

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH**

- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.
- CLOSING DATE** : 30 June 2017
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

OTHER POST

- POST 24/154** : **DEPUTY DIRECTOR: RADIOGRAPHY (GR 1) REF NO: DD: RADIOGRAPHY RADIOLOGY/1/2017**
- SALARY** : R769 026 per annum (all inclusive salary package)
- CENTRE** : IALCH
- REQUIREMENTS** : Senior Certificate, An appropriate three year National Diploma/Degree in Diagnostic Radiography. Current registration with the Health Professions Council of South Africa as a Diagnostic Radiographer. (Independent practice). A minimum of three (3) years current and appropriate experience in Diagnostic Radiography (independent practice) after registration with the HPCSA as a Diagnostic Radiographer. Advantage: Two (2) years of the three (3) years appropriate experience in Diagnostic Radiography (independent practice) after Registration with the HPCSA as a Diagnostic Radiographer, must be current and at a junior management level within the radiology/imaging department. Certificate of Service or proof of working experience endorsed by Human Resource Department. Recommendations: Current working experience in a radiology/imaging department of a government central level health institution that has integrated HIS, RIS & PACS systems and familiar with all modalities in such an environment. Appropriate post-graduate qualifications will be an advantage. Knowledge, Skills Training and Competencies Required: Sound knowledge of Public Service Act and Regulations, Labour relations Act, Health and Safety Act and any other act applicable in executing duties. Extensive Radiation knowledge and sound clinical skills. Knowledge of health care system and health professional's ethics. Team building and problem solver. Excellent Human and Communication and leadership skills.
- DUTIES** : Co-ordinate the radiation protection program for the radiology/imaging department, ensuring that safety protocols in compliance with the Department of Health Radiation Protection Services are adhered to. Oversee the analysis, formulation & implementation of Departmental policies, procedure and practices and ensure that staff is aware of these. Analyse the need for training and development for radiographers, and co-ordinate the formulation and implementation of training and development strategies and monitor the effectiveness of this training, by maintaining clinical supervision of radiographers at all levels. Co-ordinate the Development of the Radiology/Imaging department budget and ascertain activity in consultation with all key role players whilst exercising control of expenditure in all Radiology/Imaging Departmental Cost Centres, through ensuring efficient and efficient control of surgical sundries, pharmaceuticals, equipment, miscellaneous stores and the imaging facility. Co-ordinate the implementation of the departmental

employee performance management and development system for radiographers and admin staff. Responsible for the recruitment and selection of Radiographic and administrative staff whilst ensuring that recruitment and selection policies as laid down by the Department of Health are complied with. Participate in activities within the multi disciplinary committees and ensure representation of Diagnostic Imaging Services in various committees, Ensure of 24 hour coverage of provision of Diagnostic Imaging Services
Dr N Tathiah Tel no: (031) 240 1131

ENQUIRIES

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