

**PROVINCIAL ADMINISTRATION: GAUTENG
GAUTENG DEPARTMENT OF E-GOVERNMENT**

It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.

APPLICATIONS : Applications must be submitted on form z83, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. All applications should be delivered to: Gauteng Department of e-Government, Imbumba House, 75 Fox Street, Marshalltown or Applicants can apply online at: www.gautengonline.gov.za

CLOSING DATE : 31st March 2017

NOTE : Gauteng Department of e-Government, is inviting, strategic and innovative thinkers, who are technocrats, to champion the crafting of the strategy to deliver the modernisation mandate of the Gauteng City Region, and to support radical transformation, modernisation and re-industrialisation. The successful candidate must be innovative with proven applied leadership skills as well as ability to plan and co-ordinate activities at a strategic level. Must have a client focused attitude. Excellent writing and impeccable communication skills, as well as relationship building, people management and the ability to work under pressure.

OTHER POSTS

POST 12/52 : **DEPUTY DIRECTOR: SENIOR CONSULTANT ERP (CRM) REF NO: 000376**
Directorate: Applications Competency Centre

SALARY : R612 822 per annum (all inclusive salary package)

CENTRE : Johannesburg

REQUIREMENTS : Matric certificate plus a National Diploma/Degree in Information Technology or Matric certificate plus 10 years' experience in ERP: SAP. Relevant ERP (CRM) qualification will be an added advantage. 3-5 years' experience in IT environment, specializing in ERP: SAP. Proven experience in ERP implementation projects.

DUTIES : Maintains effective client contact and builds credible relationships with key client personnel. Understands client requirements and advises on the designing optimum solutions. Works closely with the client (s) to create and define consulting projects and ensures that the client's overall business objectives and needs are translated into well-defined and justified projects. Preparing plans and contributing to proposals that describe the process use to meet the client's needs and include deliverables, timelines and estimates of the costs and resources required. Primary responsibility is preparation and contribution to the process design workshops, provides directions to the consultants and configures the ERP system, demonstrate and gain acceptance from the customer. Deploys consultants in the technical preparation of Business Process Procedures, Test Scenarios, End-user documentation, and User manuals. Sets priorities appropriately and ensures that work outputs are timely and of the highest quality. Continually develop ERP core skills, IS-specific skills and cross-functional expertise and business knowledge based on accumulated experience. Applies knowledge gained from each project experience to execute future tasks for projects more effectively. Uses Asap ERP methodology and tools in the project. Performs any administrative tasks that are involved in a project. Leads the execution of assigned project tasks through the effective facilitating meetings/task groups, tracking and influencing task group progress, tracking project deliverables, etc. Interacts with ERP organisation as appropriate, to deploy the requisite expertise on the engagement team to address specific client needs in a timely and efficient manner. Acts as a key client contact and will exercise authority appropriate to particular client requests commensurate with client expectations of decision-making and consistent with the ERP Applications Team's policies and practices. This will include decisions on resources, and other business/process issues where the Senior Consultant is representing the ERP Applications Team. Manages/contributes to the professional development of the junior consultants within the implementation team. Provides feedback to Consultants on their consulting performance.

ENQUIRIES : Mr. Derrick Letebele, Tel no: (011) 689 6205

POST 12/53 : **ASSISTANT DIRECTOR: SKILLS DEVELOPMENT FACILITATOR REF NO: 000375**
 Directorate: Human Resource Management

SALARY : R311 784 per annum (plus benefits)
CENTRE : Johannesburg
REQUIREMENTS : Matric plus a relevant or related 3 year Degree/Diploma in Education, Training, and Development or equivalent. At least 2-3 years of experience in Human Resource Development related to the duties specified below.

DUTIES : Provide strategic direction, operational leadership, and mentorship to the skills development environment. Ensure compliance to and the incorporation of all relevant legislations, strategies, and policies. Ensure the incorporation in terms of the Sector Skills Plans into the organisational skills plans. Provide leadership in terms of the Skills development facilitation this includes compliance with the SDF requirements. Apply the Batho Pele principles. Maintain an integrated system of all data required for the effective management of skills development. Performance manage the skills development team. Establish, manage, and maintain good working and effective relations with business units. Assist with the performance management function.

ENQUIRIES : Ms. Bertha Sepuba, Tel No: (011) 689 8894

DEPARTMENT OF HEALTH

NOTE : Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The Completed and signed form should be accompanied by a recently updated CV as well as certified copies of all qualification/s and ID document(no copies of certified copies allowed, certification should not be more than six months old). Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date please accept that your application was unsuccessful.

OTHER POSTS

POST 12/54 : **MEDICAL OFFICER 2 POSTS REF NO: 000354**
 Directorate; Medical

SALARY : Grade 1= R686 322 per annum (all-inclusive package)
 Grade 2= R784 743 per annum (all-inclusive package)
 Grade 3= R910 716 per annum (all-inclusive package)

CENTRE : Carletonville Hospital
REQUIREMENTS : Grade 1: Registration with HPCSA. No experience requirement after above registration.
 Grade 2: Registration with HPCSA. Minimum 5 years relevant experience after above registration.
 Grade 3: Registration with HPCSA. Minimum 10 years relevant experience requirement after above registration.

DUTIES : Management of patients at level 1 hospital including internal medicine, HIV/AIDS patients, paediatrics; out patients, emergency; obstetrics & gynaecology, general surgery, anaesthesia and crisis centre. Experience in obstetrics & gynaecology and/or anaesthesia will be the preference.

ENQUIRIES : Dr G M I Mustafa, Tel no: (018) 788 1708
APPLICATIONS : People with disabilities are encouraged to apply. Applications must be submitted on a Z83 form, copy of CV, certified Copy of ID and Qualifications to be attached. Failure to do so will lead into disqualification. Application should be submitted at Carletonville Hospital: Corner Falcon & Annan Road or posted to: The HR Directorate, Carletonville Hospital, Private bag X2023, Carletonville, 2500 or apply on line at www.gautengonline.gov.za

CLOSING DATE : 07 April 2017
NOTE : The employer reserves the right to fill or not fill the post

POST 12/55 : **PHARMACIST GRADE 1 REF NO: 000341**
 Directorate: Pharmaceutical Services

SALARY : R574 041 per annum (plus benefits)

CENTRE REQUIREMENTS : Jubilee District Hospital
 : Grade 12/ B Pharm or Equivalent Qualification. Other Skills: Current registration with South African Pharmacy Council as a Pharmacist, B Pharm. Certificate of service must be attached as proof of experience. Knowledge, skills, training, and competencies required: Thorough understanding and knowledge of the relevant Acts, Good Pharmacy Practice, the National Drug Policy, District Health System and Essential Drug List including standard treatment guiding. Sound knowledge of work processes and procedures in the pharmacy department .Good communication, organizational and interpersonal skills. Computer literacy, Ability to manage conflict and apply discipline. Ability to work under pressure.

DUTIES : Provide an accurate efficient and cost effective Pharmaceutical services. Provide a comprehensive pharmaceutical service to patients and wards. Manufacture and compound pharmaceutical products including pre-packing and pre-labeling of medication. Maintain accurate and appropriate patient records and statistics Provide expert and professional advice regarding medicine information, counselling, and education to health care professionals and patients .Supervise and provide training to interns, Pharmacists and junior pharmacists. Exercise rational drug use, maintenance of cold chain and control over expenditures in ensuring non-wastage of pharmacy resources. Provide all necessary services within the ARV programme. To work overtime when required.

ENQUIRIES APPLICATIONS : Ms. C.K Mokhele, Tel no: (012) 7179 389
 : Applications must be completed fully on Z83. Certified copies of certificates and identity document must be attached. Application documents must be submitted to Jubilee District Hospital Human Resource Department Private bag x449. Hammanskraal.0400 or hand delivered at Jubilee hospital or apply online at: www.gautengoline.gov.za

CLOSING DATE : 31 March 2017

POST 12/56 : **OPERATIONAL MANAGER REF NO: 000265**
 Directorate: Trauma/Orthopaedic

SALARY CENTRE REQUIREMENTS : R465 939 per annum (plus benefit)
 : Odi District Hospital
 : Basic R425 qualification (i.e. Diploma/ degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. A post basic qualification in Trauma/ Orthopaedic. A minimum of nine years appropriate recognizable experience in nursing after registration as a professional nurse with SANC in general nursing. At least five years of the period referred above must be appropriate/ recognizable experience in Trauma/ Orthopaedic nursing after obtaining the 1 year post basic qualification. Diploma in Nursing Administration will be an added advantage.

DUTIES : Coordination of optimal, holistic specialized nursing care provided within set standards and within a professional/ legal framework. Manage effectively the utilization and supervision of and financial resources. Coordination of the provision of effective training and research. Provision of effective support to nursing services. To act on behalf of the Area Manager. Maintain professional growth/ ethical standards and self-development.

ENQUIRIES APPLICATIONS : Ms S.J Boshoman (012) 725 2312
 : Kindly forward your application to: Odi District Hospital, Klipgat road, Mabopane, HR Section or posted to: Odi District Hospital Private Bag x509, Mabopane.0190.

CLOSING DATE NOTE : 31 March 2017
 : Applications must be submitted on form Z83, obtained from any Public Service Department. The completed and signed forms should be accompanied by a recently CV as well as certified copies of all qualifications and ID document (no copies of copies allowed. Certified copies should not be more that than three months old.

POST 12/57 : **OPERATIONAL MANAGER REF NO: 000264**
 Directorate: Paediatric Unit

SALARY CENTRE REQUIREMENTS : R 465 939 per annum (plus benefit)
 : Odi District Hospital
 : Basic R425 qualification (i.e. Diploma/ degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. A post basic qualification is needed (Diploma in Paediatric Nursing). A

minimum of nine years appropriate recognizable experience in nursing after registration as a professional nurse with SANC in general nursing. At least five years of the period referred above must be appropriate/ recognizable experience in Paediatric nursing after obtaining the 1 year post basic qualification. Diploma in Nursing Administration will be an added advantage.

DUTIES : Coordination of optimal, holistic specialized nursing care provided within set standards and within a professional/ legal framework. Manage effectively the utilization and supervision of and financial resources. Coordination of the provision of effective training and research. Provision of effective support to nursing services. To act on behalf of the Area Manager. Maintain professional growth/ ethical standards and self-development.

ENQUIRIES APPLICATIONS : Ms S.J Boshoman Tel no: (012) 725 2312

CLOSING DATE NOTE : Kindly forward your application to: Odi District Hospital, Klipgat road, Mabopane, HR Section or posted to: Odi District Hospital Private Bag X509, Mabopane.0190 31 March 2017

Applications must be submitted on form Z83, obtained from any Public Service Department. The completed and signed forms should be accompanied by a recently CV as well as certified copies of all qualifications and ID document (no copies of copies allowed. Certified copies should not be more that than three months old.

POST 12/58 : **OPERATIONAL MANAGER NURSING GR 1: (GENERAL) TB REF NO: S/000355**
Re-Advertisement
Directorate: Nursing

SALARY CENTRE REQUIREMENTS : R367 815 per annum (plus benefits)
Carletonville Hospital
Basic R425/R683 qualification i.e. Diploma/ Degree in General, Psychiatry, Community and Midwife/ Diploma in General Nursing. Proof of current registration with the SANC as professional nurse. A minimum of 7 years appropriate /recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required. Basic computer skills. Able to manage own work, time and that of junior colleagues to ensure proper nursing service. Able to develop contracts, build and maintain networks of professional relations in order to enhance service delivery. Demonstrate basic computer skills. Display strong leadership abilities, problem solving skills and knowledgeable in legal requirements in public health care sector. Ability to take charge and make appropriate independent decisions. Research skills to advise Hospital Management. Training in Basic TB management, MDR-TB and NIMART will be an added advantage.

DUTIES : Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Promote quality of nursing care as directed by the professional scope practice and nursing standards as determined by the facility. Facilitate and oversee the development of operational/business plans to give strategic guidelines. Provide professional and technical support for the provision of quality patient care through proper management of TB ward. Work as part of the multidisciplinary team to ensure good nursing care. Facilitate, coordinate and implement national, provincial and regional legislation regarding TB, HIV and AIDS and MDR-TB management. Monitor and review TB, HIV and AIDS and MDR-TB guidelines and protocols. Monitor utilisation of Financial and Human resources. Participate in TB screening activities. Conduct periodic audits (e.g. adherence to TB management protocols) and develop quality improvement plans. Notification of notifiable conditions. Maintain professional/ethical standards and self-development, promoting the image of the nursing profession and the hospital. Provision of effective support to nursing service: do relief duties (calls) as required by the service.

ENQUIRIES APPLICATIONS : Mrs M. Matandela Tel no: (018) 788 1704

Application should be submitted at Carletonville Hospital: Corner Falcon & Annan Road or posted to: The HR Directorate, Carletonville Hospital, Private bag x 2023, Carletonville, 2500 or apply on line at www.gautengonline.gov.za

CLOSING DATE NOTE : 07 April 2017

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Failure to do so will lead into disqualification. The employer reserves the right to fill or not fill the post

POST 12/59 : **OPERATIONAL MANAGER NURSING GR 1 (GENERAL): PN A5: OCCUPATIONAL HEALTH AND SAFETY REF NO: 000356**
Directorate: Nursing

SALARY : R367 815 per annum (plus benefits)
CENTRE : Carletonville Hospital

REQUIREMENTS : Diploma/Degree in basic Nursing R425 qualification in Nursing. Registration with South African Nursing Council (SANC). A minimum of seven(7) years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Experience in working with an Occupational Health and Safety Environment. A certificate in Occupational Health and Safety will be an added advantage. Computer literate. Display strong leadership abilities and problem solving skills. Ability to take charge and make appropriate independent decisions.

DUTIES : Arrange committee meetings and prepare agendas thereof. Minutes recording and processing from committee meetings. Perform medical surveillance and physical examination of staff. Biological monitoring, including vaccination of staff. Maintain all appropriate registers pertaining to OHS. Arrange training courses as required in liaison with Health and Safety representatives, employees and managers. Receive and evaluate OHS information for organizational relevance and such information be distributed to delegated officers by memo, email or through meetings as required. Monitor the organization's compliance with OHS policies, legislation requirements, codes, regulations, practices and procedures and ensure OHS committee meetings, training etc. Liaise with managers and supply agents to carry out inspections of first aid, fire extinguisher, lifting devices, any pressure vessels etc. Assist with identifying work place hazard and procedures in liaison with managers and ensure they have safe operating procedures where necessary. Provide guidance and participate in disaster management activities. To review and update material safety data sheets for all substances and chemicals used within the work place. Draft OHS letters, emails and memorandums for the committee Chair person or Chief Executive officer to check and sign. To monitor expenditure on OHS items and in liaison with the Chief Executive Officers recommended items for budgetary considerations .To ensure that a copy of OHS committee minutes and policies to be reviewed are forwarded to the Chief Executive Officer's Personal Assistant for inclusion in correspondence register. Ensure compliance with the National Core Standards. Do relief duties (call) as required by the service.

ENQUIRIES : Mrs M. Matandela Tel no: (018) 788 1704
APPLICATIONS : Application should be submitted at Carletonville Hospital: Corner Falcon & Annan Road or posted to: The HR Directorate, Carletonville Hospital, Private Bag X2023, Carletonville, 2500 or apply on line at www.gautengonline.gov.za

CLOSING DATE : 07 April 2017

NOTE : People with disabilities are encouraged to apply. Applications must be submitted on a Z83 form, copy of CV, certified Copy of ID and Qualifications to be attached. Failure to do so will lead into disqualification. The employer reserves the right to fill or not fill the post

POST 12/60 : **LECTURER (CLINICAL PRECEPTOR) 2 POSTS REF NO: 000358**
Directorate: Bonalesedi Nursing Services

SALARY : R317 271- R367 815 per annum (plus benefits)
CENTRE : Bonalesedi Nursing College Campus of the Chris Hani Baragwanath Nursing College Situated At the Leratong Hospital in Kagiso.

REQUIREMENTS : Degree/ Diploma in Nursing and a post basic qualification in Nursing Education. Registration with South African Nursing Council (SANC) as a professional nurse in Education. A minimum of four years (4) appropriate or recognizable nursing experience after registration as a Professional Nurse in general nursing. Communication (verbal & written), organizational and problem solving skills. Good computer skills (MS word, Excel etc.). Applying and interpretation of regulations and other legislative frameworks pertaining to nursing education. Conflict management and supervisory skills. Driver's license.

DUTIES : Provide education and training to student nurses. Develop, plan and implement academic programs. Prepare and present lessons. Participate in the development of college policies. Being actively involved in research for best practices and

adhere to legislative prescripts related to student education and training. Co-ordinate clinical learning exposure to students between college and clinical areas. Accompany students to clinical areas. Plan and implement formative and summative strategies. Support the mission and promote the image of the College. Conduct and participate in nursing research. Implement assessment strategies to determine learner's competencies. Evaluate academic performance. Complete all relevant reports related to students training in clinical areas. Exercise control over students. Maintain student's discipline.

**ENQUIRIES
APPLICATIONS**

: Mr. S Gopane, Tel no: (011) 696 -8302/8339
: Applications must be submitted on a Z83 form with a C.V and Certified copies. Applications should be submitted at Bonalesedi Nursing College (inside Leratong Hospital premises), 01 Adock Road, Chamdor, Kagiso or posted to Private Bag X55, Roodepoort, 1725 or apply online at www.gautengonline.gov.za

**CLOSING DATE
NOTE**

: 07 April 2017
: The institution reserves the right to check criminal records of a Candidate. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority competency assessment. The successful candidate will be subjected to pre-employment medical surveillance conducted by an Occupational Health Nurse Practitioner (OHNP).

POST 12/61

: **LECTURER PND 1/2: 3 POSTS REF NO: 000359**
: Directorate: Bonalesedi Nursing Services

**SALARY
CENTRE**

: R317 271- R367 815 and R 390 216 –R 509 148 per annum (plus benefits)
: Bonalesedi Nursing College Campus of the Chris Hani Baragwanath Nursing College Situated At the Leratong Hospital in Kagiso.

REQUIREMENTS

: Grade 1/PND1: Degree/Diploma in Nursing and a post-basic qualification in Nursing Education. Registration with the South African Nursing Council (SANC) as a professional Nurse and Midwife and in Nursing Education. Minimum of 4 years appropriate/ recognizable nursing experience after registered as a professional Nurse. Grade 2/ PND2: Degree/Diploma in Nursing and a post basic qualification in Nursing Education. Registration with the South African Nursing Council (SANC) as a professional Nurse and Midwife and in Nursing Education. Minimum of 14 years appropriate/ recognizable nursing experience after registered as a professional of which 10 years must have been appropriate or recognizable experience in nursing Education after obtaining 1 year post basic qualification in Nursing Education. For both grades (the candidate must have: Good facilitation and presentation skills, Communication (verbal and written), organizational and problem solving skills. Computer skills (Word, PowerPoint, Excel). Skill in application and interpretation of regulations and other legislative frameworks pertaining to Nursing Education. Conflict management and supervisory skills. Good research knowledge. Code 08 valid driver's license.

DUTIES

: Plan and conduct academic programs, employ a variety of teaching strategies to reach the required outcomes, ensure policy and clinical tool development, Implement PMDS for basic students. Develop, review and evaluate circulars. Implement clinical assessment strategies to determine learner competence in the clinical areas, record keeping as required. Accompany learners in all clinical areas affiliated to the College. Must be prepared to travel to all areas utilized for experiential learning. Curriculum development. Must be able to work under pressure. Have and implement a sound knowledge of all applicable current legislation continuing education in nursing education as well as own specialty. Utilization of technology for teaching, evaluating, monitoring and management of the programme.

**ENQUIRIES
APPLICATIONS**

: Mr S Gopane, Tel no: (011) 696 -8302/8339
: Applications must be submitted on a Z83 form with a C.V and Certified copies. Applications should be submitted at Bonalesedi Nursing College (inside Leratong Hospital premises), 01 Adock Road, Chamdor, Kagiso or posted to Private Bag X55, Roodepoort, 1725 or apply online at www.gautengonline.gov.za

**CLOSING DATE
NOTE**

: 07 April 2017
: The institution reserves the right to check criminal records of a candidate. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority competency assessment. The successful candidate will be subjected to Pre-employment medical surveillance conducted by an Occupational Health Nurse Practitioner (OHNP).

<u>POST 12/62</u>	:	<u>OCCUPATIONAL HEALTH AND SAFETY NURSE REF NO: 000360</u> Directorate: Bonalesedi Nursing Services
<u>SALARY CENTRE</u>	:	R317 271- 367 815 per annum (plus benefits) Bonalesedi Nursing College Campus of the Chris Hani Baragwanath Nursing College Situated At the Leratong Hospital in Kagiso.
<u>REQUIREMENTS</u>	:	Diploma/Degree in Nursing Education, Diploma in General & Midwifery, Diploma in Occupation Health/Btech OH, 2-5 years in OHS Environment, Possession of Driver's License, Registered Audiometrist with SASOHN, Trained in Spirometry, current registration with SANC & SASOHN, KNOWLEDGE REQUIRED :Primary Health and Occupation Care environment, Applicable Legislation e.g. Occupational health safety Act, and Regulations (85/1993), Compensation injuries and diseased Act Regulations (9133/1993), Medicine and Control of Substances -Act (101/1965) and Nursing Act (50/1978). Principles of Occupational Health Care, Assessment, diagnosis and prescribing knowledge , Medical Resources and Equipment, Dynamics of HIV Management , Risk Assessment, First Aid, Inspection and site Audits, Interpersonal skills, Analytical.
<u>DUTIES</u>	:	Provision of comprehensive occupational health service at the college to ensure employees health, reduce absenteeism and thereby improve productivity. Conduct medical surveillance programme in order to identify, manage and treat early occupational diseases. Implement the operational health strategy to ensure alignment with strategic objectives, industry norms and national standards. Implement a health programme for employees by promoting, protecting and resorting employee's health within a safe working environment. Implement protocols and standards for Occupational Health Service to ensure compliance to statutory legislation and company policies. Implement primary health care, monitor chronic illness and refer where appropriate. Treat minor injuries on duty and refer for further medical management where necessary. Facilitate consultative sessions, workshops and communication on health issues. Participate on the organisation's health projects. Ensure own human capital development. Prepare and provide relevant health information and statistics for various health activities. Implement all other clinic activities as identified and planned by Human Environment Manager. Liaise with external health institutions or medical personnel for referral Purposes. Monitor all HIV cases, perform testing as requested and advise on disease management. Assist the OMP (Occupational Medical Practitioner) with consultations and minor procedures. Monitor clinic medicines & entering of schedule drugs in the drug register. Ensure that medical waste is disposed of properly by certificates.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr S Gopane, Tel no: (011) 696-8302/8339 Applications must be submitted on a Z83 form with a C.V and Certified copies. Applications should be submitted at Bonalesedi Nursing College (inside Leratong Hospital premises), 01 Adock Road, Chamdor, Kagiso or posted to Private Bag X55, Roodepoort, 1725 or apply online at www.gautengonline.gov.za
<u>CLOSING DATE NOTE</u>	:	07 April 2017 The institution reserves the right to check criminal records of a candidate. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority competency assessment. The successful candidate will be subjected to Pre-employment medical surveillance conducted by an Occupational Health Nurse Practitioner (OHNP).
<u>POST 12/63</u>	:	<u>PROFESSIONAL NURSE (ADVANCE MIDWIFE) SPECIALITY -GRADE 1, REF NO: S/000268</u> Directorate: Maternity- Labour Ward
<u>SALARY CENTRE REQUIREMENTS</u>	:	R317 271 per annum (plus benefit) Odi District Hospital Basic R425 qualification (i.e. Diploma/ degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. A post basic nursing qualification that is duration diploma in Advanced Midwifery with duration of at least 1 year accredited with SANC. Minimum of four years appropriate recognizable experience in nursing after registration as a professional nurse with SANC in general nursing.
<u>DUTIES</u>	:	Provision of optimal holistic specialized nursing care with set standards and within a professional/ legal framework. Demonstrate an understanding of nursing legislation and related legal and ethical nursing ethical nursing practices. Work as part of the multidisciplinary team to ensure good nursing care. Able to manage

effective utilization of resources. Participation in training and research. Provision of support to nursing service.

ENQUIRIES APPLICATIONS : Ms S.J Boshoman Tel no: (012) 725 2312

CLOSING DATE NOTE : Kindly forward your application to: Odi District Hospital, Klipgat road, Mabopane, HR Section or posted to: Odi District Hospital Private Bag X509, Mabopane.0190. 31 March 2017

Applications must be submitted on form Z83, obtained from any Public Service Department. The completed and signed forms should be accompanied by a recently CV as well as certified copies of all qualifications and ID document (no copies of copies allowed. Certified copies should not be more that than three months old.

POST 12/64 : **PROFESSIONAL NURSE (SPECIALITY) 2 POSTS GRADE 1 REF NO: 000263**
Directorate: Operating Theatre

SALARY CENTRE REQUIREMENTS : R317 271 per annum (plus benefit)
: Odi District Hospital
: Basic R425 qualification (i.e. Diploma/ degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. A post basic nursing qualification that is duration diploma in Medical and Surgical theatre nursing science with duration of at least 1 year accredited with SANC. Minimum of four years appropriate recognizable experience in nursing after registration as a professional nurse with SANC in general nursing.

DUTIES : Provision of optimal holistic specialized nursing care with set standards and within a professional/ legal framework. Demonstrate an understanding of nursing legislation and related legal and ethical nursing ethical nursing practices. Work as part of the multidisciplinary team to ensure good nursing care. Able to manage effective utilization of resources. Participation in training and research. Provision of support to nursing service.

ENQUIRIES APPLICATIONS : Ms S.J Boshoman Tel no: (012) 725 2312

CLOSING DATE NOTE : Kindly forward your application to: Odi District Hospital, Klipgat road, Mabopane, HR Section or posted to: Odi District Hospital Private Bag X509, Mabopane.0190. 31 March 2017

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POST 12/65 : **RADIOGRAPHER GRADE 1 REF NO: 000267**
Directorate: Radiography

SALARY CENTRE REQUIREMENTS : R262 020 per annum (plus benefit)
: Odi District Hospital
: Diploma/BRAD/BTECH in diagnostic Radiography, Registration with HPCSA. Minimum of 2yrs relevant work experience after community Service.

DUTIES : To participate in 24hrs roster. To produce X-ray images according to the prescribed protocol, Radiation control measure and medico legal requirement. To ensure radiographic services is complying with radiation control legislation. Supervise and manage the training of community service radiographers and students. Participate in CPD programmes as required by the HPCSA. Be able to perform quality assurance test. Knowledge of ALARA principal. To ensure provision of an efficient and effective radiographic services. Good communication and interpersonal skills.

ENQUIRIES APPLICATIONS : Ms Mthombeni M.L Tel no: (012) 725 2429

Applications must be submitted on form Z83, obtained from any Public Service Department. The completed and signed forms should be accompanied by a recently CV as well as certified copies of all qualifications and ID document (no copies of copies allowed. Certified copies should not be more that than three months old. Kindly forward your application to: Odi District Hospital, Klipgat road, Mabopane, HR Section or posted to: Odi District Hospital Private Bag x509, Mabopane 0190.

CLOSING DATE : 31 March 2017

POST 12/66 : **POST BASIC PHARMACIST ASSISTANT REF NO: S/000357**
 Directorate: Pharmacy

SALARY : R170 904-192 519 per annum (plus benefits)
CENTRE : Carletonville Hospital
REQUIREMENTS : Post- Basic Pharmacist Assistant qualification that allows registration with the SAPC as Pharmacist Assistant (Post Basic). Computer literacy will be a recommendation. Basic Communication and Interpersonal skills. Basic knowledge of pharmaceutical processes, knowledge of relevant legislation and policies, record keeping and basic knowledge of drug supply management. Work affectively as part of a team.

DUTIES : The incumbent of the post will work under direct/indirect supervision of a Pharmacist. Issue medication to patients and wards as per Prescription. Measuring and distribution of stock to patients and wards. Pre- packing, informing patients on the direct use of medicine. Receive, read and check prescriptions for legality, authenticity and validity. Stock control which includes receiving, issuing and maintenance of stock, bulk compounding of stock in accordance with good Manufacturing Practice and Standard Operating Procedures. Advice and support patients and other health care professional pertaining to pharmaceutical issues. Networking with all relevant stakeholders. Address Pharmaco vigilance.

ENQUIRIES : Miss Sara Mustafa, Tel no: (018) 788 1769
APPLICATIONS : Application should be submitted at Carletonville Hospital: Corner Falcon & Annan Road or posted to: The HR Directorate, Carletonville Hospital, Private bag X2023, Carletonville, 2500 or apply on line at www.gautengonline.gov.za

CLOSING DATE : 07 April 2017
NOTE : People with disabilities are encouraged to apply. Applications must be submitted on a Z83 form, copy of CV, certified Copy of ID and Qualifications to be attached. Failure to do so will lead to disqualification. The employer reserves the right to fill or not fill the post