

NATIONAL DEPARTMENT OF HEALTH

It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X828, Pretoria. 0001. Hand delivered applications may be submitted at Reception (Brown application Box), Civitas Building, corner of Thabo Sehume (formerly known as Andries) and Struben streets.Pretoria.
- FOR ATTENTION** : Ms M Shitiba
- CLOSING DATE** : 02 October 2017, 12:00 Mid-day
- NOTE** : Applications should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates, service certificates, including ID and driver's licence. Certification must be within 3 months. No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The department reserves the right not to fill the post. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

OTHER POST

- POST 37/11** : **MEDICINES REGISTRATION OFFICER (VETERINARY MEDICINES UNIT) (REF NO: NDOH 61/2017)**
Chief Directorate: Food Control, Pharmaceutical Trade and Product Regulation.
Directorate: Medicines Evaluation and Research

- SALARY** : Grade 1: R530 025 per annum. A four-year degree in Pharmacy
Grade 2: R615 111 per annum. Registration as a Pharmacist OR B-Pharm degree with a minimum of eight (8) years appropriate experience
Grade 3: R703 314 per annum. Registration as a Pharmacist with a minimum of eight (8) years appropriate experience OR B-Pharm degree with a minimum of sixteen (16) years appropriate experience. Salary grade will be determined in accordance with the above requirements as per the OSD. NB: Original certified certificates of service must be submitted with your application as well as proof of registration as a Pharmacist.

- CENTRE REQUIREMENTS** : Pretoria
: Qualification and years of experience required are indicated above. A relevant post graduate qualification is an added advantage. Knowledge and application of the Medicines and Related Substances Act (101 of 1965) and the Regulations pertaining to the Act is essential. Good communication (written and verbal), computer literacy, planning, supervisory, time management, co-ordination and organisation skills. Ability to work in a highly pressured environment and driven by a sense of urgency to meet deadlines. Must be willing to travel and work irregular hours.

- DUTIES** : Assess and evaluate new applications for registration of medicines and amendments of registered medicines. Generate evaluation report for each application. Present report to the internal peer review and Pharmaceutical & Analytical Committee. Technical assessment of unregistered medicines (Section 21 applications) and Clinical Trials. Provide technical assistance and support to the Veterinary Clinical Committee and the Medicines Control Council (MCC). Record statistics of generated and peer reviewed reports. Risk management and audit of queries. Assist with development and update of guidelines, templates and Standard

ENQUIRIES

: Operating Procedures (SOPs) for the Veterinary Medicines Unit. Submit weekly work-plan and output to the Unit manager (quantitative and qualitative reports).
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