

GOVERNEMENT PRINTING WORKS

The Government Printing Works is an equal opportunity, affirmative action employer. It is intended to promote representivity through the filling of these posts. The candidature of persons whose appointment/transfer/promotion will promote representivity will receive preference.

APPLICATIONS : All applications must be forwarded to: The Branch: Human Resources, Government Printing Works, 149 Bosman Street, Pretoria or Private Bag X85, Pretoria 0001

FOR ATTENTION : Ms. M. Mbokane, Human Resources, Tel no: 012 748 6271.

CLOSING DATE : 10 July 2017

NOTE : Applications must be submitted on form Z83 (obtainable from any Public Service department) and must be completed in full and page 2 duly signed. Clear indication of the post and reference number that is being applied for must be indicated on your Z.83. A recent, comprehensive CV, specifying all qualifications and experience, with respective dates and certified copies of qualifications and ID must be attached. The Government Printing Works reserves the right to fill or not fill the above-mentioned posts. General information: Short-listed candidates must be available for interviews at a date and time determine by the Government Printing Works. Successful candidates may be subjected to competency assessment and must obtain a positive security clearance. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received a response from this institution within three months of the closing date, please consider your application unsuccessful.

OTHER POSTS

POST 25/08 : **SPECIALIST SYSTEMS ADMINISTRATOR: UNIFIED COMMUNICATIONS (3RD LEVEL SUPPORT) 2 POSTS REF NO: 17/24**

SALARY : R657 558.00 per annum (all-inclusive salary package) (Salary level 11)

CENTRE : Pretoria

REQUIREMENTS : Grade 12 or equivalent qualification plus a National Diploma/Degree in Information Technology/Information Management/ Business Informatics/Computer Science/Software Development with 5 - 7 years' experience in ICT Support and a minimum of 3 years Unified Communications Systems Administration experience or Grade 12 plus an IT Certificate in Microsoft and Lync Server 2013, Microsoft Exchange Server 2013 or higher international certificate, MCSE/MCTS/MCSA plus 8 – 10 years' experience in ICT Support and a minimum of 5 years Unified Communications Systems Administration, ITIL Foundations and CompTIA Security+ certifications will be an added advantage.

DUTIES : To provide third level support for Unified Communications Infrastructure, and ensure calls are resolved within SLA, Ensure minimal disruptions on the unified communications infrastructure during business hours, Monitor email queues to ensure incoming and outgoing emails are delivered timeously, Manage unified communications infrastructure performance and capacity, and implement performance enhancements, Manage Microsoft Exchange & Lync upgrade projects, Analysing system logs and identify potential issues, Manage mailbox security and prevent unauthorised access, Provide advance management of windows DHCP and DNS services, Apply patches on all Unified Communication systems servers monthly, to strengthen the operating systems and mitigate vulnerabilities, Manage Forefront Security for SharePoint deployment and administration, Installing, Configuring and Maintaining Microsoft Exchange servers and Microsoft Lync servers, Manage Active Directory Administration and Maintenance, Configure and Manage Windows File and Print server, Installing, configuring and administration of RightFax services, Manage Telephone Management System and the reporting thereof, Write scripts for automation of server administration, Administer and manage SharePoint Servers, Create and deploy Group Policies, Document all problems on servers and client computers and their solutions for future reference, Research and test new technologies and ways to improve ICT service offerings, Ensure change control process are adhered to when making changes on the production systems, Implement mailbox data backup and archiving plan and periodically test mailbox restores, Implement exchange server

ENQUIRIES : redundancy or high availability configuration, Implement Lync infrastructure server redundancy or high availability configuration
Mr. Lindani Ngema, tel no: (012) 748 6104

POST 25/09 : **SPECIALIST SYSTEMS ADMINISTRATOR (VIRTUAL INFRASTRUCTURE) REF NO: 17/25**

SALARY : R657 558.00 per annum (all-inclusive salary package) (Salary level 11)
CENTRE : Pretoria
REQUIREMENTS : Grade 12 or equivalent qualification plus a National Diploma/Degree in Information Technology/Information Management/ Business Informatics/Computer Science/Software Development with 5 - 7 years' experience in ICT Support and a minimum of 3 years server support experience or Grade 12 with relevant international certifications [MCSE/ MCSA/ VCP] plus 8 – 10 years' experience in ICT Support and a minimum of 5 years' server support experience, Experience with migration tools (P2P, P2V, V2V, and V2P), Advanced technical knowledge of VMWare virtualization technologies (vCenter, vSphere, ESXi, DRS, vMotion, HA, vSAN), VMWare, VMWare View, data backup management and shared storage [SAN, vSAN] administration * ITIL Foundations certification will be an added advantage.

DUTIES : Manage problem and service tickets ensuring timely resolution to meet Service Level Agreements, Handle third level support calls, Provide advanced troubleshooting and problem resolution of the Virtualization Infrastructure, Responsible for Physical Hardware, HP Blade and ProLiant Servers deployment and management, Responsible for VMWare View administration and support (Advanced), Administer all Virtual server hosts, Migrating data from old to new equipment during hardware refresh periods, Regularly check event logs, Manage Backups schedules and rotation of offsite storage check available media & disk space (Third level Capacity Planning), Manage Veeam and HP data protector administration, Create and schedule backup jobs, Restore of data as and when required, Test backups restores, Participate in Business Continuity Disaster Recovery, Configure and design the Virtual infrastructure in line with best practices and international standards, Ensure minimal systems downtime on the Virtual Infrastructure for all production systems servers, Monitor performance and resource utilisation across the virtual servers and storage, Clone and create server snapshots, Provide virtual servers as required, Ensure that Virtual server deployments aligns with license agreements, Patching Microsoft servers to harden the Operating Systems to avert risks and vulnerabilities, Build, install, configure, and maintain VMware products including ESXi servers, Hyper-converged systems, High Availability clusters and Virtual Centre.

ENQUIRIES : Mr. Lindani Ngema, tel no: (012) 748 6104

POST 25/10 : **SPECIALIST ICT ADMINISTRATOR: SECURITY REF NO: 17/26**

SALARY : R657 558.00 per annum (all-inclusive salary package) (Salary level 11)
CENTRE : Pretoria
REQUIREMENTS : Grade 12 or equivalent qualification plus a National Diploma/Degree in Information Technology/Information Management/ Business Informatics/Computer Science/Software Development with 5 - 7 years' experience in ICT technical functions and a minimum of 3 years network security experience or Grade 12 with certificate(s) in CISSP, MCSE: Security, CompTIA Security+ or higher international certifications plus 8 – 10 years' experience in ICT Support and a minimum of 5 years' network security experience, Working knowledge of Intrusion Prevention/Detection Systems, Advanced technical knowledge of SonicWALL products [Firewall and SSLVPN], ITIL Foundations certification will be an added advantage.

DUTIES : Responsible for the integrity and protection of the organisation's information systems from unauthorised access and violations, Analyses potential security risks, evaluates trends, anticipates requirements and develops incident response plans, Monitor and audit systems for abnormal activity, reports violations and executes corrective action, Conducts periodic audits or penetration tests, Manage problem and service tickets ensuring timely resolution to meet Service Level Agreements, Briefs staff on security awareness and processes and provide network security training to junior ICT personnel, Research and advice ICT management of new trends and vulnerabilities in the information security space, Document all network security related problems and their solutions for future reference, Configure and design the network security in line with

best practices and international standards, Manage Firmware upgrade and patch management of all Firewall devices, Public DNS Management and External Mail Flow, Partake in supporting and Administering SSLVPN and setting up VLAN, Ensure that all GPW infrastructure has the correct level of protection to ensure secure operation, Analyses potential security risks, evaluates trends, anticipates requirements and develops incident response plans protects systems by defining access privileges, control structures and resources for staff and guests, Ensure minimal number of security related service downtime, Implement and monitor Intrusion Prevention/Detection Systems

ENQUIRIES : Mr. Lindani Ngema, tel no: (012) 748 6104

POST 25/11 : **INVITATION TO PARTICIPATE IN AN APPRENTICESHIP PROGRAMME**
Government Printing Works is contributing towards skills development by providing unemployed youth with opportunities to be trained in the printing environment through apprenticeship programme, Applications are invited from all candidates who are between the ages of 18-35 who would like to participate in the apprenticeship programme to obtain an accredited qualification as Artisans in the Printing Industry.

SALARY CENTRE : R109, 926 per annum
: Origination: Electronic Originator/Graphic Design 2POSTS Ref No: GPW17/26
Special Products Continuous Stationery 2 Posts Ref NO: GPW17/27
Webfed Printing Rotary Offset: Web-fed 3 Ref NO: GPW17/28
Webfed Printing Sheet-fed Lithography 2 Posts Ref NO: GPW17/29
Sheet – fed Printing Finishing Mechanized Soft-cover and Hard-cover Operations 7 Posts Ref No: GPW17/30
Bookbinding Maintenance Printer’s Mechanic and Printer’s electrician 2 Posts Ref No: GPW17/31

REQUIREMENTS : Application must be in the possession of a Senior Certificate/ Grade 12 or equivalent qualification, and can apply for the following trades: Important note: All apprentice will be allocated a mentor and will be stationed in PRETORIA. Successful candidates will be offered a three –year contract in line with the SETA requirements to prepare them successfully for both theory and practical until they complete a trade test and receive their qualification, Shortlisted candidates must be available for the interviews and competency assessment on a date that will be determined by the Government Printing Works, All Apprentices will be required to sign an Agreement with GPW for the duration determined by GPW.

ENQUIRIES : Mr. Dericht Nicklin, tel. (012) 748-6275