

DEPARTMENT OF HOME AFFAIRS



APPLICATIONS : Quoting the relevant reference number, direct your CV, certified copies of qualifications, driver's license and ID together with a completed Z83 application form which can be downloaded from our website, by the closing date to: IPSrecruitment@dha.gov.za. Applications must be sent on time to the correct e-mail address as indicated at the bottom of each advert, to reach the e-mail address on or before the closing date. Applications sent to the wrong address and/or received after the closing date or those that do not comply with the requirements, will not be taken into consideration.

CLOSING DATE : 03 April 2017

NOTE : Applications must be submitted on the Application for Employment Form (Z83), obtainable from any Public Service department or at www.gov.za and must be accompanied by a comprehensive CV, including the details of at least two contactable referees (should be people who recently worked with the applicant) and certified copies of qualifications and identity document. It is the responsibility of applicants in possession of foreign qualifications to submit evaluated results by the South African Qualifications Authority (SAQA). Where a valid driver's license is a requirement, applicants must attach a certified copy of such licence. If no contact is made within three months from the closing date, please accept that the application was unsuccessful. Successful candidates will be required to enter into a performance agreement and will be subjected to security clearance procedures. Successful candidates may be required to undergo a competency assessment. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Kindly note that, for e-mailed applications, should you not receive an acknowledgement of receipt/ confirmation advice, this could mean that your application did not reach us due to the size of the attachments exceeding 2.5MB. Should this occur, we suggest you resend your application in 2 or 3 parts, splitting the attachments accordingly.

OTHER POST

POST 12/12 : **DEPUTY DIRECTOR: INFORMATION SYSTEMS AUDIT, REF NO: HRMC 24/17/1**
Branch: Audit Services, Chief Directorate: Audit Services, Directorate: Information Systems Audit
(Kindly note that this post is a re-advertisement and candidates who applied previously are encouraged to re-apply)

SALARY CENTRE REQUIREMENTS : All-inclusive salary package of R612 822 to R721 878 per annum, Level 11
: Head Office, Pretoria
: A 3 year tertiary qualification in Internal Audit/ Financial Information Systems /Information Technology at NQF level 6 as recognized by SAQA. A Degree at NQF level 7 will be an added advantage. 3-5 years' experience in Internal Auditing/ Information Technology /Auditing of which at least 3 years should be in the Information Technology /Audit field. Minimum of 3 years' experience in middle management and project management. Formal training on data analytics programs such ACL or SQL is required. Certified Information Systems Auditor (CISA) or Certified Information Security Manager (CISM), Certified Information Systems Security Professional (CISSP) Certified in the Governance of Enterprise IT (CGEIT) will be an advantage. A valid driver's license and willingness to travel and to work extended hours when required.

DUTIES : The successful candidate will be responsible for, amongst others, the following specific tasks: Manage the audit assignments in accordance with the information systems audit methodology from planning to reporting. Provide input into information systems audit plan. Oversee the effective implementation of process and systems enhancement initiatives. Manage, monitor and control audit projects to ensure compliance to the professional standards for the practice of Internal

Auditing regarding to planning and documentation. Ensure effective utilisation of related audit and IT frameworks such as COBIT within information systems audit assignments. Ensure effective Coordination of audit projects including: Applications reviews and general controls reviews, System Development Life Cycle (SDLC) reviews, IT Technical reviews, Contingency planning/disaster recovery reviews, etc. Ensure technical support to the audit teams within Internal Audit Unit. Ensure full implementation and utilization of the Continuous Audit tools and Continuous monitoring. Ensure quality, compliance, risks, standards and practices against prescribed frameworks and all audit requirements. Assist the Director in compiling reports on the results of internal audit exercise and reports to the Audit Committee and Senior Management team on audit findings and recommendations to ensure informed decision-making in audit related matters.

ENQUIRIES
NOTE

- : Mr B Zimase, Tel no: (012) 406 7276
- : Representivity: Diversity is promoted. Female candidates and People with Disabilities are encouraged to apply.