

DEPARTMENT OF SOCIAL DEVELOPMENT

It is our intention to promote representivity (race, gender and disability) in the Public Service through the filling of this post and candidates whose transfer / promotion/ appointment will promote representivity will receive preference.

- APPLICATIONS** : The Director General, Department of Social Development, Private Bag X901, Pretoria, 0001, Physical Address: HSRC Building, 134 Pretorius Street
- FOR ATTENTION** : Ms E Steenkamp
- CLOSING DATE** : 29 September 2017
- NOTE** : Curriculum vitae with a detailed description of duties, the names of two referees and certified copies of qualifications and identity document must accompany your signed application for employment (Z83). In the event of hand delivery of applications, applicants must sign an application register book as proof of submission. Short listed candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments) The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate for a SMS post will sign an annual performance agreement, complete a financial disclosure form and also be required to undergo a security clearance. If the candidate is applying for an OSD post, certificates of service must be attached to the CV. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Failure to submit the requested documents will result in your application not being considered. Personnel suitability checks will be conducted on short listed candidates and the appointment is subject to positive outcomes of the checks. Correspondence will be limited to shortlisted candidates only. The selection of candidates will be done with due regard to the relevant aspects of the selection process as set out in the Public Service Regulations, 2016 Chapter 4/67. Applications received after the closing date will not be taken into consideration. No faxed or e-mailed applications will be considered. If you have not been contacted within three months after the closing date of this advertisement, please accept that your application was unsuccessful. Candidates requiring additional information regarding the advertised post may direct their enquiries to the person as indicated. Internal applicants must submit and register their employment applications at the register book in the DSD reception area for the attention of Ms E Steenkamp.
- Erratum:** Kindly note that the post of Deputy Director: Awareness, Advocacy and Outreach advertised in the Public Service Vacancy Circular 34 of 2017 should include Registration as Social Worker with the South African Council for Social Service Professions (SACSSP) as a requirement. Kindly note that the total cost-to-employer salary package for the post of Deputy Director-General: Inspectorate for Social Assistance that was advertised in the DSD Vacancy Circular Minute No O2 of 2017, Public Service Vacancy Circular No 31 of 2017, Sunday Independent and Vuk'uzenzele is R1,370,973.00 p.a. and not R1,689,750.00 p.a. as stated in the advertisement.

MANAGEMENT ECHELON

- POST 37/127** : **DIRECTOR: OLDER PERSONS SERVICES REF NO: V2/2017**
Chief Directorate: Social Professional Services and Older Persons
- SALARY** : R948 174 per annum
This inclusive remuneration package consists of a basic salary, the states' contribution to the Government Employees Pension Fund and a flexible portion that may be structured i.t.o. the applicable rules.
- CENTRE** : HSRC Building, Pretoria

REQUIREMENTS

: An appropriate Bachelor's Degree in Social Work (NQF 7) Plus five (5) years of middle/senior management experience in care and services to older persons. Registration with the South African Council for Social Services Professions. Knowledge of Public Service Legislation. Knowledge of legislation and policies guiding the care and protection of older persons. Competencies: Programme and project management skills. Financial management skills. Policy analysis and development skills. Communication (verbal and written) skills. Service delivery innovation skills. Problem-solving and change management skills. People management and empowerment skills. Client orientation and customer focus skills. Stakeholder management skills. Presentation and facilitation skills. Service monitoring and evaluation skills. Strategic planning skills. Attributes: Good interpersonal relations. Ability to work under pressure. Innovative and creative. Ability to work in a team and independently. Adaptability. Diplomatic. Independent thinker. Cost consciousness. Honesty and Integrity.

DUTIES

: Develop and facilitate the implementation of programmes, policies and legislation aimed at the protection, empowering and the promotion of the rights of older persons. Manage and facilitate the process to develop, refine, administer, monitoring and evaluation of legislation with regard to older persons. Liaise with other government departments, national structures as well as regional and international structures for all processes, programmes and strategies related to older persons. Facilitate, manage, monitor and evaluate national norms and standards for services to older persons. Coordinate the development of capacity building and practical programmes to improve the delivery of quality services to older persons, through partnership with stakeholders.

ENQUIRIES

: Ms C Nxumalo, Tel no: (012) 312 7386

NOTE

: In terms of the Chief Directorate's employment equity targets, African males as well as persons with disabilities are encouraged to apply.