

DEPARTMENT OF TELECOMMUNICATIONS AND POSTAL SERVICES

The Department is an equal opportunity department and the Department's intention is to promote equity through the filling of these posts.

- APPLICATIONS** : Ultimate Recruitment Solutions has been retained to handle all responses for this advertisement. Please forward your application, quoting the relevant reference number via email to dtps@ursonline.co.za or via fax to 0866541819.
- NOTE** : Applications must be submitted on a Z83 Form, obtainable from any Public Service department and should be accompanied by a recently updated comprehensive CV and certified copies (not older than six (6) months) of all qualification(s), statement(s) of results and ID document/Passport. Applications received after the closing date will not be considered. Faxed or e-mailed applications will be considered. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA). Failure to submit the requested documents will result in your application not being considered. All qualifications are subject to verification. Due to the large volumes of responses anticipated, receipt of applications will not be acknowledged and correspondence will be limited to short-listed candidates only. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment using the mandated DPSA SMS competency assessment tools. If you have not been contacted within three (3) months of the closing date, please accept that your application was unsuccessful. Please note that CV's submitted will be destroyed after the three (3) months period. The Department reserves the right not to make appointment(s) to the advertised post(s). Candidates whose appointment/promotion/transfer will promote the achievement of employment equity within the Department, will receive preference.
- CLOSING DATE** : 20 October 2017

MANAGEMENT ECHELON

- POST 41/62** : **CHIEF DIRECTOR: POSTAL POLICY (Ref: CD-IAD)**
- SALARY CENTRE REQUIREMENTS** : An all-inclusive package of R1 127 334 per annum
Pretoria, Hatfield
A relevant qualification at NQF Level 7, as recognised by SAQA. Experience in the ICT sector of which 5 years must be at senior management level. Skills And Competencies: At an advanced level required in the following: Knowledge of the ICT Sector, Policy Development, PFMA, government processes and HR practices, applicable legislation, norms and standards related to the ICT industry. Excellent communications skills (both written and verbal), advanced networking, advocacy, research and analytical, report writing, coordination and presentation skills. Must have business acumen and be customer focused.
- DUTIES** : To oversee the development of a Postal policy for ICT as well as the management and monitoring of the financial services of the Postbank. Manage and oversee the establishment of the Postbank and related services. Manage and ensure high level quarterly and financial services for the Postbank. Ensure the development of a conducive ICT Postal policy and legislation implementation, monitoring and evaluation, and review. Manage the resources within the Postal Policy Chief Directorate in line with relevant legislation in order to reach the strategic objectives of the Department of Telecommunications and Postal Services. To ensure sound postal policy measures for market growth.
- ENQUIRIES** : Applications enquiries can be directed to URS Response Handling, tel. (012) 811 1900 and any other enquiries can be directed to Ms Tania Beukes, tel, 012 427 8184 or Ms Louisa Kgang, tel, 012 421 7006.

<u>POST 41/63</u>	:	<u>CHIEF DIRECTOR: ICT AFRICA DESK (Ref (CD-IAD))</u>
<u>SALARY</u>	:	An all-inclusive package of R1 127 334 per annum
<u>CENTRE</u>	:	Pretoria, Hatfield
<u>REQUIREMENTS</u>	:	A relevant Bachelor's Degree at NQF level 7 as recognized by the South African Qualifications Authority (SAQA) or post graduate qualification in International Relations Affairs and a minimum of 10 years' experience in the field of the post of which 5 years should be at senior management level. Skills and Competencies: At an advanced level required in the following: A comprehensive understanding of RSA Foreign Policy, International Law, Electronic Communications Act. Knowledge of Government operations, policies and legislation, policy analysis and development. Strategic management capabilities to lead the Chief Directorate. Communications skills (both written and verbal).
<u>DUTIES</u>	:	The successful candidate will manage the fulfilment of the country's ICT responsibilities towards the socio-economic development on the African continent. Ensure that South Africa is represented and participates in Africa's ICT Bilateral structures in order to contribute towards Africa socio-economic developments in the ICT sector. Ensure that South Africa is represented and participates in Africa's ICT Multilateral structures in order to contribute towards Africa socio-economic developments in the ICT sector. Ensure the development, implementation and monitoring of the Departmental/Government ICT engagement strategies within AU, ATU, PAPU and SADC structures. Pursue, manage and coordinate strategic partnership programmes in Africa with the intention to position South Africa as global ICT leader. Ensure the promotion of public-private-partnerships within the ICT sector in order to encourage investment in Africa's ICT and trade programmes. Monitor economic and political developments in Africa with specific reference to ICT investment and development for Multilateral and Bilateral programmes. Manage the resources within the Africa Desk Chief Directorate in line with relevant legislation in order to reach the strategic objectives of the Department of Telecommunications and Postal Services.
<u>ENQUIRIES</u>	:	Applications enquiries can be directed to URS Response Handling, tel. (012) 811 1900 and any other enquiries can be directed to Ms Tania Beukes, tel, 012 427 8184 or Ms Louisa Kgang, tel, 012 421 7006.
<u>POST 41/64</u>	:	<u>DIRECTOR: LEGAL SERVICES (Ref: D-LS)</u>
<u>SALARY</u>	:	An all-inclusive package of R948 174 per annum
<u>CENTRE</u>	:	Pretoria, Hatfield
<u>REQUIREMENTS</u>	:	A relevant Bachelor's Degree (LLB) at NQF level 7 as recognized by the South African Qualifications Authority (SAQA) plus admission as an attorney/advocate and a minimum of 5 years' experience at middle management level of which at least 3 years' experience must be in a legal environment. A post graduate (Masters) in the ICT law will be an added advantage. Skills and Competencies: At an advanced level required in the following: All legislation administered by the Department and its SoCs. Operational knowledge of and exposure to Constitutional Law, Administrative Law, the legislation and other prescripts applicable in the Public Service. Excellent communications skills (both written and verbal), problem solving and analysis, people management, strategic capabilities and leadership, programme and project management. Must have business acumen and be customer focused.
<u>DUTIES</u>	:	The successful candidate will effectively and efficiently manage legal services matters including legal advice and opinions for the department. Drafting and/or amending of legislation that is administered by the Department. Management of litigation for the Department. Drafting, vetting and negotiation of contracts. Ensure effective governance and compliance within the Directorate. Consult with stakeholders on matters related to legal services. Effectively manage human and financial resources in line with the PFMA and the Public Service Regulations.
<u>ENQUIRIES</u>	:	Applications enquiries can be directed to URS Response Handling, tel. (012) 811 1900 and any other enquiries can be directed to Ms Tania Beukes, tel, 012 427 8184 or Ms Louisa Kgang, tel, 012 421 7006.

<u>POST 41/65</u>	:	<u>DIRECTOR: SPECTRUM (TECHNICAL) (Ref: D-ST)</u>
<u>SALARY</u>	:	An all-inclusive package of R948 174 per annum
<u>CENTRE</u>	:	Pretoria, Hatfield
<u>REQUIREMENTS</u>	:	A relevant Bachelor's Degree at NQF level 7 in Engineering, Science or Technology as recognized by the South African Qualifications Authority (SAQA), Experience in Spectrum Engineering and Management, and Information Communication Technology (ICT), Policy Development and a minimum of 5 years' experience at middle management level of which at least 3 years' experience must be in the ICT sector. Skills and Competencies: At an advanced level required in the following: Strategic management, Program and Project management, Knowledge management, Change management, People management, Risk management, Radio-communication technical skills, Problem solving and analytic skills, Service delivery implementation skills, Innovation, Client orientation and customer focused, Leadership skills, Corporate governance and Good communications skills (both written and verbal).
<u>DUTIES</u>	:	The successful candidate will develop radio-frequency spectrum policies, policy directions, and allocation plans, strategies in spectrum management, technical contribution documents to ITU-Radio-communication Working Parties and new spectrum requirements in order to support the development of ICT radio-communication services (e.g. mobile, aeronautical, maritime etc. and Infrastructure (e.g. terrestrial, satellite etc.). Provide technical input and requirements in the development of radio-frequency spectrum policies, policy directions and strategies in order to support the development and deployment of ICT radio based Infrastructure. Contribute to the development of legislative framework(s) that promotes the efficient and effective utilization of radio frequency spectrum in South Africa. Actively participate and contribute in the international and regional activities to ensure compliance and adherence to technical provisions of the radio frequency spectrum. Monitor and evaluate radio spectrum planning and new services spectrum requirements. Effectively manage human and financial resources in line with PFMA and Public Service Regulations in order to achieve the Directorate's objectives.
<u>ENQUIRIES</u>	:	Applications enquiries can be directed to URS Response Handling, tel. (012) 811 1900 and any other enquiries can be directed to Ms Tania Beukes, tel, 012 427 8184 or Ms Louisa Kgang, tel, 012 421 7006.
<u>POST 41/66</u>	:	<u>DIRECTOR: E-GOVERNMENT (Ref: D-EG)</u>
<u>SALARY</u>	:	An all-inclusive package of R948 174 per annum
<u>CENTRE</u>	:	Pretoria, Hatfield
<u>REQUIREMENTS</u>	:	A relevant Bachelor's Degree at NQF level 7 as recognized by the South African Qualifications Authority (SAQA), 5 years' experience at middle management level of which at least 3 years' experience must be in the ICT sector. Skills And Competencies: At an advanced level required in the following: Strategic management, Program and Project, management, Knowledge management, Change management, Problem solving and analysis, People management, Service delivery innovation, Client orientation and customer focus, Leadership skills, Risk management, Corporate governance. Good communications skills (both written and verbal) and technical skills.
<u>DUTIES</u>	:	The successful candidate will facilitate the delivery of ICT Macro Infrastructure services and applications for e-Government. Plan the delivery of the e-government ICT Infrastructure and services. Facilitate the implementation of e-government ICT Infrastructure and services. Facilitate the provision of funding of e-government ICT Infrastructure and services. Oversee the delivery of e-government ICT Infrastructure and services. Manage human and financial resources in line with the PFMA and the Public Service Regulations in order to achieve the Directorate's objectives
<u>ENQUIRIES</u>	:	Applications enquiries can be directed to URS Response Handling, tel. (012) 811 1900 and any other enquiries can be directed to Ms Tania Beukes, tel, 012 427 8184 or Ms Louisa Kgang, tel, 012 421 7006.