

## DEPARTMENT OF ENERGY

- APPLICATIONS** : The Director-General, Department of Energy, Private Bag X96 Pretoria, 0001 or hand delivered to Department of Energy Building, Corner Paul Kruger and Visagie Street (192 Visagie Street)
- FOR ATTENTION** : Mr. D Mbhokota/ Mr. T Kekana
- CLOSING DATE** : 27 October 2017
- NOTE** : Applications must be on a fully completed Z83 forms, signed and dated accompanied by a Comprehensive CV and certified copies of qualifications as well as ID. References should include present and former supervisors as well as their telephone, fax and e-mail addresses. Suitable candidates will be subjected to Personnel Suitability Checks (criminal record, citizen, credit record checks, qualification and employment verification). Confirmation of final appointment will be subject to a positive security clearance. All non SA citizens must attach a certified proof of permanent residence in South Africa. Due to the large number of responses anticipated, receipt of applications will not be acknowledged and correspondence will be limited to short listed candidates only. Applicants are advised not to send their applications through registered mail as the Department will not take responsibility for non-collection of these applications. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA) and proof must be attached thereof. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. All applications must be sent to the address provided above, and not to the specific region(s). The successful candidates will be required to sign a performance agreement within three (3) months of appointment. Should you not be contacted after 60 days of the closing date, please consider your application unsuccessful.
- POST 41/10** : **DEPUTY DIRECTOR-GENERAL: GOVERNANCE AND COMPLIANCE**
- SALARY** : R 1 299 501 per annum all-inclusive package (Level 15)
- CENTRE** : Pretoria
- REQUIREMENTS** : Post Graduate Degree in Public Management/ Business Management/Law with Minimum of 8 years' relevant experience in Senior Management within the governance and compliance PLUS the following key competencies, Knowledge of Enterprise-wide risk management, Internal Audit ,PFMA, Corporate governance, Financial Management, Project Management, Research ,Public Service Knowledge and understanding of DoE policies, functions, projects, etc. Strategic planning Government policies, Skills: Problem Solving, Communication (Verbal, written, liaison), Influencing skills, Negotiation skills, Proven management skills, Management & Organization skills, Advanced Analytical skills, Good interpersonal relations at all levels, Conflict Management skills, Creativity and innovation, Numerical, Organizing and coordinating, Facilitation and implementation, Financial Management, Negotiation and consultation skills, Problem solving and analysis Strategic capability and leadership, Change Management,Thinking Demands: Creative/Innovative thinker, Ability to analyze information, Logical, Objective, Accurate, Diplomatic.
- DUTIES** : Manage/co-ordinate departmental strategic planning, risk management, monitoring and evaluation, State Owned Enterprise oversight and International coordination. Give strategic planning direction and guidance with respect to strategic planning, risk management, monitoring and evaluation, State Owned Enterprise oversight as well as international coordination. Support the Minister, Director-General and other senior manages in the execution of their functions relating to strategic planning, risk management, monitoring and evaluation, State Owned Enterprise oversight as well as international coordination, Liaise with the relevant role-players, Manage the branch.
- ENQUIRIES** : Mr K Makgohlo (012) 406 7337/ 7840
- NOTE** : All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job; some of the interviewed candidates will be subjected to a 2 days competency assessment that will test generic managerial competencies. Appointment will be subjected to the signing of the performance agreement, employment contract and financial disclosure. This is a re-advertisement-People who applied previously are

encouraged to re-apply. Women and people with disability are encouraged to apply.

<b><u>POST 41/11</u></b>	:	<b><u>INSPECTOR ENERGY X2</u></b>
<b><u>SALARY</u></b>	:	R 417 552 per annum (Level 10)
<b><u>CENTRE</u></b>	:	Northern Cape (Kimberley) & Kwa-Zulu Natal (Durban)
<b><u>REQUIREMENTS</u></b>	:	An Applicant must be in a possession of a National Diploma/Degree in Chemical Engineering/ Chemical Science/ or Energy Studies with minimum of 3years relevant experience in the energy sector. PLUS the following key competencies, Knowledge, Comprehensive and demonstration of the Petroleum Industry in South Africa, Strategic and demonstrate understanding of critical issues within the petroleum value chain and the associates supply chains, Knowledge of Petroleum Products Act, 1997, Research (at academic level) and good communication competence (written and spoken), including drafting documents and reports, Working knowledge of liquid Fuels Charter and strategic understanding of the implementation potential and/or constraints thereof Thinking Demand, Attention to detail, Skills, Good communication skills (written & verbal), Strong negotiation and process management skills, Organising, planning and interpersonal skills, Ability to communicate clearly with stakeholders in the public and private sectors, Ability to maintain confidentiality Personal Attributes, Analytical and innovative thinker, Problem Solving, Ability to work independently. Recommendation: Applicant must possess a valid driver's license as the job requires working outside the office.
<b><u>DUTIES</u></b>	:	Oversee the work of contractors executing sampling tests, Analyse the result of test and inspections to monitor compliance with fuel specifications (identify trends and specific focus areas), Execute on-site inspections to monitor compliance with licensing Conditions Legislation, regulations and good practice, Investigate complaints and institute corrective measures, Report on non-compliance and complaints, Promote awareness of petroleum and gas legislation and regulations,.
<b><u>ENQUIRIES</u></b>	:	Mr R Maake (012) 406 7516