

DEPARTMENT OF COOPERATIVE GOVERNANCE

The vision of the Department of Cooperative Governance is one of having a well co-ordinated system of Government consisting of National, Provincial and Local spheres working together to achieve sustainable development and service delivery. The Department intends to invest in human capital, increase integrated technical capacity directed at service delivery and promote representivity in the Department through the filling of this post. Candidature of persons whose appointment/ transfer/ promotion will promote representivity will therefore receive preference.

<u>CLOSING DATE</u>	:	15 September 2017
<u>NOTE</u>	:	All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate will be appointed subject to positive results of the security clearance process and the verification of educational qualification certificates. Applications must be submitted on a signed Z83 form (application form), obtainable from any Public Service department, and should be accompanied by a comprehensive CV as well as certified copies of ID, all qualifications and all academic records. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications or applications received after the closing date will not be considered. It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. Thank you for the interest shown in the Department. The posts hereunder are senior management posts. Candidates should therefore possess managerial skills. Candidates, who are shortlisted, could expect to undergo management competency assessments: Management competencies: Strategic capacity and leadership, people management and empowerment, advanced programme and project management, change management, financial management, knowledge management, Service Delivery Innovation, advanced problem solving and analysis, client orientation and customer focus, advanced communication (written and verbal) and advanced presentation/public speaking skills

MANAGEMENT ECHELON

<u>POST 34/01</u>	:	<u>EXECUTIVE AUDITOR REF NO: K28358/1</u>
<u>SALARY</u>	:	An all-inclusive remuneration package of R1 068 564 per annum, Level 14. The package includes a basic salary (70% of package), and a flexible portion that may be structured in terms of the applicable guidelines
<u>CENTRE REQUIREMENTS</u>	:	Pretoria An undergraduate qualification in Internal Auditing (NQF level 7) as recognized by SAQA. Five years relevant experience at senior management level. Certified internal Auditor (CIA) will be an added advantage. Core competencies: Strategic capacity and leadership, people management and empowerment, programme and project management, financial management and change management. Process competencies: knowledge management, service delivery innovation, problem solving and analysis, client orientation and customer focus, communication and information technology audits. Technical competencies: Risk and compliance audits, risk assessment knowledge, operational audits and information technology audits, risk management and auditing practices, the Public Finance Management Act, Corporate Governance and Risk Management and auditing practices.
<u>DUTIES</u>	:	The successful candidate will perform the following duties: Develop and manage a formalized risk-based three year strategic plan based on the departments' assessment of key areas of risk. Develop and manage an audit annual plan of the Department for the year in prospect, which includes the scope of the planned audits. Certify that all audits are properly planned and executed, and quality assures internal audit processes. Ensure that audit findings are appropriately reported and that the required actions are undertaken. Ensure that the Accounting

Officer and management establish and maintain effective, efficient and transparent systems of risk management and internal controls. Monitor the effectiveness of the controls around the computer systems of the Department. Manage and monitor the forensic investigation of the Department.

ENQUIRIES : Ms M.G Mahlangu, Tel no: (012) 334 0517
APPLICATIONS : Applications may be posted to: PO BOX 1132, Rivonia, 2128 or submitted electronically via e-mail to: rh@konesolutions.co.za or via fax to 086 233 1518, for attention: Tumi Morake, tel. 010 012 3257 (during office hours: 09:00 - 16.00)

POST 34/02 : **DIRECTOR: URBAN POLICY DEVELOPMENT AND MANAGEMENT REF NO: K28358/2**
This is a re-advertisement and people who had previously applied need to re-apply

SALARY : An all-inclusive remuneration package of R898 743 per annum, Level 13. The package includes a basic salary (70% of package), and a flexible portion that may be structured in terms of the applicable guidelines.

CENTRE : Pretoria
REQUIREMENTS : An undergraduate qualification (NQF level 7) in Urban Development, Town Planning, Development Planning or Development Studies as recognized by SAQA with 5 years' work experience at middle/senior management level in the areas of urban development, development planning or policy development. Technical competencies: Urban development planning, research and policy development, Integrated Development Planning and Spatial Planning.

DUTIES : The successful candidate will perform the following duties: Manage and support provincial CoGTAs and municipalities to implement the Integrated Urban Development Framework (IUDF). Review the IUDF and related urban policy instruments. Manage and coordinate stakeholder engagements in support of the IUDF (Implementation and review processes). Coordinate international partnerships (such as the BRICS Urban Forums, European Union, and German Federal Ministry responsible for urban development) in support of the urban development agenda. Monitor and facilitate knowledge sharing initiatives within and between the relevant government stakeholders and key partners on IUDF and related policies. Manage the development of a monitoring and evaluation framework for the IUDF.

ENQUIRIES : Mr V Rabothata, Tel no: (012) 334 4882
APPLICATIONS : Applications may be posted to: PO BOX 1132, Rivonia, 2128 or submitted electronically via e-mail to: rh@konesolutions.co.za or via fax to 086 233 1518, for attention: Tumi Morake, tel. 010 012 3257 (during office hours: 09:00 - 16.00)