

**PROVINCIAL ADMINISTRATION: NORTHERN CAPE  
DEPARTMENT OF TRANSPORT SAFETY AND LIAISON**

*The Northern Cape Provincial Government is an equal opportunity affirmative action employer. Woman and people with disability are encouraged to apply.*

- APPLICATIONS** : Applications stating the relevant reference number must be sent to: Head of Department: Department of Transport, Safety and Liaison, Echo Ocean Building, Cnr.Lennox and Sydney Street, P.O.Box 1368, Kimberley, 8300
- FOR ATTENTION** : Mr. MP Dichaba
- CLOSING DATE** : 11 August 2017
- NOTE** : Applications must be submitted on a z83 form obtainable from any Public Service Department, and should be accompanied by certified copies of qualifications; identity document and updated comprehensive CV. Faxed applications will not be considered. The successful candidates will have to under security vetting. Candidates who have not been contacted within one month after closing date for application must accept that they have been unsuccessful, since correspondence will be conducted with successful candidates only.

**MANAGEMENT ECHELON**

- POST 31/249** : **SENIOR MANAGER: POLICY AND PLANNING REF NO: S4.1.07/06**
- SALARY** : R898 743 per annum All inclusive remuneration package Level: 13
- CENTRE** : Head Office: Kimberley
- REQUIREMENTS** : Applicants must be in possession of appropriate recognized Bachelor's Degree plus at least five years' experience in the Policy and Planning field. Proven management and planning skills with specific reference to developing measurable objectives and linkage of planning and budgeting. A good understanding of the Public Finance Management Act, Treasury Regulations and government planning framework and cycles. Experience in project management, with specific reference to development of project plans and performance monitoring and evaluation. A thorough understanding of the Provincial Growth and Development Strategy (PGDS). Integrated Development Plan (IDP) and National Development Plan. Computer Literacy and a valid code B driver's license Excellent Communication, report writing and presentation skills excellent facilitation coupled with qualitative and quantitative research abilities.
- DUTIES** : Key Responsibility Areas Management of strategic tactical and operational planning processes linked to the budgetary processes Development, implement and sustain an effective management information system in the Department Development and implement policies, strategies and systems to optimize business processes aimed at improved performance and efficiency across all business units of the Department. Co-ordinate the development and implementation of strategies, tool and frameworks for planning, monitoring and evaluation of the performance of various Directorates in the Department. Assist with the facilitation, submission and consolidation of organizational performance reports. Provide planning and reporting technical support to all units within the Department Co-ordinate the development and implementation of strategic project plans aimed at improved organizational performance Assist with the alignment of strategic plans with Provincial PGDS and National Development Plan. Ensure compliance with various performance reporting and statutory requirements. Provide support and advice to the Head of Department in respect of overall strategic planning and performance monitoring, evaluation and reporting. Management of resources aimed at improving organizational performance.
- ENQUIRIES** : Mr. MP Dichaba Tel no: (053) 839 1700