

**PROVINCIAL ADMINISTRATION: WESTERN CAPE  
DEPARTMENT OF HEALTH**

*In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.*

**NOTE** : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

**OTHER POSTS**

**POST 35/105** : **DENTAL SPECIALIST GRADE 1 TO 3 (PROSTHODONTICS)**  
Chief Directorate: General Specialist and Emergency Services

**SALARY** : Grade 1: R991 857 per annum  
Grade 2: R1 134 069 per annum  
Grade 3: R1 316 136 per annum (A portion of the package can be structured according to the individual's personal needs).

**CENTRE** : Oral Health Centre, Tygerberg/Mitchells Plain Platform

**REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Dental Specialist in Prosthodontics. Registration with a professional council: Registration with the HPCSA as Dental Specialist in Prosthodontics. Experience: Grade 1: None after registration with the HPCSA as a Dental Specialist. Grade 2: A minimum of 5 years' appropriate experience as Dental Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Dental Specialist in Prosthodontics. Grade 3: A minimum of 10 years' appropriate experience as Dental Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Dental Specialist in Prosthodontics. Competencies (knowledge/skills) Communication skills in at least two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application / on appointment. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)"

**DUTIES** : Key result areas/outputs: Implement, monitor and evaluate dental services on the Oral Health Teaching platform. Supervision and leadership role with regards to teaching, training and education of post-graduate and under-graduate students. Perform administrative activities relating to the position. Operational and clinical research. Render general and specialist dental services at the Oral Health Teaching platform. Provide leadership and management within the Oral Health Teaching platform.

**ENQUIRIES** : Dr N Patel, Tel no: (021) 937-3099

**APPLICATIONS** : The Dean/Manager: Oral Health Centre, Private Bag X1, Tygerberg, 7505.

**FOR ATTENTION** : Ms N Jooste

**CLOSING DATE** : 15 September 2017

**POST 35/106** : **MANAGER: MEDICAL SERVICES**

**SALARY** : R 1 052 712 per annum. (A portion of the package can be structured according to the individual's personal needs. It will be expected of the successful candidate to participate in a system of remunerated commuted overtime).

**CENTRE** : Red Cross War Memorial Children's Hospital, Rondebosch

**REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as Medical Practitioner. Experience: A minimum of 3 years' appropriate experience as Medical Officer after registration with the HPCSA as Medical Practitioner. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Appropriate and proven managerial experience in a Health Care environment. Knowledge and proven managerial experience with regard to managing Clinical Services; Human Resource and Financial Resource Management. Extensive knowledge of National, Provincial and institutional health delivery system, policies and law, governing resource allocations, as well as Medico-Legal matters. Proven skills in quality improvement strategies and implementation thereof. Excellent communication and conflict management skills. Proven computer literacy with proficiency in (i.e. MS Word, Excel and PowerPoint) with the ability to understand and analyse statistical and financial information. Note: No payment of any kind is required when applying for this post.

**DUTIES** : Key result areas/outputs: Overall strategic and operational management, clinical and corporate governance of clinical service departments. Effective and efficient management of Clinical Departments rendering appropriate, comprehensive, equitable, affordable and accessible secondary/tertiary services at Red Cross War Memorial Children's Hospital. GSA participation in strategies to strengthen the regional and district health care system ensuring equity of access to tertiary care for children. Continuous improvement of technical quality, internal efficiency, effectiveness and appropriateness of relevant FBU/s, i.e. ensuring well-functioning clinical centre within available resources. Provide platform for teaching, training and research. Effective, efficient and sustainable human resource management and planning within relevant general specialist and highly specialised clinical departments.

**ENQUIRIES** : Dr M Mukosi, Tel no: (021) 658-5091  
**APPLICATIONS** : The Chief Executive Officer: Red Cross War Memorial Children's Hospital, Private Bag X5, Rondebosch, 7700.

**FOR ATTENTION** : Mr P Petersen  
**CLOSING DATE** : 15 September 2017

**POST 35/107** : **FACILITY MANAGER PHC**  
Chief Directorate: Metro District Health Services

**SALARY** : R 657 558 per annum (A portion of the package can be structured according to the individual's personal needs).

**CENTRE** : Hanover Park Community Health Centre  
**REQUIREMENTS** : Minimum educational qualification: Relevant 3 years' health related Degree or National Diploma. Experience: Appropriate experience in a managerial position in a NGO, Private Organisation or the Public Sector. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Proven leadership abilities. Good interpersonal and people management skills. Knowledge of Public Sector legislation. Computer literacy. Health sector experience. Note: No payment of any kind is required when applying for this post. It may be expected of shortlisted candidates to do a presentation and undergo a competency assessment.

**DUTIES** : (key result areas/outputs): General and operational management of a Community Health Centre and related services in the drainage area. Strategic and operational planning and the implementation of operational plans. Sound Financial, Supply Chain and Human Resource Management including Staff Performance Management System. Implement the prescribed package of services. Plan and co-ordinate the provision of support service systems that will enhance the quality of care. Ensure a high level of client satisfaction through the effective planning and implementation of local centre operations and good communication with clients and communities served. Information management and quality assurance programmes.

**ENQUIRIES** : Ms Z Xapile, Tel no: (021) 370-5008

**APPLICATIONS** : The Director: Klipfontein/Mitchell's Plain Sub-structure Office, Lentegeur Hospital, Highlands Drive, Mitchells Plain, 7785 or Private Bag X7, Lentegeur, Mitchells Plain, 7789.

**FOR ATTENTION** : Mr RS Jonker  
**CLOSING DATE** : 15 September 2017

**POST 35/108** : **ASSISTANT DIRECTOR: RADIOGRAPHY (RADIATION ONCOLOGY)**

**SALARY** : R459 558 per annum  
**CENTRE** : Tygerberg Hospital, Parow Valley  
**REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Radiographer in Radiation Oncology. Registration with a professional council: Registration with the HPCSA as a Radiographer in Radiation Oncology. Experience: A minimum of 3 years appropriate experience in Radiation Oncology after registration with the HPCSA. Competencies (knowledge/skills): Management competencies including human and physical resource management, strategic and operational planning and implementation as well as financial management. Strong leadership, motivational, interpersonal and computer skills and ability to work in a team. Good organisational, decision-making and conflict resolution skills. Understanding of quality assurance and strong commitment to high service standards. Experience Therapy Radiography with demonstrable expertise in this field and the ability to undertake radiotherapy planning and treatment. Experience in teaching and/or supervision of undergraduate Therapy students. Note: No payment of any kind is required when applying for this post.

**DUTIES** : (key result areas/outputs): Plan, manage, coordinate and maintain an optimal radiotherapy service aligned with the strategic core business of Tygerberg Hospital and the Western Cape Department of Health. Manage and utilise staff, financial and physical resources effectively to ensure optimal operational functioning of the Therapy Radiography Department. Promote quality patient care through the setting, implementation and monitoring of standards. Facilitate and participate in training of staff and students within the Therapy Radiography Department. Participate in the clinical activities including planning and therapy. Maintain ethical standards and promote professional growth and staff development. Provide support to Head of Department (HOD) and Management of Tygerberg Hospital.

**ENQUIRIES** : Prof H Simonds, Tel no: (021)938-5992  
**APPLICATIONS** : The Chief Executive Officer: Tygerberg Hospital, Private Bag X3, Tygerberg, 7505.  
**FOR ATTENTION** : Ms V Meyer  
**CLOSING DATE** : 08 September 2017

**POST 35/109** : **THERAPEUTIC AND MEDICAL SUPPORT SERVICES PROGRAMME CO-ORDINATOR GRADE 1 (RADIOGRAPHIC PACS/RIS)**  
Chief Directorate; Metro District Health Services

**SALARY** : R414 069 per annum  
**CENTRE** : Victoria Hospital  
**REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Diagnostic Radiographer. Registration with a professional council: Registration with the HPCSA as Diagnostic Radiographer. Experience: A minimum of 3 years' appropriate experience in Diagnostic Radiography after registration with the HPCSA. Inherent requirements of the job: Willingness to perform radiographic duties during normal hours at Victoria Hospital and being on call. Valid (Code B/EB) driver's licence and willingness to travel. Competencies (knowledge/skills): Experience in the Information Technology and medico legal risks. Detailed knowledge of Medical Imaging procedures and equipment. Knowledge of PACS/RIS Systems, solutions and applicable international standards (DICOM, IHE, HL7). Knowledge of medico legal risks, CR and Digital imaging modalities and medical imaging workflow. Ability to conduct and facilitate training. Note: Short-listed candidates may be required to complete a written and technical evaluation. No payment of any kind is required when applying for this post. Candidates, who are not in possession of the stipulated registration requirements, may also apply.

Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application / on appointment. Please note that the afore-said concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (this includes individuals who must apply for change in registration status.

**DUTIES** : (key result areas/outputs): Control and participate in delivering optimal diagnostic imaging. Manage and support all technical aspects of PACS/RIS, teach and train all categories of staff (CDC's, Clinics and Hospitals). Monitor the effective and efficient functioning of PACS/RIS within the imaging departments (CDC's, Clinics and Hospitals). Assist with input to the Departmental strategic and financial aspects of PACS/RIS. Deliver an efficient and effective support service to the PACS/RIS Administrator, Provincial Radiographic PACS/RIS co-ordinator and other digital Radiographic departments within your geographical area with regards to PACS/RIS services. Manage the project when implementing the PACS/RIS solution or any upgrades and change to the solution. Assist with managing and operational functioning of the Radiographic Department.

**ENQUIRIES** : Dr G Dunbar, Tel no: (021) 799-1211

**APPLICATIONS** : The Chief Executive Officer: Victoria Hospital, Private Bag X02, Plumstead, 7801.

**FOR ATTENTIONS** : Ms N Petersen

**CLOSING DATE** : 15 September 2017

**POST 35/110** : **CLINICAL PROGRAMME COORDINATOR GRADE 1 (INFECTION PREVENTION AND CONTROL)**  
Chief Directorate: General Specialist and Emergency Services

**SALARY** : R394 665 (PN-A5) per annum

**CENTRE** : Western Cape Rehabilitation Centre

**REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. (This dispensation is only applicable to posts of Clinical Programme Coordinator where it is an inherent requirement of the post, incumbent to maintain registration with the SANC). Registration with a professional council: Registration with the SANC as Professional Nurse and proof of current registration (i.e. annual licensing receipt of 2017/18). Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirement of the job. Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Good interpersonal relations, leadership and communication skills (verbal and written) in at least two of the three official languages of the Western Cape. Knowledge of provincial infection prevention and control measures and practices. Ability to analyse health systems information, skills and experience in the preparation of reports. Project Management skills and Computer literacy. Knowledge of the management of the operations of CSSD and Infection prevention and control (NCS requirement). Note: Shortlisted candidates may be subjected to a practical test. No payment of any kind is required when applying for this post.

**DUTIES** : Key result areas/outputs: Ensure optimal and effective infection control practices according to National Core Standards and proven principles. Guide and train all staff members. Lead outbreak investigations and give relevant inputs and advice. Coordinate antibiotic stewardship program in the hospital. Conduct, audit and/or research the management of infection prevention and control. Advise on the control and management of Medical Waste. Develop and ensure implementation of clinical practice guidelines and Standard Operating Procedures (SOP's) in Infection Prevention Control (IPC) and participate in surveillance and auditing.

**ENQUIRIES** : Ms L Saville, Tel no: (021) 370-2314

**APPLICATIONS** : The Chief Director: General Specialists and Emergency Services, Private Bag X15, Parow, 7500.

**FOR ATTENTION** : Ms R Hattingh (021) 918-1538

**CLOSING DATE** : 22 September 2017

**POST 35/111** : **COMMUNICATION OFFICER**  
 Directorate: Communications

**SALARY** : R281 418 per annum  
**CENTRE** : Stationed at Cape Winelands District Office, (Worcester) (Head Office)  
**REQUIREMENTS** : Minimum educational qualification: A formal 3 years' qualification (Degree/Diploma) in Journalism, Marketing or Public Relations. Experience: Appropriate experience in the relevant field. Inherent requirements of job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Good interpersonal and time management skills. Well-developed writing and editing skills in English, Afrikaans or Xhosa. Sound understanding of how the media works. Computer literacy (MS Word, Excel, PowerPoint, Internet, e-mail and desktop programmes, i.e. MS Publisher, Adobe and In-design, etc). Excellent verbal and written communication skills in at least two of three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post.

**DUTIES** : (key result areas/outputs): Compile research, co-ordinate, edit and produce communication material. Reputation management including Media liaison (handle media queries, writing of media releases, media monitoring and evaluation) and general queries. Advertising and marketing. Internal Communication. Identify interesting and positive stories for the media.

**ENQUIRIES** : Mr M van der Heever, Tel no: (021) 483-3716  
**APPLICATIONS** : The Director: People Practices and Administration, Department of Health, PO Box 2060, Cape Town, 8000.

**FOR ATTENTION** : Ms C Dawood  
**CLOSING DATE** : 15 September 2017

**POST 35/112** : **ADMINISTRATIVE OFFICER: FINANCE**  
 (Contract post until 31 March 2019)

**SALARY** : R226 611 per annum plus 37 % in lieu of service benefits.  
**CENTRE** : Cape Winelands District Office, Worcester Cape Winelands Health District  
**REQUIREMENTS** : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience in Supply Chain Management and Finance processes, including LOGIS and BAS. Inherent requirements of the job: Willingness to travel and rotate at institutions within Cape Winelands District. Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Advanced computer proficiency (Ms Word, Excel, and PowerPoint). Interpersonal skills or team player, excellent communication, reports and business writing skills. Excellent managerial, leadership, organising skills and project management skills and as well as the ability to meet deadlines and complete jobs under extreme pressure. Extensive knowledge, and practical understanding of the Financial and Supply Chain regulatory frameworks governing financial management in the public sector which includes the Public Finance Management Act (PFMA), National, Provincial Treasury Regulations and the Accounting Officer's System of the department of health, and financial systems including LOGIS and BAS. Good written and verbal communication skills in at least two of the three official language of the Western Cape. Note: No payment of any kind is required when applying for this post. Successful candidates will be subjected to a compulsory practical test.

**DUTIES** : (key result areas/outputs): Provide support and assist with Financial Management activities (Finance and SCM) including transfer payments (Global Fund, NGO's etc.). Generation of financial and supply chain reports for management information needs. Programming and data warehousing at super-user level and assist with the effective implementation of Finance and SCM projects. Analyse data and reports to do situational analysis, make recommendations and compile reports and accurate and timeous reporting as per requirements e.g. AFS/IFS, BMI, budgets, expenditure. Execute compliance control related to Supply Chain Management and Finance, including Transfer Payments. Handle audit queries regarding Finance and SCM, including transfer payments.

**ENQUIRIES** : Mr EL Essex, Tel no: (023) 348-8107  
**APPLICATIONS** : The Director: Cape Winelands District Office, Private Bag X3079, Worcester, 6849.  
**FOR ATTENTION** : Ms JB Salie  
**CLOSING DATE** : 22 September 2017

**POST 35/113** : **PHARMACIST ASSISTANT GRADE 1 TO 3 (POST-BASIC)**  
Directorate: Pharmacy Services, Cape Medical Depot

**SALARY** : Grade 1: R 183 381 per annum  
Grade 2: R 212 823 per annum  
Grade 3: R 230 625 per annum

**CENTRE** : Head Office, Cape Town  
**REQUIREMENTS** : Minimum educational qualification: As required by the training facility and the South Africa Pharmacy Council (SAPC) plus Post-Basic Pharmacist Assistant qualification that allows registration with the SAPC as a Pharmacist Assistant (Post-Basic). Registration with a professional council: Registration with the SAPC as a Pharmacist's Assistant (Post-Basic). Experience: Grade 1: None after registration with the SAPC as Pharmacist's Assistant (Post-Basic). Grade 2: A minimum of 5 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post-Basic) with the SAPC. Grade 3: A minimum of 13 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post-Basic) with the SAPC. Competencies (knowledge/skills): Knowledge and/or experience in handling pharmaceutical supplies particularly in a warehouse environment, including Cold Chain Practices. Knowledge of Drug Supply Management Principles. Good knowledge of wholesale warehouse practices and procedures. Proficiency in at least two of three official languages of Western Cape. Good numeric skills. Meticulous and attention to detail. Note: No payment of any kind is required when applying for this post. All short listed candidates may undergo a technical competency test. Candidates registered in categories other than "Warehousing/Wholesale" may also apply, on condition that registration in the category "Warehousing/Wholesale" is obtained within 12 months. Appointments will be done on probation until the registration certified in the required category is obtained. Failure to comply will lead to the termination of services in the cases of those appointed from outside the public service. In the case of serving employees, the employee will return to his/her previous post.

**DUTIES** : (key result areas/outputs): Effective receiving and storage of pharmaceutical products from suppliers. Effective control of pharmaceutical stock. Issuing of stock against orders from health facilities within the scope of practice of a Post-Basic Pharmacist Assistant. Efficient and secure packaging of pharmaceutical products for delivery. Effective control and distribution of completed pharmaceutical orders to facilities. Compliance with good pharmacy practice and good warehouse practice. Collate statistics.

**ENQUIRIES** : Ms N Sampson, Tel no: (021) 483-0714 or Ms D Samuels, tel. no. (021) 483-5894  
**APPLICATIONS** : The Director: People Practices and Administration, Department of Health, PO Box 2060, Cape Town, 8000.

**FOR ATTENTION** : Ms C Dawood  
**CLOSING DATE** : 15 September 2017

**POST 35/114** : **ADMINISTRATION CLERK: WARDS**  
Chief Directorate: Metro District Health Services

**SALARY** : R152 862 per annum  
**CENTRE** : Hanover Park Community Health Centre  
**REQUIREMENTS** : Minimum educational qualifications: Senior (or equivalent) Certificate. Experience: Appropriate administrative experience. Inherent requirements of the job: Willingness to work shifts and work through different departments. Willingness to work irregular hours, weekends and public holidays. Competencies (knowledge/skills): Knowledge of Procedure Manuals (Chapter 18) and Unified Patient Fees Schedule (UPFS) Manual. Knowledge of patient information system i.e. Clinicom, TIER.net and PHCIS. Ability to function under pressure. Good administrative skills. Computer literacy. Ability to communicate in at least two of the

three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post.

**DUTIES** : (key result areas/outputs): Perform patient assessment and keep record of patient's attendance. Perform system updates. Clinicom and manual discharges. Update monthly stats manually. File patient laboratory results and folders and manage stationery/stores. Handle patient enquiries provide support to Supervisor.

**ENQUIRIES APPLICATIONS** : Ms M James, Tel no: (021) 692-1240

**FOR ATTENTION CLOSING DATE** : The Facility Manager: Hanover Park Community Health Centre, Corner of Hanlyn and Hanover Park Avenue, Hanover Park, 7764.  
Ms M James  
22 September 2017

**POST 35/115** : **TELKOM OPERATOR**  
Chief Directorate: Metro District Health Services

**SALARY CENTRE REQUIREMENTS** : R127 851 per annum  
Klipfontein/Mitchells Plain Sub-structure Office  
Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9 (Std. 7). Experience: Appropriate experience in operating an electronic switchboard Inherent requirements of the job: Willingness to work overtime when required by operational needs. Physically able to hear and speak clearly. Competencies (knowledge/skills): Ability to operate an electronic switchboard. Excellent listening skills and telephone etiquette. Computer literacy in Microsoft packages (i.e. Word, Excel and Outlook). Ability to communicate effectively (verbal and written) in at least two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post

**DUTIES** : Key result areas/outputs): Manage switchboard, answer telephonic queries and deliver messages. Ensure that switchboard and telephone equipment is in working order. Report all faults to Telkom. Maintain internal telephone directory. Provide support to the supervisor and colleagues.

**ENQUIRIES APPLICATIONS** : Mr G Marola, Tel no: (021) 370-5114  
The Director: Klipfontein/Mitchell's Plain Sub-structure Office, Lentegeur Hospital, Highlands Drive, Mitchells Plain, 7785 or Private Bag X7, Lentegeur, Mitchells Plain, 7789.

**FOR ATTENTION CLOSING DATE** : Mr RS Jonker  
15 September 2017

**POST 35/116** : **STERILISATION OPERATOR PRODUCTION (CSSD AND GAS)**  
Chief Directorate: Metro District Health Services

**SALARY CENTRE REQUIREMENTS** : R 107 886 per annum  
Victoria Hospital  
Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9 (Std 7). Experience: Appropriate experience. Inherent requirements of the job: Willingness to work shifts, weekends, public holidays and night duty. Competencies (knowledge/skills): Ability to communicate effectively (verbal and written) in at least two of the three official languages of the Western Cape. Good interpersonal relations skills. Ability to work in a co-operative way within a team context. Note: No payment of any kind is required when applying for this post.

**DUTIES** : (key result areas/outputs): Effective application of sterilisation processes and techniques and promote/adhere to infection control as well as health and safety regulations. Decontaminate, pack and sterilise of instruments linen and supplies. Assist with cleaning and testing of sterilisation equipment, washing machines and autoclaves. Maintain equipment in an optimum working condition and utilisation of resources. Use autoclaves, washing machines and equipment/consumables in a cost effective manner. Monitor, control and maintain adequate stock levels. Report and assist with investigation of lost instruments/equipment.

**ENQUIRIES APPLICATIONS FOR ATTENTION** : Mr P Jeftha, Tel no: (021) 799-1125  
The Chief Executive Officer: Victoria Hospital, Private Bag X2, Plumstead, 7801.  
Ms N Petersen

**CLOSING DATE** : 22 September 2017

**POST 35/117** : **STERILISATION OPERATOR PRODUCTION (CSSD AND GAS) 2 POSTS**

**SALARY** : R107 886 per annum

**CENTRE** : Groote Schuur Hospital, Observatory

**REQUIREMENTS** : Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9 (Std 7). Experience: Appropriate experience in a Health Facility. Inherent requirement of the job: Willingness to work shifts including weekends, public holidays, night duty and be rotated. Competencies (knowledge/skills): Ability to communicate effectively (verbal and written) in at least two of the three official languages of the Western Cape. Good interpersonal relations skills. Ability to work in a co-operative way within a team context and willingness to be rotated within the CPD department. Basic understanding of disinfection, decontamination and sterilisation. Note: No payment of any kind is required when applying for this post.

**DUTIES** : Key result areas/outputs: Effective application of sterilisation processes and techniques, promote/adhere to infection control, as well as health and safety regulations. Decontaminate, pack and sterilise instruments linen and supplies. Assist with cleaning and testing of sterilisation equipment, washing machine and autoclaves, lift-up and pushing heavy equipment. Maintain equipment in an optimum working condition and utilise resources. Use autoclaves, washing machines and equipment/consumables in a cost effective manner. Monitor, control and maintain adequate stock levels, report and assist with investigation of lost instruments/equipment.

**ENQUIRIES** : Mr S Lees, Tel no: (021) 404-4049

**APPLICATIONS** : The Chief Executive Officer: Groote Schuur Hospital, Private Bag X4, Observatory, 7935.

**FOR ATTENTION** : Ms N Mbilini

**CLOSING DATE** : 22 September 2017

**POST 35/118** : **RADIOGRAPHER (DIAGNOSTIC): 3/8TH POST**

**SALARY** : Grade 1: R105 432 per annum  
Grade 2: R124 191 per annum  
Grade 3: R146 295 per annum

**CENTRE** : Tygerberg Hospital, Parow Valley

**REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a Radiography in Diagnostic Radiography. Registration with a professional council: Registration with the HPCSA as a Diagnostics Radiographer. Experience: Grade 1: None after registration with the HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees. 1-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: A minimum of 20 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of SA qualified employees. A minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirements of the job: Work shifts, weekend when required and do call in the department. Cover a 24 hour service in the department when needed. Competencies (knowledge/skills): Knowledge of protocols, radiation protection, quality assurance and equipment safety. Ability to communicate in at least two of the three official languages of the Western Cape (written and verbal). Computer literacy (MS Windows, Word, Excel and PowerPoint). Good interpersonal skills and perform effectively as part of a multidisciplinary team. Knowledge of Patient



Archiving and Communication Systems and Radiology Information Systems. Note:  
 No payment of any kind is required when applying for this post.

**DUTIES** : (key result areas/outputs): Take care of patients. Perform quality assurance procedures. Keep accurate records. Participate in continuing professional development activities. Produce diagnostic images of high quality.

**ENQUIRIES** : Ms B Dreyer, Tel no: (021) 938-5918

**APPLICATIONS** : The Chief Executive Officer; Tygerberg Hospital, Private Bag X3, Tygerberg, 7505.

**FOR ATTENTION** : Ms V Meyer

**CLOSING DATE** : 15 September 2017

**POST 35/119** : **GROUNDSMAN**

**SALARY** : R90 234 per annum

**CENTRE** : Citrusdal Hospital West Coast District

**REQUIREMENTS** : Minimum requirement: Basic numeracy and literacy. Experience: Previous gardening and maintenance of terrain experience. Inherent requirements of the job: Willingness to be on call and work overtime for the institution when required. Valid (Code B/EB) driver's licence. Ability to work with heavy duty gardening and workshop equipment. Competencies (knowledge/skills): Knowledge of gardening, minor maintenance of gardening equipment and Health and Safety Regulations. Knowledge of infection control and safety procedures of waste management. Ability to communicate in two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a competency test.

**DUTIES** : Key result areas/outputs: Render an effective, efficient maintenance of gardening and terrain service. Cost effective usage of gardening equipment. Correct handling and disposal of waste and medical waste. Assist Handyman with minor maintenance and repair of equipment, terrain and buildings. Render a support service to the supervisor.

**ENQUIRIES** : Ms NW Smit, Tel no: (022) 921-2153

**APPLICATIONS** : The Assistant Director: Administration and Support Service, Cederberg Sub-district, Private Bag X14, Citrusdal, 7340.

**FOR ATTENTION** : Ms NW Smit

**CLOSING DATE** : 22 September 2017