

INDEPENDENT POLICE INVESTIGATIVE DIRECTORATE

The Independent Police Investigative Directorate's (IPID) intention is to promote representatively in terms of race, gender and disability within the Department through the filling of posts. Candidates, whose appointment/promotion/transfer will promote the achievement of gender equity within the IPID, will receive preference.

- APPLICATIONS** : Independent Police Investigative Directorate, Private Bag X 941, Pretoria, 0001 or, hand delivered to City Forum Building, 114 Madiba Street, Pretoria Central
- FOR ATTENTION** : Ms P Hlalele @ 012 399 0189
- CLOSING DATE** : 14 July 2017
- NOTE** : Applications should be submitted on a Z83 obtained from any Public Service Department accompanied by a comprehensive CV, certified copies of Qualifications and ID. If you have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful, as communication will be made with short listed candidates only. The successful candidate will have to undergo security vetting. His / her character should be beyond reproach. The appointment is subject to security clearance, verification of qualifications and competency assessment. Faxed and late applications will not be considered.

OTHER POST

- POST 26/11** : **DEPUTY DIRECTOR: FINANCIAL ADMINISTRATION REF NO: Q9/2017/34**
- SALARY** : R 657 558.00 per annum (Salary level 11) (All-inclusive package which includes a basic salary and flexible portion that may be structured in terms of applicable guidelines. The successful candidate will be required to sign a performance agreement and an employment contract.
- CENTRE** : National Office Pretoria
- REQUIREMENTS** : A Relevant Bachelor's Degree or National Diploma in Financial Management/ Management Accounting or related field with accounting as a major subject plus 3 - 5 year's relevant experience required at Assistant Director Level. Thorough knowledge of financial and related matters. Understanding of key priorities of government. Sound Knowledge of PERSAL, LOGIS and BAS (Basic Accounting System) and Accounting Standards (GRAP). Good Knowledge of Public Finance Management Act (PFMA) and Treasury Regulations. Knowledge of government financial accounting. A valid driver's license is essential. Skills and Competencies: Interpersonal, communication, report writing and organizational presentation and facilitation skills. Analytical thinking. Honesty and integrity. Project management and time management skills. Financial administration and accounting skills. Self – Starter. Ability to work independently without compromising team results. Ability to work under pressure.
- DUTIES** : Key performance areas: Administer the Component budget. Compile monthly management accounts. Manage and report on income, expenditure and perform monthly reconciliations including management of suspense accounts. Manage creditor's payments. Manage and support financial administration personnel. Manage personnel expenditure including payroll management. Ensure that provincial offices comply with financial regulations and report monthly thereon. Attend to internal and external audit queries related to expenditure management.
- ENQUIRIES** : Mr P Setshedi @ 012 399 0030
- NOTE** : The successful candidate will be required to undergo a preliminary security vetting and signing of an Agreement to Maintain Secrecy. His/ her character should be beyond reproach. Equity Requirements: only African Males & Females, Coloured Females, White Females, and Indian Females are invited to apply for the above mentioned vacancy.