

**PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF HEALTH**

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.
Erratum: Kindly note that the post for Operational Manger Nursing (General: Surgical) that was advertised on DPSA Circular 41/199, dated 13 October 2017 with notch R 499 953 was incorrect. The correct notch is R 394 665

OTHER POSTS

POST 43/175 : **DEPUTY DIRECTOR: PROFESSIONAL SUPPORT SERVICES (GLOBAL FUND – YOUNG WOMEN AND GIRLS PROGRAMME) (CONTRACT UNTIL 31 MARCH 2019)**
Chief Directorate: Metro District Health Services

SALARY : R 779 295 per annum (A portion of the package can be structured according to the individual's personal needs).

CENTRE : Klipfontein Mitchells Plain Sub-structure Office
REQUIREMENTS : Minimum educational qualification: A three year health related national diploma or degree registrable with the South African Pharmacy Council (SAPC), South African Nursing Council (SANC) or Health Professions Council of South Africa (HPCSA). Experience: Appropriate experience in the Public Sector Health Services or Health Service Management or Health Support Services. Experience in policy and planning, project management and quality management. Experience in Public Health preferably with a post graduate qualification in Public Health (or equivalent). Inherent requirement of the job: A valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Advanced computer literacy with experience in document, report writing, monitoring and evaluation. Knowledge of Occupational Health and Employee Health and Wellness. Good leadership skills. Note: No payment of any kind is required when applying for this post.

DUTIES : Co-ordinate research and projects identified by the District Management. Strategically co-ordinate quality improvement initiatives for the Sub-structure, inclusive of establishing functional quality management structures across the service platform. Co-ordinate the District Health Plan development process for the Sub-structure. Strategic preparation for registration with the office for Standards Compliance (National Core Standards) (NCS). Assist with infrastructure projects as identified. Manage inter-sectoral initiatives for the Sub-structure.

ENQUIRIES : Ms F Peters, tel .no. (021) 370 5006 or Fatima.Peters@westerncape.gov.za
APPLICATIONS : The Director: Klipfontein/Mitchell's Plain Sub-structure Office, Lentegeur Hospital, Highlands Drive, Mitchells Plain, 7785 or Private Bag X7, Lentegeur, Mitchells Plain, 7789.

FOR ATTENTION : Mr RS Jonker
CLOSING DATE : 10 November 2017

POST 43/176 : **MEDICAL SPECIALIST (DERMATOLOGY) (6/8TH POST) (3 YEAR CONTRACT)**

SALARY : Grade 1: R 743 892 per annum, Grade 2: R 850 551 per annum, Grade 3: R 987 102 per annum (A portion of the package can be structured according to the individual's personal needs). (It may be expected of the successful candidate to participate in a system of remunerated commuted overtime).

CENTRE : Tygerberg Hospital, Parow Valley
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Dermatologist. Registration with a professional council: Registration with the HPCSA as a Medical Specialist in Dermatologist. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Dermatology. Grade 2: A minimum of 5 years appropriate experience after registration with the HPCSA or recognised foreign Health Professional Council in respect of a foreign qualified employee as a Medical Specialist in Dermatology. Grade 3: A minimum of 10 years appropriate

experience after registration with the HPCSA or recognised foreign Health Professional Council in respect of a foreign qualified employee as a Medical Specialist in Dermatology. Competencies (knowledge/skills): At least have two publications in peer reviewed journals. Experience in undergraduate and postgraduate teaching for dermatology students. Appropriate research and publication experience. Note: No payment of any kind is required when applying for this post. Applicants may be subjected to a competency assessment test. 'Candidates, who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application / on appointment. Please note that the afore-said concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (this includes individuals who must apply for change in registration status).'

- DUTIES** : Out-patient clinic work. Ward Rounds. Supervise, teach and train junior personnel, postgraduate students and MMed and Mphil candidates including registrars. Initiation of research programmes and active participation in research. Assist in management functions at Departmental and Divisional level. Perform administrative and medico-legal duties.
- ENQUIRIES** : Dr W Visser, tel. no. (021) 938-9322 or wvisser@sun.ac.za
APPLICATIONS : The Chief Executive Officer: Tygerberg Hospital, Private Bag X3, Tygerberg, 7505
- FOR ATTENTION** : Ms V Meyer
CLOSING DATE : 10 November 2017
- POST 43/177** : **MEDICAL OFFICER GRADE 1 TO 3 (6/8TH POST) (RADIATION ONCOLOGY) (3 YEAR CONTRACT)**
- SALARY** : Grade 1: R 552 318 per annum, Grade 2: R 631 521 per annum, Grade 3: R 732 900 per annum (A portion of the package can be structured according to the individual's personal needs).
- CENTRE** : Tygerberg Hospital, Parow Valley
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a medical officer. Registration with a professional council: Registration with the HPCSA as Medical Officer. Experience: Grade 1: None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. One year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as a Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirement of the job: A valid (Code E/EB) driver's licence. Competencies (knowledge/skills): Proficiency in at least two of the three official languages of the Western Cape. Previous experience in Oncology. An interest in academic development preferably proven by previous academic activities. Note: No payment of any kind is required when applying for this post. "Candidates, who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application / on appointment. Please note that the afore-said concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (this includes individuals who must apply for change in registration status).

DUTIES : Service delivery will be in the Division of Radiation Oncology at Tygerberg Hospital. The clinical service include in and outpatient management of cancer patients as per job description. Provide effective training, teaching and operational research for the division. Provide effective administrative and medico-legal duties.

ENQUIRIES APPLICATIONS : Prof H Simonds, tel. no. (021) 938-5992
: The Chief Executive Officer: Tygerberg Hospital, Private Bag X3, Tygerberg, 7505.

FOR ATTENTION CLOSING DATE : Ms V Meyer
: 10 November 2017

POST 43/178 : **MEDICAL PHYSICIST GRADE 1 (5/8TH POST)**

SALARY : Grade 1: R 367 653 per annum, Grade 2: R 420 372 per annum, Grade 3: R 480 642 per annum (A portion of the package can be structured according to the individual's personal needs).

CENTRE REQUIREMENTS : Tygerberg Hospital, Parow Valley
: Minimum educational qualifications: An appropriate qualification that allows for registration at the Health Professions Council of South Africa (HPCSA) as a Medical Physicist. Registration with a Professional Council: Registration with the HPCSA as a Medical Physicist. Experience: Grade 1: None after registration with the HPCSA as a Medical Physicist. Grade 2: 8 Years appropriate experience after registration with the HPCSA as a Medical Physicist. Grade 3: 16 Years appropriate after registration with the HPCSA as a Medical Physicist. Inherent requirement of the job: Ability to work after hours and overtime. Competencies (knowledge/skills): Skills pertaining to the scope of the profession of medical physicists. Understand the physics of radiotherapy, diagnostic x-ray and nuclear medicine equipment, computers and software and have a thorough knowledge of diagnostic radiology physics. Knowledge of the statutory regulations regarding the medical use of ionising radiation, particularly concerning diagnostic radiology. Good communication, interpersonal relationship, research, development and teaching skills. Capable of using initiative for problem solving, recognising the need for action, consider possible risks and taking responsibility for results. Be a highly motivated and methodical individual who pays attention to detail with exceptional standards for accuracy. Ability to work under pressure and meet deadlines. Note: No payment of any kind is required when applying for this post. 'Candidates, who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application / on appointment. Please note that the afore-said concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (this includes individuals who must apply for change in registration status).

DUTIES : Responsibility for the management of the dosimetry, quality assurance and radiation protection functions of Medical Physics in the Department of Diagnostic Radiology, with support to Radiation Oncology. Active participation in the routine execution of clinically related medical physics tasks. Co-ordinate and supply physics support in the Department of Diagnostic Radiology. Ensure compliance with Department of Health Radiation Control regulations in Diagnostic Radiology. Assistance with equipment tender preparation, evaluation and commissioning. Assisting with management of staff and departmental administration. Assistance with the lecturing in the teaching and training programme of the Medical Physics Department. Active participation and assistance with the management of the research and development programme of the Medical Physics Department.

ENQUIRIES APPLICATIONS : Mr C Trauernicht, tel. no. (021) 938-6027, E-mail: cjt@sun.ac.za
: the Chief Executive Officer: Tygerberg Hospital, Private Bag X3, Tygerberg, 7505.

FOR ATTENTION CLOSING DATE : Ms V Meyer
: 10 November 2017

POST 43/179 : **RADIOGRAPHER (RADIOLOGY ONCOLOGY) (3 YEAR CONTRACT)**

SALARY : Grade 1: 351 516 per annum, Grade 2: 414 069 per annum, Grade 3: 487 752 per annum

CENTRE : Tygerberg Hospital, Parow Valley

- REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Radiographer in Radiation Oncology. Registration with a professional council: Registration with the HPCSA as a Radiographer in Radiation Oncology. Experience: Grade 1: None after registration with the HPCSA in Radiography (Oncology). 1 Year relevant experience after registration with the HPCSA in Radiography (Oncology) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Minimum of 10 years relevant experience after registration with the HPCSA in Radiography (Oncology). Minimum of 11 years relevant experience after registration with the HPCSA in Radiography (Oncology) in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Grade 3: Minimum of 20 years relevant experience after registration with the HPCSA in Radiography (Oncology) in respect of South African qualified employees. Minimum of 21 years relevant experience after registration with the HPCSA in Radiography (Oncology). Inherent requirement of the job: Willingness to work after-hours. Competencies (knowledge/skills): Render administrative and information support to Unit Manager. Clinical training of students. Good communication skills in at least two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post. Applicants may be subjected to a competency assessment test. 'Candidates, who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application / on appointment. Please note that the afore-said concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (this includes individuals who must apply for change in registration status).'
- DUTIES** : Radiotherapy treatment and planning according to clinician's instructions. Take care of patients. Perform quality assurance procedures. Keep accurate records. Participate in continuing professional development and training. Perform effectively as part of a multidisciplinary team. Perform effective administrative support.
- ENQUIRIES APPLICATIONS** : Prof H Simonds, tel. no. (021) 938-5992
- FOR ATTENTION CLOSING DATE** : The Chief Executive Officer: Tygerberg Hospital, Private Bag X3, Tygerberg, 7505.
Ms V Meyer
10 November 2017
- POST 43/180** : **ASSISTANT DIRECTOR: HEALTH (HIV/TB HOTSPOTS COORDINATOR) (CONTRACT UNTIL 31 MARCH 2019)**
Chief Directorate: Metro District Health Services
- SALARY CENTRE REQUIREMENTS** : R 334 545 per annum plus 37% in lieu of service benefits.
Klipfontein/Mitchells Plain Sub-structure
- DUTIES** : Minimum educational qualification: A Tertiary three year qualification in health or health related qualification or social sciences. Experience: Appropriate experience in a NPO environment or Public Health sector with a working knowledge of HIV and TB. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Ability analyse, interpret data, report and conduct meetings. Strong computer literacy, project management and presentation skills. Good communication skills and sound interpersonal relations. Ability to work in a team environment. Communication skills (written and verbal) in at least two of three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post.
- DUTIES** : Policy formulation translation into innovative prevention interventions. Hotspot mapping Intervention Development Support. Monitoring and Evaluation of community interventions. Support and participate in the development and implementation of other co-determined prevention packages. Assist in the coordination of transversal, inter-sectoral collaboration and networking with all relevant role players and the implementation of community dialogue platforms.
- ENQUIRIES APPLICATIONS** : Ms S Fourie, tel. no. (021) 370-5020
- FOR ATTENTION** : The Director: Klipfontein/Mitchell's Plain Sub-structure Office, Lentegeur Hospital, Highlands Drive, Mitchells Plain, 7785 or Private Bag X7, Lentegeur, Mitchells Plain, 7789.
Mr RS Jonker

CLOSING DATE : 10 November 2017

POST 43/181 : **ASSISTANT DIRECTOR: HEALTH SUPPORT (HIV/AIDS) (CONTRACT POST UNTIL 31 MARCH 2019)**
Directorate: Global Fund based at Chief Directorate: Metro District Health Services

SALARY : R 334 545 per annum plus 37% in lieu of service benefits
CENTRE : Norton Rose House, Cape Town
REQUIREMENTS : Minimum educational qualification: Three year National Diploma or Degree in health or health related qualification or social sciences. Experience: Appropriate experience and ability to coordinate NPO stakeholders and monitor and evaluate the activities, output, of transversal activities of the department with working knowledge of HIV and TB. Inherent requirements of the job: A valid (Code E/EB) driver's licence. Competencies (knowledge/skills): Ability to analyse and interpret data, do report writing and conduct meetings. Strong computer literacy, project management and presentation skills. Good communication and problem solving skills and sound interpersonal relations. Ability to work both as part of a team and independently. Ability to communicate effectively in at least two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post.

DUTIES : Provide overall management of monitoring of the activities, outputs, of the transversal HIV Partners working with the Global Fund Grant Programme. Support the Chief Director Metro District Health Services and Global Fund Manager with management of memoranda of understanding of HIV/TB partners. Ensure effective quality assurance in the implementation of the Partnership programme activities. Develop and maintain reporting procedures that link the Partners with the Global Fund Grant objectives and the Western Cape HIV/Aids/STI/TB strategic plans. Support the substructure transversal and intersectoral collaboration with the Global Fund and other partners with signed MOUs.

ENQUIRIES : Ms N Bolotina, tel. no. (021) 483-9933
APPLICATIONS : The Director: People Practices and Administration, Department of Health, PO Box 2060, Cape Town, 8000.

FOR ATTENTION : Ms C Dawood
CLOSING DATE : 10 November 2017

POST 43/182 : **ASSISTANT DIRECTOR: HEALTH SUPPORT (GLOBAL FUND-YOUNG WOMEN AND GIRLS PROGRAMME) (CONTRACT UNTIL 31 MARCH 2019)**
Chief Directorate: Metro District Health Services

SALARY : R 334 545 per annum plus 37% in lieu of service benefits.
CENTRE : Klipfontein/Mitchell's Plain Sub-structure
REQUIREMENTS : Minimum educational qualification: Appropriate three year health-related degree or diploma registrable with the South African Nursing Council (SANC). Experience: Appropriate experience in the Public Sector Health Services or Health Service Management or Health Support Services. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Knowledge of District Health Services and Public Health. Ability to analyse health systems information. Project Management skills. Experience in monitoring and evaluating health programmes. Computer literacy (MS Office: Word, Excel and PowerPoint) with experience in report writing. Proficient (verbal and written) in at least two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post.

DUTIES : Liaise with all role players to ensure an integrated health service within the sub-structure. Monitor and evaluate programmes, goals and targets including the collection, collation, validation and interpretation of statistical data to assess service delivery performance of service providers (NPOs/Health Facilities). Participate in training programmes as is required. Arrange and participate in health promotion events as well as special projects within Sub-structure. Provide support, mentoring and regular feedback to the facilities/NPOs and service points.

ENQUIRIES : Ms S Abrahams, tel. no. (021) 370-5055 or Sadia.Abrahams@westerncape.gov.za

APPLICATIONS : The Director: Klipfontein/Mitchell's Plain Sub-structure Office, Lentegeur Hospital, Highlands Drive, Mitchells Plain, 7785 or Private Bag X7, Lentegeur, Mitchells Plain, 7789.
FOR ATTENTION : Mr RS Jonker
CLOSING DATE : 10 November 2017

POST 43/183 : **SENIOR ADMINISTRATION OFFICER: FINANCE (GLOBAL FUND-YOUNG WOMEN AND GIRLS PROGRAMME) (CONTRACT UNTIL 31 MARCH 2019)**
Chief Directorate: Metro District Health Services

SALARY : R 281 418 per annum plus 37% in lieu of service benefits.
CENTRE : Klipfontein/Mitchell's Plain Sub-structure
REQUIREMENTS : Minimum Educational Qualifications: Senior Certificate (or equivalent) with Mathematics and/ or Accounting as a passed subject and/ or Senior Certificate (or equivalent) with experience/ competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience in Finance. Inherent Requirement of the Job: A valid (Code E/EB) driver's license. Competencies (knowledge/skills): Extensive knowledge of financial prescripts and systems. Extensive computer experience in MS Office (Word, Excel, Power Point), Logis, BAS and PERSAL. Knowledge of PGWC Department of Health policies and procedures. The ability to work under pressure. Knowledge of Accounting and Bookkeeping systems. Good interpersonal and leadership skills. Good co-ordination and problem solving skills. Ability to communicate effectively (verbal and written) in two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post.

DUTIES : Capturing of expenditure budgets on appropriate system. Compile and co-ordinate expenditure and revenue projections. Compile and co-ordinate information for Annual Financial Statements. Draft, implement and monitor appropriate internal financial control procedures. Implement and monitor expenditure control measures. Administer transfer payments. Exercise control over Sundry Payments on the Basic Accounting System (BAS). Effective management of Human resources in the component. Effective Accounting function.

ENQUIRIES : Ms R Baartman, tel. no. (021) 370-5029
APPLICATIONS : The Director: Klipfontein/Mitchell's Plain Sub-structure Office, Lentegeur Hospital, Highlands Drive, Mitchells Plain, 7785 or Private Bag X7, Lentegeur, Mitchells Plain, 7789.

FOR ATTENTION : Mr RS Jonker
CLOSING DATE : 10 November 2017

POST 43/184 : **COMMUNITY LIAISON OFFICER – GLOBAL FUND (CONTRACT UNTIL 31 MARCH 2019)**
Chief Directorate: Metro District Health Services

SALARY : R 226 611 per annum plus 37% in lieu of service benefits.
CENTRE : Khayelitsha/Eastern Sub-structure Office
REQUIREMENTS : Minimum educational qualification: An appropriate three year National Diploma or Degree. Experience: Appropriate experience or competencies that focuses on the Key Performance Areas (KPA's) of the post. Inherent requirements of the job: A valid (Code E/EB) driver's license. Competencies (knowledge/skills): Experience in community development and ability to work with NPOs. Project management skills and Computer literacy. Background and knowledge of HIV and TB. Good co-ordination skills and Training skills. Ability to work both as part of a team and independently. Understanding of the NGO sector and knowledge of large donor processes and requirements will be a benefit. Ability to communicate effectively (written and spoken) in at least two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post.

DUTIES : Liaise with health orientated community organisations to ensure effective communication between services and the communities. Overall coordination and monitoring of the on-going activities of the Multi Sectorial Action Team (MSAT) including planning of meetings. Organise, coordinate, conduct and monitor effective capacity building programmes for the relevant role players. Networking and mobilisation of MSATs and other community structures/volunteers to assist in sub-district to agree on campaigns as part of

intersectoral collaboration. Consolidate and prepare all programme reports on a quarterly and annual basis.
ENQUIRIES : Ms N Bolotina, tel. no. (021) 483-9933
APPLICATIONS : The Director: People Practices and Administration, Department of Health, PO Box 2060, Cape Town, 8000.
FOR ATTENTION : Ms C Dawood
CLOSING DATE : 10 November 2017

POST 41/185 : **TRADESMAN AID**
Eden District

SALARY : R 90 234 per annum
CENTRE : Ladismith Community Development Centre
REQUIREMENTS : Minimum requirement: Basic numeracy and literacy. Experience: Previous proven experience in maintenance of buildings, premises, electricity, water systems, sewerage and equipment. Inherent requirements of the job: Must be prepared to work overtime. Valid Code B/EB drivers licence. Willing to travel to clinics to do maintenance and perform courier duties. Competencies (knowledge/skills): Maintenance skills: Building, Premises, electricity, water, sewerage and equipment. Ability to work under pressure, do standby, work overtime. Knowledge of the application of the requirements of the Machinery and Occupational Health and Safety Act. Ability to communicate in at least two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post.

DUTIES : Control over tools, parts, materials, equipment, Medical Waste, gas supplies and Oxygen bank. Assist with Handyman and Technicians in technical duties, maintenance and repairs, installations and emergency breakdowns at hospital and clinics. Housekeeping maintenance of workshop, plant rooms and work areas to ensure clean and safe conditions. Strict adherence to the Occupational Health and Safety Act. Maintenance of buildings and grounds. Do official trips in most cost effective ways.

ENQUIRIES : Mr EP Adcock, tel.no. (028) 551-1342
APPLICATIONS : To the Eden District Office, Private Bag X 6592, George, 6530.
FOR ATTENTION : Ms S Pienaar
CLOSING DATE : 17 November 2017

POST 43/186 : **GENERAL WORKER (ASSET MANAGEMENT) (7 POSTS)**

SALARY : R 90 234 per annum
CENTRE : Groote Schuur Hospital, Observatory
REQUIREMENTS : Minimum requirement: Basic numeracy and literacy skills. Experience: Appropriate experience in a stores. Experience in a Movable Asset Management environment will be advantages. Competencies (knowledge/skills): Proficiency in at least two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post.

DUTIES : Assist the Asset Clerk with the handling of movable assets. Deliver and collect movable asset and general goods. Perform certain messenger duties between the stores and other departments within the hospital environment when required. Clean various stores and non-storage areas within the hospital. Assist in other areas when required.

ENQUIRIES : Mr SM Flanagan, tel. no. (021) 404-6436
APPLICATIONS : To the Chief Executive Officer: Groote Schuur Hospital, Private Bag X4, Observatory, 7935.
FOR ATTENTION : Ms N Mbilini
CLOSING DATE : 17 November 2017

DEPARTMENT OF THE PREMIER

CLOSING DATE : 13 November 2017 @ 16:00
NOTE : Only applications submitted online will be accepted. Kindly note that technical support is only available from Monday to Friday from 8:00 to 16.00 should you experience any difficulties with your online application. Please ensure that you submit your application before the closing date as no late applications will be considered. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a

generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS Competency Assessment tools.

MANAGEMENT ECHELON

<u>POST 43/187</u>	<u>DIRECTOR: ORGANISATION DESIGN (DOTP 2017-97)</u>
<u>SALARY</u>	All-inclusive salary package of R 948 174– R 1 116 918 per annum (Level 13). Note: The remuneration package consists of a basic salary (70%) and the employer's contribution to the Pension Fund. The remainder of the package may be structured according to your personal needs.
<u>CENTRE REQUIREMENTS</u>	Department of the Premier, Western Cape Government Relevant undergraduate qualification on NQF level 7 as recognised by SAQA. 6 years' middle/ senior managerial experience, of which at least 4 years must be within the organisational design environment. Recommendations: Broad organisational development experience (process design and optimisation, change management, group facilitation). Public Service exposure and working knowledge of the regulatory framework that inform and shape the Organisational Development and Design environment Competencies: Advance knowledge of Organisational Design theory and practices; Team building and interpersonal skills; Excellent communications skills (verbal and report writing); Solution-orientation; Self-driven individual; An issue-centric view on organisational challenges; High tolerance for ambiguity and uncertainty.
<u>DUTIES</u>	Strong leadership with specific reference to thought leadership in complex applications of organisation design and development; Provide advice on organisation design issues appropriate to a senior management level and the presentation of information to diverse audiences; Establish collaborative work relationships across organisational boundaries (within CD OD, the WCG and National Departments); Integrate the understanding of the broader Organisation Development elements of process design and optimization and change management effectively in the manner in which organization design interventions are planned and executed; Manage the organisational design functions to agreed standards and prescripts: Conduct macro-organisational analyses (departmentalisation of provincial functions), Design organisational structures, Design output and competency-based job descriptions/job profiles, Determine staff establishment requirements, Conduct job evaluations, Facilitate inter-departmental job evaluation and OSD establishment-related coordination; Provide the capability for organisational design trend analysis and reporting to inform strategic decision-making; Facilitate the understanding and ownership of organisation design process elements by line management; Manage the directorate's day-to-day financial, assets, personnel and administrative related issues.
<u>ENQUIRIES APPLICATIONS</u>	Mr J Nel at (021) 466 9701 Only applications submitted online will be accepted. To apply submit your application online only: www.westerncape.gov.za/jobs
<u>POST 43/188</u>	<u>DIRECTOR: ICT POLICY AND STRATEGY (DOTP 2017-96)</u>
<u>SALARY</u>	All-inclusive salary package of R 948 174– R 1 116 918 per annum (Level 13). Note: The remuneration package consists of a basic salary (70%) and the employer's contribution to the Pension Fund. The remainder of the package may be structured according to your personal needs.
<u>CENTRE REQUIREMENTS</u>	Department of the Premier, Western Cape Government Appropriate B degree or equivalent NQF 7 qualification (as recognised by SAQA); A minimum of 6 years management experience in an IT enabled environment; A valid driver's license. Recommendations: Honours degree in a ICT related field. Competencies: Expert knowledge of policy and strategy development within a government environment; Advanced knowledge of ICT as an enabling tool for development; ICT training; systems and security; infrastructure and networks; business and systems analysis; architecture and frameworks; Knowledge of modern systems of governance and administration; Strong leadership skills with specific reference to the ability to

- display thought leadership in complex applications; and Strong conceptual and formulation skills.
- DUTIES** : Develop appropriate ICT policy, Digital Government policy, strategy and frameworks (including architecture); Develop norms and standards for systems and data; Develop policy and guidelines with regard to the selection of vendors; Do research and development regarding e-Government to exploit advanced technologies; Governance of Provincial ICT macro-processes; Monitor compliance to certification requirements; and Promote the use of ICT to improve service delivery.
- ENQUIRIES** : Mr H Arendse (021 483 4164)
- APPLICATIONS** : Only applications submitted online will be accepted. To apply submit your application online only: www.westerncape.gov.za/jobs
- CLOSING DATE** : 10 November 2017 @ 16:00