

DEPARTMENT OF SOCIAL DEVELOPMENT

It is our intention to promote representivity (race, gender and disability) in the Public Service through the filling of this post and candidates whose transfer / promotion/ appointment will promote representivity will receive preference.

- APPLICATIONS** : The Director General, Department of Social Development, Private Bag X901, Pretoria, 0001, Physical Address: HSRC Building, 134 Pretorius Street
- FOR ATTENTION** : Ms E Steenkamp
- CLOSING DATE** : 18 August 2017
- NOTE** : Curriculum vitae with a detailed description of duties, the names of two referees and certified copies of qualifications and identity document must accompany your signed application for employment (Z83). In the event of hand delivery of applications, applicants must sign an application register book as proof of submission. Shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate for a SMS post will sign an annual performance agreement, complete a financial disclosure form and also be required to undergo a security clearance. If the candidate is applying for an OSD post, certificates of service must be attached to the CV. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Failure to submit the requested documents will result in your application not being considered. Personnel suitability checks will be conducted on short listed candidates and the appointment is subject to positive outcomes of the checks. Correspondence will be limited to shortlisted candidates only. The selection of candidates will be done with due regard to the relevant aspects of the selection process as set out in the Public Service Regulations, 2016 Chapter 4/67. Applications received after the closing date will not be taken into consideration. No faxed or e-mailed applications will be considered. If you have not been contacted within three months after the closing date of this advertisement, please accept that your application was unsuccessful. Candidates requiring additional information regarding the advertised posts may direct their enquiries to the person as indicated. Internal applicants must submit and register their employment applications at the register book in the DSD reception area for the attention of Ms E Steenkamp

MANAGEMENT ECHELON

- POST 31/57** : **DEPUTY DIRECTOR-GENERAL: INSPECTORATE FOR SOCIAL ASSISTANCE**
REF NO: O2/2017
Branch: Inspectorate for Social Assistance
- SALARY** : R1 689 750 per annum. This inclusive remuneration package consists of a basic salary, the states' contribution to the Government Employees Pension Fund and a flexible portion that may be structured i.t.o. the applicable rules.
- CENTRE** : Harlequins Office Park, Groenkloof
- REQUIREMENTS** : An appropriate undergraduate qualification (NQF level 7) and a post graduate qualification (NQF Level 8) as recognized by SAQA PLUS a minimum of 8 to 10 years' experience at senior management level. Knowledge and understanding of the relevant law enforcement and social protection legislation, Social Security Framework, business processes, strategies and programmes. Knowledge of i) relevant Public Service legislation; ii) matters related to strategic planning, risk management and monitoring and evaluation; iii) Treasury Regulations, public management and administration principles; iv) the Public Finance Management Act, White Paper on Transformation of the Public Service, MACRO, MISO & MICRO policies such as DORA, MTSF, NDP, MTEF etc. Competencies needed:

Strategic capability and leadership. Programme and project management. Financial management. Policy analysis and development. Change management. Knowledge management. Communication. Service delivery innovation. Problem-solving and change management. People management and empowerment. Client orientation and customer focus. Stakeholder management. Presentation and facilitation. Attributes: Good interpersonal relations. Ability to work under pressure. Innovative and creative. Independent thinker. Ability to work in a team and independently. Adaptability. Confidentiality. Political sensitivity. Cost consciousness. Honesty and Integrity (Ethics). Emotional intelligence. Ability to evaluate/analyse information and to select an alternative that best meets the needs of the impending situation. Strategic awareness. Customer service orientated. Accountability. Ability to exercise appropriate judgement.

DUTIES

: Lead the operationalisation of the Inspectorate by developing policies and strategic frameworks. Oversee the management and creation of capability and capacity requirements for the Inspectorate. Oversee the management of compliance, assessment, investigations, inspections and financial audits. Oversee the management of monitoring and evaluation of inter-sectoral and inter-departmental compliance and reporting on the implementation of international, regional and national obligations. Oversee and give strategic direction on the implementation of programmes. Lead and oversee the interface and engagement with critical stakeholders in line with priorities of the Inspectorate Branch by ensuring effective engagements with stakeholders and efficient participation in the identified forums within the inspectorate and assistance space. Ensure that relationship is maintained and strengthened between all critical structures. Ensure strengthening the capacity and capabilities of other government departments on issues related to Inspectorate for Social Assistance.

ENQUIRIES
NOTE

: Mr D Chinappan, Tel no: (012) 312-7504
: In terms of the Department's employment equity targets, African, Coloured and White males and females as well as persons with disabilities are encouraged to apply.