

**PROVINCIAL ADMINISTRATION: EASTERN CAPE  
DEPARTMENT OF HEALTH**

*Eastern Cape Department of Health is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Department through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*

- APPLICATIONS** : Posted to: Human resource Office Forensic Pathology Regional Office, CSSD building Komani Office Park, Komani Psychiatric Hospital Premises, Queenstown, 5319 or by post to The Regional Coordinator, Forensic Pathology Services, P.O Box 1024, Queenstown, 5320
- FOR ATTENTION** : Mr B Zantsi
- CLOSING DATE** : 05 May 2017
- NOTE** : Directions to applicants: Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications; driver's license, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. If a Z83 could not be obtained, a comprehensive CV should be submitted as application. The following information should be included in the CV: Personal information – Surname, Name, ID number, Driver's License, Race, Gender, Disability, Nationality and an indication of criminal offences; Contact details; Language Proficiency; Qualifications; Work experience and References. (Separate application for every vacancy should be submitted). Applications without a reference number or a clear indication of the post for which you apply will not be considered. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to the verification of qualifications, employee reference checks, criminal record check as well as vetting where necessary. Applicants are respectfully informed that if no notification on appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. Applications from people with disabilities are welcomed.

**OTHER POSTS**

- POST 15/42** : **FORENSIC PATHOLOGY OFFICER GRADE I 4 POSTS REF NO: FPO/GR1/04/2017**
- SALARY CENTRE** : OSD POST – An all-inclusive salary package of R138 138 per annum  
Queenstown Region (Queenstown Forensic Pathology Laboratory x Three (3) and Molteno Holding Facility x one (1)).
- REQUIREMENTS** : Senior Certificate [grade 12] or Equivalent qualification with appropriate medico legal experience. National Diploma or Bachelor's Degree or Appropriate medico legal experience will be an added advantage. Preparedness to work standby duties, work shifts and wear uniform. Valid driver's licence (minimum code 08) and preparedness to drive extensive distance (day/night) Commitment to Batho Pele principles. Ability to lift, transport, preserve and conduct post mortem to corpses at various stages of decomposition and conditions. Ability to interpret and apply policies with regard to Forensic Pathology Services. Willingness to assist in other Forensic Pathology Laboratories within the Province of the Eastern Cape when such assistance is deemed appropriate by the Eastern Cape Department of Health. Ability to achieve and maintain good interpersonal skills and working relations with staff and stakeholders.
- DUTIES** : Assist to ensure that all subcomponent responsibilities of the Department of Health are effective. Render an efficient support to the senior and superior personnel with regard to operational management of Forensic Pathology Services. Effective and efficient recovery, storage and processing of bodies, including the physical collection, process and safekeeping of corpses document evidence, information, exhibits and property from incidents scenes. Assisting of the Medical Officer/Forensic Specialist in rendering an effective and efficient autopsy process in accordance with the set standards and guidelines including the dissection, evisceration and subsequent suturing of the corpses. Registration of corpses admitted to the Forensic Pathology Laboratory as well as identification and subsequent release to relatives/funeral parlours including completion of relevant

documents. Controlling reports and specimens during and after post mortem, including completion and administration of statements and documents. Cleaning and maintaining of dissection area and equipment after autopsy. Maintaining of laboratory hygiene at all times. Ensuring a caring and kind interaction with bereaved families. Ensure a proper waste and laundry management according to Occupational Health and Safety regulations. Giving of evidence in court when required.

**ENQUIRIES**

: Mr B Zantsi Tel no: (045) 858 8112 or 8076