

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH**

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

MANAGEMENT ECHELON

POST 29/187 : **MEDICAL SPECIALIST REF NO: MEDSPECPAED/1/2017**
Department: Paediatrics Medical

SALARY : Grade 1: Medical Specialist- R991 857 pa all inclusive salary package (excluding commuted overtime). Experience: No Experience required. Registrars who have completed Registrar training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa as Medical Specialist (Paediatrics).
Grade 2: Medical Specialist- R1 134 069pa all inclusive salary package (excluding commuted overtime). Experience: 5 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist (Paediatrics).
Grade 3: Medical Specialist– R1 316 136 pa all inclusive salary package (excluding commuted overtime). Experience: 10 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist (Paediatrics).

CENTRE REQUIREMENTS : Inkosi Albert Luthuli Central Hospital
: MB; ChB; Current registration with the HPCSA as a Specialist in Paediatrics. The incumbent must have a strong interest in Paediatric haematology and oncology. Advantage: Experience in Haematology and or Oncology will be an advantage
KNOWLEDGE, SKILLS TRAINING AND COMPETENCIES REQUIRED: Broad knowledge of working in general Paediatrics and Ethics. Good communication and supervisory skills. Appropriate specialist assessment, diagnosis and management of patients. Familiarity with procedures and management protocols. Working with multi-disciplinary teams. Supervision and teaching of Undergraduates and post-graduates, Behavioral attributes: Stress tolerance. Ability to work within a team. Self-confidence. Capacity to build and maintain relationships.

DUTIES : The core function of this post is to assist in the delivery of Paediatric Oncology services for the province. This includes outpatient consultation and management and the commissioning of in-patient beds at IALCH for the subspecialty. The duties will include training of registrars, undergraduate and postgraduate students. The incumbent has to maintain satisfactory clinical, professional and ethical standards related to all services provided. The incumbent is expected to work closely with other cancer units in the country and to utilize national protocols where appropriate. Duties also include participating in the Outreach programme and appropriate research. The incumbent will assist with Paediatric services as determined by the Clinical HOD Paediatric Medical. The incumbent is expected to perform after hours calls and relief duties and be part of multi-disciplinary team when deems necessary

ENQUIRIES : Dr R Thejpal (HOD Paediatric Medical) at (031) 2401536.

APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.

CLOSING DATE : 04 August 2017

POST 29/188 : **MEDICAL SPECIALIST REF NO: MEDSPECHAEM/1/2017**
Department: Clinical Haematology

SALARY : Grade 1: Medical Specialist R991 857 pa all inclusive salary package (excluding commuted overtime). Experience: No Experience required. Registrars who have completed Registrar training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa as Medical Specialist Haematopathology or Internal Medicine.
Grade 2: Medical Specialist R1 134 069pa all-inclusive salary package (excluding commuted overtime) Experience: 5 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist Specialist in Haematopathology or Internal Medicine.
Grade 3: Medical Specialist R1 316 136 pa all inclusive salary package (excluding Commuted overtime) Experience: 10 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist a Specialist in Haematopathology or Internal Medicine.

CENTRE REQUIREMENTS : Inkosi Albert Luthuli Central Hospital
: MBChB or equivalent, FCPATH(SA)Haem or equivalent , Cert Clin(Haem)SA and Current Registration with HPCSA as Specialist Haematopathology or Internal Medicine. Knowledge, Skills, Training and Competency required: Ability to work under stressful situations. Ability to teach and supervise junior staff. Middle Management Skills. Knowledge of the ethical and academic basics of research principles. Computer skills, ability to work with a team, cross cultural awareness, HR Management skills, good administrative, decision making and communication skills. Assist with the setting of protocols for management for adult haematology patients. Assist with the development of clinical audit programmes in the hospitals in the above districts. Develop measures to ensure quality assurance for the adult Clinical Haematology unit.

DUTIES : To efficiently execute duties which support the aims and objectives of Department of Clinical Haematology. Daily ward rounds, attendance at specialist clinics and assisting with elective and medical procedures. Liaise with other Metropolitan Hospitals and Medical School as and when necessary in consultation with the Head of Department. Supervise undergraduate and post graduate training. Participate in postgraduate and other relevant academic and training programmes. Provide support to the Head of Department in ensuring an efficient standard and patient care and service is maintained. Assess patient, plan, initiate and supervise medical care management. Coordinate clinical responsibilities with supervisor, registrars, and medical officers as advised by the Head of Department. Perform regular clinical audits. To participate and contribute to the education, training, research and outreach activities of the Department of Clinical Haematology.

ENQUIRIES APPLICATIONS : Dr S Parasnath Tel no: (031) 2401000/1904
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building IALCH or posted to Private Bag X03 Mayville 4058

CLOSING DATE : 04 August 2017

POST 29/189 : **MEDICAL SPECIALIST 2 POSTS REF NO: MEDSPECCARDSURG/1/2017**
Department: Cardiothoracic Surgery

SALARY : Grade 1: Medical Specialist Grade I –R924 378 per annum, (all inclusive Salary package excluding commuted overtime) Experience: No experience required. Registrars who have completed Registrar training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa as Medical Specialist in Cardiothoracic Surgery.
Grade 2: Medical Specialist R1 056 915 per annum (all inclusive Salary package excluding commuted overtime) Experience: 5 years appropriate experience as a

		Medical Specialist after registration with HPCSA as a Medical Specialist (Cardiothoracic Surgery) Grade 3: Medical Specialist R1 226 595 per annum (all inclusive Salary package excluding commuted overtime) Experience: 10 years appropriate experience as a Medical Specialist after registration with HPCSA as a Medical Specialist (Cardiothoracic Surgery)
<u>CENTRE REQUIREMENTS</u>	:	Inkosi Albert Luthuli Central Hospital
	:	Applicants must be registered as a Specialist -Cardiothoracic Surgery with the Health Professions Council of South Africa. Current registration as Specialist Cardiothoracic Surgery with the Health Professions Council of South Africa. Skills, Knowledge, Training and Competence Required: The incumbent should have a comprehensive knowledge of the specialty discipline of Cardiothoracic Surgery including all aspects of General Thoracic Surgery, and Surgery for Acquired & Congenital Cardiovascular Disease. Surgical skills in the operative management of diseases within the specialty are an absolute prerequisite. In addition, teaching and computer literacy are essential requirements. The applicant must have undergone training in a cardiothoracic unit in an accredited academic centre either within the country or elsewhere. Competence in the clinical evaluation of the cardiothoracic surgical patient, interpretation of special investigations, especially radiological, operative intervention and post - operative management are of paramount importance.
<u>DUTIES</u>	:	Key Performance Areas: Provide a clinical service encompassing the diagnosis, investigation, Peri-operative care and surgical management of Cardiothoracic patients. Actively participate in the academic programme run by the department for the post-graduate training of Registrars. Teaching of undergraduate and postgraduate students. To engage in academic research culminating in the publication of papers in scientific journals or the presentation of the results of such research at scientific congresses. Achieve a level of theoretical knowledge and surgical skills requisite to the training of a Cardiothoracic Surgeon.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr R.Madansein Tel no: (031) 240 2114
	:	All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building IALCH or posted to Private Bag X03 Mayville 4058
<u>CLOSING DATE</u>	:	04 August 2017

OTHER POSTS

<u>POST 29/190</u>	:	<u>ASSISTANT MANAGER NURSING (SPECIALITY) REF NO: NE 04/2017</u> Section: Obstetrics and Gynaecology Re-Advertisement, NB: those who have previously applied must not re-apply!!!
<u>SALARY</u>	:	R546 315 per annum (All-inclusive package) Other benefits: 13 th cheque Housing Allowance: Employee must meet prescribed requirements Medical Aid (optional) 8% In-hospitable allowance (from basic salary)
<u>CENTRE REQUIREMENTS</u>	:	Newcastle Regional Hospital
	:	Valid Matric/ Senior Cert. or equivalent, Degree / Diploma in Nursing or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse and Midwifery, Diploma in Advanced Midwifery and Neonatal Nursing, Current registration with the SANC as General Nurse Midwifery and Neonatal Nursing, A minimum of 10 appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing, At least 7 years of the period referred above must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in the relevant speciality, Current registration with the SANC in the relevant speciality – 2017, At least 3 years of the period referred to above must be appropriate/recognizable experience at management level, Proof of working experience endorsed by HR department Knowledge, Skills, Training and Competencies Required: The ability to provide Obstetrics & Gynaecology services at Regional level. Manage skills, knowledge and practical experience of the District Health System. Sound teaching and supervisory skills. Good communication and interpersonal skills. Knowledge of relevant ethical and Medico-legal issues. Basic computer literacy in Microsoft Office. Knowledge and experience of the Public Service Policies, Acts and Regulations. Good verbal and written communication skills. Sound working knowledge of nursing management with

speciality. Knowledge of labour relations and disciplinary procedures. Basic financial management skills.

DUTIES

: Key Performance Areas: Improve the efficiency and the provision of quality of care and good governance. Work as part of a multidisciplinary team at unit level to ensure good nursing care by the nursing team. Working effectively and amicably at supervisory level with persons of diverse, intellectual, cultural, racial or religious differences. Manage own work and that of junior colleagues. monitor, report and evaluate implementation of six key quality priorities and National Core Standards. Monitor Health indicators, risk factors and plan of action for gaps identified. To be part of different institution committees. Deal with grievances and labour relation issues and manage disciplinary measures. Monitor and show all nurses are licensed to practice. Monitor and show implementation of health programme aiming at improving Maternal and Neonatal Health. Ensure hospital maintains Mother-Baby friendly status. Ensure the hospital is accredited with CARMMA /CARMM complaint. To manage and supervise human resource in areas of supervision. Be involved in financial management and ensure proper utilization of all resources in the area of responsibility. Monitor implementation and progress of the hospital towards achievement of the millennium development goals (MDG) and negotiate Service Delivery Agreement in the areas of supervision. Analyze the need for training and development and ensure the implementation of in-serve education. Manage adverse events.

**ENQUIRIES
APPLICATIONS**

: Ms. M.D. Ndumo Tel no: (034) 328 0000
: Deputy Manager Nursing Submit Applications TO: C.E.O Newcastle Hospital, Private Bag 6653, Newcastle, 2940

**FOR ATTENTION
CLOSING DATE
NOTE**

: Human Resource Manager
: 11 August 2017
: The following to be submitted: Application for employment – Z83, Certified copy of Identity document, certified copy of Matric/Senior Certificate and Tertiary qualification. Professional registration Certificate with the SANC as a Professional Nurse, Updated Curriculum Vitae Certified certificate copy of CURRENT registration with the SANC 2017, Proof of Current and Previous experience of employment endorsed and stamped by Human Resource Department. Certified certificate copy of registration with the SANC as the Professional Nurse Speciality. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), Verification of Educational Qualifications by SAQA, verification of previous experience from employers and verification from the Company Intellectual Property Commission (CIPC). Please note that applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within two months after the closing date of advertisement, please accept that your application was unsuccessful. Newcastle Regional Hospital is an equal opportunity, affirmative action employer whose aim is to promote representivity in all occupational categories in the institution. Persons with disability are encouraged to apply. Please note that due to financial constraints no S&T payment will be considered for payments to candidates that are invited for interview.