

THE PRESIDENCY

The Presidency is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability). The candidature of persons whose transfer/appointment will promote representivity will receive preference. Candidates with disabilities are encouraged to apply. Candidates will be subjected to a security clearance up to the level of "Top Secret".

<u>APPLICATIONS</u>	:	The Presidency, Private Bag x1000, Pretoria, 0001 or Hand deliver at 535 Johannes Ramokhoase Street (former Proes Street), Arcadia, Pretoria.
<u>FOR ATTENTION</u>	:	Ms L Boshielo
<u>CLOSING DATE</u>	:	28 July 2017 @16h30
<u>NOTE</u>	:	Applications must be submitted on form Z83 and should be accompanied by certified copies of qualifications, ID as well as a comprehensive CV in order to be considered. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Correspondence will be limited to successful candidates only. If you have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful. Shortlisted candidates will be subjected to a pre-employment screening and a Top Secret security vetting to determine the suitability of a person for employment. Failure to submit the requested documents will result in your application not being considered.

MANAGEMENT ECHELON

<u>POST 28/53</u>	:	<u>DIRECTOR: RISK MANAGEMENT</u> Office of the Chief Operations Officer
<u>SALARY</u>	:	All-inclusive package of R898 743 per annum, Level 13
<u>CENTRE</u>	:	Pretoria
<u>REQUIREMENTS</u>	:	Relevant Bachelor's Degree or Equivalent qualification. Five (5) years of experience at a middle/ senior management level. Be professional, highly motivated, initiative and critical thinker who will be able to gather and analyse information skilfully. Sound understanding of Enterprise Risk Management principles and philosophy. Ability to think conceptually or strategically. Work under pressure. Excellent oral and written communication skills. Provide leadership, direction and team building. Knowledgeable in various policies and practices related to government regulations. Excellent project management, financial, analytical and strategic planning skills. Have excellent interpersonal and coaching skills. Have ability to analyse and interpret data in a variety of complex processes using standardised methods. Have excellent organisational and planning skills flexible with ability to work on multiple projects simultaneously. Ability to organise and motivate others, who in many cases may be in a more senior position. Establishing and maintaining effective working relationships. Have sense of urgency and ability to identify and resolve problems in a timely manner. Business Acumen. Maintain confidentiality. Consultation, negotiation and networking skills.
<u>DUTIES</u>	:	Develop and facilitate the implementation of the Enterprise Risk Management Framework (ERMF), which includes the implementation of the risk implementation plan and supporting policies and procedures; facilitating risk identification and assessment/qualification, the compilation of strategic and operational risk registers; facilitating the development of risk mitigation plans by risk owners and the monitoring thereof. Implement appropriate risk reporting to the Risk Management Committee, Audit Committee and Senior Management. Development and facilitate the implementation of the fraud prevention plan and anti-corruption strategy in compliance with statutory requirements, frameworks and guidelines to promote integrity amongst all employees; which includes the identification and assessment of fraud risks. Develop and facilitate the implementation of the Gifts, Donations and Sponsorships Policy and reporting thereof. Develop and monitor

the implementation of the Whistle Blowing Policy, to protect the rights of whistle blowers and to prevent victimisation by managers and fellow employees. Develop and monitor the implementation of the Conflict of Interest Policy, Compliance Policy, Anti-Fraud and Corruption Response Implementation Plan. Ensure that The Presidency's code of conduct and relevant policies, are developed or revised to address the ethics risk. Monitoring and reporting on The Presidency's ethics performance, including the implementation of the ethics management strategy. Develop and implement the BCM Framework, Policy, Strategies, and Business Continuity Management Implementation Plan. Ensure implementation of Audit findings from both internal and external Auditors.

ENQUIRIES

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Ms L Mphahlele Tel no: (012) 300 5865