

DEPARTMENT OF RURAL DEVELOPMENT AND LAND REFORM

DRDLR is an equal opportunity and affirmative action employer. It is our intention to promote representivity in DRDLR through the filling of posts. We reserve the right not to fill a position.

<u>CLOSING DATE</u>	:	14 July 2017 at 16:00
<u>NOTE</u>	:	All applicants must be SA Citizens/Permanent Residents or Non-SA Citizens with a valid work permit. The Department reserves the right to conduct pre-employment security screening and permanent appointment is subject to positive security clearance outcome. Applicants with foreign qualifications must submit a SAQA evaluation report with their qualification(s) at the time of application, if not the qualification will not be considered. Applicants must declare any pending criminal, disciplinary or any other allegations or investigations against them. Should this be uncovered post the interview the application will not be considered for the post and in the unlikely event that the person has been appointed such appointment will be terminated. The Department of Rural Development and Land Reform has launched the E-recruitment web site were applicants apply for a post on line. Applications must be submitted by clicking on the link to apply for the post above. http://drdlr.erecruit.co.za/candidateapp/Jobs/Browse.aspx . Please ensure that all required documents are uploaded with your application. A comprehensive CV (previous experience must be comprehensively detailed) and certified (certification must not be older than 6 months) copies of qualifications, service certificates (in case of an OSD post), identification document and permanent residency/work permit. Failure to submit the requested documents electronically may result in your application not being considered. Applicants will be expected to be available for selection interviews and competency assessments at a time, date and place as determined by DRDLR. Applications will not be considered after the closing date.

OTHER POST

<u>POST 26/22</u>	:	<u>PROJECT COORDINATOR: LAND RIGHTS 2 POSTS Ref NO: 3/2/1/2017/075</u>
<u>SALARY CENTRE</u>	:	R417 552 per annum (Level 10) Directorate: Tenure Reform Implementation: Limpopo (Waterburg District Office And Vhembe District Office)
<u>REQUIREMENTS</u>	:	A National Diploma or Bachelor's Degree in Humanities /Social Science or equivalent qualification. 3-5 years relevant work experience in land reform environment. Knowledge of Land reform prescripts and policies (ESTA, LTA, IPILRA). Knowledge of community dynamics Interpretation of statutes. Departmental filing procedure. Communication skills. Presentation skills. Facilitation skills. Project Management skills. People Management. Analytical skills. Research skills. Interpersonal skills. Report writing skills. A valid driver's license recommended. An initiate self-driven individual willingness to travel and work irregular hours.
<u>DUTIES</u>	:	Facilitate the implementation of Extension of Security of Tenure programme. Respond to all enquires on ESTA accordingly. Liaise with Justice Ministry, Department of Nature Conservation and Game Farmers, /Farm owners, Department of Labour, Farm Dwellers and Local Municipalities on ESTA/LTA. Facilitate the Implementation of Interim Protect of Land Rights intervention. Draw up a data base for monitoring and evaluation of intervention processes of all cases. Assist staff in the District Offices to incorporate changes in land reform policy and procedures into their planning and implementation. Monitor and facilitate the Implementation of labour Tenants programme. Address the Labour Tenants Act (LTA) claims that have been lodged. Categorise LTA cases according to claimants' settlement choices as required.
<u>APPLICATIONS</u>	:	The Department of Rural Development and Land Reform has launched the E-recruitment web site were applicants apply for a post on line. Applications must be submitted by following the link to apply for the post above http://drdlr.erecruit.co.za/candidateapp/Jobs/Browse.aspx