, such as sport injuries or recovery from diseases or illness in close co-operation doctors and medical practitioners.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/308 : **ADMINISTRATIVE INTERN REF NO: INT27/10/17WC**
Division: Western Cape Province HRD

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : HRD Sports Pinelands
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Diploma/Degree in Sport Management Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Manage all calls coming in pinelands and recording of messages for the various, Members working on both line 531904 and 5319030. Constant contacting of various sporting codes to bring them up to date on various aspects of the sporting codes. Upkeep daily of various register such as photo-copy register, telephone register and the post book. Recording and typing of minutes from weekly management meeting, month personnel meeting and various sports meeting.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/309 : **ADMINISTRATIVE INTERN REF NO: INT28/10/17WC**
Division: Western Cape Province SCM

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Worcester SAPS
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Diploma/Degree SCM. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Maintain the station Vehicle fleet. Complete administration as requested from the Provincial Office for the boarding of vehicles. Renew vehicle licences monthly. Maintain vehicle register (SAPS 132(b) and fuel. Repair vehicle allocated to Worcester SAPS which were involved in Accidents or damaged.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town

8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street
Foreshore Cape Town 8000.

POST 46/310 : **ADMINISTRATIVE INTERN REF NO: INT29/10/17WC**
Division: Western Cape Province HRD

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Mess
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a N6 in Food Technology. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Supervise the preparation of food and refreshments to ensure that meals of good quality are prepared according to the approved menu and ration scale and report any deviancies, if necessary. Ensure the serving and dishing of prepared food and refreshments Render assistance with regard to the safekeeping of all food supplies/stock and keys and the cost effective use thereof by kitchen staff. Ensure the cleaning of the kitchen, equipment, crockery and cutlery and the Removal of refuse.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/311 : **ADMINISTRATIVE INTERN REF NO: INT30/10/17WC**
Division: Western Cape Province HRD

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Western Cape
REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Participate in practising and rehearsing individually, in sections, with a band or with a group. Performs on a primary and / or secondary instrument. Performs with the Band or any other group within the Band at Internal projects. Maintain the instruments and equipment allocated as per National Instruction 3/2001 (SAPS Bands) Comply with all SAPS National Instructions, Directives and Policies, applicable to the post environment. Pack, load, unload and unpack musical instruments, equipment and sheet Music.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/312 : **ADMINISTRATIVE INTERN REF NO: INT31/10/17WC**
Division: Western Cape Province

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Klaver
REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35* Be a South African citizen *Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Copy type hand written, printed and type documents. Audit type dictated tape/instrument and directives Shorthand/speed-write meeting minutes and retype. Create and maintain spread.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/313 : **ADMINISTRATIVE INTERN REF NO: INT32/10/17WC**
Division: Western Cape Province

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTER : Klawer
REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35* Be a South African citizen *Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Receive and record incoming and internally post/correspondence. Categorise and classify post/correspondence documents. Dispatch and distribute post. Provide reference service for officially registered files and other documentation. Attend and deal with telephone and other related enquiries.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/314 : **ADMINISTRATIVE INTERN REF NO: INT33/10/17WC**
Division: Western Cape Province

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Mc Gregor SAPS
REQUIREMENTS : Senior certificate (Grade12). Be in possession of Degree/Diploma in Public Management. Must be between ages 18 – 35* Be a South African citizen *Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Register and distribute incoming outgoing correspondence. Maintain Brig-Forward (BF) system and update database. Maintain and update personnel records, register and files. Compile, type, record and process forms and documents

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/315 : **ADMINISTRATIVE INTERN REF NO: INT34/10/17WC**
Division: Western Cape Province

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Saron SAPS
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/Diploma in Supply Chain Management. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Render general office administration assistance and support. Administer Supply chain Management (SCM) and logistical matters. Compile and monitor financial and applications.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town

8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street
Foreshore Cape Town 8000.

POST 46/316 : **ADMINISTRATIVE INTERN REF NO: INT35/10/17WC**
Division: Western Cape Province

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Moorreesburg SAPS
REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Maintain the Employment Equity (EEA) at station level. Deal with administration issues pertaining to personnel. Compile report as requested by the area office. Deal with member's grievance and conflict

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/317 : **ADMINISTRATIVE INTERN REF NO: INT36/10/17WC**
Division: Western Cape Province

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Moorreesburg SAPS
REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Render effective administration. Register and maintain reported crime information on Computerised systems. Provide professional information

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/318 : **ADMINISTRATIVE INTERN REF NO: INT37/10/17WC**
Division: Western Cape Province

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Riebeeck West SAPS
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/Diploma HRM. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : To maintain all human Resource and Physical Resources functions at the division. Render administration duties pertaining to HR regarding Personnel Services related Function. Render administration duties pertaining to HR regarding Human Resource Utilisation and related functions.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/319 : **ADMINISTRATIVE INTERN REF NO: INT38/10/17WC**
 Division: Western Cape Province

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Riebeek West SAPS
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/Diploma SCM. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Store Keeping. Day to day Maintenance. Loss Management. Vehicle fleet Management. Inventory Management. Procurement and Acquisition.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/320 : **ADMINISTRATIVE INTERN REF NO: INT39/10/17WC**
 Division: Western Cape Province

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : Riebeek West SAPS
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/Diploma Office Administration. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : To ensure effective management and control over Administration system. Capture all information on the CAS system as written in the SAPS 3M Case docketts. Handle general administration duties and record keeping

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/321 : **ADMINISTRATIVE INTERN REF NO: INT40/10/17WC**
 Division: Western Cape Province

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : HRD Centre George
REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/Diploma Office Administration. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : To ensure effective management and control over Administration system. Capture all information on the CAS system as written in the SAPS 3M Case docketts. Handle general administration duties and record keeping

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/322 : **ADMINISTRATIVE INTERN REF NO: INT41/10/17WC**
 Division: Western Cape Province

SALARY : R4000 to R7000 per month (12 months Stipend)
CENTRE : HRD Centre George

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/Diploma Office Administration. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Received nomination from station. Apply for financial authority. Submit course courses reports. Capture courses on the Training administration system.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.

APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/323 : **ADMINISTRATIVE INTERN REF NO: INT42/10/17WC**
Division: Western Cape Province

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Thembalethu SAPS

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/Diploma Office Administration. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Rendering duties of administrative nature which will include data capturing as well as specific administration duties.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.

APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/324 : **ADMINISTRATIVE INTERN REF NO: INT43/10/17WC**
Division: Western Cape Province

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Wolseley SAPS

REQUIREMENTS : Senior certificate (Grade12). Be in possession of a Degree/Diploma Office Administration. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

DUTIES : Verify information of leave application form. Plan leave of personnel national instruction and manage absenteeism. To ensure effective service delivery. Coordinate training and development, initiates of members and monitor file SAP 15.

ENQUIRIES : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.

APPLICATIONS : Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.

POST 46/325 : **ADMINISTRATIVE INTERN REF NO: INT44/10/17WC**
Division: Western Cape Province

SALARY : R4000 to R7000 per month (12 months Stipend)

CENTRE : Beaufort West

REQUIREMENTS : Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen. Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

- DUTIES** : Verify information of leave application form. Plan leave of personnel national instruction and manage absenteeism. To ensure effective service delivery. Coordinate training and development, initiates of members and monitor file SAP 15.
- ENQUIRIES APPLICATIONS** : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
: Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.
- POST 46/326** : **ADMINISTRATIVE INTERN REF NO: INT45/10/17WC**
Division: Western Cape Province
- SALARY CENTRE REQUIREMENTS** : R4000 to R7000 per month (12 months Stipend)
: Beaufort West
: Senior certificate (Grade12). Must be between ages 18 – 35. Be a South African citizen. Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Operate telecommunication equipment at the switchboard. Maintain the switchboard. Receive and answer incoming and outgoing calls. Make calls on request. Note down and give messages.
- ENQUIRIES APPLICATIONS** : Col Tertiens or Lt Col Libala (021) 467 8609/ 467 8472/467 8415.
: Applications Posted: Col Tertiens or Lt Col Libala Human Resources Development: SDF South African Police Service, Private Bag X9004 Cape Town 8000;Hand Delivered: Room 236, 2nd Floor Customs House Heerengracht Street Foreshore Cape Town 8000.