

## PROVINCIAL ADMINISTRATION: LIMPOPO

## DEPARTMENT OF ECONOMIC DEVELOPMENT, ENVIRONMENT AND TOURISM

*The Department of Economic Development, Environment and Tourism is an equal opportunity, affirmative action employer. It is our intent to promote representivity (race, gender and disability) in the Department through the filling of these posts. Candidates whose transfer / promotion / appointment will promote representivity will receive preference. An indication in this regard will facilitate the processing of applications.*

- APPLICATIONS** : Direct your application quoting the relevant reference number, position and management area on the Z83 to: The Head of Department: Department of Economic Development, Environment and Tourism, Private Bag X 9484 Polokwane, 0700. Hand delivered applications may be submitted at Evridiki Towers, Registry Office, 19 Biccard Street, Office B1-73, Polokwane.
- CLOSING DATE** : 31 March 2017
- NOTE** : Please take note that correspondence will only be conducted with the short-listed candidates. If you have not been contacted within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. Applicants must note that further checks will be conducted once they are short-listed and that their appointment is subject to positive outcomes on these checks, which includes security clearance, security vetting, qualification verification and criminal record verification. Appointment to some of these posts will be provisional, pending the issue of a security clearance. If you cannot get a security clearance, your appointment will be reconsidered/possibly terminated. Fingerprints will be taken on the day of the interviews. The Department of Economic Development, Environment and Tourism reserve the right not to fill any of these advertised posts. NOTE: All costs associated with an application will be borne by the applicant. For applications to be accepted, applications must be submitted on a Z83 form (Public Service Application form), obtainable from any Public Service Department, and must be completed in full and signed. Applications must be accompanied by a comprehensive CV, certified copies of qualifications and ID NOT older than three (3) months. Where an advertisement states that a valid driver's licence is required, please submit a certified copy of your licence. Failure to submit the requested documents will result in the application not being considered. Applicants in possession of a foreign qualification must furnish this Department with an evaluation certificate from the South African Qualification Authority (SAQA). Please send a separate and complete application for each post you apply for, stating the correct reference for each position you are interested in. Faxed and e-mailed applications will not be accepted. Candidates must comply with the minimum appointment requirements. CV's should reflect one's degree of compliance with the above mentioned requirements and responsibilities. It will be expected of candidates to be available for selection interviews on the date, time and place as determined by the Department. Applications must reach the Department before the closing date. It is the sole responsibility of an applicant to ensure that their applications reach the Department of Economic Development, Environment and Tourism before the stipulated closing date. Applications received after the closing date will not be considered. Applicants who have retired from the Public Service with a specific determination that they cannot be reappointed or have been declared medically unfit will not be considered.

## MANAGEMENT ECHELON

- POST 11/61** : **DEPUTY DIRECTOR GENERAL REF NO: C1/17/1**  
(Re-Advertisement) All applicants who previously applied need not to apply again as the applications will be considered. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department and may also be subjected to a competency assessment.  
Branch: Integrated Economic Development Services
- SALARY** : R1 299 501 – R1 463 892 per annum (An all-inclusive remunerative package) (Salary level 15) \*Note: The remuneration package includes a basic (70% of packages), State contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion which can be structured according to the individuals' personal needs

<b><u>CENTRE REQUIREMENTS</u></b>	:	Head Office: Polokwane
	:	An undergraduate qualification (NQF 7) and a post graduate NQF 8 qualification as recognized by SAQA; A in qualification in Business Management / Administration or Economics related will be an added advantage; Eight (8) to ten (10) years' experience at Senior Managerial level; Extensive knowledge and experience in Enterprise Development, Trade Regulation and Compliance, Economic Planning, Local Economic Development, Industrial Development matters and Project Management; A broad understanding of the Public Service Regulatory Framework and relevant prescripts; Knowledge of current trends and innovations in integrated economic development; Knowledge of national policy on Trade, Industry and Economic Development; Computer literacy (preferably packages such as MS Excel, PowerPoint, MS Word, Internet etc.); Ability to work under pressure; Valid driver's license. Core competencies: Strategic Capability and leadership; people management and empowerment; Programme and project management; Financial Management; Change Management. Process competencies: Knowledge Management; Service Delivery innovation; Problem solving and analysis; client orientation and customer focus; communication
<b><u>DUTIES</u></b>	:	Oversee and contribute to policy development, strategic and business planning; Lead and integrate local economic development's provincial planning and research; Monitor the development of striving enterprises and cooperatives; Monitor the establishment, development and promotion of industries; Manage and administer the creation of a fair and healthy business practice; Lead team and work with key stakeholders; Provide advice to Head of Department in Economic Development, Trade and Industrial Development matters
<b><u>ENQUIRIES</u></b>	:	Mrs S Pelsler (015) 293 8678

#### **DEPARTMENT OF HEALTH**

***The Department of Health is an equal Opportunity and Affirmative Action employer: People with disabilities are encouraged to apply and attention will be given to individuals or persons from disadvantaged communities.***

<b><u>APPLICATIONS</u></b>	:	All Applications should be addressed to: The Head of Department, Department of Health ,Private Bag X 9302,Polokwane,0700 and for hand delivery at 18 College Street Office No. 60 New Building
<b><u>CLOSING DATE</u></b>	:	07 April 2017
<b><u>NOTE</u></b>	:	Applicants should complete separate application forms where more than one post is applied for. Applications should be submitted on the Z83 form obtainable from any government institution and must be accompanied by comprehensive CV and certified copies of required qualifications and identity Document. Correspondence will be entered into with shortlisted candidates only. Faxed or e-mailed applications will not be considered. Successful candidates for the posts will be required to enter into a permanent employment contract and sign Performance Agreement with the Department of Health and will also be subjected to vetting. All shortlisted candidates will be subjected to technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment [in compliance with the DPSA Directive on the implementation of competency based assessments]. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools.

#### **MANAGEMENT ECHELON**

<b><u>POST 11/62</u></b>	:	<b><u>DEPUTY DIRECTOR GENERAL: CORPORATE SERVICES [LEVEL 15] REF NO: LDH/17/03/01</u></b>
<b><u>SALARY</u></b>	:	R1 299 501 per annum [All-inclusive remuneration package]
<b><u>CENTRE</u></b>	:	Provincial Office [Polokwane]
<b><u>REQUIREMENTS</u></b>	:	Qualifications and Competencies: A relevant undergraduate qualification at NQF level 7 and a relevant post graduate qualification at NQF level 8 as recognized by South African Qualifications Authority [SAQA]. At least eight [8] to ten [10] years' experience at senior managerial level [5 years must be with an organ of state as defined in the Constitution Act 108 of 1996].A post qualification in Finance/Business Management/ Administration will be an added advantage. Ability to interact at both strategic and operation levels. A valid driver's license. [Attach copy] Knowledge and

Skills: Sound and in- depth knowledge of relevant prescripts and procedures pertaining and application as well as understanding of the legislative framework governing the Public Service [PFMA, Treasury Regulations etc.]. Negotiation, Good Communication, Facilitation, Co- ordination Leadership, Planning and organization skills, People Management, Financial Management, Problem Solving. Time Management, Strategic Planning, Policy analysis and development. Group dynamics, Diversity management, Change and knowledge management. Personal Attributes: Responsiveness, Pro–activeness, Professionalism, Accuracy, Independent, Co – operative, Team Player, Supportive, Flexible, Willingness to work under changing and difficult circumstances. Key Performance Areas: Develop and implement the business plan in line with the strategic objectives of the Department. Provide Human Resource Management and Development. Provide Human Resource Organizational Strategy and Planning. Provide Information Technology and Records Management. Provide Strategic Planning Management. Provide Security Services. Provide Legal Services and Medico legal. Manage Resources [Physical, Human and Financial]

**ENQUIRIES** : General enquires about the post should be directed to Ms Mampane NR/ Ms Mpati MM Tel no: 015 293 6426/ 6126 and Ms Matimatjati RL Tel no: 015 293 6639 during office hours

**POST 11/63** : **DISTRICT EXECUTIVE MANAGER: DISTRICT MANAGEMENT SERVICES [LEVEL 14] 2 POSTS REF NO: LDH/17/03/02**

**SALARY** : R1 068 564 per annum [All inclusive remuneration package]  
**CENTRE** : Capricorn District [1] Waterberg District [1]  
**REQUIREMENTS** : Qualifications and Competencies: An undergraduate qualification at NQF level 7 as recognized by South African Qualifications Authority [SAQA]. A relevant post graduate qualification in Public Health will be a strong recommendation. A minimum of 5 year's experience at senior managerial level. A valid driver's license. [Attach copy] Knowledge and Skills: Sound in depth knowledge of Public Service Act, 1994 as amended, Public Service Regulation 2001, as amended, Public Finance Management Act, 1999, Employment Equity Act, 1998, Skills Development Act, 1998, Occupational Health and Safety Act, 85 of 1993. People management, problem solving, good communication, leadership, decision – making, change management, computer and conflict management skills. Key Performance Areas: Provide leadership and strategic goals and objectives including managing the district in the following areas; Primary Health Care, Hospital services, Financial Management Services, Corporate Services, Corporate governance and planning. Information management and technology. Develop, apply and execute policies & procedures related to the functioning of the district. Ensure effective and efficient service delivery within the district. Manage, monitor and evaluate the provision of health services within the district. Forge links and partnership with formal and informal sectors. Manage and utilize resources [human and financial] in accordance with relevant directives and legislation.

**ENQUIRIES** : General enquires about the post should be directed to Ms Mampane NR/ Ms Mpati MM at 015 293 6426/ 6126 and Ms Matimatjati RL at 015 293 6639 during office hours.

**DEPARTMENT OF PUBLIC WORKS, ROADS AND INFRASTRUCTURE**

*Department of Public Works, Roads and Infrastructure is an equal opportunity and affirmative action employer.*

*Women and people living with disabilities are encouraged to apply.*

**APPLICATIONS** : Applications should be submitted to the Head of Department of Public Works, Roads and Infrastructure Private Bag X9490 Polokwane 0700. Or hand delivered to Works Towers Building, No. 43 Church Street, Polokwane, 0699

**CLOSING DATE** : 31 March 2017 @ 16h00.

**NOTE** : Applications must be submitted on form Z83 obtainable from any public service department or can be downloaded from [www.dpsa.gov.za](http://www.dpsa.gov.za). Applications must be completed in full, accompanied by certified copies of identity documents, valid driver's License, educational qualifications, and a comprehensive curriculum vitae or resume. Applications without attachments will not be considered. A specific reference number for the post applied for must be quoted in the space provided on form Z83. Please note: In case of re-advertised posts, applicants are advised to re-apply if they are still interested. Applicants with foreign qualifications remain responsible for ensuring that their qualifications are evaluated by the South African Qualifications

Authority (SAQA) and therefore must attach certified copies of certificates of evaluation by the SAQA. Successful incumbent will be expected to sign a performance agreement within one month after assumption of duty. The successful candidate will also be required to disclose his or her financial interests in accordance with the prescribed regulations. Shortlisted candidates for the posts of SMS will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department and competency-based assessment. All shortlisted candidates will be subjected to a security clearance and verification of qualifications. Shortlisted applicants will be required to provide their original qualification certificates and ID on the day of the interviews for verification purposes. The recommended candidate for appointment will be subjected to Personnel Suitability Check for security reasons. Late applications, emails or faxed applications will not be considered. Failure to comply with the above requirements will result in the disqualification of the application. Communication will only be with shortlisted candidates and if you do not receive any response from us within three (3) months after the closing date, you may regard your application as unsuccessful.

#### **OTHER POSTS**

**POST 11/64** : **CHIEF CONSTRUCTION PROJECT MANAGER GRADE A 04 POSTS REF NO: S4/2/22/2016/01**  
 Directorate: Infrastructure Planning and Design

**SALARY CENTRE REQUIREMENTS** : An all-inclusive OSD Package of R871 548 –R996 525 per annum  
 : Head Office, Polokwane  
 : A Bachelor's degree in a Technical /Built environment with a minimum of six (06) years' post registration experience as a registered Professional Construction Project Manager. Compulsory registration with the SACPCMP as a Professional Construction Project Manager. Valid driver's license.

**DUTIES** : Perform final review and approvals or audits on project designs according to design principles or theory. Co-ordinate design efforts and integration across disciplines to ensure seamless integration with current technology. Manage the execution of project management strategy. Set project standards, specifications and service levels to ensure optimum operational availability. Monitor project management to attain organisational objectives. Manage the operational capital project portfolio for the operation to ensure effective resourcing according to organisational needs and objectives. Provide technical consulting services for the operation of project related matters to minimize possible project risks.

**ENQUIRIES** : All General enquiries should be directed to Ms Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440

**POST 11/65** : **CHIEF QUANTITY SURVEYOR: GRADE A 5 POSTS REF NO: S4/2/22/2016/09**  
 Directorate: Infrastructure Planning and Design

**SALARY CENTRE REQUIREMENTS** : An all-inclusive OSD package of R750 984-R858 672 per annum  
 : Head Office, Polokwane  
 : University Degree in Quantity Surveying or relevant qualification. Registration with SACQSP. Valid Drivers' Licence. Computer literate. Appropriate experience in Quantity Surveying. Four (04) Years post registration experience. Six (06) years post professional experience.

**DUTIES** : Perform final review and approvals or audits on quantity survey Procedure .Co-ordinate quantity survey efforts and integration across disciplines to ensure seamless integration with current technology. Manage the execution of quantity survey strategy through the provision of appropriate structures, systems and resources. Monitor quantity survey efficiencies according to organisational goals to direct or redirect quantity survey services for the attainment of organisational objectives. Manage commercial value add of the disciple-related programmes and projects. Allocate, monitor, and control resource. Manage, monitor, control expenditure according budget to ensure efficient cash flow. Provide technical consulting services for the operation of architectural related matters to minimize possible architectural risks. Compile risk logs and manage significant risk according to sound risk management practice and organizational requirement. Continuously monitor the exchange and protection of information between operations and individuals to ensure effective knowledge management according to departmental objective.

- ENQUIRIES** : All General enquiries should be directed to Ms Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440
- POST 11/66** : **CHIEF ARCHITECT GRADE A 03 POSTS REF NO: S4/2/22/2016/04**  
Directorate: Infrastructure Planning and Design
- SALARY** : An all-inclusive OSD package of R750 984-R858 672 per annum  
**CENTRE** : Head Office, Polokwane  
**REQUIREMENTS** : Degree in Architecture or appropriate Bachelor's Degree in Built Environment. Compulsory Registration with South African Council for the Architectural Profession (SACAP). Six (06) years post professional experience. A valid driver's license
- DUTIES** : Perform final review and approval or audits on architectural designs according to design principles or theory. Co-ordinate design efforts and integration across disciplines to ensure seamless integration with current technology. Manage the execution of architectural strategy through the provision of appropriate structure, systems resources. Manage commercial value add of the discipline-related programmes and projects. Allocate, monitor, and control resource. Manage, monitor, control expenditure according to budget to ensure efficient cash flow. Provide technical consulting services for the operation of architectural related matters to minimize possible architectural risks. Compile risk logs and manage significant risk according to sound risk management practice and organizational requirement. Continuously monitor the exchange and protection of information between operations and individuals to ensure effective knowledge management according to departmental objective.
- ENQUIRIES** : All General enquiries should be directed to Ms Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440
- POST 11/67** : **VALUER REF NO: S4/2/22/2016/20**  
Directorate: Infrastructure Planning and Design
- SALARY** : R612 822 per annum (an all-inclusive package), Level 11  
**CENTRE** : Head Office, Polokwane  
**REQUIREMENTS** : Tertiary Qualification in Valuation/University Degree in Property Development. Registered as a Professional Valuer with the South African Council for Property Valuations. Valid Driver's Licence. Computer literate. Four (04) Years post qualification valuation experience.
- DUTIES** : Customise methods for valuation. Determine appraisal standards. Determine methods for estimations. Link valuations to life cycle costs. Determine norms and standards for valuations. Make inputs to the development and updating of the spatial database. Inspect properties to evaluate construction, condition, special features and functional design. Take property measurements. Search for public records for transactions such as sales, leases and assessments. Take photographs of interior and exterior properties to assist in estimation of property values. Evaluate land and neighbourhoods. Verify legal descriptions of properties. Verify building codes, zones and by-laws. Estimate building replacement costs. Interact with relevant stakeholders to obtain information and data. Incorporate any requirements in terms of heritage and related studies in the valuation. Implement valuations pertaining to leases. Interpret valuation data and information. Prepare valuation reports. Refer valuation reports to the National Valuation Council for validations. Present valuation reports to stakeholders. Quality assure the work performed by external Valuers. Undertake research to improve valuation services for the Health Property Portfolio. Interact with professional bodies and councils and bodies to enhance new developments in technology and methodology related to valuation.
- ENQUIRIES** : All General enquiries should be directed to Ms Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440
- POST 11/68** : **ELECTRICAL ENGINEERS GRADE A REF NO: S4/2/22/2016/15**  
Directorate: Infrastructure Planning and Design
- SALARY** : An all-inclusive OSD package of R594 477-R 640 419 per annum  
**CENTRE** : Head Office, Polokwane  
**REQUIREMENTS** : A university degree in Electrical Engineering (e.g. B Eng. / B.Sc. (Eng.)). Registration with ECSA as an Electrical Engineer. Valid Drivers' Licence. Computer literate. Appropriate experience in Sector infrastructure delivery. Three (03) years post qualification engineering experience.

- DUTIES** : Plan, design, operate and maintain engineering projects. Develop cost effective solutions according to standards. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Develop tender specifications. Ensure through evaluation that planning and design by others is done according to sound engineering principles and according to norms and standards and code of practice. Approve engineering works according to prescribed norms and standards. Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Supervise the engineering work and processes. Administer performance management and development. Manage resources and prepare and consolidate inputs for the facilitation of resource utilization. Ensure adherence to regulations and procedures for procurement and personnel administration. Monitor and control expenditure. Report on expenditure and service delivery. Continuous professional development to keep up with new technologies and procedures. Research/literature studies on engineering technology to improve expertise. Liaise with relevant bodies/councils on engineering-related matters.
- ENQUIRIES** : All General enquiries should be directed to Ms Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440
- POST 11/69** : **CIVIL STRUCTURAL ENGINEERS: GRADE A 2 POSTS REF NO: S4/2/22/2016/12**  
Directorate: Infrastructure Planning and Design
- SALARY** : An all-inclusive OSD package of R 594 477- R 640 419 per annum  
**CENTRE** : Head Office, Polokwane  
**REQUIREMENTS** : A University degree in Civil Engineering (e.g. B Eng. / B.Sc. (Eng.). Compulsory registration with ECSA as a Professional Engineer. Appropriate experience in Sector infrastructure delivery. Three (03) years post qualification engineering experience. Valid Drivers' Licence. Computer literate.
- DUTIES** : Plan, design, operate and maintain engineering projects. Develop cost effective solutions according to standards. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Develop tender specifications. Ensure through evaluation that planning and design by others is done according to sound engineering principles and according to norms and standards and code of practice. Approve engineering works according to prescribed norms and standards. Supervise the engineering work and processes. Manage resources and prepare and consolidate inputs for the facilitation of resource utilisation. Ensure adherence to regulations and procedures for procurement and personnel administration. Monitor and control expenditure. Report on expenditure and service delivery. Continuous professional development to keep up with new technologies and procedures. Research/literature studies on engineering technology to improve expertise. Liaise with relevant bodies/councils on engineering-related matters.
- ENQUIRIES** : All General enquiries should be directed to Ms Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440
- POST 11/70** : **MECHANICAL ENGINEERS GRADE A 2 POSTS REF NO: S4/2/22/2016/13**  
Directorate: Infrastructure Planning and Design
- SALARY** : An all-inclusive OSD package of R 594 477–R640 419 per annum  
**CENTRE** : Head Office, Polokwane  
**REQUIREMENTS** : A university degree in Mechanical Engineering (e.g. B Eng. / B.Sc. (Eng.) Compulsory registration with ECSA as a Mechanical Engineer. Valid Drivers' Licence. Three (03) years post qualification engineering experience.
- DUTIES** : Plan, design, operate and maintain engineering projects. Develop cost effective solutions according to standards. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Develop tender specifications. Ensure through evaluation that planning and design by others is done according to sound engineering principles and according to norms and standards and code of practice. Approve engineering works according to prescribed norms and standards. Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Supervise the engineering work and processes. Administer performance management and development. Manage resources and prepare and consolidate inputs for the facilitation of resource utilization. Ensure adherence to regulations and procedures for procurement and

personnel administration. Monitor and control expenditure. Report on expenditure and service delivery. Continuous professional development to keep up with new technologies and procedures. Research/literature studies on engineering technology to improve expertise. Liaise with relevant bodies/councils on engineering-related matters.

**ENQUIRIES** : All General enquiries should be directed to Ms Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440

**POST 11/70** : **CONSTRUCTION PROJECT MANAGER GRADE A 5 POSTS REF NO: S4/2/22/2016/02**  
Directorate: Infrastructure Planning and Design

**SALARY** : An all-inclusive OSD package of R 594 477 - R640 419 per annum  
**CENTRE** : Head Office, Polokwane  
**REQUIREMENTS** : National diploma (Built Environment field), B Tech (Built Environment field) or B degree in any built environment field with a minimum of three (03) years relevant project management experience required. Compulsory registration as a Professional Construction Project Manager with the SACPCMP.

**DUTIES** : Prepare specifications and scope of works. Manage all aspects of the design phase. Manage all aspects of the procurement phase. Manage all aspects of the construction phase. Instruct contractors regarding various building, electrical and mechanical methods. Ensure compliance of all activities in accordance with relevant procedures and business processes. Maintain the Asset Register and database. Execute inspections to verify payments. Manage the allocated budget and related expenditure. Convene and manage regular project meetings and related reports. Execute site hand-over, first delivery certificate and final delivery. Provide technical reports.

**ENQUIRIES** : All General enquiries should be directed to Ms Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440

**POST 11/72** : **CANDIDATE CONSTRUCTION PROJECT MANAGER 4 POSTS REF NO: S4/2/22/2016/03**  
Directorate: Infrastructure Planning and Design

**SALARY** : An all-inclusive OSD package of R512 244 per annum  
**CENTRE** : Head Office, Polokwane  
**REQUIREMENTS** : A Bachelor's degree in a technical /built environment, BTech in built environment field with a minimum of one (01) year experience; National higher diploma(built environment field) with a minimum of 18 months experience; National diploma (built environment field) with a minimum of two (02) years' experience, Compulsory registration with the SACPCMP as a candidate Project Manager. Valid driver's license.

**DUTIES** : Manage and Coordinate all aspects of projects under the supervision of Construction Project Manager; Project planning, implementation, monitoring, reporting and evaluation in line with project management methodology. Create and execute project work plans and revise as appropriate to meet changing needs and requirements subject to the approval of the construction project manager. Identifying resources needed and assign individual responsibilities. Project and accounting and Financial Management; Report project progress to Project manager. Manage project budget resources in consultation with project manager. Office Administration, Provide inputs to Project Manager with tender administration. Contribute to the human resources related activities. Research development Keep up with new technologies and procedures. Research/literature on new developments on project management technologies.

**ENQUIRIES** : All General enquiries should be directed to Ms Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440

**POST 11/73** : **QUANTITY SURVEYOR: GRADE A 7 POSTS REF NO: S4/2/22/2016/10**  
Directorate: Infrastructure Planning and Design

**SALARY** : An all-inclusive OSD package of R512 244 – R 551 826 per annum  
**CENTRE** : Head Office, Polokwane  
**REQUIREMENTS** : University Degree in Quantity Surveying and/or Relevant NQF Level 6 Qualification. Registration with SACQSP as a Professional Quantity Surveyor. Valid Drivers'

- Licence. Computer literacy and experience in the application of Quantity Surveying. Three (03) Years post registration qualification.
- DUTIES** : Co-ordinate professional teams on all aspects regarding quantity survey. Ensure the adherence to quantity determination standard. Provide quantity survey advice and technical supporting the evaluation of cost. Provide solution on non-compliance on quantity determination. To ensure the adoption of technical and quality strategies. To review the cost determinations of projects and estimates accomplished by building designers and/or sub professional personnel. Administer performance management and development. Manage resources, prepare and consolidate inputs for the facilitation of resource utilization. Monitor and control expenditure. Report on expenditure and service delivery.
- ENQUIRIES** : All General enquiries should be directed to Ms Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440
- POST 11/74** : **CANDIDATE ENGINEERS: MECHANICAL (05); ELECTRICAL (05); CIVILSTRUCTURAL (10) REF NO: S4/2/22/2016/14**  
Directorate: Infrastructure Planning and Design
- SALARY CENTRE REQUIREMENTS** : An all-inclusive OSD package of R512 244 per annum  
: Head Office, Polokwane  
: A University degree in Mechanical/Civil and Electrical Engineering (e.g. B Eng. / B.Sc. (Eng.). Compulsory Registration with ECSA as a Candidate Engineer. No previous experience. Valid Drivers' Licence.
- DUTIES** : Design new systems to solve practical engineering problems (challenges) and improve efficiency and enhance safety. Planning, designing, operating and maintenance of engineering projects. Development of cost effective solutions according to standard. Office Administration. Prepare inputs for the facilitation of resource utilization. Report service delivery, Research and Development Keep up with new technologies and procedures, research/literature studies on engineering technologies to improve expertise. Liaise with relevant bodies/councils on engineering related matters.
- ENQUIRIES** : All General enquiries should be directed to Ms Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440
- POST 11/75** : **GIS PROFESSIONAL GRADE A 02 POST REF NO: S4/2/22/2016/18**  
Directorate: Infrastructure Planning and Design
- SALARY CENTRE REQUIREMENTS** : An all-inclusive OSD package of R 512 244- R 551 826 per annum  
: Head Office, Polokwane  
: Degree or four (04) year Diploma (NQF6 or equivalent), in GIS or one of the following: Geomatics, Cartography or Geography. Minimum three (03) years hands-on working experience on GIS. Valid driver's license. Registration with a professional body, e.g. PLATO, would be an added advantage. Knowledge and understanding of policies and legislation governing spatial information and development planning in South Africa.
- DUTIES** : Develop and maintain the departmental geo database, with much focus on asset management. Develop, administer and manage the departmental web-based map services (ArcGIS Server). Conduct needs analysis of the various units within the department to determine gaps and new areas for spatial information usage. Promote the strategic usage of spatial information in planning and informed decision-making across the department. Analysis and interpretation of spatial and related information to enhance and add value to planning and informed decision-making processes in the province. Close liaison with the Office of the Premier with regard to the maintenance of the provincial database. Render mapping services to the entire department/Production of maps for departmental/government use.
- ENQUIRIES** : All General enquiries should be directed to Ms. Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440
- POST 11/76** : **ARCHITECT GRADE A 04 POSTS REF NO: S4/2/22/2016/05**  
Directorate: Infrastructure Planning and Design
- SALARY CENTRE** : An all-inclusive OSD package of R 512 244 - R 551 826 per annum  
: Head Office, Polokwane



- REQUIREMENTS** : Bachelor of Architecture or equivalent Qualification. Registration with South African Council for the Architectural Profession (SACAP) as an Architect. Valid Drivers' Licence. Three (03) years Architectural experience required.
- DUTIES** : Determine life cycle costing norms for Sector Facilities and Offices. Determine space norms for application in the U-AMP and C-AMP. Determine requirements and specifications for Technical Condition Assessments. Provide guidance to Sector in the preparation of U-AMPs. Assess feasibility of proposed projects. Provide technical support for the preparation of the C-AMP. Provide technical inputs to the formulation of the procurement strategy and the drafting of the IPMP. Provide technical inputs to prepare the IPIP. Provide inputs to the finalization of the SDA. Finalise the design of Master Plans. Validate that designs are in line with standardised norms and standards. Review progress reports submitted by districts and intervene where required. Review cost and scope variations submitted by Districts and make final recommendations to Sector. Design and implement interventions for projects that are not performing in line with cash flow projections, quality standards and timeframes. Provide inputs to the setting of standards for documentation from an architectural perspective that should be collected by Districts and submitted to the Head Office. Monitor that the required documentation from an architectural perspective are submitted by the Districts, project files are updated and submitted to the Centralised Document warehouse.
- ENQUIRIES** : All General enquiries should be directed to Ms. Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440
- POST 11/77** : **CANDIDATE QUANTITY SURVEYOR 05 POSTS REF NO: S4/2/22/2016/11**  
Directorate: Infrastructure Planning and Design
- SALARY CENTRE REQUIREMENTS** : An all-inclusive OSD package of R 443 391 per annum  
: Head Office, Polokwane  
: University degree in quantity Surveying or relevant qualification. Registration with SACQSP as Candidate Quantity Surveyor. Valid driver's license. No previous experience required.
- DUTIES** : Perform quantity surveying activities on projects plans, structure or facilities under the supervision of a quantity surveyor. Adhere to building standards to ensure safety and requirements, provide technical support, and contribute to the development of quantity survey related policies, methods and practices. Office administration. Provide assistance with tender administration, Contribute to the human resources and related activities, liaise and interact with service provider, Research and development. Keep up with the new technologies and procedures, Follow approved programme of development for registration purposes.
- ENQUIRIES** : All General enquiries should be directed to Ms. Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440
- POST 11/78** : **CANDIDATE ARCHITECT 05 POSTS REF NO: S4/2/22/2016/06**  
Directorate: Infrastructure Planning and Design
- SALARY CENTRE REQUIREMENTS** : An all-inclusive OSD package of R 443 391 per annum  
: Head Office, Polokwane  
: Bachelor of Architecture or equivalent as recognised by the South African Council for the Architectural Profession .Registration with the South African Council for Architectural Profession SACAP as a Candidate Architect . Valid Drivers' Licence. No previous experience required. Valid Drivers' Licence.
- DUTIES** : Perform Architectural activities on state – owned or leased buildings, structures or facilities. (I) Adhere to legal, safety and health requirements, Provide technical support etc. Office Administration. Provide assistance with tender (bid) administration with service providers and contribute to human resources and related activities. Research and Development. Keep up with new technologies and procedures; Research/literature on new architectural and construction material, techniques and methods
- ENQUIRIES** : All General enquiries should be directed to Ms. Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440
- POST 11/79** : **CANDIDATE GIS PROFESSIONAL 02 POST REF NO: S4/2/22/2016/19**  
Directorate: Infrastructure Planning and Design
- SALARY** : An all-inclusive OSD package of R 443 391- R470 610 per annum

<b><u>CENTRE</u></b>	:	Head Office, Polokwane
<b><u>REQUIREMENTS</u></b>	:	Four (04) Year B Degree in GISc (NQF7 or equivalent). Valid driver's license. Registration with PLATO as candidate is compulsory. No previous Experience.
<b><u>DUTIES</u></b>	:	Provide GISc to support institutional decision-making. Undertake the system requirements analysis. Provide support in conducting the cost benefits analysis. Execute the functional requirements analysis. Assist with user requirement analysis. Implement processing model workflow diagram. Implement spatial and other standards. Collection, visualization and capturing of data from various format and sources. Conversion of data files from analog to digital format. Apply coordinate systems and projections. Populate the electronic metadata catalogue. Analyse and visualize data to meet the stated requirements. Implement a database to store the required data sets. Research. Investigate and implement new technologies. Undertake environmental scanning to understand the problem in the GISc industry and compile report findings. Participate and liaise with relevant bodies and council on GISc matters.
<b><u>ENQUIRIES</u></b>	:	All General enquiries should be directed to Ms. Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440
<b><u>POST 11/80</u></b>	:	<b><u>ARCHITECTURAL TECHNOLOGIST GRADE A 04 POSTS REF NO: S4/2/225/2016/08</u></b> Directorate: Infrastructure Planning and Design
<b><u>SALARY</u></b>	:	An all-inclusive OSD package of R 301 266 - R 324 771 per annum
<b><u>CENTRE</u></b>	:	Head Office, Polokwane
<b><u>REQUIREMENTS</u></b>	:	Bachelor of Technology in Architecture (B Tech) or relevant qualification Three (03) years post qualification Architectural Technologist experience required. Valid driver's license. Registration with SACAP as an Architectural Technologist.
<b><u>DUTIES</u></b>	:	Support architects and associates in site surveying, preparing measured drawings of existing buildings, collecting of practical information relating to the proposed project and prepare presentation drawings and models of the designs. Detail design, landscape design and preparation of working drawings that will serve as legal instruction to the building constructor and in the process supervise the building to ensure that the building is built according to the working drawings and other legal documents. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Compile and submit monthly and quarterly reports. Provide inputs to the operational plan, develop, implement and maintain databases. Keep up with new technologies and procedures. Research/literature studies on technical architectural technology to improve expertise. To liaise with relevant boards/councils on architectural-related matters. Identify and optimize technical solutions by applying architectural principles.
<b><u>ENQUIRIES</u></b>	:	All General enquiries should be directed to Ms. Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440
<b><u>POST 11/81</u></b>	:	<b><u>CANDIDATE ARCHITECTURAL TECHNOLOGIST: 03 POSTS REF NO: S4/2/22/2016/07</u></b> Directorate: Infrastructure Planning and Design
<b><u>SALARY</u></b>	:	An all-inclusive OSD package of R 259 599 per annum
<b><u>CENTRE</u></b>	:	Head Office, Polokwane
<b><u>REQUIREMENTS</u></b>	:	Bachelor of Technology in Architecture (B Tech) or relevant qualification No previous experience required. Valid driver's license. Registration with SACAP as a Candidate Architectural Technologist.
<b><u>DUTIES</u></b>	:	Provide Technological advisory services. Support architects and associates in site surveying, preparing measured drawings of existing buildings, collecting of practical information relating to the proposed project; adhere to safety standards in line with statutory and regulatory requirement; Provide inputs into existing technical manual standard drawings and procedure and Support the identification and optimization of solutions by applying architectural principles. Research and Development. Keep up with new technologies and procedures, Follow approved programme of development for registration purposes.
<b><u>ENQUIRIES</u></b>	:	All General enquiries should be directed to Ms. Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440

**POST 11/82** : **ENGINEERING TECHNICIANS: CIVIL (05 POSTS); ELECTRICAL 04 POSTS  
MECHANICAL 03 POSTS REF NO: S4/2/22/2016/16**  
Directorate: Infrastructure Planning and Design

**SALARY** : An all-inclusive OSD package of R 255 383- R 275 526 per annum  
**CENTRE** : Head Office, Polokwane  
**REQUIREMENTS** : A National Diploma or BTech in Engineering or relevant qualification. Three (03) year post qualification technical experience. Registration with ECSA Engineering Technician is compulsory. Driver's licence.

**DUTIES** : Assist Engineers, Technologists and associates in field, workshop and technical office activities. Promote safety in line with statutory and regulatory requirements. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Produce technical designs with specifications and submit for evaluation and approval by the applicable authority. Provide inputs into the budgeting process as required. Compile and submit reports as required. Provide inputs to the technical/engineering operational plan. Develop, implement and maintain databases. Supervise and control technical and related personnel and assets. Keep up with new technologies and procedures. Research/literature studies on engineering technology to improve expertise. Liaise with relevant bodies/councils on engineering-related matters. Follow approved programme of development for registration purposes.

**ENQUIRIES** : All General enquiries should be directed to Ms. Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440

**Post 11/83** : **CANDIDATE ENGINEERING TECHNICIANS – CIVIL (20 POSTS); MECHANICAL  
ELECTRICAL 10 POSTS REF NO: S4/2/22/2016/17**  
Directorate: Infrastructure Planning and Design

**SALARY** : An all-inclusive OSD package of R 220 383 per annum  
**CENTRE** : Head Office, Polokwane  
**REQUIREMENTS** : A National Diploma in Engineering. Compulsory registration with ECSA as a candidate Engineering Technician. Valid Drivers' Licence. No experience.

**DUTIES** : Render technical services under supervision. Assist engineers, technologists and associates in field, workshop and technical office activities. Promote safety in line with statutory and regulatory requirements. Adhere to existing technical manual, standard drawings and procedures to incorporate new technology. Perform Administrative and related functions. Compile and submit report as required. Provide inputs to the technical/ engineering operational. Develop, implement and maintain databases. Plan Research and Development. Keep up with new technologies and procedures. Research/literature studies on technical engineering technology to improve expertise. To liaise with relevant bodies/councils on engineering related matters. Follow approved programme of development for registration purposes.

**ENQUIRIES** : All General enquiries should be directed to Ms. Paulina Shai Tel no: 015 284 7311 or Mr Makape Pat Tel no: 015 284 7440