

## DEPARTMENT OF MINERAL RESOURCES

- APPLICATIONS** : The Director-General, Department of Mineral Resources, Private Bag X59, Arcadia, 0007 or hand delivered to Trevenna Campus, corner Mentjies and Francis Baard Street, former Schoeman, Sunnyside
- CLOSING DATE** : 27 March 2017
- FOR ATTENTION** : Ms T Sibutha or Ms N Maseko
- NOTE** : Applications should be on Z83 form (which should be completed in full, accurately, legibly, signed and dated) and must be accompanied by a comprehensive CV, and originally certified copies of qualifications as well as ID not longer than 3 months(Where a drivers licence is a requirement, a certified copy must be attached). NB: Applicants who do not comply with the above-mentioned requirements, as well as application received after the closing date will not be considered). Requirements stated on the advertised posts are minimum inherent requirements; therefore criterion for shortlisting will depend on the proficiency of the applications received. The Department reserves the right to determine suitable candidate(s) during the Selection process. Confirmation of final appointment will be subject to a positive security clearance. Due to the large number of responses anticipated, correspondence will be limited to short listed candidates only. Short listed candidates will be contacted within three weeks after the closing date. Applicants who have not been contacted during this period may regard their applications as unsuccessful.

## MANAGEMENT ECHELON

- POST 10/40** : **PRINCIPAL INSPECTOR OF MINES REF NO: DMR/17/0022**
- SALARY** : R898 743 per annum (all inclusive package), Level 13
- CENTRE** : Kimberley, Northern Cape Region
- REQUIREMENTS** : An NQF Level 7 qualification in Mining, Electrical, Metallurgical, Survey, Occupational Health, Nursing or related and Mine Manager's Certificate of Competency in Metalliferous or Coal/Mine Surveyor's Certificate of Competency, or Certificate in Mine Environmental Control; or Government Certificate in Mechanical Engineering coupled with a minimum of 5 years' experience at Middle Management/ Senior Management in the mining industry, with a valid driver's license. PLUS the following key competencies: Knowledge: The Mine Health and Safety Act, 1996 (Act 29 of 1996), underground and surface mining, mining health and safety hazards and risks, Labour Relations and Human Resource management, Public Finance Management, understanding of DMR's policies aimed at optimal utilisation of mineral resources. Skills: High level of managerial skills, Conflict resolution, Negotiation, Planning and Organising skills, Budget planning and management, Communication: Ability to communicate in a professional manner (verbally and in writing) in a way that upholds the Batho Pele principles and enhances the image of the Department. Ability to demonstrate good listening and be able to relate clearly with all stakeholders (internal and external), both in the public and private sector. Creativity: Ability to analyse workload related challenges and to implement a continuous improvement strategy. Ability to demonstrate logical thinking, innovation, problem-solving and flexibility in a non-aggressive manner. Ability to work under pressure. Other: Loyalty, honesty and integrity.
- DUTIES** : Enforce the Mine Health and Safety Act, Develop Health and Safety strategies to improve health and safety performance of mines in the region. Provide support and assistance on the promotion of health and safety in the mining industry, Make inputs in the development of health and safety legislation such as regulations and guidelines. Manage the performance of Inspectors and support staff. Manage the information system. Report health and safety information to the Deputy Chief Inspectors of Mines and other stakeholders.
- ENQUIRIES** : Mr FJ Nkuna Tel no: 012 444 3002
- NOTE** : Coloureds and Indians are encouraged to apply, however, this post is targeted for a female. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interviews and technical exercise, the selection panel will recommend the nominated candidate/s to attend a generic managerial Competency Assessment. This appointment will be subject to a valid certificate of fitness.