

DEPARTMENT OF PLANNING, MONITORING AND EVALUATION



- APPLICATIONS** : Applications must be sent to: The Department of Planning, Monitoring and Evaluation, attention Ms J Mchunu, by mail to Private Bag X944, Pretoria, 0001 or hand delivered at 330 Grosvenor Street, Hatfield, Pretoria. www.dpme.gov.za
- CLOSING DATE** : 29 September 2017 @ 12:00 pm
- CENTRE** : All posts are based in Pretoria
- NOTE** : The relevant reference number must be quoted on all applications. The successful candidate will have to sign an annual performance agreement and will be required to undergo a security clearance. Applications must be submitted on form Z.83 accompanied by certified copies of qualification(s), Identity Document, valid driver's license (where driving/travelling is an inherent requirement of the job), proof of citizenship if not RSA citizen, and a comprehensive CV specifying all experience indicating the respective dates (MM/YY) as well as indicating three reference persons with the following information: name and contact number(s), email address and an indication of the capacity in which the reference is known to the candidate. Applicants will be required to meet vetting requirements as prescribed by Minimum Information Security Standards. All copies must be certified in the past 12 months. Failure to submit the above information will result in the application not being considered. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Reference checks will be done during the selection process. Note that correspondence will only be conducted with the short-listed candidates. If you have not been contacted within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. Shortlisted candidates must be available for interviews at a date and time determined by DPME. Applicants must note that pre-employment checks will be conducted once they are short-listed and the appointment is also subject to positive outcomes on these checks, which include security clearance, security vetting, qualification verification and criminal records. Shortlisted candidates will be required to complete a written test as part of the selection process. For salary levels 11 to 15, the inclusive remuneration package consists of a basic salary, the state's contribution to the Government Employees Pension Fund and a flexible portion in terms of applicable rules. SMS will be required to undergo a Competency Assessment as prescribed by DPSA. All candidates shortlisted for SMS positions will be required to undergo a technical exercise that intends to test the relevant technical elements of the job. The DPME reserves the right to utilise practical exercises / tests for non-SMS positions during the recruitment process (candidates who are shortlisted will be informed accordingly) to determine the suitability of candidates for the post(s). The DPME also reserves the right to cancel the filling / not to fill a vacancy that was advertised during any stage of the recruitment process.

MANAGEMENT ECHELON

- POST 37/27** : **DEPUTY DIRECTOR-GENERAL: CORPORATE SERVICES REF NO 047/2017**
Branch: Corporate Services
- SALARY** : R1 370 973 to R1 544 406 all-inclusive salary package per annum, Level 15. The remuneration package consists of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to personal needs within the relevant framework.
- CENTRE** : Pretoria
- REQUIREMENTS** : An appropriate SAQA recognised undergraduate qualification and a post graduate qualification (at NQF 8), in either Public Administration, Social Science, Business Management, Law, Strategic Management, Human Resources or Finance. A Master's Degree (NQF level 9) will be an added advantage. Minimum of 10 years' appropriate experience with at least 8 years proven experience as a member of the SMS in the Public Service. Demonstrable public sector leadership acumen. Being able to communicate effectively with excellent people management skills, balanced

with demonstrable requisite technical skills. Deep knowledge of the Government legislative framework, Public Service legislative and Policy Framework, Government Medium Term Strategic Framework linked to the National Development Plan, Advanced knowledge of public policy analysis and policy development process, Stakeholder management and coordination, Strategic thinking and leadership, Research skills, Financial Management and Human Resource Management. Well-developed innovation and organisational abilities. A good understanding of political and governance issues. Knowledge of the Public Service Act (PSA), Public Finance Management Act (PFMA) and Treasury Regulations. Willingness to travel on a regular basis and a valid driver's licence. Competencies & Skills: Management skills including people management and empowerment, and experience in managing multi-disciplinary teams. Ability to provide strategic direction and leadership. The ability/experience to create an environment for high performance culture and staff development. Ability to manage multiple projects. Excellent interpersonal & communication skills (written & verbal) and the ability to communicate with diverse audiences. Highly developed negotiation skills. Conflict management skills. Strategic and analytical skills. Research and policy analysis skills. Financial management and project/programme management skills with credible experience in managing complex systems, policy and multiple sector processes. Good computer literacy skills. Personal Attributes: The incumbent must be assertive and self-driven, innovative and creative, client orientated and customer focused, solution orientated and able to work under stressful situations.

DUTIES : The successful incumbent will be responsible for rendering corporate services to the Department. This entails rendering of executive support and coordination services to the Department; rendering of strategic risk, ICT and communication services to the Department and rendering of corporate management services to the Department. Development and Management of the Strategic Plan, Annual Performance Plan and MTSF project deliverables. Manage internal Organisational Efficiencies and Compliance, Monitoring & Evaluation. Oversee Legislative and Litigation Advisory Services. Co-ordinate all administrative inputs to all external strategic control points, including the Ministry and Parliament. Provide direct administrative support to the Office of the Minister and Director General. Manage back-end Corporate Services support functions. Manage the branch and its deliverables against the expected Annual Targets and Projects. Provide strategic leadership for effective and efficient management of the branch. Manage and facilitate strategy and planning services as well as the provisioning of monitoring and evaluation services in the Branch. Manage the budget of the branch in support of business goals and ensure consistent expenditure against plans over the financial year. Undertake various other tasks associated with this role as may be required. Ensuring the Branch's statutory responsibilities in terms of the Public Finance Management Act (PFMA) are adhered to. Ensuring effective and efficient Human Resources planning, business/operational and performance annual planning as well as management of procurement and ensuring sound corporate governance mechanisms for the Branch.

ENQUIRIES : In connection with the applications kindly Ms J Mchunu, Tel no: (012) 312-0462 and in connection with the post kindly Mr N Nomlala, Tel no: 012 312-0452.

POST 37/28 : **CHIEF DIRECTOR: DATA INTEGRATION REF NO 048/2017**
Chief Directorate: Data Integration & Analysis

SALARY : R1 127 334 to R1 347 879 all-inclusive salary package per annum, Level 14. The remuneration package consists of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to personal needs within the relevant framework.

CENTRE REQUIREMENTS : Pretoria
: A relevant 3-year tertiary qualification (NQF 7) or equivalent with at least 10 years' relevant experience of which 5 years' at Senior Managerial level. A relevant post-graduate qualification (NQF 8) and/or specialist training courses will be an added advantage. Competencies / Skills: The successful candidate will have demonstrated an in-depth knowledge of the legislative environment applicable to government and the development, implementation and monitoring of related

policies and procedures; excellent financial, HR and strategic management skills. Good interpersonal relations and written & verbal communication skills. A sound knowledge of Microsoft Office applications (especially Microsoft Excel) are essential. Personal attributes: The incumbent must be assertive and self-driven, innovative and creative, client orientated and customer focused, solution orientated and able to work under stressful situations and the ability to maintain high levels of confidentiality.

DUTIES

: The successful incumbent will be responsible to: provide quality, timely and verified data and analysis of data to support planning, monitoring and evaluation. This entails sourcing and collating of quality, timely and relevant internal and external data for different programmes; Auditing of data systems and data held by the DPME units and other government departments; Providing of data analysis services for DPME, including the analysis of data on demographics, spatial data and finance and supporting of planning and monitoring to develop measurable indicators. Developing of a data repository and tools for collation and intelligent mining of data; Creating, designing and implementing of a system for political principals, including a project database/dashboard (Data War Room); Coordinating of data forums to enhance access and quality data linked to the NDP and MTSF and verifying and validating of data in conjunction with StatsSA (SASQAF). Ensuring the Chief Directorate's statutory responsibilities in terms of the Public Finance Management Act (PFMA) are adhered to and ensuring effective and efficient Human Resources planning, business/operational and performance annual planning as well as management of procurement within the Chief Directorate and ensuring sound corporate governance mechanisms for the Chief Directorate.

ENQUIRIES

: In connection with the applications kindly Ms J Mchunu, Tel No (012) 312-0462 and in connection with the post kindly contact Dr I Goldman, Tel No 012 312-0155.

POST 37/29

: **CHIEF DIRECTOR: RESEARCH & KNOWLEDGE MANAGEMENT REF NO 049/2017**
Chief Directorate: Research & Knowledge Management

SALARY

: R1 127 334 to R1 347 879 all-inclusive salary package per annum, Level 14. The remuneration package consists of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to personal needs within the relevant framework.

CENTRE

:

Pretoria

REQUIREMENTS

:

A relevant 3-year tertiary qualification (NQF 7) or equivalent with at least 10 years' relevant experience of which 5 years' at Senior Managerial level. A relevant post-graduate qualification (NQF 8) and/or specialist training courses will be an added advantage. Competencies / Skills: The successful candidate will have demonstrated an in-depth knowledge of the legislative environment applicable to government and the development, implementation and monitoring of related policies and procedures; excellent financial, HR and strategic management skills. Good interpersonal relations and written & verbal communication skills. A sound knowledge of Microsoft Office applications (especially Microsoft Excel) are essential. Personal attributes: The incumbent must be assertive and self-driven, innovative and creative, client orientated and customer focused, solution orientated and able to work under stressful situations and the ability to maintain high levels of confidentiality.

DUTIES

: The successful incumbent will be responsible for providing centralised research and knowledge management support to develop and maintain an evidence base to inform planning, policy development, implementation monitoring and review. This entails developing and implementing of an integrated departmental Business Intelligence and Knowledge Management and Sharing strategies, policies and systems; Developing, implementing and reviewing of the DPME research policies, strategies and systems, including protocols and standards and coordinating of the DPME research agenda and the undertaking or commissioning of strategic research assignments. Providing of DPME inputs to maximise the contribution of national research systems to the NDP and MTSF; Guiding, promoting and developing of capacity around policy-relevant research methodologies; Facilitating of physical and electronic storage and accessibility of DPME information internally and externally and building and supporting of a culture of knowledge sharing in the

DPME and learning from good practices. Ensuring the Chief Directorate's statutory responsibilities in terms of the Public Finance Management Act (PFMA) are adhered to and ensuring effective and efficient Human Resources planning, business/operational and performance annual planning as well as management of procurement within the Chief Directorate and ensuring sound corporate governance mechanisms for the Chief Directorate.

ENQUIRIES : In connection with the applications kindly Ms J Mchunu, Tel no: (012) 312-0462 and in connection with the post kindly contact Dr I Goldman, Tel no: 012 312-0155.

POST 37/30 : **CHIEF DIRECTOR: YOUTH DEVELOPMENT REF NO 050/2017**
Chief Directorate: Youth Development

SALARY : R1 127 334 to R1 347 879 all-inclusive salary package per annum, Level 14. The remuneration package consists of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to personal needs within the relevant framework.

CENTRE REQUIREMENTS : Pretoria
: A relevant 3-year tertiary qualification (NQF 7) or equivalent with at least 10 years' relevant experience of which 5 years' at Senior Managerial level. A relevant post-graduate qualification (NQF 8) and/or specialist training courses will be an added advantage. Competencies / Skills: The successful candidate will have demonstrated an in-depth knowledge of the legislative environment applicable to government and the development, implementation and monitoring of related policies and procedures; excellent financial, HR and strategic management skills. Good interpersonal relations and written & verbal communication skills. A sound knowledge of Microsoft Office applications (especially Microsoft Excel) are essential. Personal attributes: The incumbent must be assertive and self-driven, innovative and creative, client orientated and customer focused, solution orientated and able to work under stressful situations and the ability to maintain high levels of confidentiality.

DUTIES : The successful incumbent will be responsible for facilitating the development and implementation of national youth strategies and policies. This entails developing and review the National Youth Policy (NYP) and the implementing of the M&E framework for the NYP; Leveraging of the Socio-economic Impact Assessment System to ensure that the NYP is reflected in relevant legislation, regulations and policies and undertaking of research into long-term trends, and analyse implementation to inform short and medium term plans related to youth development. Evaluating and recommending on the alignment of strategic plans and annual performance plans to the NYP; providing of oversight over the NYDA and ensure that NYDA programmes and activities are aligned to MTEF and NYP priorities and providing of technical support and advisory services to political principals on multilateral and bilateral international youth affairs related to youth development (SADC, AU, UN, Commonwealth, BRICS, Y20, IBSA). Ensuring the Chief Directorate's statutory responsibilities in terms of the Public Finance Management Act (PFMA) are adhered to and ensuring effective and efficient Human Resources planning, business/operational and performance annual planning as well as management of procurement within the Chief Directorate and ensuring sound corporate governance mechanisms for the Chief Directorate.

ENQUIRIES : In connection with the applications kindly Ms J Mchunu, Tel no: (012) 312 0462 and in connection with the post kindly contact Dr B Hlagala, Tel no: (012) 312 0280.

POST 37/31 : **DIRECTOR: FRONTLINE SERVICE DELIVERY COORDINATION REF NO 051/2017**
Chief Directorate: Frontline Monitoring

SALARY : R948 174 to R1 116 918 all-inclusive salary package per annum, Level 13. The remuneration package consists of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to personal needs within the relevant framework.

CENTRE REQUIREMENTS : Pretoria
: A relevant 3-year tertiary qualification (NQF 7) or equivalent with at least 8 years' relevant experience of which 5 years' at MMS (Deputy Director or equivalent) level.

A relevant post-graduate qualification (NQF8) and/or specialist training courses will be an added advantage. Competencies / Skills: The successful candidate will have demonstrated an in-depth knowledge of the legislative environment applicable to government and the development, implementation and monitoring of related policies and procedures; excellent financial, HR and strategic management skills. Good interpersonal relations and written & verbal communication skills. A sound knowledge of Microsoft Office applications (especially Microsoft Excel) are essential. Personal attributes: The incumbent must be assertive and self-driven, innovative and creative, client orientated and customer focused, solution orientated and able to work under stressful situations and the ability to maintain high levels of confidentiality.

- DUTIES** : The successful incumbent will be responsible to manage the provisioning of support and coordinating of frontline monitoring activities and the strengthening of partnerships. Supporting and coordinating of frontline monitoring activities of political principals, including the Presidential Monitoring Programme. The undertaking of verification monitoring in support of DPME priority areas. The developing and strengthening of partnerships at provincial and district levels to extend DPME's on-the-ground monitoring capability. Ensuring the Directorate's statutory responsibilities in terms of the Public Finance Management Act (PFMA) are adhered to and ensuring effective and efficient Human Resources planning, business/operational and performance annual planning as well as management of procurement within the Directorate and ensuring sound corporate governance mechanisms for the Directorate.
- ENQUIRIES** : In connection with the applications kindly Ms J Mchunu, Tel no: (012) 312-0462 and in connection with the post kindly contact Dr N Tshayingca-Mashiya, Tel no: (012) 312 0300

OTHER POSTS

- POST 37/32** : **RESEARCH SPECIALIST REF NO 052/2017**
Chief Directorate: Research & Knowledge Systems
- SALARY** : R779 295–R917 970 all-inclusive salary package per annum, Level 12 The remuneration package consists of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to personal needs within the relevant framework.
- CENTRE** : Pretoria
- REQUIREMENTS** : An appropriate 3-year tertiary qualification (NQF 6) with at least 6 years' appropriate experience of which 3 years should be in facets of social sector management, analysis and monitoring and 3 years at ASD level. Competencies / Skills: The ideal candidate should have the following skills: Project evaluation and monitoring and interpersonal skills and sound human relations. Should be research competent, should have policy analysis skills and have technical and infrastructural knowledge. Should produce good quality of work, be reliable and take initiative. Should have good Interpersonal relations and communication skills, should be flexible and have the ability to work with the team. Planning and execution, leadership skills, the ability to delegate and empower subordinates. Should have management skills and be able to control financial resources and supervise staff. Personal attributes: The incumbent must be assertive and self-driven, innovative and creative, client orientated and customer focused, solution orientated and able to work under stressful situations and the ability to maintain high levels of confidentiality.
- DUTIES** : The successful candidate will be responsible to provide support on research methodology and impact evaluations. This entails being responsible for project management and monitoring of specific evaluation and research projects. Being responsible for the M&E system of the unit and developing a project tracking system for evaluations in the national evaluation plan. Monitoring progress with evaluations. Supporting the Directors to track progress and key milestones around evaluations and ensuring a tracking system is established for implementation of recommendations from evaluations. Develop and maintain a tracking system for donor support to the DPME. Ensuring that evaluations and plans for follow-ups are

- posted on departmental and DPME websites. Perform any other knowledge management activities of the unit.
- ENQUIRIES** : In connection with the applications kindly contact Ms J Mchunu Tel no: (012) 312-0462 and in connection with the post, Ms H Dayal at Tel no: (012) 312-0166
- POST 37/33** : **SPECIALIST: SOCIO ECONOMIC IMPACT ASSESSMENT SYSTEM (SEIAS) REF NO 053/2017**
Chief Directorate: SEIAS
- SALARY** : R779 295 – R917 970 all-inclusive salary package per annum, Level 12 The remuneration package consists of a basic salary, the State’s contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to personal needs within the relevant framework.
- CENTRE REQUIREMENTS** : Pretoria
: An appropriate 3-year tertiary qualification (NQF 6) with at least 6 years’ appropriate experience of which 3 years should be in facets of social sector management, analysis and monitoring and 3 years at ASD level. Competencies / Skills: The ideal candidate should have the following skills: Project evaluation and monitoring and interpersonal skills and sound human relations. Should be research competent, should have policy analysis skills and have technical and infrastructural knowledge. Should produce good quality of work, be reliable and take initiative. Should have good Interpersonal relations and communication skills, should be flexible and have the ability to work with the team. Planning and execution, leadership skills, the ability to delegate and empower subordinates. Should have management skills and be able to control financial resources and supervise staff. Personal attributes: The incumbent must be assertive and self-driven, innovative and creative, client orientated and customer focused, solution orientated and able to work under stressful situations and the ability to maintain high levels of confidentiality.
- DUTIES** : The successful candidate will be responsible for providing guidance and support to all spheres of government in implementing the Socio-Economic Impact Assessment System (SEIAS). This entails facilitating of the implementation of SEIAS to national departments. Providing of support in the implementation of SEIAS to allocated provinces and municipalities as well as monitoring of improvement of policies, regulations & legislation. Development of frameworks to track post-approval of proposals (legislation, policies & regulations. Managing of the SEIA IT-System, documentation and internal relations. Management of Finances and Human Resources in the Unit(s).
- ENQUIRIES** : In connection with the applications kindly contact Ms J Mchunu Tel no: (012) 312-0462 and in connection with the post, Ms P Kole at Tel no: (012) 312 0310
- POST 37/34** : **ASSISTANT DIRECTOR: RESEARCH COORDINATION REF NO 054/2017**
Directorate: NPC Secretariat
- SALARY** : R334 545 – R394 065 all-inclusive salary package per annum
(Salary Level 9)
- CENTRE REQUIREMENTS** : Pretoria
: A 3-year degree/National Diploma (NQF 6) in Economics, Public Policy, International Relations, Development Studies, Political studies, Sociology or related disciplines with 6 years’ appropriate experience of which 3 years must be in a Research environment. A post graduate qualification (NQF8) would be an advantage. Competencies / Skills: Computer literacy, excellent oral and written communication skills, research skills, knowledge management skills, project management skills, presentation skills, ability to maintain a high level of confidentiality, knowledge of government planning processes, the National Development Plan and outcome-based monitoring. Personal attributes: Must have organizational and planning skills, flexible with ability to work on multiple projects simultaneously and have a sense of urgency and ability to identify and resolve problems in a timely manner.
- DUTIES** : The successful candidate will undertake research and policy coordination in general. participate in the research and coordination programmes of the National Planning Branch, liaise with government and agencies, and maintain research files.

		He/she will monitor, analyse, interpret and draft reports, provide content and logistical support to the National Planning Commission and its working groups, participate in writing of the NPC's annual report and establish working relations with research institutions and agencies.
<u>ENQUIRIES</u>	:	In connection with the applications kindly contact Ms J Mchunu, Tel no: (012) 312-0462 and in connection with the post, Mr M Milazi at Tel no: (012) 312 0246
<u>POST 37/35</u>	:	<u>PERSONAL ASSISTANT TO THE DIRECTOR-GENERAL REF NO 055/2017</u> Office of Director-General
<u>SALARY</u>	:	R334 545 – R394 065 all-inclusive salary package per annum, Level 09
<u>CENTRE</u>	:	Pretoria
<u>REQUIREMENTS</u>	:	A relevant 3-year tertiary qualification (NQF 6) plus 5 years' appropriate experience of which 3 or more years must be in rendering support to Executive Managers in Government. Excellent working knowledge of the Microsoft Office suite (excel, powerpoint, outlook). Competencies / Skills: Excellent planning and organizing skills. Excellent written and verbal communication. Good stakeholder management skills. Ability to analyse, interpret and present data meaningfully to management. Ability to maintain high level of confidentiality. Be able to work under pressure. Knowledge of PFMA, Treasury regulations, Public Service Act and general government supply chain environment. Personal attributes: Must be a self-motivated individual. Have well developed organizational and planning skills, flexible with ability to work on multiple projects simultaneously and have a sense of urgency and ability to identify and resolve problems in a timely manner.
<u>DUTIES</u>	:	The successful candidate will be responsible for the effective functioning of the office of the Director-General (DG). This entails rendering of general logistical and programme / project management support and assisting in managing multiple projects. Responsible for all logistics planning related to travel and events; Analyse and implement operating systems and procedures within the office and ensure smooth running of the Office. Perform administrative functions such as assisting in preparing quarterly performance reports and compiling minutes, and compiling annual programme budget requests; Provide management support in the office to ensure efficiency and effectiveness by rendering administrative, logistical, programme and project management support and manage incoming and outgoing correspondence to ensure effective office procedures and flow of work. Oversee the implementation of policies, procedures and processes on Human Resources and Finance and give guidance / advice within the office; Develop and implement operating systems and procedures within the office and liaise with internal and external stakeholders to ensure effective communication. Draft minutes and correspondence and manage workflow record systems; Manage, monitor, analyse the office budget and provide monthly cash flow projections and ensure that all Branch projects are within scope, time and budget. Coordinate and consolidate the office quarterly and annual performance plans; Coordinate the preparation and secretariat support in all Branch/unit's meetings and also follow up on key decisions, agreements from the meetings and ensure timely implementation thereof and draft required documentation, Scrutinise submission/reports forwarded to the office. Execute research, analyses of information, compile and collate documents for the DG and facilitate the procurement goods and services.
<u>ENQUIRIES</u>	:	In connection with the applications kindly contact Ms J Mchunu, Tel no: (012) 312-0462 and in connection with the post, Ms C Mangwane at Tel no: (012) 312-0014
<u>POST 37/36</u>	:	<u>SENIOR REGISTRY CLERK/ MESSENGER REF NO 056/2017</u> Office of the Director-General
<u>SALARY</u>	:	R183 558 – R216 216 per annum, Level 06 plus benefits
<u>CENTRE</u>	:	Pretoria
<u>REQUIREMENTS</u>	:	A 3-year relevant tertiary qualification (NQF 06) or equivalent with a minimum of 2 years' appropriate experience. Valid code driver's licence (C1-Code10) and must have a valid PDP. Should possess the following skills; computer literacy; planning and organising skills, good verbal and written communication. Knowledge of registry duties, practices as well as the ability to capture data, and operate a computer. Working knowledge and understanding of the National Archives Act and

legislative framework governing the Public Service. Knowledge of storage and retrieval procedures in terms of the working environment. Understanding the work in Registry.

DUTIES

: The successful candidate will be responsible for providing registry and messenger services to the Office of the Director-General. This would involve: Handling of incoming and outgoing correspondence and rendering an effective filing and records management services. Operating office machines in relation to the registry functions. Processing of documents for archiving and maintaining records of archived documents. Drive light and medium motor vehicles to transport passengers and deliver other items (mail and documents). Do routine maintenance on the allocated vehicle and report defects timely. Complete all required and prescribed records and log books with regard to the vehicle and the goods handled. Collect and deliver documentation and related items in the department.

ENQUIRIES

: In connection with the applications kindly contact Ms J Mchunu, Tel no: (012) 312 0462 and in connection with the post, Ms C Mangwane at Tel no: (012) 312 0014