

## DEPARTMENT OF WOMEN

*The Department of Women hereby invites applications from suitably qualified and interested individuals to serve on its Audit and Risk Committee in line with the provisions of Section 76(4) and 77 of the Public Finance Management Act, 1 of 1999, read with Chapter 3.1 of the Treasury Regulations.*

- APPLICATIONS** : The Director-General, Department of Women, Private Bag X931, Pretoria, 0001, or hand delivered at 36 Hamilton Street, Arcadia, Pretoria.
- FOR ATTENTION** : Mr VS Shongwe Tel no: (012) 359 0244
- CLOSING DATE** : 08 September 2017
- NOTE** : Applications must be accompanied by a comprehensive CV (including two recent and contactable referees) as well as original certified copies of all qualification(s) and ID-document. Non-RSA citizens/permanent resident permit holders must attach a copy of their Permanent Residence Permit. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered. Should you not hear from the Department within three (3) months of the closing date of this advertisement, please consider your application to be unsuccessful. The Department reserves the right not to make appointment(s) to the position. Applicants must note that further checks may be conducted if they are shortlisted and their appointment is subject to positive outcomes on these checks, which includes security clearance, security vetting, qualification verification and criminal record verification. Appointment in the position will be provisional, pending the issue of security clearance. Should a security clearance not be granted, appointment will be re-considered/terminated. Successful candidates will be required to enter into a contract with the Department. Note: the Department of Women is an equal opportunity employer; in the filling of these posts, the objectives of section 195 of the Constitution of the Republic of South Africa and the Employment Equity Act, 1998 (Act 55 of 1998) will be taken into consideration; women and persons with disabilities are encouraged to apply.

## OTHER POST

- POST 33/30** : **AUDIT AND RISK COMMITTEE MEMBER REF NO: DOW/ARC/01/2017**  
TERM: The term of office is three years (part-time basis); approximate number of meetings is six per annum (four ordinary and two special meetings).
- SALARY** : Remuneration will be in accordance with the provisions of Treasury Regulations.
- CENTRE** : Pretoria
- REQUIREMENTS** : Appropriate three-year NQF 7 qualification in Internal Auditing - a higher qualification will be an added advantage, More than five years' management experience gained in Internal Auditing, Risk Management, Financial Management and Information Technology and Governance, Excellent communication skills (verbal and written), Extensive leadership and experience in serving on an Audit Committee (but not a political office bearer), Knowledge of the IIA Standards, Public Finance Management Act and its Treasury Regulations and other relevant legislation/policies, i.e. GRAP and other accounting standards, Knowledge and understanding of the roles of Internal and External Auditors, Knowledge of the socio-economic empowerment of women and gender equality will serve as an advantage, Preference will be given to applicants who are currently serving as Audit Committee members. Applicants must not be in the employment of the state and must have no business or personal interest with the Department of Women.
- DUTIES** : The Audit and Risk Committee is an advisory committee that assists the Department by performing oversight in respect of internal controls, risk management and governance. The Committee reports to the Executive Authority on a quarterly basis. The Committee will carry out its responsibilities as legislated by the Public Finance Management Act and Treasury Regulations, and operate according to the approved Audit and Risk Committee Charter. The Committee is expected to advise the Department on, amongst other: internal audits, internal controls, accounting policies, risk management, adequacy, reliability and accuracy

of financial and performance information, performance monitoring, corporate governance, compliance with relevant/applicable legislation, issues raised by the Auditor-General South Africa, examine and review the financial statements and performance information reports before final approval.