

DEPARTMENT OF COOPERATIVE GOVERNANCE

The vision of the Department of Cooperative Governance is one of having a well co-ordinated system of Government consisting of National, Provincial and Local spheres working together to achieve sustainable development and service delivery. The Department intends to invest in human capital, increase integrated technical capacity directed at service delivery and promote representivity in the Department through the filling of this post. Candidature of persons whose appointment/ transfer/ promotion will promote representivity will therefore receive preference.

- CLOSING DATE** : 31 March 2017
- NOTE** : All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate will be appointed subject to positive results of the security clearance process and the verification of educational qualification certificates. Applications must be submitted on a signed Z83 form (application form), obtainable from any Public Service department, and should be accompanied by a comprehensive CV as well as certified copies of ID, all qualifications and all academic records. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications or applications received after the closing date will not be considered. It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. Thank you for the interest shown in the Department. The below posts are senior management posts. Candidates should therefore possess managerial skills. Candidates, who are shortlisted, could expect to undergo management competency assessments:
Management competencies: Strategic capacity and leadership, people management and empowerment, advanced programme and project management, change management, financial management, knowledge management, Service Delivery Innovation, advanced problem solving and analysis, client orientation and customer focus, advanced communication (written and verbal) and advanced presentation/public speaking skills.
- MANAGEMENT ECHELON**
- POST 11/05** : **DEPUTY DIRECTOR-GENERAL: COMMUNITY WORK PROGRAMME REF NO: 21484/01**
Please note that this is a re-advertisement. Candidates who previously applied in 2016 need not re-apply as their applications will still be considered
- SALARY** : An all-inclusive remuneration package of R1 299 501 per annum, Level 15. The package includes a basic salary (70% of package), and a flexible portion that may be structured in terms of the applicable guidelines
- CENTRE** : Pretoria
- REQUIREMENTS** : An undergraduate qualification with preference in either Economic Science, Development Studies or Social Sciences and a postgraduate qualification (NQF Level 8) as recognised by SAQA. Eight (8) to ten (10) years relevant experience at senior management level. Technical Competencies: Knowledge and understanding of both Government and private sector infrastructure development approaches. Local Economic Development. Public-private partnerships. Poverty eradication and job creation. Community development approaches and Cooperative Governance.
- DUTIES** : As the Deputy Director-General, the incumbent will perform the following duties: Oversee the management of the implementation of the Community Work Programme. Ensure the management of partnerships, development of norms and standards and provisioning of innovative solutions. Provide strategic support on the organisational development intervention and implementation of a monitoring,

reporting and evaluation system. Oversee the management of finance, audit and contract management risks for the programme. Oversee the development and implementation of a communication strategy for the Community Work Programme.

- ENQUIRIES** : Ms M.G. Mahlangu, Tel no: (012) 334 0517
- APPLICATIONS** : Applications for Deputy Director-General: Community Work Programme may be posted to URS Response Handling, P O Box 11506, Tierpoort, 0056; submitted electronically via email: cogta21484-01@ursonline.co.za ; or via fax: 086 654 1819
- FOR ATTENTION** : URS Response Handling, Tel no: 012 811 1900
- POST 11/06** : **DEPUTY DIRECTOR-GENERAL: INSTITUTIONAL DEVELOPMENT REF NO: 21484/02**
- SALARY** : An all-inclusive remuneration package of R1 299 501 per annum, Level 15. The package includes a basic salary (70% of package), and a flexible portion that may be structured in terms of the applicable guidelines
- CENTRE** : Pretoria
- REQUIREMENTS** : An undergraduate qualification with preference in either Public Management / Economics or Development Studies and a postgraduate qualification (NQF Level 8) as recognised by SAQA. Eight (8) to ten (10) years relevant experience at senior management level. Technical Competencies: Knowledge of Provincial and Local Government systems. Knowledge of the Local Government Municipal Finance Management Act. Knowledge of the Local Government Municipal Property Rates Act. Understanding of Cooperative Governance.
- DUTIES** : As the Deputy Director-General, the incumbent will perform the following duties: Oversee the management and facilitate the development of sound human resource management systems for Municipalities. Oversee the coordination of municipal service partnerships, develop and implement revenue enhancement programmes in Municipalities. Ensure the implementation of the Municipal Property Rates Act. Ensure the development and implementation of citizen engagement programmes. Prevent corruption, investigate and ensure consequences for fraud and corruption in local Government. Promote good governance and support municipal establishment processes.
- ENQUIRIES** : Ms M.G. Mahlangu, Tel no: (012) 334 0517
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