

**DEPARTMENT OF POLICE  
SOUTH AFRICAN POLICE SERVICE**

**APPLICATIONS** : Can be posted or hand delivered to:  
 Provincial Decentralized CR&CSM Details Province Name Contact Email Address  
 Gauteng COL. ML Mathidza 011 497 7739 076 834 2577 MathidzaM@saps.gov.za 2<sup>nd</sup>  
 and 3<sup>rd</sup> floor Main Building, 1 Commissioner Street, Johannesburg Central Police  
 Station (S26 12'12.16 / E028 01'52.75)  
 Mpumalanga: COL. L Fouche 0763004339 MP LCRC L Fouche /  
 Fouche7@saps.gov.za The Oaks-Centrum, 1<sup>st</sup> floor, c/o Lillian Ngoyi & SADC street,  
 Middelburg (S25°53'20.3" / E29°13'51.7")  
 Eastern Cape: COL. P MPALO 0714934690 EC CR & CSM: Col Mpalo No 05 Cowen  
 Close, Cashbuild Building, Schornville, King W'Town (S32°53.700 / EO27°24.029')  
 Western Cape: LT COL. JJF Smit 0763004026 021-4676001 WC: Prov.CR &CSM  
 Decentralized Commander Thomas Boydell Building, 3<sup>rd</sup> floor, Parade street, Cape  
 Town (S33°55.38 / E18°25.21)  
 Northern Cape: COL. TN Gexu 053 836 7801 074 857 2869 GEXUT2@saps.gov.za 69  
 - 73 Du Toit Span road, Ground & 1<sup>st</sup> floor, Kimberley (O24°45.954 / S28°44.433)  
 North West: COL. FJ Knoetze 018-299 7053 072 337 6854 North West: CR & CSM  
 Decentralized Louis Le Grange Building, 3<sup>rd</sup> floor, Court Building, c/o Peter Mokaba &  
 Wolmarans Street, (S26°42'55.4 / E027°05'35.3)  
 Free State: COL. BS Monyaki 0825604417 FS: Provincial Decentralized Commander  
 SAPS Building, C/o Aliwal & Fontein street, Bloemfontein (26.214528 / -2912416)  
 18 August 2017

**CLOSING DATE**  
**NOTE**

: Before you apply: All costs associated with an application will be borne by the applicant. The South African Police Service gives the opportunity of Internship programme. The Department take provision for interns to be placed for twelve (12) months Internship Programme, focusing on youth development in support of the Skills Development Act, 1998 (Act No. 97 of 1998), the Youth Development Policy, and the SAPS Human Resource Development Strategy. It is our intention to promote representivity in respect of race, gender and disability through the filling of these Programme. In support of this strategy, applicants need to indicate race, gender and disability status on the application form/CV. Correspondence will only be conducted with the shortlisted candidates. If you have not been contacted within three weeks of the closing date of the advertisement, please accept that your application is unsuccessful. Please do not call the department to enquire about the progress of your application. Applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, security vetting, qualification verification, and criminal records verification. Appointment to some of these posts will be provisional, pending the issue of a security clearance. If you cannot get a security clearance, your appointment will be re-considered/possibly terminated. Finger prints may be taken on the day of interview. Internship Application Form must be accompanied by a CV, copies of qualifications, identity document and valid driver's licence. All copies attached must be certified a true copy of the original and not older than three months. Please send complete application for post you apply for, stating the correct reference for each position you are interested in. Faxed and e-mailed applications will not be accepted. Candidates must comply with the minimum appointment requirements. CV's should be aligned to reflect one's degree of compliance with the advert requirements and duties. It is the sole responsibility of an applicant to ensure that their application reaches DCS before the closing date and time. All shortlisted candidates will be subjected to the interview and assessment in compliance with the DPSA directive on the implementation Applications: Indicate the reference number and position you are applying for on your Internship Application Form.

**OTHER POSTS**

**POST 32/35** : **INTERN PERSONNEL MANAGEMENT: 9 POSTS**  
 Division: Visible Policing

**SALARY** : Stipend: R4000 to R7000 per month (12 months)

**CENTRE** : Human Resource Management REF NO: VP/INT/1/2017 Pretoria (4 post): VP/INT/2/2017: Pretoria Silverton (1 post) VP/INT/3/2017 Johannesburg (1 post): VP/INT/4/2017 Eastern Cape (1 post): VP/INT/5/2017 Western Cape (1 post): VP/INT/6/2017 Kwazulu Natal (1 post):

**REQUIREMENTS** : Senior certificate (Grade12) Degree/Diploma in Human Resource Management/ Public Administration/ Labour Relations/ Human Resource Development (NQF 6/7/8). N6 Certificate Human Resource Management/ Public Administration/ Labour Relations/ Human Resource. Must be between ages 18 – 35. Be a South African citizen. Must have no criminal record. Applicants must be unemployed and never participated in an internship programme previously. Applicants must be residents of the province where the post is advertised. Applicants are restricted to apply for 3 positions only

**DUTIES** : all Personnel Management, Skills Development and Human Resource Utilisation Functions.

**ENQUIRIES** : Colonel Makgeta Tel no: (012) 421 8118, Lt Col Thakanyane Tel no: (012) 421 8242, Capt Mashiane/PPO Manong Tel no: (012) 421 8232, and Constable Kgosana Tel no: (012) 421 8073

**POST 32/36** : **INTERN SUPPLY CHAIN MANAGEMENT: 7 POSTS**  
Division: Visible Policing

**SALARY CENTRE** : Stipend: R4000 to R7000 per month (12 months)  
Supply Chain Management REF NO: VP/INT/7/2017 Pretoria (2 post): VP/INT/8/2017: Pretoria Silverton (1 post) VP/INT/9/2017 Johannesburg (1 post): VP/INT/10/2017 Eastern Cape (1 post): VP/INT/11/2017 Western Cape (1 post): VP/INT/12/2017 Kwazulu Natal (1 post):

**REQUIREMENTS** : Senior certificate (Grade12).Degree/Diploma Supply Chain Management/ Public Management and Administration/ Logistics (NQF 6/7/8) .N6 Certificate Supply Chain Management/ Public Management and Administration/ Logistics .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised .Applicants are restricted to apply for 3 positions only

**DUTIES** : Perform Supply Chain Management Related Functions (e.g. Demand and Acquisition, Fleet Management, Movable Government Property, Facility Management, etc.)

**ENQUIRIES** : Colonel Makgeta (012) 421 8118, Lt Col Thakanyane Tel (012) 421 8242, Capt Mashiane/PPO Manong Tel (012) 421 8232, and Constable Kgosana (012) 421 8073.

**POST 32/37** : **INTERN ACCOUNTING CLERK: 6 POSTS**  
Division: Visible Policing

**SALARY SECTION** : Stipend: R4000 to R7000 per month (12 months)  
Finance and Administration Services REF NO: VP/INT/13/2017 Pretoria (2 post): VP/INT/14/2017: Pretoria Silverton (1 post) VP/INT/15/2017 Johannesburg (1 post): VP/INT/16/2017 Eastern Cape (1 post): VP/INT/17/2017 Western Cape (1 post): VP/INT/18/2017 Kwazulu Natal (1 post):

**REQUIREMENTS** : Senior certificate (Grade12). Degree/Diploma in Financial Management/ Financial Accounting (NQF 6/7/8) .N6 Certificate in Financial Management/ Financial Accounting Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised .Applicants are restricted to apply for 3 positions only

**DUTIES** : Perform all Finance Related functions (e.g. Capturing of allowances, management of Travel Centre, processing of applications for official journeys, etc.)

**ENQUIRIES** : Colonel Makgeta (012) 421 8118, Lt Col Thakanyane Tel (012) 421 8242, Capt Mashiane/PPO Manong Tel (012) 421 8232, and Constable Kgosana (012) 421 8073.

**POST 32/38** : **INTERN ADMINISTRATIVE OFFICER**  
Division: Visible Policing

**SALARY CENTRE** : Stipend: R4000 to R7000 per month (12 months)  
Management Information and Strategic Planning REF NO: VP/INT/19/2017 Pretoria

- REQUIREMENTS** : Senior certificate (Grade12). Degree/Diploma in Administration, Public Management, Public Administration, Strategic Management, Project Management, Monitoring and Evaluation, Secretarial Diploma or social sciences.(NQF 6/7/8) Good interpersonal relations. Be assertive, trustworthy, ethical and professional with integrity. .Must be willing to occasionally work after hours and travel to different provinces. .Be able to work independently and as part of a team. .Be able to work under pressure and maintain a high level of confidentiality .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised .Applicants are restricted to apply for 3 positions only
- DUTIES** : Assist with the facilitation of Annual Performance Plans and Quarterly Reports. .Assist with the compilation of management information report and documents. .Assist with the development, maintenance and verification of statistical information and database key performance areas. .Assist in monitoring, collating, evaluating and coordinating of management information and research.
- ENQUIRIES** : Colonel Makgeta (012) 421 8118, Lt Col Thakanyane Tel (012) 421 8242, Capt Mashiane/PPO Manong Tel (012) 421 8232, and Constable Kgosana (012) 421 8073.
- POST 32/39** : **INTERN ADMINISTRATIVE CLERK**  
Division: Visible Policing
- SALARY CENTRE REQUIREMENTS** : Stipend: R4000 per month (12 months)  
: Rapid Rail and Police Emergency Services REF NO: VP/INT/20/2017 Pretoria  
: Senior certificate (Grade12). NQF4 Basic/ Computer Literacy will serve an advantage  
: Good interpersonal relations. Be assertive, trustworthy. .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised .Applicants are restricted to apply for 3 positions only
- DUTIES** : Perform all admin related functions in the Office of the Head, (e.g. document management system, compiling information notes, letters, agendas, minutes, etc.)  
: Maintain Bring-Forward (BF) system and update information management database.
- ENQUIRIES** : Colonel Makgeta (012) 421 8118, Lt Col Thakanyane Tel (012) 421 8242, Capt Mashiane/PPO Manong Tel (012) 421 8232, and Constable Kgosana (012) 421 8073.
- POST 32/40** : **INTERN ADMINISTRATIVE OFFICER: 10 POSTS**  
Division: Visible Policing
- SALARY CENTRE** : Stipend: R4000 to R7000 per month (12 months)  
: Social Crime Prevention REF NO: VP/INT/21/2017 (1 Post): VP/INT/22/2017: (1 Post): VP/INT/23/2017 (6 Post): VP/INT/24/2017 (1 Post): VP/INT/25/2017 (1 Post) (PRETORIA)
- REQUIREMENTS** : Senior certificate (Grade12). Degree/Diploma in Office Administration (NQF 6) Degree/Diploma in Policing/ Criminal Justice or NQF 7 in Social Science with Social Research as subject Degree/Diploma in Public Relations/Community Development/Criminology (NQF6) Degree/Diploma in Public Administration/ Policing (NQF 6/7/8) Degree/Diploma in Public Administration/ Policing (NQF 6/7/8). .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only
- DUTIES** : Perform administrative related functions in the Component Head: Social Crime Prevention. Compile monthly, quarterly and annual performance reporting. .Management of brought forward system and other administrative tasks within the office of the Component Head Analyze crimes against women and children including Domestic Violence and the collation of analytical reports. .Advice on research requirements analyses example, trends in child justice (decreases/increases of arrests Develop and implement targeted mobilization and outreach plans. .Develop and update database of stakeholders. Monitor the implementation of intervention plans. .Develop action plan based on the issues raised during Imbizo, and monitor implementation. Conduct impact assessment awareness. Identify, produce and develop relevant marketing materials including content and Distribution the plan and implementation.

Conduct compliance visits. Input on the impact assessment of programmes. Presentation and public speaking on issues relating to crime Report writing Provide administrative support to the office of the Section Head: Crime Prevention Awareness (e.g. compilation of monthly, quarterly and annual performance reporting) .Management of the brought forward system and other administrative tasks within the office of the Section Head.

**ENQUIRIES** : Colonel Makgeta (012) 421 8118, Lt Col Thakanyane Tel (012) 421 8242, Capt Mashiane/PPO Manong Tel (012) 421 8232, and Constable Kgosana (012) 421 8073.

**POST 32/41** : **INTERN ADMINISTRATIVE OFFICER: 2 POSTS**  
Division: Visible Policing

**SALARY** : Stipend: R5000 to R7000 per month (12 months)  
**CENTRE** : Pro Active Policing REF NO: VP/INT/26/2017 (1 Post): VP/INT/27/2017 (PRETORIA)  
**REQUIREMENTS** : Senior certificate (Grade12). Degree/Diploma in Police Administration/Office Management and Technology (NQF 6/7/8. .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

**DUTIES** : To provide Secretarial support functions to the Component Head by Arranging /preparing meetings, agendas, typing and taking of minutes. .Answering and screening all incoming calls to the Component Head. . Liaise with other Sections and Components on matters relating to the Component Head's office. .Maintain good record keeping, filing and brought forward system. Process and submit claims, make travelling and accommodation arrangements. .Manage the diary as well as receive and host visitors of the office. .Operate standard equipment (Fax, Photocopy machine, Telephone, Computer etc.)

**ENQUIRIES** : Colonel Makgeta (012) 421 8118, Lt Col Thakanyane Tel (012) 421 8242, Capt Mashiane/PPO Manong Tel (012) 421 8232, and Constable Kgosana (012) 421 8073.

**POST 32/42** : **INTERN ADMINISTRATIVE OFFICER: 15 POSTS**

**SALARY** : Stipend: R4000 to R5000 per month (12 months)  
**CENTRE** : Firearm Liquor and Second Goods: REF NO: VP/INT/28/2017 (PRETORIA)  
**REQUIREMENTS** : Senior certificate (Grade 12) qualification is required. Basic Computer/ Computer Literacy will serve as an advantage. .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised .Applicants are restricted to apply for 3 positions only

**DUTIES** : Administer enquiries and statistics at National Firearms, Liquor and Second hand goods Receive and Conduct telephone enquiries on a Firearm Liquor and Second Hand goods. Verify information and application status on the system function Enhance from internal and external Clients• .To Report complains of long outstanding application. .Receive SAPS 271 applications on EFRS, .Opening of files, preparing applications, testing for Competencies. Receiving of incoming post, .Administer the checking and verification of all incoming applications (Competencies and Individual Firearm applications). .Administer Quality check on all applications .Receiving of clients and visitors, manage the incoming and outgoing register. .Ensure proper handling and disposal of closed files and documents in archives. .Assist with the development and maintenance of data base. .Administer information Management hub, Generate, Collate, Interpret, and disseminate information to different stakeholders.

**ENQUIRIES** : Colonel Makgeta (012) 421 8118, Lt Col Thakanyane Tel (012) 421 8242, Capt Mashiane/PPO Manong Tel (012) 421 8232, and Constable Kgosana (012) 421 8073.

**POST 32/43** : **PERSONNEL MANAGEMENT INTERN REF NO: SCM1**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Human Resource Utilization Silverton, Pretoria, Gauteng

- REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a Diploma/Degree in either Personnel Management or Human Resource Management
- DUTIES** : Core Functions: Handle administrative tasks regarding Performance Management, Human Resource Planning, Job Descriptions, Employment Equity and Labour Relations
- ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030
- NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply.
- POST 32/44** : **AUXILIARY MANAGEMENT INTERN 2 POSTS REF NO: SCM2**  
Division: Supply Chain Management
- SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Auxiliary Services Silverton, Pretoria, Gauteng  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised
- DUTIES** : Core Functions: Render general office administration assistance and support .Administer Supply Chain Management (SCM) and logistical matters
- ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030
- NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply
- POST 32/45** : **PROJECT MANAGEMENT INTERN REF NO: SCM3**  
Division: Supply Chain Management
- SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Programme & Project Management Lynnwood, Pretoria, Gauteng  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a Diploma/Degree in Project Management
- DUTIES** : Core Functions: Assist with general administration duties on projects in the Project Office
- ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030
- NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply
- POST 32/46** : **PUBLIC ADMINISTRATION INTERN REF NO: SCM4**  
Division: Supply Chain Management
- SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Programme & Project Management Lynnwood, Pretoria, Gauteng  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of either a Diploma/Degree in Public Administration, Logistics or Supply Chain Management
- DUTIES** : Core functions: Assist with Supply Chain Management related matters
- ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030
- NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

- POST 32/47** : **PERSONNEL MANAGEMENT INTERN REF NO: SCM5**  
Division: Supply Chain Management
- SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Programme & Project Management Lynnwood, Pretoria, Gauteng  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of either a Diploma/Degree in Personnel Management or Human Resource Management
- DUTIES** : Core functions: Assist with Human Resource related matters  
**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030
- NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply
- POST 32/48** : **ADMINISTRATIVE INTERN REF NO: SCM6**  
Division: Supply Chain Management
- SALARY** : Stipend: R4000 to R7000 per month (12 months)  
**CENTRE** : Infrastructure Maintenance Services Lynnwood, Pretoria, Gauteng  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised
- DUTIES** : Core Functions: Assist with rendering supportive duties regarding itineraries, S&T's, miscellaneous claims and standing advances of all personnel in Infrastructure Maintenance Services .Assist with handling telephone and cell phone accounts regarding payment of private calls .Assist with rendering supportive duties regarding financial related tasks .Assist with rendering administrative duties for the travel office at Infrastructure Maintenance Services
- ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030
- NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply
- POST 32/49** : **ADMINISTRATIVE INTERN REF NO: SCM7**  
Division: Supply Chain Management
- SALARY** : Stipend: R4000 to R7000 per month (12 months)  
**CENTRE** : Demand & Infrastructure Planning Lynnwood, Pretoria, Gauteng  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a Diploma/Degree in Public Administration
- DUTIES** : Core Functions: Assist with needs assessment and filing thereof .Assist with documentation, record keeping and retrieving of data as per request .Assist with preparation and finalization of specification documents for a meeting to be held .File all signed copies of relevant documentation .Assist with updating of the database for suppliers
- ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030
- NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply
- POST 32/50** : **PROVISIONING ADMINISTRATION INTERN REF NO: SCM8**  
Division: Supply Chain Management
- SALARY** : Stipend: R4000 to R7000 per month (12 months)

- CENTRE REQUIREMENTS** : Miscellaneous Stock Management (Sundries Store) Silverton, Pretoria, Gauteng  
 : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of either a Diploma/Degree in Logistics, Supply Chain Management or Public Administration
- DUTIES** : Core Functions: Determine replenishment quantities and issue purchase orders Receive, store and issue diverse items to stations .Assist with stock taking .Work on PAS system
- ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030
- NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply
- POST 32/51** : **PROVISIONING ADMINISTRATION INTERN REF NO: SCM9**  
 Division: Supply Chain Management
- SALARY CENTRE REQUIREMENTS** : Stipend R4000 to R7000 per month (12 months)  
 : Miscellaneous Stock Management (Stationery Store) Silverton, Pretoria, Gauteng  
 : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a Diploma/Degree in either Logistics, Supply Chain Management or Public Administration
- DUTIES** : Core Functions: Determine replenishment quantities and obtain reprint authorisation, financial authority and procurement .Issue purchase order .Receive, store and issue stationery to stations .Assist with stock taking .Work on PAS System
- ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030
- NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply
- POST 32/52** : **PROVISIONING ADMINISTRATION INTERN 2 POSTS REF NO: SCM10**  
 Division: Supply Chain Management
- SALARY CENTRE REQUIREMENTS** : Stipend R4000 to R7000 per month (12 months)  
 : Clothing & Distribution Management Silverton, Pretoria, Gauteng  
 : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a Diploma/Degree in either Logistics, Supply Chain Management, Public Administration or Purchasing Management
- DUTIES** : Core Functions: Receive, store and issue clothing items .Assist with stocktaking Assist with the replenishment process of clothing items.
- ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030
- NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply
- POST 32/53** : **PROVISIONING ADMINISTRATION INTERN REF NO: SCM11**  
 Division: Supply Chain Management
- SALARY CENTRE REQUIREMENTS** : Stipend: R4000 to R7000 per month (12 months)  
 : Demand & Asset Management (Asset Management) Silverton, Pretoria, Gauteng  
 : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a Diploma/Degree in either Logistics or Supply Chain Management

**DUTIES** : Core Functions: Draft letters and reports .Monitor and coordinate feedback and the receipt of letters .Peruse received documents for correctness .Monitor asset certification on the PAS system .Liaise with province coordinators via telephone and e-mail Coordinate the receipt of stocktaking programmes and certificates .Receive monthly returns for donations and auctions .Control and manage lease asset, i.e. cell phones .Assist in reconciling the financial asset register

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/54** : **PROVISIONING ADMINISTRATION INTERN 2 POSTS REF NO: SCM12**  
Division: Supply Chain Management

**SALARY** : Stipend: R4000 to R7000 per month (12 months)  
**CENTRE** : Demand & Asset Management (Demand Management) Silverton, Pretoria, Gauteng  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a Diploma/Degree in either Logistics or Supply Chain Management

**DUTIES** : Core Functions: Draft letters .Monitor and coordinate feedback and the receipt of letter Peruse received documents for correctness .Attend meetings .Perform secretarial duties in meetings .Assist with the compilation of the Demand Plan Update Demand Register

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/55** : **PERSONNEL INTERN REF NO: SCM13**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Demand & Asset Management (HRM) Silverton, Pretoria, Gauteng  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of either a Diploma/Degree in Personnel Management or Human Resource Management

**DUTIES** : Core Functions: Update leave files and SAPS 26 .Register and monitor planned leave Prepare and assist with Z8 register .File all documents on the relevant files Type letters Assist with messenger duties Monitor receipt of project documents and peruse them for correctness .Assist with coordination and consolidation of the section's Annual Operational Plan .Monitor and coordinate the expiration of drivers licences .Update electronic training database .Assist with secretarial duties

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/56** : **PROVISIONING ADMINISTRATION INTERN 3 POSTS REF NO: SCM14**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Contract Management Silverton, Pretoria, Gauteng  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised



Be in possession of either a Diploma/Degree in Procurement, Purchasing Management, Logistics or Supply Chain Management

**DUTIES** : Core Functions: Ensure an efficient and cost effective procurement function for the supply of various commodities

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/57** : **PERSONNEL INTERN REF NO: SCM15**  
Division: Supply Chain Management

**SALARY** : Stipend: R4000 to R7000 per month (12 months)  
**CENTRE** : Transport Management Lynnwood, Pretoria, Gauteng  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a Diploma/Degree in either Human Resource Management or Personnel Management

**DUTIES** : Core Functions: Perform personnel functions including leave administration, service termination, injury on duty, labour relations and discipline management Attend to telephone enquiries .Type internal correspondence as instructed .Capture and retrieve information from the Human Resource Information System

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/58** : **SUPPLY CHAIN MANAGEMENT INTERN REF NO: SCM16**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Pretoria Central Garage Silverton, Pretoria, Gauteng  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised: Be in possession of a Diploma/Degree in either Supply Chain Management, Logistics, Procurement or Purchasing Management

**DUTIES** : Core Functions: Perform loss management, procurement and demand functions Handle office inventory tasks Conduct inspections on Government Property Account .Perform filing within the section .Handle telephone enquiries

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/59** : **MOTOR MECHANIC INTERN 3 POSTS REF NO: SCM17**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Pretoria Central Garage  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a minimum N3 qualification in Motor Mechanics or qualified in Mechanical Engineering

**DUTIES** : Core Functions: Perform quality and cost effective repairs and maintenance of SAPS vehicles .Ensure a clean and safe working environment .Diagnose, strip and determine the parts required for services and repairs .Complete parts request list for the parts

required per vehicle .Complete job card with regards to work done and actual time taken  
.Ensure safe keeping of tools and equipment .Comply with the Occupational Health & Safety Act (Act 83 of 1995)

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/60** : **MOTOR MECHANIC INTERN 3 POSTS REF NO: SCM18**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Benoni Garage  
**REQUIREMENTS** : 7Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a minimum N3 qualification in Motor Mechanics or qualified in Mechanical Engineering

**DUTIES** : Core functions: Perform quality and cost effective repairs and maintenance of SAPS vehicles .Ensure a clean and safe working environment .Diagnose, strip and determine the parts required for services and repairs .Complete parts request list for the parts required per vehicle .Complete job card with regards to work done and actual time taken .Ensure safe keeping of tools and equipment .Comply with the Occupational Health & Safety Act (Act 83 of 1995)

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/61** : **MOTOR MECHANIC INTERN 3 POSTS REF NO: SCM19**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Johannesburg Garage Diepkloof  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a minimum N3 qualification in Motor Mechanics or qualified in Mechanical Engineering

**DUTIES** : CORE FUNCTIONS: Perform quality and cost effective repairs and maintenance of SAPS vehicles .Ensure a clean and safe working environment .Diagnose, strip and determine the parts required for services and repairs .Complete parts request list for the parts required per vehicle .Complete job card with regards to work done and actual time taken .Ensure safe keeping of tools and equipment .Comply with the Occupational Health & Safety Act (Act 83 of 1995)

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/62** : **SUPPLY CHAIN MANAGEMENT INTERN REF NO: SCM20**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Ermelo Garage Mpumalanga  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised

Be in possession of a Diploma/Degree in either Supply Chain Management, Logistics, Procurement or Purchasing Management

**DUTIES** : Core Functions: Perform loss management, procurement and demand functions Handle office inventory tasks .Conduct inspections on Government Property Account .Perform filing within the section .Handle telephone enquiries

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/63** : **MOTOR MECHANIC INTERN 3 POSTS REF NO: SCM21**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Nelspruit Garage Mpumalanga  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a minimum N3 qualification in Motor Mechanics or qualified in Mechanical Engineering

**DUTIES** : Core Functions: Perform quality and cost effective repairs and maintenance of SAPS vehicles .Ensure a clean and safe working environment .Diagnose, strip and determine the parts required for services and repairs .Complete parts request list for the parts required per vehicle .Complete job card with regards to work done and actual time taken .Ensure safe keeping of tools and equipment .Comply with the Occupational Health & Safety Act (Act 83 of 1995)

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/64** : **MOTOR MECHANIC INTERN 3 POSTS REF NO: SCM22**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Middelburg Garage Mpumalanga  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a minimum N3 qualification in Motor Mechanics or qualified in Mechanical Engineering

**DUTIES** : Core Functions: Perform quality and cost effective repairs and maintenance of SAPS vehicles .Ensure a clean and safe working environment .Diagnose, strip and determine the parts required for services and repairs .Complete parts request list for the parts required per vehicle .Complete job card with regards to work done and actual time taken .Ensure safe keeping of tools and equipment .Comply with the Occupational Health & Safety Act (Act 83 of 1995)

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/65** : **SUPPLY CHAIN MANAGEMENT INTERN REF NO: SCM23**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Potchefstroom Garage North West  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme

previously, Applicants must be residents of the province where the post is advertised  
Be in possession of a Diploma/Degree in either Supply Chain Management, Logistics, Procurement or Purchasing Management

**DUTIES** : Core Functions: Perform loss management, procurement and demand functions .Handle office inventory tasks .Conduct inspections on Government Property Account .Perform filing within the section .Handle telephone enquiries

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/66** : **MOTOR MECHANIC INTERN 3 POSTS REF NO: SCM24**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Potchefstroom Garage North West Province  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a minimum N3 qualification in Motor Mechanics or qualified in Mechanical Engineering

**DUTIES** : Core Functions: Perform quality and cost effective repairs and maintenance of SAPS vehicles .Ensure a clean and safe working environment .Diagnose, strip and determine the parts required for services and repairs .Complete parts request list for the parts required per vehicle .Complete job card with regards to work done and actual time taken .Ensure safe keeping of tools and equipment .Comply with the Occupational Health & Safety Act (Act 83 of 1995)

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/67** : **MOTOR MECHANIC INTERN 3 POSTS REF NO: SCM25**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Rustenburg Garage North West Province  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a minimum N3 qualification in Motor Mechanics or qualified in Mechanical Engineering

**DUTIES** : Core Functions: Perform quality and cost effective repairs and maintenance of SAPS vehicles .Ensure a clean and safe working environment .Diagnose, strip and determine the parts required for services and repairs .Complete parts request list for the parts required per vehicle .Complete job card with regards to work done and actual time taken .Ensure safe keeping of tools and equipment .Comply with the Occupational Health & Safety Act (Act 83 of 1995)

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/68** : **MOTOR MECHANIC INTERN 3 POSTS REF NO: SCM26**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: East London Garage Eastern Cape  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record,

Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a minimum N3 qualification in Motor Mechanics or qualified in Mechanical Engineering

**DUTIES** : Core Functions: Perform quality and cost effective repairs and maintenance of SAPS vehicles .Ensure a clean and safe working environment .Diagnose, strip and determine the parts required for services and repairs .Complete parts request list for the parts required per vehicle .Complete job card with regards to work done and actual time taken Ensure safe keeping of tools and equipment .Comply with the Occupational Health & Safety Act (Act 83 of 1995)

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/69** : **MOTOR MECHANIC INTERN 3 POSTS REF NO: SCM27**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Port Elizabeth Garage Eastern Cape  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a minimum N3 qualification in Motor Mechanics or qualified in Mechanical Engineering

**DUTIES** : Core Functions: Perform quality and cost effective repairs and maintenance of SAPS vehicles .Ensure a clean and safe working environment .Diagnose, strip and determine the parts required for services and repairs .Complete parts request list for the parts required per vehicle .Complete job card with regards to work done and actual time taken .Ensure safe keeping of tools and equipment .Comply with the Occupational Health & Safety Act (Act 83 of 1995)

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/70** : **SUPPLY CHAIN MANAGEMENT INTERN REF NO:SCM28**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Ladybrand SAPS Garage Free State  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a Diploma/Degree in either Supply Chain Management, Logistics, Procurement or Purchasing Management

**DUTIES** : Core Functions: Perform loss management, procurement and demand functions Handle office inventory tasks .Conduct inspections on Government Property Account .Perform filing within the section .Handle telephone enquiries

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/71** : **MOTOR MECHANIC INTERN 3 POSTS REF NO: SCM29**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Bloemfontein Garage Free State

**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a minimum N3 qualification in Motor Mechanics or qualified in Mechanical Engineering

**DUTIES** : Core Functions: Perform quality and cost effective repairs and maintenance of SAPS vehicles .Ensure a clean and safe working environment .Diagnose, strip and determine the parts required for services and repairs .Complete parts request list for the parts required per vehicle .Complete job card with regards to work done and actual time taken .Ensure safe keeping of tools and equipment .Comply with the Occupational Health & Safety Act (Act 83 of 1995)

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/72** : **MOTOR MECHANIC INTERN 3 POSTS REF NO: SCM30**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Welkom Garage Free State  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a minimum N3 qualification in Motor Mechanics or qualified in Mechanical Engineering

**DUTIES** : Core Functions: Perform quality and cost effective repairs and maintenance of SAPS vehicles .Ensure a clean and safe working environment .Diagnose, strip and determine the parts required for services and repairs .Complete parts request list for the parts required per vehicle .Complete job card with regards to work done and actual time taken .Ensure safe keeping of tools and equipment .Comply with the Occupational Health & Safety Act (Act 83 of 1995)

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/73** : **MOTOR MECHANIC INTERN 3 POSTS REF NO: SCM31**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Jacobs Garage Kwa-zulu Natal  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a minimum N3 qualification in Motor Mechanics or qualified in Mechanical Engineering

**DUTIES** : Core Functions: Perform quality and cost effective repairs and maintenance of SAPS vehicles .Ensure a clean and safe working environment .Diagnose, strip and determine the parts required for services and repairs .Complete parts request list for the parts required per vehicle .Complete job card with regards to work done and actual time taken .Ensure safe keeping of tools and equipment .Comply with the Occupational Health & Safety Act (Act 83 of 1995)

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/74** : **SUPPLY CHAIN MANAGEMENT INTERN REF NO: SCM32**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Pietermaritzburg Garage Kwa-Zulu Natal  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a Diploma/Degree in either Supply Chain Management, Logistics, Procurement or Purchasing Management

**DUTIES** : Core Functions: Perform loss management, procurement and demand functions Handle office inventory tasks .Conduct inspections on Government Property Account .Perform filing within the section .Handle telephone enquiries

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/75** : **MOTOR MECHANIC INTERN 3 POSTS REF NO: SCM33**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Pietermaritzburg Garage Kwa-zulu Natal  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a minimum N3 qualification in Motor Mechanics or qualified in Mechanical Engineering

**DUTIES** : Core Functions: Perform quality and cost effective repairs and maintenance of SAPS vehicles .Ensure a clean and safe working environment .Diagnose, strip and determine the parts required for services and repairs .Complete parts request list for the parts required per vehicle .Complete job card with regards to work done and actual time taken .Ensure safe keeping of tools and equipment .Comply with the Occupational Health & Safety Act (Act 83 of 1995)

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/76** : **SUPPLY CHAIN MANAGEMENT INTERN REF NO: SCM34**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 moths)  
**CENTRE** : Mechanical Services: De Aar Garage  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a Diploma/Degree in either Supply Chain Management, Logistics, Procurement or Purchasing Management

**DUTIES** : Core functions: Perform loss management, procurement and demand functions .Handle office inventory tasks .Conduct inspections on Government Property Account .Perform filing within the section .Handle telephone enquiries

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

- POST 32/77** : **MOTOR MECHANIC INTERN 3 POSTS REF NO: SCM35**  
Division: Supply Chain Management
- SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Kimberley Garage Northern Cape  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a minimum N3 qualification in Motor Mechanics or qualified in Mechanical Engineering
- DUTIES** : Core Functions: Perform quality and cost effective repairs and maintenance of SAPS vehicles .Ensure a clean and safe working environment .Diagnose, strip and determine the parts required for services and repairs .Complete parts request list for the parts required per vehicle .Complete job card with regards to work done and actual time taken .Ensure safe keeping of tools and equipment .Comply with the Occupational Health & Safety Act (Act 83 of 1995)
- ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030
- NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply
- POST 32/78** : **SUPPLY CHAIN MANAGEMENT INTERN REF NO: SCM36**  
Division: Supply Chain Management
- SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Stellenbosch Garage Western Cape  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised. Be in possession of a Diploma/Degree in either Supply Chain Management, Logistics, Procurement or Purchasing Management
- DUTIES** : Core Functions: Perform loss management, procurement and demand functions Handle office inventory tasks .Conduct inspections on Government Property Account .Perform filing within the section .Handle telephone enquiries
- ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030
- NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply
- POST 32/79** : **MOTOR MECHANIC INTERN 3 POSTS REF NO: SCM37**  
Division: Supply Chain Management
- SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Maitland Garage Western Cape  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a minimum N3 qualification in Motor Mechanics or qualified in Mechanical Engineering
- DUTIES** : 7766: Perform quality and cost effective repairs and maintenance of SAPS vehicles .Ensure a clean and safe working environment .Diagnose, strip and determine the parts required for services and repairs .Complete parts request list for the parts required per vehicle .Complete job card with regards to work done and actual time taken .Ensure safe keeping of tools and equipment .Comply with the Occupational Health & Safety Act (Act 83 of 1995)
- ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030
- NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply



**POST 32/80** : **MOTOR MECHANIC INTERN 3 POSTS REF NO: SCM38**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000 per month (12 months)  
**CENTRE** : Mechanical Services: Oudtshoorn Garage Western Cape  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a minimum N3 qualification in Motor Mechanics or qualified in Mechanical Engineering

**DUTIES** : Core Functions: Perform quality and cost effective repairs and maintenance of SAPS vehicles .Ensure a clean and safe working environment .Diagnose, strip and determine the parts required for services and repairs .Complete parts request list for the parts required per vehicle .Complete job card with regards to work done and actual time taken .Ensure safe keeping of tools and equipment .Comply with the Occupational Health & Safety Act (Act 83 of 1995)

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/81** : **MOTOR MECHANIC INTERN: REF NO: SCM39 3 POSTS**  
Division: Supply Chain Management

**SALARY** : Stipend R4000 to R7000per month (12 months)  
**CENTRE** : Mechanical Services: Polokwane Garage  
**REQUIREMENTS** : Must be between ages 18 – 35, be a South African citizen Must be in possession of Senior Certificate (Grade 12) or equivalent qualification, Must have no criminal record, Applicants must be unemployed and never participated in an internship programme previously, Applicants must be residents of the province where the post is advertised Be in possession of a minimum N3 qualification in Motor Mechanics or qualified in Mechanical Engineering

**DUTIES** : Core Functions: Perform quality and cost effective repairs and maintenance of SAPS vehicles .Ensure a clean and safe working environment .Diagnose, strip and determine the parts required for services and repairs .Complete parts request list for the parts required per vehicle .Complete job card with regards to work done and actual time taken .Ensure safe keeping of tools and equipment .Comply with the Occupational Health & Safety Act (Act 83 of 1995)

**ENQUIRIES** : Colonel V Maharaj, Tel no (012) 841 7224 /Lieutenant Colonel RM Thokwane, Tel no (012) 841 7666 Captain TS Chauke, Tel no (012) 841 7030

**NOTE** : Appointments under the Public Service Act. Persons with disabilities are encouraged to apply

**POST 32/82** : **INTERN ADMINISTRATIVE OFFICER: 3 POSTS**  
Division: Forensic Services

**SALARY** : Stipend: R4000 to R6000 per month (12 months)  
**CENTRE** : Victim Identification Centre: FS/INT/1/2017 (2 Post) Gauteng: FS/INT/2/2017 (1Post) Western Cape  
**REQUIREMENTS** : Senior Certificate (Grade12), .NQF 6 Natural Science with Biochemistry, Genetics, Microbiology Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised .Applicants are restricted to apply for 3 positions only

**DUTIES** : .Assisting with the capturing of Ante mortem and Post Mortem Data on Missing Persons and Unidentified remains on the PlassData System

**ENQUIRIES** : Colonel Simon (012) 421 0428; Lt Col Vetbooi Tel (012) 421 0425; W/O Mbonani or PPO Ndlovu Tel (012) 421 0157.

- POST 32/83** : **INTERN ADMINISTRATIVE CLERK: 4 POSTS**  
Division: Forensic Services
- SALARY CENTRE** : Stipend: R4000 per month (12 months)  
Case Management: REF NO: FS/INT/3/2017 BALLISTICS: FS/INT/4/2017 BIOLOGY: FS/INT/5/2017 CHEMISTRY: FS/INT/6/2017 SCIENTIFIC ANALYSIS UNIT. (KWAZULU NATAL)
- REQUIREMENTS** : Senior certificate (Grade12). .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised .Applicants are restricted to apply for 3 positions only
- DUTIES ENQUIRIES** : Accept cases by hand / per post from the Client / Dealing of cases to analysts  
Colonel Simon (012) 421 0428; Lt Col Vetbooi Tel (012) 421 0425; W/O Mbonani or PPO Ndlovu Tel (012) 421 0157.
- POST 32/84** : **INTERN ADMINISTRATIVE OFFICER: 2 POSTS**  
Division: Forensic Services
- SALARY CENTRE** : Stipend: R4000 to R5000 per month (12 months)  
Nodal Support REF NO: FS/INT/7/2017 Gauteng (1 Post): FS/INT/8/2017 Eastern Cape (1 Post)
- REQUIREMENTS** : Senior Certificate (Grade12), N-Dip Logistics/NQF4 with valid driver's license. Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised .Applicants are restricted to apply for 3 positions only
- DUTIES** : Movable government property (MGP) (MGP) refers to items such as IT equipment, furniture, arms, ammunition, bulletproof vests that must be accounted for by the respective users allocated to them. Manage the vehicle fleet of the EC FSL, by issuing vehicles to members, weekly inspections, ensuring that the vehicles are serviced, monthly returns of vehicles. General cleanliness and serviceability off vehicles.
- ENQUIRIES** : Colonel Simon (012) 421 0428; Lt Col Vetbooi Tel (012) 421 0425; W/O Mbonani or PPO Ndlovu Tel (012) 421 0157.
- POST 32/85** : **INTERN ADMINISTRATIVE CLERK: 14 POSTS**  
Division: Forensic Services
- SALARY CENTRE** : Stipend: R4000 per month (12 months)  
Case Management: REF NO: FS/INT/9/2017 Biology (4 Post): FS/INT/10/2017 Case Management (4 Post): FS/INT/11/2017 Ballistics (2 Post): FS/INT/12/2017 Chemistry (2 Post): FS/INT/13/2917 Scientific Analysis Unit: FS/INT/14/2017 Victim Identification Centre. (WESTERN CAPE)
- REQUIREMENTS** : Senior certificate (Grade12). NQF4 Basic/ Computer Literacy will serve an advantage Good interpersonal relations. Be assertive, trustworthy. .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised .Applicants are restricted to apply for 3 positions only
- DUTIES** : Receiving and assigning RI cases. Prepare case file content for off-site storage by filing in boxes, sealing, completing forms and placing barcode stickers on boxes. Assist with preparing docket content for lead verification. Ensure a registration, archiving and dispatch service. Ensure an accurate inventory of case file archive and dispatch content and traceability of case files and exhibits. Ensure a registration, archiving and dispatch service. Uphold the integrity and chain of custody of Ballistic, IBIS and Mechanical Engineering exhibits. Ensure that client relations are efficient. Ensure a registration, and archiving service. Process Case administration and administration of post Analysis reports. Process cases on the FSL administrative system. Collecting Cases and exhibits from Case Registration on a daily basis. Handle casework related enquiries Registration of Section case files on the FSL Admin system, allocation there-off, PCEM handover of case files. Update spreadsheets for Post Mortem and Ante Mortem Sections.
- ENQUIRIES** : Colonel Simon (012) 421 0428; Lt Col Vetbooi Tel (012) 421 0425; W/O Mbonani or PPO Ndlovu Tel (012) 421 0157.

**POST 32/86** : **INTERN ADMINISTRATIVE CLERK**  
Division: Forensic Services

**SALARY** : Stipend: R4000 per month (12 months)  
**CENTRE** : Nodal support: REF NO: FS/INT/15/2017 Biology: Western Cape  
**REQUIREMENTS** : Senior certificate (Grade12). NQF4 Basic/ Computer Literacy will serve an advantage  
Good interpersonal relations. Be assertive, trustworthy. .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised .Applicants are restricted to apply for 3 positions only

**DUTIES** : Filing of claims.Scanning of all advances and claims for the new introduced L functions on Polfin. Flight and accommodation assistance by obtaining quotations.

**ENQUIRIES** : Colonel Simon (012) 421 0428; Lt Col Vetbooi Tel (012) 421 0425; W/O Mbonani or PPO Ndlovu Tel (012) 421 0157.

**POST 32/87** : **INTERN ADMINISTRATIVE OFFICER: 10 POSTS**  
Division: Forensic Services

**SALARY** : Stipend: R5000 to R7000 per month (12 months)  
**CENTRE** : Submission REF NO: FS/INT/16/2017 Biology. (WESTERN CAPE)  
**REQUIREMENTS** : Senior certificate (Grade12). Degree/Diploma NQF 6 Biochemistry, Genetics Microbiology (Molecular Biology). .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised .Applicants are restricted to apply for 3 positions only

**DUTIES** : Receiving and submission of samples / buccal swabs to the RI Lane per day according to the QMS and SOP's.

**ENQUIRIES** : Colonel Simon (012) 421 0428; Lt Col Vetbooi Tel (012) 421 0425; W/O Mbonani or PPO Ndlovu Tel (012) 421 0157.

**POST 32/88** : **INTERN ADMINISTRATIVE CLERK: 3 POSTS**  
Division: Forensic Services

**SALARY** : Stipend: R4000 per month (12 months)  
**CENTRE** : Case Management REF NO: FS/INT/17/2017 Biology (2 Post): FS/INT/18/2017 Ballistics (1 Post). (Eastern Cape)  
**REQUIREMENTS** : Senior certificate (Grade12). NQF4 Basic/ Computer Literacy will serve an advantage  
Good interpersonal relations. Be assertive, trustworthy. .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised .Applicants are restricted to apply for 3 positions only

**DUTIES** : Receive cases via PCEM from case reception / analysts. Dealing of cases to analysts. Allocate and assign cases to analysts. Attend to telephonic /emails and walk in enquiries. Scanning of reports. Courier cases to WC/PTA. Collect and process exhibits and case files receive from case reception/receive and despatch exhibits and reports/despatch exhibits and reports to relevant person /typing and finalization of 212 reports

**ENQUIRIES** : Colonel Simon (012) 421 0428; Lt Col Vetbooi Tel (012) 421 0425; W/O Mbonani or PPO Ndlovu Tel (012) 421 0157.

**POST 32/89** : **INTERN ADMINISTRATIVE OFFICER: 5 POSTS**  
Division: Forensic Services

**SALARY** : Stipend: R5000 to R7000 per month (12 months)  
**CENTRE** : Crime Scene Laboratory: REF NO: FS/INT/19/2017 (Pretoria): FS/INT/20/2017 (Johannesburg Central): FS/INT/21/2017 ((KZN) Pietermaritzburg): FS/INT/22/2017 (LP Lebowakgomo): FS/INT/23/2017 (EC) Grahams town)

**REQUIREMENTS** : Senior Certificate (Grade12) NQF 6 Natural Science. .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously Applicants must be residents of the province where the post is advertised Applicants are restricted to apply for 3 positions only

**DUTIES** : Chemical processing of exhibits in accordance to the set standards, whilst maintaining evidence integrity and chain of custody Capturing of data pertaining to analysis on CIMS (Case Information Management System) Digital scanning or capturing and enhancement and archiving of developed images, whilst maintaining evidence integrity and chain of custody Disposal of exhibits within prescripts and archiving of case files Control over consumable stock Maintaining equipment according to prescripts.

**ENQUIRIES** : Colonel Simon (012) 421 0428; Lt Col Vetbooi Tel (012) 421 0425; W/O Mbonani or PPO Ndlovu Tel (012) 421 0157.

**POST 32/90** : **INTERN ADMINISTRATIVE CLERK: 5 POSTS (SUPPORT SERVICES)**  
Division: Forensic Services

**SALARY CENTRE** : Stipend: R4000 per month (12 months)  
Supply Chain Management Finance and Administration: Criminal Record and Crime Scene Management: REF NO: FS/INT/24/2017 (2 Post) (North West): FS/INT/25/2017 (2 Post) Eastern Cape: FS/INT/26/2017 (1 Post) Pretoria.

**REQUIREMENTS** : Senior certificate (Grade12). NQF4 Basic/ Computer Literacy will serve an advantage Good interpersonal relations. Be assertive, trustworthy. .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised .Applicants are restricted to apply for 3 positions only

**DUTIES** : Co-ordinate and administrate the financial function within the Component CR & CSM Maintain and Monitor Component debt, financial losses and financial inspections within the Division Forensic Services Forensic Services. Perform the asset management administration within the Component Criminal Record and Crime Scene Management .Provide the administrative support to provision administration officers within the Component Criminal Record and Crime Scene Management. Maintain the Fleet Management function within the Component Criminal Record and Crime Scene Management. Maintain the Supply Chain Demand function within the Component Criminal Record and Crime Scene Management.

**ENQUIRIES** : Colonel Simon (012) 421 0428; Lt Col Vetbooi Tel (012) 421 0425; W/O Mbonani or PPO Ndlovu Tel (012) 421 0157.

**POST 32/91** : **INTERN ADMINISTRATIVE CLERK: 12 POSTS**  
Division: Forensic Services

**SALARY CENTRE** : Stipend: R4000 per month (12 months)  
Supply Chain Management Finance and Administration: Criminal Record and Crime Scene Management: REF NO: FS/INT/27/2017 (6 Post) (Criminalistic): FS/INT/28/2017 (5 Post) Centralised CRC: FS/INT/29/2017 (1 Post) Decentralised LCRC. (Pretoria National)

**REQUIREMENTS** : Senior certificate (Grade12). NQF4 Basic/ Computer Literacy will serve an advantage Good interpersonal relations. Be assertive, trustworthy. .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised .Applicants are restricted to apply for 3 positions only

**DUTIES** : Processing and issuing of Police Clearance Certificates (duplicate certificates included). Manage enquiries pertaining to applications for Police Clearance Certificates. File and withdrawal of completed applications for Police Clearance Certificates. Ensure adherence to Standard Operating Procedures. Ensure adherence to Occupational Health & Safety act. Ensure adherence is given to legislation relevant to the of Criminal Record and Crime Scene Management environment. Draw file copies, documents and folders, sort them and order. Documents in sequence. The preparation of documents in a CRC criminal file for the computerization of adjudication information. The verification of prepared source documents and CR folders. Computerized exchange (receiving and

sending) of CR folders to and from section by means of file control on the CRIM system and update the relevant computer system I.T.O file control.

**ENQUIRIES** : Colonel Simon (012) 421 0428; Lt Col Vetbooi Tel (012) 421 0425; W/O Mbonani or PPO Ndlovu Tel (012) 421 0157.

**POST 32/92** : **INTERN ADMINISTRATIVE CLERK: 10 POSTS**  
Division: Forensic Services

**SALARY CENTRE** : Stipend: R4000 per month (12 months)  
Supply Chain Management Finance and Administration: Criminal Record and Crime Scene Management: REF NO: FS/INT/30/2017 MP Nelspruit: FS/INT/31/2017 LP Thohoyandou: FS/INT/32/2017 NW Rustenburg: FS/INT/33/2017 (NC) Upington: FS/INT/34/2017 FS Parkweg: FS/INT/35/2017 EC Mount Road: FS/INT/36/2017 KZN Port Shepstone: FS/INT/37/2017 GP Spring: FS/INT/38/2017 WC Mitchellspan: FS/INT/39/2017 Pretoria North

**REQUIREMENTS** : Senior certificate (Grade12). NQF4 Basic/ Computer Literacy will serve an advantage Good interpersonal relations. Be assertive, trustworthy. .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised .Applicants are restricted to apply for 3 positions only

**DUTIES** : Receive, register and distribute cases to crime scene investigators Register exhibits collected from crime scenes Register and update fingerprint identification docketts. Update information and case results on the system Upload 212 statements on FLM

**ENQUIRIES** : Colonel Simon (012) 421 0428; Lt Col Vetbooi Tel (012) 421 0425; W/O Mbonani or PPO Ndlovu Tel (012) 421 0157.

**POST 32/93** : **INTERN ADMINISTRATIVE CLERK: 3 POSTS**  
Division: Forensic Services

**SALARY CENTRE** : Stipend: R4000 to R5000 per month (12 months)  
Facial Identification: Criminal Record and Crime Scene Management: REF NO: FS/INT/40/2017  
Pretoria Central: FS/INT/41/2017 Umtata EC: FS/INT/42/2017 Kimberley NC.

**REQUIREMENTS** : Senior certificate (Grade12). NQF4 /NQF 6 Natural Science Basic/ Computer Literacy will serve an advantage Good interpersonal relations. Be assertive, trustworthy. .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record .Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised .Applicants are restricted to apply for 3 positions only

**DUTIES** : Interview a complainant or witness and compile a face with computer software from a verbal description of the witness or complainant. Provide a Physical description and Modus Operandi of this wanted person or suspect. Sketching a face of an unidentified person or jewelry or other items to aid in the tracing or identification. Alter or age a face on the computer using Graphic software. Facial / Image Comparison. Download and archiving of CCTV footage.

**ENQUIRIES** : Colonel Simon (012) 421 0428; Lt Col Vetbooi Tel (012) 421 0425; W/O Mbonani or PPO Ndlovu Tel (012) 421 0157.

**POST 32/94** : **INTERN ADMINISTRATIVE OFFICER**  
Division: Forensic Services

**SALARY CENTRE** : Stipend: R5000 to R7000 per month (12 months)  
Decentralised CR & CSM: Criminal Record and Crime Scene Management: Researcher: REF NO: FS/INT/43/2017 Gauteng

**REQUIREMENTS** : Senior Certificate (Grade12) NQF 6/7 Bachelors Degree in Social Sciences. .Must be between ages 18 – 35. Be a South African citizen .Must have no criminal record Applicants must be unemployed and never participated in an internship programme previously .Applicants must be residents of the province where the post is advertised .Applicants are restricted to apply for 3 positions only

**DUTIES** : Chemical processing of exhibits in accordance to the set standards, whilst maintaining evidence integrity and chain of custody Capturing of data pertaining to analysis on CIMS

**ENQUIRIES**

(Case Information Management System) Digital scanning or capturing and enhancement and archiving of developed images, whilst maintaining evidence integrity and chain of custody Disposal of exhibits within prescripts and archiving of case files Control over consumable stock Maintaining equipment according to prescripts.  
: Colonel Simon (012) 421 0428; Lt Col Vetbooi Tel (012) 421 0425; W/O Mbonani or PPO Ndlovu Tel (012) 421 0157.