

**PROVINCIAL ADMINISTRATION: NORTH WEST
DEPARTMENT OF HEALTH**

- APPLICATIONS** : Applications, quoting the relevant reference number, must be forwarded as follows:
Dr Ruth Segomotsi Mompoti District Office (Regional Training Centre): The Deputy Director: Corporate Services, Private Bag X24, Vryburg 8600, for attention: Mr Nick Maibi
Ngaka Modiri Molema District Office (Regional Training Centre): The Acting Deputy Director: Corporate Services, Private Bag X116, Mmabatho 2735, for attention: Ms M.E Mokgethi-Malete.
- CLOSING DATE** : 06 October 2017
- NOTE** : In line with the Employment Equity Plan of the Department of Health it is our intention to achieve equity in the workplace by offering opportunities for promotion and fair treatment through the elimination of unfair discrimination. People with disabilities are encouraged to apply. Applications must be submitted on form Z83, obtainable from any Public Service Department or www.dpsa.gov.za and should be accompanied by a detailed CV and certified copies of qualifications. Applicants should state the applicable reference number. Candidates requiring additional information regarding the above posts must direct their enquiries to the relevant person indicated. Please note: It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Applications should be forwarded in time, since any application received after the closing date will, as a rule not be accepted. Failure to comply with the above instructions will disqualify applicants. Successful candidates will be subject to security clearance process i.e. Personnel Suitability Check (criminal record, citizenship, qualification, employment verification, financial and asset record checks). Correspondence will be limited to short-listed candidates only. Applicants are respectfully informed that, if no correspondence is received within 3 months of the closing date, they must accept that their applications were unsuccessful. The Department reserves the right not to make any appointments.

OTHER POST

- POST 38/82** : **DEPUTY DIRECTOR (REGIONAL TRAINING CENTRE) X 2 (Ref No: DD/05/2017)**
- SALARY CENTRE** : R 657 558.00 (All inclusive MMS package)
: Ngaka Modiri Molema District Office & Dr Ruth Segomotsi Mompoti District Office
- REQUIREMENTS** : Appropriate Bachelor's Degree or equivalent qualification in Health Sciences. A postgraduate qualification in Health Service Management, Nursing Education, Assessor, Moderator, Mentoring, Coaching will be an added advantage. At least 5 years appropriate/ recognizable experience in Health Sciences or Health Programmes of which 3 years of the period referred to above must be appropriate/ recognizable experience at management level. A strong clinical background and ability to conduct clinical trainings. Knowledge of National and Provincial HRD, HAST and TB Strategies, development and monitoring of training plans, health transformation policies and protocols. Good presentation, report writing, communication and Financial Management skills. Computer literacy. A valid driver's license.
- DUTIES** : Develop policies and curriculum in line with National Guidelines. Facilitate, coordinate and evaluate all HIV and AIDS/STI/TB, Maternal, Child Care and youth services and Primary Health Care programs trainings including Non-clinical trainings. Develop district training plans informed by sub-district plans. Develop and implement Business plans in line with strategic objectives of the department. Facilitate and implement mentoring and coaching strategy for the department. Manage and monitor training database for all trainings conducted. Coordinate and manage Recognition of Prior Learning activities. Conduct impact analysis of training and development programmes. Manage centres' resources (Financial,

ENQUIRIES

Physical and Human). Develop and maintain partnerships and network with other relevant stakeholders.

:

Ms Susan Radithalo – 018 391 4145 (Provincial Office)

Mr D.L Ntlatseng – 018 384 0240 (Ngaka Modiri Molema District Office)

Mr Nick Maibi – 053 928 0504 (Dr Ruth Segomotsi Mompati District Office)