

PROVINCIAL ADMINISTRATION: LIMPOPO

DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN SETTLEMENTS AND TRADITIONAL AFFAIRS

The Department of Co-operative Governance, Human Settlements and Traditional Affairs is an equal opportunity employer with clear employment equity targets. The Department is committed to providing equal opportunities and affirmative action employment practices. It is our intention to promote representation in terms of race, gender and disability. Women and people with disabilities are encouraged to apply. The Department of Co-operative Governance, Human Settlements & Traditional Affairs would like to invite suitably qualified candidates who are creative, energetic, self-driven, and hardworking and have a passion for improving the standard of living of citizens of Limpopo, to apply for the position as it appear below.

- APPLICATIONS** : Applications should be submitted to: The Head of Department; Department of Co-operative Governance, Human Settlements and Traditional Affairs, Private Bag X9485, POLOKWANE 0700 OR delivered personally at 28 Market Street (next to UNISA) HR Records (First floor). All General enquiries should be directed to Mr Monkoe Mphodi at (015) 294 2223 or Ms Mokhomole Makgano at (015) 294 2286.
- CLOSING DATE** : 15TH JUNE 2017
- NOTE** : Applications should be submitted on form Z83 obtainable from all Public Service Departments or at www.dpsa.gov.za and must be completed in full. A Copy of your Curriculum Vitae, identity document, driver's license and qualifications must be attached. The specific reference number for the post must be quoted. "All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with DPSA directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools." Short-listed candidates for the above posts will be subjected to a Security clearance, and verification of qualifications. NB: Faxed or e-mailed applications will not be considered. This advert will also available on the following websites:www.coghsta.limpopo.gov.za. The Department reserves the right to make an appointment of the advertised post. Communication will only be limited to shortlisted candidates and if you do not receive any response from us within three (3) months after the closing date, you may regard your application as unsuccessful.

MANAGEMENT ECHELON

- POST 23/136** : **DIRECTOR: HR PLANNING, POST PROVISIONING & HR INFORMATION**
MANAGEMENT REF NO: COGHSTA 01/17
Branch: Corporate Services
- SALARY** : R898 743 per annum (All-inclusive salary package) Salary Level: 13
- CENTRE** : Polokwane
- REQUIREMENTS** : An undergraduate qualification (NQF 7) as recognized by SAQA. 5 year's experience at middle/senior managerial level and a valid driver's license. Key Competencies: Sound and in depth knowledge of relevant prescript, application of legislative framework governing the public service eg ,Public Service Act, Labour Relations Act, Public Finance Management Act (PFMA),etc. Skills: Strategic capability and leadership; Programme and Project Management; Financial Management; Change Management; Client Orientation and Customer Focus; Workshop Facilitation; Policy development; Confident Communicator; Change Agent; Research Oriented Person.
- DUTIES** : Manage HR Planning; Manage HR Information and System; Manage and implement Performance Management System; Manage resources (financial, human and physical).
- ENQUIRIES** : Ms Mokhomole Makgano Tel no: (015) 294 2286