

THE DEPARTMENT OF BASIC EDUCATION

The Department of Basic Education is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity (race, gender, disability) in the Department through filling of these posts and candidates whose transfer, promotion, or appointment will promote representivity will receive preference. Preference will firstly be given to excess employees and secondly to current Public Service employees.

- APPLICATIONS** : The Department of Basic Education, Private Bag X895, Pretoria, 0001 or hand-deliver to: The Department of Basic Education, 222 Struben Street, Pretoria. Please visit the Department of Education's website at www.education.gov.za or the Department of Public Service and Administration vacancy circulars at www.dpsa.gov.za
- FOR ATTENTION** : Mr A Tsamai
- CLOSING DATE** : 31 March 2017
- NOTE** : Applications must be submitted on Form Z83 obtainable from any Public Service Department and must be accompanied by a comprehensive CV and certified copies of ID and qualifications. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence Will Only Be Entered Into With Shortlisted Applicants. Shortlisted candidates will be required to undertake a writing test as part of the interview process. Applications received after the closing date, e-mailed or faxed applications will not be considered.

OTHER POSTS

- POST 10/01** : **DEPUTY DIRECTOR: NATIONAL SCHOOL AND NUTRITION PROGRAMME (NSNP) REF NO: DBE/24/2017**
- SALARY** : All-Inclusive remuneration package of R726 276 per annum
- CENTRE** : Pretoria
- REQUIREMENTS** : An appropriate, recognised Bachelor's degree or equivalent qualification in the health and social sciences plus 4 years managerial experience in a nutrition related field (NB: must submit academic record or statement of results with application). Experience in conceptualising and leading behaviour change communication and campaigns on healthy eating and lifestyles; Knowledge of project and financial management. Coordination, facilitation, analytical and creative skills. Strong stakeholder relations and stakeholder management skills; Excellent report writing skills and communication (verbal and written) skills. Critical thinker and self-disciplined. Ability to work well under pressure with minimum supervision. Leadership, management and conflict resolution skills; Strong organising, planning and problem solving skills; Inter-personal skills; Proven ability to engage in proactive and informative discussions at all levels; Knowledge of the basic education sector will be an added advantage. A high degree of sound judgement in dealing with business, Government Officials, counterparts and other role-players. Computer literacy skills (MS Word, Excel, Access and PowerPoint). A valid driver's licence is a prerequisite.
- DUTIES** : Manage and coordinate the implementation of the National School Nutrition Programme in provinces. Manage all business processes relating to compliance with the Conditional Grants including time and quality reports. Conceptualise interventions, strategies, programmes and campaigns, including IEC material to promote healthy living among school communities. Develop learner and teacher support materials (LTSM) for nutrition education, Facilitate capacity building workshops for district officials and school communities. Oversee the process of establishing and coordination of partners to promote the NSNP. Coordinate inter-district consultative processes with Subject Advisors to integrate nutrition knowledge in the Curriculum. Review and implement the Obesity Strategy and Plans. Coordinate the National School Deworming Programme in collaboration with partners. Compile and analyse quarterly performance reports. Facilitate nutrition related research to inform nutrition strategies. Supervise junior staff. Perform other tasks as delegated.
- ENQUIRIES** : Mr A Tsamai Tel no: (012) 357 3321
- NOTE** : Shortlisted candidates will be required to undergo a test and will be subjected to a security clearance.

POST 10/02 : **ASSISTANT DIRECTOR: SCHOOL FEEDING REF NO: DBE/23/2017**
Branch: Social Mobilisation and Support Services
Chief Directorate: Care and Support in Schools
Directorate: National School Nutrition Programme (NSNP)

SALARY : R389 145 per annum
CENTRE : Pretoria

REQUIREMENTS : An appropriate recognised Bachelor's degree or equivalent qualification (include academic record) coupled with at least 3 years working experience in the relevant field and proven record in project management; an understanding of government strategic vision and public service legislation and policies pertaining to the education sector in South Africa; Knowledge of project and financial management; Co-ordination, facilitation, analytical and creative skills; Strong communication (Verbal and written), Computer literacy skills (MS Word, Excel, Access and PowerPoint) and interpersonal skills; A valid driver's licence is a prerequisite; Conceptual skills; Financial management; Assessment of, and provision of guidance on the nutritional needs of school-going children, report writing, interpersonal skills; Leadership, Conflict resolution, Negotiation skills and problem-solving; An ability to work with a spectrum of stakeholders.

DUTIES : The incumbent will be required to: ensure the successful feeding of learners in targeted areas in Provinces in compliance with NSNP Grant Framework; Monitor and report on programme implementation; Conceptualise, develop and write project proposals towards programme innovation and improvement; Coordinate and support the National School Deworming Programme, WASH Programme as well as relevant research on child nutrition; Facilitate the development of national and provincial business plans; Facilitate capacity building workshops; Compile monthly and quarterly progress reports; Review and analyse menu options in accordance with South African Based Dietary Guidelines making recommendations to all provinces; Collaborate and coordinate activities with other role players on nutrition issues and actively engage in nutrition education; Perform delegated tasks and be willing to travel extensively.

ENQUIRIES : Mr A Tsamai Tel no: (012) 357 3321

NOTE : Shortlisted candidates will be required to undergo a test and will be subjected to a security clearance.