

**PROVINCIAL ADMINISTRATION: WESTERN CAPE  
DEPARTMENT OF HEALTH**

*In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.*

**NOTE** : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

**MANAGEMENT ECHELON**

**POST 25/94** : **HEAD: CLINICAL UNIT (ANAESTHESIOLOGY AND CRITICAL CARE)**

(This is a Join Staff Appointment with the SU-FMHS)

**SALARY** : R 1 550 331 per annum (A portion of the package can be structured according to the individual's personal needs)

**CENTRE** : Tygerberg Hospital, Parow Valley

**REQUIREMENTS** : Minimum educational qualifications: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Specialist in Anaesthesiology. Experience: A minimum of 3 years' appropriate experience after registration with the HPCSA as Medical Specialist in Anaesthesiology. Registration: Registration with the HPCSA as a Medical Specialist Anaesthesiologist. Inherent requirements of the job: Ability to work after hour's when required. Competencies (knowledge/skills): Ability to effectively function as a senior specialist managing a large amount of junior staff which spans a number of Theatres, operate within the Departmental organisation and rules and knowledge of Anaesthesiology at the level of Head of Clinical Unit. Absolute dedication to patient care and maintain professional integrity. Physical ability to manage all activities related to routine as well as emergency patients in Theatre. Be able to function well within a team and the department, good communication with all categories of staff as well as students and active participation in pre- and post-graduate teaching and training programmes. Participation in delegated administrative functions and the execution of these; Ability to keep neat and complete records. Note: No payment of any kind is required when applying for this post.

**DUTIES** : (key result areas/outputs): Provide Patient Care in the operating rooms and critical care units at the standards required of a Specialist Anaesthesiologist at level of HOCU in Anaesthesiology, Critical Care, Perioperative Medicine and/or pain Management. Teach and Lecturer Anaesthesiology and Critical Care to Undergraduate, Postgraduate students and Peers and evaluation of students and peers. Staying abreast of latest developments in the field of Anaesthesiology and Critical Care. Managing the Hospital and University related managerial tasks and people management. Research related to Anaesthesiology, Critical care, and related topics which includes facilitating the research component required by registrars of the HPCSA for specialty registration and publishing in peer reviewed and accredited journals.

**ENQUIRIES** : Prof A Levin, tel. no. (021) 938-9226 or Dr AJA Müller, tel. no. (021) 938-4139

**APPLICATIONS** : The Director: Peoples Practices and Administration, Department of Health, PO Box 2060, Cape Town, 8000.

**FOR ATTENTION** : Ms C Dawood

**CLOSING DATE** : 14 July 2017

**OTHER POSTS**

**POST 25/95** : **PRIMARY HEALTH CARE MANAGER 2 POSTS**

(Cape Winelands Health District)

**SALARY** : R 779 295 per annum (A portion of the package can be structured according to the individual's personal needs).

**CENTRE** : Post 1: Breede Valley Sub-District, Post 1: Langeberg Sub-District

**REQUIREMENTS** : Minimum educational qualification: Appropriate health related qualification (i.e. National Diploma/Degree) that allows registration with the Health Professions Council of South Africa (HPCSA) or the South African Nursing Council (SANC)/South African Pharmacy

Council (SAPC). Experience: Appropriate/recognisable experience in District Health Systems/Management/Services. Appropriate experience in PHC Management. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to attend to community needs after-hours. Competencies (knowledge/skills): Ability to function or make decisions independently and as part of a multi-disciplinary team. Good communication, interpersonal, leadership and conflict resolution skills. Basic knowledge and experience in office administration, financial and procurement administration. Proficiency in at least two of the three official languages of the Western Cape (written and verbal) and Computer literacy (MS Word, Excel, PowerPoint, Outlook and Internet). Note: No payment of any kind is required when applying for this post. A Competency assessment will form part of the selection process.

**DUTIES** : (key result areas): Overall management of the PHC component of the Sub-district (Clinics, CDCs) and all health care programmes. Manage, co-ordinate, plan, monitor and evaluate facility based programmes as well as integration of these with Community Based Services in the Sub-district. Manage Human Resource, Skills Development and Labour Relations. Financial and budget management of the PHC component. Liaise and co-operate with multisectoral team, the community and other stakeholders. Ensure that prescribed policies and procedures are implemented and adhered to, to ensure integrated and quality services are rendered.

**ENQUIRIES** : Post 1: Breede Valley Sub-District: Dr D Theron, tel. No. (023) 348-1301 Post 2: Langeberg Sub-District: Dr EW Steinmann, tel. No. (023) 626- 8543

**APPLICATIONS FOR ATTENTION** : The Director: Cape Winelands District Office, Private Bag X3079, Worcester, 6849.

**CLOSING DATE** : Ms JB Salie

7 July 2017

**POST 25/96** : **DEPUTY DIRECTOR: MEDICAL NATURAL SCIENTIST GRADE 1**

**SALARY** : R 769 026 per annum (A portion of the package can be structured according to the individual's personal needs. It will be expected of the successful candidate to participate in a system of remunerated commuted overtime).

**CENTRE** : Groote Schuur Hospital, Observatory

**REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Biological Scientist. (MSc or PhD in Pharmacology or a related discipline). Registration with a professional council: Registration with the HPCSA as a Medical Biological Scientist (Pharmacology or related discipline). Experience: A minimum of 2 years' appropriate experience after registration with the HPCSA as a Medical Biological Scientist. Competencies (knowledge/skills): Good management skills and knowledge of principles of therapeutic drug monitoring. Thorough knowledge of application and principles of quality assurance and ISO 15189. Knowledge of pharmacokinetics and principles of assay development and validation. Experience in teaching and supervising postgraduate students. Three years' experience in pharmacology or similar laboratory will be an added advantage. Note: All candidates that have submitted applications for this post previously need not apply again. No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payments of the prescribed registration fees to the relevant council are submitted with their job application/on appointment. Please note that the afore-said concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (this includes individuals who must apply for change in registration status).

**DUTIES** : (key result areas/outputs): Direct and manage the clinical pharmacology therapeutic drug monitoring laboratory. Maintain laboratory accreditation with SANAS. Develop and implement new drug assays for patient care. Teach and train staff and postgraduate students. Conduct and supervise research.

**ENQUIRIES** : Prof G Maartens, tel. no. (021) 406-6286 gary.maartens@uct.ac.za

**APPLICATIONS** : The Chief Executive Officer: Groote Schuur Hospital, Private Bag X4, Observatory, 7935.

**FOR ATTENTION** : Ms N Mbilini

**CLOSING DATE** : 30 June 2017

**POST 25/97** : **ASSISTANT DIRECTOR: INFORMATION MANAGEMENT**  
 Directorate: Information Management

**SALARY** : R 334 545 (Level 9) per annum  
**CENTRE** : Head Office, Cape Town  
**REQUIREMENTS** : Minimum educational qualification: Appropriate tertiary qualification with subjects relevant to Information Management. Experience: Appropriate experience in information and data management, monitoring and evaluation, and policy application. Inherent requirements of the job: Valid (Code E/EB) driver's licence. Willingness to work away from home on continuous basis. Competencies (knowledge/skills): Strong leadership and interpersonal skills and ability to perform confidently in a complex environment. Knowledge of analysis, development, implementation and monitoring and evaluation processes of public policy. Knowledge of operational and strategic planning. Excellent relationship, project, data management and advanced numeracy and report writing skills. Excellent computer skills (MS Office) and knowledge of ICT systems. Knowledge of Western Cape Government (WCG) Health electronic systems will be an advantage. Note: Candidates will have to complete a competency test. No payment of any kind is required when applying for this post.

**DUTIES** : (key result areas/outputs): Develop an operational plan aligned with the strategic plan and ensure implementation of it through project management. System optimisation, develop, standardise and implement information products, processes and procedures aligned with the strategic imperatives or business purposes of the province in consultation with stakeholders. Ensure standardised departmental data meeting data quality criteria. Build and maintain excellent client relations and staff supervision. Provide data, information and reports according to client specifications. Facilitate training within the districts for data management within the Western Cape.

**ENQUIRIES** : Ms L Shand, tel. no. (021) 483-2639  
**APPLICATIONS** : The Director: Peoples Practices and Administration, Department of Health, PO Box 2060, Cape Town, 8000.

**FOR ATTENTION** : Ms C Dawood  
**CLOSING DATE** : 7 July 2017

**POST 25/98** : **SENIOR ADMINISTRATIVE OFFICER: LABOUR RELATIONS**

**SALARY** : R 281 418 per annum  
**CENTRE** : Tygerberg Hospital, Parow Valley  
**REQUIREMENTS** : Minimum educational qualification: An appropriate post matric qualification in Labour Relations or applicable National Diploma/Degree. Experience: Appropriate experience in Labour Relations. Competencies (knowledge/skills): Knowledge of Labour Relations and training standards and prescripts. Excellent verbal and written communication skills in at least two of the three official languages of the Western Cape. Excellent report writing, presentation, negotiation, conflict management and research skills. Ability to interpret labour legislation, policies and procedures. Computer literate. Ability to work under pressure and meet deadlines. Note: No payment of any kind is required when applying for this post.

**DUTIES** : (key result areas/outputs): Case management with regards to disciplinary and grievance matters. Provide advice and support with regards to labour relations matters. Facilitating the training & development of staff in respect of Labour Relations. Responsible for preparation of documents for mandates conciliation and arbitration meetings, as well as facilitate the effective functioning of the IMLC. Consult and advise Line Managers on all Labour Relations procedures and interventions. Supervision of staff in the Labour Relations Unit and maintain labour relations statistics.

**ENQUIRIES** : Mr R Japhta, tel. no. (021) 938-5184  
**APPLICATIONS** : The Chief Executive officer: Tygerberg Hospital, Private Bag X3, Tygerberg, 7505.  
**FOR ATTENTION** : Ms VG Meyer  
**CLOSING DATE** : 7 July 2017

**POST 25/99** : **ELECTRO ENCEPHALOGRAPHIC ASSISTANT GRADE 1 TO 2**

**SALARY** : Grade 1: R 185 301 per annum, Grade 2: R 218 274 per annum  
**CENTRE** : Tygerberg Hospital, Parow Valley  
**REQUIREMENTS** : Minimum educational qualification: Appropriate qualification (with duration of at least 2 years) or prescribed in-service training (with duration of at least 2 years) that allows for

the required legislation with the Health Professional Council of South Africa (HPCSA) in Electro Encephalographic. Registration with a professional council: Registration with HPCSA as Electro Encephalographic Technician/Assistant. Experience: Grade 1: None after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as mentioned above. Grade 2: A minimum of 10 years' appropriate experience after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as mentioned above. Competencies (knowledge/skills): Fluent in at least two of the three official languages of the Western Cape. Computer literacy skills. Note: No payment of any kind is required when applying for this post.

**DUTIES** : Key result areas/outputs: Prepare Electro Encephalographic patients. Perform high quality Electro Encephalographics. Assist with sleep Electro Encephalographic's, mobile Electro Encephalographic's and long-term monitoring Electro Encephalographic's. Handle Electro Encephalographic patient statistics and general administration. Assist with training of personnel and development of skills in Electro Encephalographics.

**ENQUIRIES** : Mr DI Le Roux, tel. no. (021) 938-5500

**APPLICATIONS** : The Chief Executive Officer: Tygerberg Hospital, Private Bag X3, Tygerberg, 7505.

**FOR ATTENTION** : Ms V Meyer

**CLOSING DATE** : 14 July 2017

**POST 25/100** : **ARTISAN PRODUCTION GRADE A TO C (CARPENTRY)**  
Chief Directorate: General Specialist and Emergency Services

**SALARY** : Grade A: R 167 778 per annum, Grade B: R 197 631 per annum, Grade C: R 230 721 per annum

**CENTRE** : Valkenberg Hospital, Observatory

**REQUIREMENTS** : Minimum educational qualification: Appropriate Trade Test Certificate (Carpentry). Experience: Grade A: No experience required. Grade B: At least 18 years appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate. Grade C: At least 34 years appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate. Inherent requirements of the job: Willingness to perform standby duties after hours. Valid Code EB/EC drivers licence. Competencies (knowledge/skills): Extensive knowledge in the carpentry field especially in maintenance and repairs. Knowledge of the Occupational Health and Safety Act and Computer literacy (MS Word and Excel). Supervisory skills and the ability to write reports. The ability to communicate (verbal and written) in at least two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post.

**DUTIES** : (key result areas/outputs): Manage the carpentry workshop to maintain buildings and areas such as the installation of new equipment and the maintenance and repair of existing equipment and furniture. Control and ensure the best utilisation of tools, equipment and material. Manage of workshop stock. Supervise, mentor and manage the performance of workshop personnel. Keeping abreast with new techniques and materials.

**ENQUIRIES** : Mr KJ Poggenpoel, tel. no. (021) 440-3192

**APPLICATIONS** : The Chief Executive Officer: Valkenberg Hospital, Private Bag X1, Observatory, Cape Town, 7935.

**FOR ATTENTION** : Ms M Page

**CLOSING DATE** : 14 July 2017

**POST 25/101** : **ADMINISTRATION CLERK: SUPPORT (GLOBAL FUND-YOUNG WOMEN AND GIRLS PROGRAMME)**  
2 year contract  
Chief Directorate: Metro District Health Services

**SALARY** : R 152 862 per annum

**CENTRE** : Klipfontein/Mitchells Plain Sub-structure Office

**REQUIREMENTS** : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate office experience. Competencies (knowledge/skills): Good communication skills. Task orientated attention to detail. Computer literacy (MS Office). Ability to effectively communicate in at least two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post.

**DUTIES** : Key result areas/outputs: Record-keeping and dissemination of documents. Efficient administration and general office management. Organise meetings, take and disseminate minutes. Liaise with internal and external stakeholders. Provide administrative support to the delegated CHP manager.

**ENQUIRIES APPLICATIONS** : Ms F Peters, tel. no. (021) 370-5006  
: The Director: Klipfontein/Mitchell's Plain Sub-structure Office, Lentegeur Hospital, Highlands Drive, Mitchells Plain, 7785 or Private Bag X7, Lentegeur, Mitchells Plain, 7789.

**FOR ATTENTION CLOSING DATE** : Mr RS Jonker  
: 7 July 2017

**POST 25/102** : **ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT**

**SALARY** : R 152 862 per annum  
**CENTRE** : Overstrand Primary Health Care (stationed at Hermanus Hospital) (Overberg District)  
**REQUIREMENTS** : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accounting as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience in Supply Chain Management and Financial Systems. Competencies (knowledge/skills): Computer literacy (i.e. MS Word, Outlook, and Excel). Ability to communicate effectively (verbal and written) in at least two of the three official languages of the Western Cape. Knowledge and exposure of the Public Finance Management Act (PFMA) and Regulations and Finance Instructions. Knowledge of Supply Chain Management Framework instructions and LOGIS (Logistical Information System). Note: No payment of any kind is required when applying for this post.

**DUTIES** : Key result areas/outputs: Obtain quotations for goods/services via the Electronic Purchasing System and ensure orders reach suppliers timeously. Ensure compliance with relevant laws and prescripts pertaining to Supply Chain Management. Assist with administration regarding drawing up of specifications and to substitute in other SCM/Finance posts when necessary. Maintain the 0-9 file and ensure regular follow-up of orders and daily filing of source documents. Handle telephonic and written enquiries from suppliers (companies) and user departments.

**ENQUIRIES APPLICATIONS** : Ms CE Langley, tel. no. (028) 313-5220  
**FOR ATTENTION** : The District Director: Overberg District Office, Private Bag X07, Caledon, 7230.  
**CLOSING DATE** : Ms A Brits  
: 14 July 2017

**POST 25/103** : **HEALTH PROMOTER**

**SALARY** : R 127 851 per annum  
**CENTRE** : Leeu-Gamka Clinic (Eden District)  
**REQUIREMENTS** : Minimum educational qualification: General Education and Training Certificate (GETC) /grade 9 (Std7). Experience: Appropriate working experience in Primary Health Care Facilities. Competencies: (knowledge/skills): Ability to communicate well in at least two of the three official languages of the Western Cape - Proficiency in Afrikaans would be a recommendation as the region is predominantly Afrikaans speaking. Knowledge of Healthcare, including policies and guidelines. Appropriate health education and promotion experience. Ability to function as part of a team. Ability to follow through instructions independently. Drivers Licences would be a recommendation, but not a necessity. Note: No payment of any kind is required when applying for this post.

**DUTIES** : Key result areas/outputs: Manage the burden of disease (i.e. chronic diseases program, child health, Maternal and Women's Health, HIV/AIDS and dental health). Implement the applicable focus areas of the Integrated Nutrition Program (i.e. provide disease specific nutrition education and support). Implement Nutrition Therapeutic Program. Monitor and promote growth monitoring in children under five years. Promote, protect, support breastfeeding and Nutrition Education. Assist with micro-nutrient malnutrition control. Collect and submit accurate data on all health promotion, as well as INP activities. Manage NTP products as well as other relevant consumables.

**ENQUIRIES APPLICATIONS** : Ms A Jooste, tel. no. (023) 414-8200  
**FOR ATTENTION** : The District Manager: Eden District Office, Private Bag X6592, George, 6530.  
**CLOSING DATE** : Ms S Pienaar  
: 14 July 2017

**POST 25/104** : **STERILISATION OPERATOR PRODUCTION (CSSD)**  
Chief Directorate: Metro District Health Services

**SALARY** : R 107 886 per annum  
**CENTRE** : Khayelitsha District Hospital  
**REQUIREMENTS** : Minimum Educational Qualification: General Education and Training Certificate (GETC)/Grade 9 (Std 7). Experience: Experience and appropriate knowledge of CSSD. Inherent requirements of the job: Willingness to work shifts and overtime. Competencies (knowledge/skills): Knowledge of the sterilisation process. Good numerical skills. Effective cleaning and packing abilities of heavy and/or sterilised equipment. Good reading and writing skills in at least two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post.

**DUTIES** : (key result areas/outputs): Deliver or collect soiled equipment to and from the theatres and various other departments with a heavy duty trolley. Decontaminate or clean, pack, control and sterilise instruments, linen and supplies, as well as assist with stock taking. Operate autoclaves and instrument washing machines. Issue sterile stock according to the departmental needs. Monitor, control and maintain stock levels. Fold and sterilise linen packs.

**ENQUIRIES** : Ms G Mashaba, tel. no. (021) 360-4200  
**APPLICATIONS** : The Chief Executive Officer: Khayelitsha District Hospital, Metro District Health Services, Private bag X6, Khayelitsha, 7783.

**FOR ATTENTION** : Mr A Ernstzen  
**CLOSING DATE** : 14 July 2017

**POST 25/105** : **STORES ASSISTANT**

**SALARY** : R 90 234 per annum  
**CENTRE** : Cape Winelands TB Centre (Cape Winelands Health District)  
**REQUIREMENTS** : Minimum requirement: Basic numeracy and literacy. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Proficiency in at least two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post.

**DUTIES** : (key result areas/outputs): Assist the Provisioning Clerk with the handling of stock and assets (including asset management), receive and issue inventory items or assets. Deliver inventories and assets to end-users with government vehicle, rotate store stock (first in, first out). Perform certain messenger duties between the stores and other departments within the hospital or clinic environment when required. Clean various stores and non-storage areas within the main stores. Assist in other Stores when required.

**ENQUIRIES** : Mr E de Bruyn, tel. no. (023) 348-1383 or Mr JG Meiring, tel. no. (023) 348-1362  
**APPLICATIONS** : The Medical Manager: Brewelskloof Hospital, Private Bag X3044, Worcester, 6849.  
**FOR ATTENTION** : Mr E Booyse  
**CLOSING DATE** : 14 July 2017

**POST 25/106** : **HOUSEHOLD AID**

**SALARY** : R 90 234 per annum  
**CENTRE** : Knysna Hospital (Eden District)  
**REQUIREMENTS** : Minimum requirement: Basic numeracy and literacy. Experience: Appropriate experience as a Cleaner in a housekeeping environment. Inherent requirements of the job: Ability to do physical tasks and operate heavy duty cleaning and household equipment. Render a shift service on weekends and public holidays, day and night duty. Rotate in wards according to the needs of the service. Ability to lift/move heavy equipment and supplies. Relief duties in other departments when necessary, perform overtime and night duty. Competencies (knowledge/skills): Basic knowledge of cleaning procedures and the cleaning equipment. Ability to communicate in at least two of the three official languages of the Western Cape. Ability to work in a team. Note: No payment of any kind is required when applying for this post.

**DUTIES** : Key result areas/outputs: Render assistance to the supervisor with general housekeeping duties. Attend in-service training appropriate to service delivery. Responsible for general hygiene and safe environment. Correct and cost effective usage and operation of equipment and chemicals. Dust, sweep, polish, scrub and mop

floors/passages/furniture and empty dustbins. Handle clean and dirty linen and dispose of refuse/waste products. Assist with the serving of meals and beverages to patients. Assist with the stock control of linen and non-surgical equipment at ward level.

**ENQUIRIES** : Ms GA Loyd, tel. no. (044) 302-8440  
**APPLICATIONS** : The District Manager: Eden District Office, Private Bag X6592, George, 6530.  
**FOR ATTENTION** : Ms S Pienaar  
**CLOSING DATE** : 14 July 2017

**POST 25/107** : **FOOD SERVICES AID**

**SALARY** : R 90 234 per annum  
**CENTRE** : Prince Albert Hospital (Eden District)  
**REQUIREMENTS** : Minimum requirement: Basic literacy and numeracy. Experience: Appropriate experience in a food service environment. Inherent requirements of the job: Willingness to work shifts and overtime, which include weekends and public holidays. Incumbent must be healthy and strong enough to lift heavy objects and be on their feet the entire day. Competencies (knowledge/skills): Knowledge of hygiene, Occupational Health, HACCP and safety principals. Ability to communicate (verbal and written) in at least two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post.

**DUTIES** : Key result areas/outputs: Assist in receipt and storage of all provisions and stock in the food service unit. Prepare and produce all normal and therapeutic diets. Weigh, dish and distribute foods to the wards. Clean all areas, utensils and equipment in the Food Service Department. Follow and adhere to Health and Safety prescripts. Follow and adhere to elementary control measures and standard operating procedures.

**ENQUIRIES** : Ms JA Gous, tel. no. 0(23) 541-1300  
**APPLICATIONS** : The District Manager: Eden District Office, Private Bag X6592, George, 6530.  
**FOR ATTENTION** : Ms S Pienaar  
**CLOSING DATE** : 14 July 2017

**POST 25/108** : **CLEANER**

**SALARY** : R 83 766 per annum  
**CENTRE** : Knysna Hospital (Eden District)  
**REQUIREMENTS** : Minimum requirement: Basic literacy and numeracy. Experience: General cleaning experience. Inherent requirements of the job: Ability to do physical tasks and operate heavy duty cleaning and household equipment. Ability to work shifts and on public holidays. Competencies (knowledge/skills): Communication skills in at least two of the three official languages of the Western Cape. Knowledge and/or experience of housekeeping and cleaning. Ability to work in a team. Ability to perform duties under supervision.

**DUTIES** : Key result areas/outputs: Clean and polish floors of hospital and outside buildings, toilets and bathrooms of the public and staff. Empty dustbins and other refuse. Support the supervisor with general hygiene and neatness in hospital and outside buildings. Relief in other departments where service delivery is needed.

**ENQUIRIES** : Ms G Lloyd, tel. no. (044) 302-8400  
**APPLICATIONS** : The District Manager: Eden District Office, Private Bag X6592, George, 6530.  
**FOR ATTENTION** : Ms S Pienaar  
**CLOSING DATE** : 14 July 2017

**POST 25/109** : **CLEANER**

**SALARY** : R 83 766 per annum  
**CENTRE** : Beaufort West Hospital (Eden District)  
**REQUIREMENTS** : Minimum requirement: Basic literacy and numeracy. Experience: Appropriate cleaning experience. Inherent requirement of the job: Willingness to work shifts, weekends and public holidays. Competencies (knowledge/skills): Good communication and interpersonal skills. Proficient in at least two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post.

**DUTIES** : Key result areas/outputs: Execute cleaning tasks in order to ensure a clean, hygienic and safe environment. Cost effective use and storage of cleaning equipment and cleaning materials. Ensure safe disposal of medical and other waste products. Render assistance to the supervisor with general housekeeping duties.

**ENQUIRIES** : Mr T W Ntombana, tel. no. (023) 414-8200  
**APPLICATIONS** : The District Manager: Eden District Office, Private Bag X6592, George, 6530.  
**FOR ATTENTION** : Ms S Pienaar  
**CLOSING DATE** : 14 July 2017

**POST 25/110** : **GROUNDSMAN**

**SALARY** : R83 766 per annum  
**CENTRE** : West Coast TB Centre (Situating at Sonstraal Hospital, Paarl) (West Coast District)  
**REQUIREMENTS** : Minimum requirement: Basic numeracy and literacy. Experience: Appropriate experience in gardening. Inherent requirement of the job: Ability to be physically strong. Valid (Code(B/EB) drivers licence. Competencies (knowledge/skills): Good communication and interpersonal skills. Ability to read, speak and write in at least two of the three official languages of the Western Cape. Good problem solving skills. Basic knowledge of garden tool maintenance. Note: No payment of any kind is required when applying for this post.

**DUTIES** : Key result areas/outputs): Perform all grounds related tasks in conjunction with the Gardening Services Contract (i.e. cutting of trees, tend to flower beds, weed eradication, trimming and cleaning between the fences. Operate, maintain and safeguard all gardening equipment. Assist Handyman with maintenance and repair of equipment, terrain and buildings. Render an effective, efficient driver, porter and messenger service. General support functions to colleagues, supervisor and management. Move beds and equipment in wards and offices. Support to colleagues and supervisor. Waste management on Estate (municipal and medical).

**ENQUIRIES** : Ms S Daniels, tel. no. (021) 862-3176  
**APPLICATIONS** : The Director: West Coast District, Private Bag X15, Malmesbury, 7299.  
**FOR ATTENTION** : Mr E Sass  
**CLOSING DATE** : 14 July 2017

#### **PROVINCIAL TREASURY**

**APPLICATIONS** : To apply submit your application online via [www.westerncape.gov.za/jobs](http://www.westerncape.gov.za/jobs)  
**CLOSING DATE** : 10 July 2017 @ 16:00  
**NOTE** : Only applications submitted online will be accepted. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS Competency Assessment tools.

#### **MANAGEMENT ECHELON**

**POST 25/111** : **CHIEF FINANCIAL OFFICER: PROVINCIAL TREASURY, REF NO. PT 10-2017**

**SALARY** : All-inclusive salary package of R 898 743 – R 1 058 691 per annum (Salary level 13). Note: The remuneration package consists of a basic salary (70%) and the employer's contribution to the Pension Fund. The remainder of the package may be structured according to your personal needs.

**CENTRE** : Provincial Treasury, Western Cape Government.  
**REQUIREMENTS** : A relevant and appropriate NQF 7 qualification as recognised by the National Qualifications Authority; 6 - 10 years' relevant management experience; and a valid driver's license. COMPETENCIES: Strategic management; Financial accounting and Reporting; Management accounting; Supply Chain Management; Internal control and Audit; Analytical skills; and Communication and Negotiation skills.

**DUTIES** : Strategic management of the Office of the Chief Financial Officer; Management of financial systems inclusive of, but not limited to: Information and Communication Technology, financial management policies and procedures, supply chain management, internal control mechanisms and anti-corruption measures, approved and signed delegations of authority, and compliance to financial legislative framework; Financial management support by providing timely and relevant financial management reports to all stakeholders and provide sound financial management advice to the



accounting officer and senior line managers in terms of their financial management responsibilities and delegated authority; Implementation of effective processes, support and coordination for the compilation of the Medium Term Expenditure Framework; Financial performance monitoring and reporting; Manage financial and other resources, including the prevention of unauthorized, irregular and fruitless and wasteful expenditure, internal controls and processes to management transfer of funds, safeguarding of assets and effective management of liabilities; and Effective liaison with Internal audit, Risk Management and Auditor-General.

**ENQUIRIES**

: Mr Z Hoosain at (021) 483 3749

**DEPARTMENT OF TRANSPORT AND PUBLIC WORKS**

**APPLICATIONS**

: To apply submit your application online via [www.westerncape.gov.za/jobs](http://www.westerncape.gov.za/jobs)

**CLOSING DATE**

: 10 July 2017 @ 16:00

**NOTE**

: Only applications submitted online will be accepted. Communication will be limited to shortlisted candidates. If you do not receive a reply within 3 months after the closing date, please regard your application as unsuccessful. Shortlisted candidates will be required to submit copies of their documentation for verification purposes. These candidates will be required to attend interviews on a date and time as determined by the department and may also be required to undergo competency assessments/proficiency tests.

**MANAGEMENT ECHELON**

**POST 25/112**

: **SPECIALIST ENGINEER, ROAD DESIGN, REF NO. TPW 2017- 83**  
(6 years' contract position)

**SALARY**

: All-inclusive salary package of R1 377 252 per annum (OSD as prescribed) Note on remuneration: Cost-to-employer (CTE) remuneration packages for certain occupation-specific dispensations (OSD), the middle-management service (MMS) and contract positions are inclusive of all costs related to service benefits or obligations including basic salary, 13th cheque, medical assistance, housing assistance, pension-fund contributions, etc. MMS remuneration packages are flexible and may be individually structured as prescribed. Where remuneration is not indicated as CTE, employees' service benefits or obligations are funded or co-funded in terms of the applicable prescripts or collective agreements.

**CENTRE**

: Department of Transport and Public Works, Western Cape Government.

**REQUIREMENTS**

: Masters degree in Engineering or relevant qualification; Compulsory registration with ECSA as a Professional Engineer; A minimum of 10 years' post qualification experience required as a registered professional Engineer; Valid driver's licence. RECOMMENDATIONS: Extensive road design experience including the documentation for procurement; Extensive Integrated Road Design team management; Proven experience across the roads infrastructure implementation value chain for multiple clients in the private and public sector; Direct supervision of candidates during their Professional Development Program with ECSA; Further post graduate studies in the field; Publications and papers published. COMPETENCIES: Knowledge of legal compliance; Engineering design and analysis knowledge; Financial Management, Conflict Management, People Management, Programme and Project Management and Change Management skills; Decision making, team leadership, analytical skills; Communication (written and verbal) in at least two of the official languages of the Western Province; Computer-aided engineering applications; Research and development; Technical report writing; Professional judgment. Behavioural competencies: Planning and organising, negotiation skills; Problem solving and analysis; Innovation; Networking.

**DUTIES**

: To design new systems to solve complex engineering challenges and improve efficiency and enhance safety: Plan, design and lead engineering projects; Develop cost effective solutions according to standards; Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology; Evaluate tender specifications; Ensure through evaluation that planning and design by others is done according to sound engineering principles and according to norms and standards and code of practice or in the absence thereof, develop new standards; Research and development: Continuous professional development to keep up with new technologies and procedures; Lead, co-ordinate and conduct advanced research or knowledge

application; Ensure knowledge generation and dissemination; Conduct and lead engineering research; Publish and present research findings (results) and lead and liaise with relevant bodies/councils on engineering-related matters. Consultation: Provide expert advice on specialised engineering matters; Ensure cost-effective, safe designs/structures; Project Management; Allocate, control, monitor and report on all resources; Compile risk logs and manage significant risk according to sound risk management practice and organizational requirements.

**ENQUIRIES**

: Ms Melanie K Hofmeyr at (021) 483 5713

**POST 25/113**

: **CHIEF ENGINEER: GEOMETRIC DESIGN, REF NO. TPW 2017-87**

**SALARY**

: All-inclusive salary package of R 935 172 per annum (as per OSD prescripts). Note on remuneration: Cost-to-employer (CTE) remuneration packages for certain occupation-specific dispensations (OSD), the middle-management service (MMS) and contract positions are inclusive of all costs related to service benefits or obligations including basic salary, 13th cheque, medical assistance, housing assistance, pension-fund contributions, etc. MMS remuneration packages are flexible and may be individually structured as prescribed. Where remuneration is not indicated as CTE, employees' service benefits or obligations are funded or co-funded in terms of the applicable prescripts or collective agreements.

**CENTRE REQUIREMENTS**

: Department of Transport and Public Works, Western Cape Government  
: Civil Engineering degree (B Eng/ BSC (Eng) or relevant qualification in Civil Engineering; A minimum of 6 years post qualification experience required as a registered professional Engineer; Compulsory registration with ECSA as a Professional Engineer; A valid driver's licence. RECOMMENDATIONS: Post graduate studies, in the field; Extensive Integrated Geometric design-team management; Direct supervision of candidates during their Professional Development Program with ECSA; Publications and Papers published. COMPETENCIES: Knowledge of the following: Programme and Project Management; Engineering, legal and operational compliance; Engineering operational communication; Process knowledge and skills; Maintenance skills and knowledge; Mobile equipment operating skills; Engineering design and analysis knowledge; Research and development; Computer-aided engineering applications; Creating high performance culture; Technical consulting; Communication (written and verbal) in at least two of the official languages of the Western Cape Province; People Management, Planning and organizing; Engineering and professional judgment; Strategic capability and leadership. Behavioural competencies: Problem solving and analysis; Decision making; Team leadership; Creativity; Financial management; Customer focus and responsiveness; Conflict management, negotiation and Change Management skills.

**DUTIES**

: Engineering design and analysis effectiveness: Perform final review and approvals or audits on new engineering designs according to design principles or theory; Co-ordinate design efforts and integration across disciplines to ensure seamless integration with current technology; Pioneering of new engineering services and management methods. Maintain engineering operational effectiveness: Manage the execution of maintenance strategy through the provision of appropriate -111- structures, systems and resources; Set engineering maintenance standards, specifications and service levels according to organizational objectives to ensure optimum operational availability; Monitor maintenance efficiencies according to organizational goals to direct or redirect engineering services for the attainment of organizational objectives. Governance: Allocate, control, monitor and report on all resources; Compile risk logs and manages significant risk according to sound risk management practice and organizational requirements; Provide technical consulting services for the operation on engineering related matters to minimize possible engineering risks; Manage and implement knowledge sharing initiatives e.g. short-term assignments and secondments within and across operations, in support of individual development plans, operational requirements and return on investment; Continuously monitor the exchange and protection of information between operations and individuals to ensure effective knowledge management according to departmental objectives. Financial Management: Ensure the availability and management of funds to meet the MTEF objectives within the engineering environment/services; Manage the operational capital project portfolio for the operation to ensure effective resourcing according to organizational needs and objectives; Manage the commercial value add of the discipline-related programmes and projects; Facilitate the compilation of innovation proposals to ensure validity and

adherence to organizational principles; Allocate, control and monitor expenditure according to budget to ensure efficient cash flow management. People management: Manage the development, motivation and utilization of human resources for the discipline to ensure competent knowledge base for the continued success of engineering services according to organizational needs and requirements; Manage subordinates' key performance areas by setting and monitoring performance standards and taking actions to correct deviations to achieve departmental objectives.

**ENQUIRIES**

: Ms Melanie K Hofmeyr at (021) 483 5713

**POST 25/114**

: **CHIEF ENGINEER: STRUCTURAL DESIGN, REF NO. TPW 2017-88**

**SALARY**

: All-inclusive salary package of R 935 172 per annum (as per OSD prescripts). Note on remuneration: Cost-to-employer (CTE) remuneration packages for certain occupation-specific dispensations (OSD), the middle-management service (MMS) and contract positions are inclusive of all costs related to service benefits or obligations including basic salary, 13th cheque, medical assistance, housing assistance, pension-fund contributions, etc. MMS remuneration packages are flexible and may be individually structured as prescribed. Where remuneration is not indicated as CTE, employees' service benefits or obligations are funded or co-funded in terms of the applicable prescripts or collective agreements.

**CENTRE REQUIREMENTS**

: Department of Transport and Public Works, Western Cape Government  
: Civil Engineering degree (B Eng/ BSC (Eng) or relevant qualification in Civil Engineering; A minimum of 6 years post qualification experience required as a registered professional Engineer; Compulsory registration with ECSA as a Professional Engineer; A valid driver's licence. RECOMMENDATIONS: Post graduate studies, in the field; Extensive Integrated Structural design-team management; Direct supervision of candidates during their Professional Development Program with ECSA; Publications and Papers published. COMPETENCIES: Knowledge of the following: Programme and Project Management; Financial management; Engineering, legal and operational compliance; Engineering operational communication; Process knowledge and skills; Maintenance skills and knowledge; Mobile equipment operating skills; Engineering design and analysis knowledge; Research and development; Computer-aided engineering applications; Creating high performance culture; Technical consulting; Engineering and professional judgment; Strategic capability and leadership; Communication (written and verbal) in at least two of the official languages of the Western Cape Province; People Management, Planning and organising. Behavioural competencies: Problem solving and analysis; Decision making; Team leadership; Creativity; Customer focus and responsiveness; Conflict management, Negotiation and Change Management skills.

**DUTIES**

: Engineering design and analysis effectiveness: Perform final review and approvals or audits on new engineering designs according to design principles or theory; Co-ordinate design efforts and integration across disciplines to ensure seamless integration with current technology; Pioneering of new engineering services and management methods. Maintain engineering operational effectiveness: Manage the execution of maintenance strategy through the provision of appropriate structures, systems and resources; Set engineering maintenance standards, specifications and service levels according to organizational objectives to ensure optimum operational availability; Monitor maintenance efficiencies according to organizational goals to direct or redirect engineering services for the attainment of organizational objectives. Governance: Allocate, control, monitor and report on all resources; Compile risk logs and manages significant risk according to sound risk management practice and organizational requirements; Provide technical consulting services for the operation on engineering related matters to minimize possible engineering risks; Manage and implement knowledge sharing initiatives e.g. short-term assignments and secondments within and across operations, in support of individual development plans, operational requirements and return on investment; Continuously monitor the exchange and protection of information between operations and individuals to ensure effective knowledge management according to departmental objectives. Financial Management: Ensure the availability and management of funds to meet the MTEF objectives within the engineering environment/services; Manage the operational capital project portfolio for the operation to ensure effective resourcing according to organizational needs and objectives; Manage the commercial value add of the discipline-related programmes and projects; Facilitate the compilation of innovation proposals to ensure validity and

adherence to organizational principles; Allocate, control and monitor expenditure according to budget to ensure efficient cash flow management. People management: Manage the development, motivation and utilization of human resources for the discipline to ensure competent knowledge base for the continued success of engineering services according to organizational needs and requirements; Manage subordinates' key performance areas by setting and monitoring performance standards and taking actions to correct deviations to achieve departmental objectives.

**ENQUIRIES**

: Ms Melanie K Hofmeyr at (021) 483 5713

**OTHER POSTS**

**POST 25/115**

: **PROFESSIONAL ENGINEER: DEVELOPMENT PLANNING REF NO: TPW 2017-84**

**SALARY**

: R 549 639 – R 977 883 per annum (OSD as prescribed) Note on remuneration: Cost-to-employer (CTE) remuneration packages for certain occupation-specific dispensations (OSD), the middle-management service (MMS) and contract positions are inclusive of all costs related to service benefits or obligations including basic salary, 13th cheque, medical assistance, housing assistance, pension-fund contributions, etc. MMS remuneration packages are flexible and may be individually structured as prescribed. Where remuneration is not indicated as CTE, employees' service benefits or obligations are funded or co-funded in terms of the applicable prescripts or collective agreements.

**REQUIREMENTS**

: Civil Engineering degree (B Eng/ BSC (Eng) or relevant qualification; A minimum of 3 years post qualification engineering experience required; Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Engineering (Persons not yet registered must provide proof that they submitted their application for registration); A valid driver's licence. RECOMMENDATIONS: Post graduate studies, in the field; Extensive experience in the field. Proof of submission to ECSA for registration as Professional Engineering. COMPETENCIES: Knowledge of the following: Programme and Project Management; People Management; Engineering design and analysis knowledge; Skills in the following: Computer literacy (MS Office); Communication (written and verbal) skills in at least two of the three official languages of the Western Cape Province. Behavioural competencies: Problem solving and analysis; Decision making; Team work; Creativity; research and development; Customer focus and responsiveness; Planning and organising skills.

**DUTIES**

: Plan, design operate and maintain the provincial road network in a cost effective way; Human capital development including training of technical staff; Office administration and budget planning; Provide inputs for standardization of plans, project procedure manual, improvement of standard documentation and administrative procedures; Provide assistance to local authorities, contractors and consultants; Ensure adherence to regulations, procedures and standards; Liaise with relevant bodies/ councils on engineering matters; Keep abreast of new technological changes.

**ENQUIRIES**

: Mr C October at (021) 483 5304

**POST 25/116**

: **PROFESSIONAL ENGINEER: CONSTRUCTION AND MAINTENANCE, REF NO. TPW 2017-86**

**SALARY**

: R 549 639 – R 977 883 per annum (OSD as prescribed) Note on remuneration: Cost-to-employer (CTE) remuneration packages for certain occupation-specific dispensations (OSD), the middle-management service (MMS) and contract positions are inclusive of all costs related to service benefits or obligations including basic salary, 13th cheque, medical assistance, housing assistance, pension-fund contributions, etc. MMS remuneration packages are flexible and may be individually structured as prescribed. Where remuneration is not indicated as CTE, employees' service benefits or obligations are funded or co-funded in terms of the applicable prescripts or collective agreements.

**REQUIREMENTS**

: Civil Engineering degree (B Eng/ BSC (Eng) or relevant qualification; A minimum of 3 years post qualification engineering experience required; Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Engineering (Persons not yet registered must provide proof that they submitted their application for registration); A valid driver's licence. RECOMMENDATIONS: Post graduate studies, in the field; Extensive experience in the field. Proof of submission to ECSA for registration as Professional Engineering. COMPETENCIES: Knowledge of the following:

Programme and Project Management; People Management; Engineering design and analysis knowledge; Skills in the following: Computer literacy (MS Office); Communication (written and verbal) skills in at least two of the three official languages of the Western Cape Province. Behavioural competencies: Problem solving and analysis; Decision making; Team work; Creativity; research and development; Customer focus and responsiveness; Planning and organising skills.

**DUTIES** : Plan, design operate and maintain the provincial road network in a cost effective way; Human capital development including training of technical staff; Office administration and budget planning; Provide inputs for standardization of plans, project procedure manual, improvement of standard documentation and administrative procedures; Provide assistance to local authorities, contractors and consultants; Ensure adherence to regulations, procedures and standards; Liaise with relevant bodies/ councils on engineering matters; Keep abreast of new technological changes.

**ENQUIRIES** : Mr A Nell at (021) 483 2167

**POST 25/117** : **PROFESSIONAL ENGINEER: TRAFFIC ENGINEERING 2 POSTS REF NO. TPW 2017-90**

**SALARY** : R 549 639 – R 977 883 per annum (OSD as prescribed) Note on remuneration: Cost-to-employer (CTE) remuneration packages for certain occupation-specific dispensations (OSD), the middle-management service (MMS) and contract positions are inclusive of all costs related to service benefits or obligations including basic salary, 13th cheque, medical assistance, housing assistance, pension-fund contributions, etc. MMS remuneration packages are flexible and may be individually structured as prescribed. Where remuneration is not indicated as CTE, employees' service benefits or obligations are funded or co-funded in terms of the applicable prescripts or collective agreements.

**REQUIREMENTS** : Civil Engineering degree (B Eng/ BSC (Eng) or relevant qualification; A minimum of 3 years post qualification engineering experience required; Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Engineering (Persons not yet registered must provide proof that they submitted their application for registration); A valid driver's licence. RECOMMENDATIONS: Post graduate studies, in the field; Extensive experience in the field. Proof of submission to ECSA for registration as Professional Engineering. COMPETENCIES: Knowledge of the following: Programme and Project Management; People Management; Engineering design and analysis knowledge; Skills in the following: Computer literacy (MS Office); Communication (written and verbal) skills in at least two of the three official languages of the Western Cape Province; Planning and organizing skills. Behavioural competencies: Problem solving and analysis; Decision making; Team work; Creativity; research and development; Customer focus and responsiveness.

**DUTIES** : Plan, design operate and maintain the provincial road network in a cost effective way; Human capital development including training of technical staff; Office administration and budget planning; Provide inputs for standardization of plans, project procedure manual, improvement of standard documentation and administrative procedures; Provide assistance to local authorities, contractors and consultants; Ensure adherence to regulations, procedures and standards; Liaise with relevant bodies/ councils on engineering matters; Keep abreast of new technological changes.

**ENQUIRIES** : Ms M Hofmeyr at (021) 483 3999

**POST 25/118** : **SURVEY TECHNICIAN PRODUCTION 2 POSTS REF NO. TPW 2017-91**

**SALARY** : R 277 440 – R 420 690 per annum (OSD as prescribed) Note on remuneration: Cost-to-employer (CTE) remuneration packages for certain occupation-specific dispensations (OSD), the middle-management service (MMS) and contract positions are inclusive of all costs related to service benefits or obligations including basic salary, 13th cheque, medical assistance, housing assistance, pension-fund contributions, etc. MMS remuneration packages are flexible and may be individually structured as prescribed. Where remuneration is not indicated as CTE, employees' service benefits or obligations are funded or co-funded in terms of the applicable prescripts or collective agreements.

**REQUIREMENTS** : 3-year National Diploma (or equivalent qualification) in Surveying with a minimum of 3 years' post qualification technical experience or completion of candidacy period; Compulsory registration with PLATO as a Survey Technician or Surveyor; A valid (code

		B) drivers licence. RECOMMENDATIONS: Skills in the following: Spatial perception and technical; Mapping (Computer – aided and manual), Planning and organizing, Communication in at least two of the three official languages of the Western Cape, People management, Strategic capability and leadership, Technical report writing; Sound engineering and professional judgement; Must be thorough and self-motivated.
<b><u>DUTIES</u></b>	:	Responsible for the following: the compilation and provision of cadastral data; information and plans in digital and hardcopy formats for topographical survey mapping, expropriation, and support systems; Preparation of expropriation plans and sketches, as well as topographical survey drawing, using Microstation, CAD, uSmart and Civil Designer; Quality control of outsourced cadastral compilation and calculations to ensure compliance with prescribed TMH11 standards; Quality control of outsourced expropriation plans and sketches to ensure compliance with prescribed standards; The provision of technical expertise and advice to the private and public sector relating to cadastral and expropriation data.
<b><u>ENQUIRIES</u></b>	:	Ms Melanie K Hofmeyr at (021) 483 5713
<b><u>POST 25/119</u></b>	:	<b><u>ENGINEERING TECHNICIAN PRODUCTION 5 POSTS REF NO. TPW 2017-92</u></b>
<b><u>SALARY</u></b>	:	R 274 440 – R 420 690 per annum (OSD as prescribed) Note on remuneration: Cost-to-employer (CTE) remuneration packages for certain occupation-specific dispensations (OSD), the middle-management service (MMS) and contract positions are inclusive of all costs related to service benefits or obligations including basic salary, 13th cheque, medical assistance, housing assistance, pension-fund contributions, etc. MMS remuneration packages are flexible and may be individually structured as prescribed. Where remuneration is not indicated as CTE, employees' service benefits or obligations are funded or co-funded in terms of the applicable prescripts or collective agreements.
<b><u>REQUIREMENTS</u></b>	:	National Diploma (as recognised by SAQA) in Civil Engineering; Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Engineering Technician (Persons not yet registered must provide proof that they submitted their application for registration); A valid driver's licence. RECOMMENDATIONS: Further post graduate Studies, in the field. Proof of submission to ECSA for registration as Professional Engineering Technician. COMPETENCIES: Knowledge of the following: Programme and Project Planning; Existing National, Provincial and Local policies in a multi-disciplinary professional environment; Communication (verbal and written) skills in at least two of the three official languages of the Western Cape; People management skills; Computer literacy skills; Strategic capability and leadership skills; Sound Engineering and professional judgement; Technical report writing skills.
<b><u>DUTIES</u></b>	:	Render technical services: Assist Engineers, Technologists and Associates in field, workshop and technical office activities; Promote safety in line with statutory and regulatory requirements; Perform administrative and related functions: Provide inputs into the budgeting process as required; Compile and submit reports as required; Research and development: Continuous professional development to keep up with new technologies and procedures; Research/ literate studies on technical engineering technology to improve expertise.
<b><u>ENQUIRIES</u></b>	:	Ms Melanie K Hofmeyr at (021) 483 5713
<b><u>POST 25/120</u></b>	:	<b><u>GEOTECHNICAL ASSISTANT 2 POSTS REF NO. TPW 2017-89</u></b>
<b><u>SALARY</u></b>	:	R 152 862 per annum (Salary level 5) Note on remuneration: Cost-to-employer (CTE) remuneration packages for certain occupation-specific dispensations (OSD), the middle-management service (MMS) and contract positions are inclusive of all costs related to service benefits or obligations including basic salary, 13th cheque, medical assistance, housing assistance, pension-fund contributions, etc. MMS remuneration packages are flexible and may be individually structured as prescribed. Where remuneration is not indicated as CTE, employees' service benefits or obligations are funded or co-funded in terms of the applicable prescripts or collective agreements.
<b><u>REQUIREMENTS</u></b>	:	Senior Certificate or equivalent qualification with Mathematics as passed subject. RECOMMENDATIONS: Experience in Road Building material; Experience in a Materials Lab; Minimum of 3 years' relevant experience. COMPETENCIES: Knowledge of the following: Testing of concrete, asphalt and gravel; Processing of test data with the help of computer programme MTS programme; Environmental conditions and

laboratory safety; Internal audits, non-conformances and corrective and preventive actions; Skills in training and supervision; Communication (written and verbal) skills in at least two of the three official languages of the Western Cape Province. Technical report writing skills.

**DUTIES**

: Responsible for the following: the determination of tests of road construction materials according to the prescribed standard test method; the admin tasks on Material Testing System; identifying and evaluating non-conformances during normal production testing and quality audits; Assist in the processing and execution of test results; Assist in laboratory field activities; Assist in the training, monitoring and supervision of testing staff.

**ENQUIRIES**

: Ms Melanie K Hofmeyr at (021) 483 5713