

**PROVINCIAL ADMINISTRATION: NORTH WEST
OFFICE OF THE PREMIER**

- APPLICATIONS** : The applications should be forwarded to the Director General, Office of the Premier, Private Bag X129, Mmabatho, 2735 or hand delivered to Garona Building, Second Floor, Personnel Management
- CLOSING DATE** : 24 February 2017
- NOTE** : Applications must be accompanied by a Z83 form, certified copies of Certificates, Identity Document. Failure to submit the requested documents will result in the application being disqualified. Qualifications will be verified. The successful candidates for the above positions will be required to undergo security clearance. It is the responsibility of applicants to make sure that foreign qualifications are evaluated by the South African Qualifications Authority. Senior Management candidates will be subjected to competency assessment.

OTHER POST

- POST 07/159** : **DEPUTY DIRECTOR: MEDIA LIAISON AND FEATURE WRITING REF NO: 21185/01**
Job Purpose: To provide media liaison management support services
- SALARY CENTRE** : R612 822 per annum all inclusive package, Level 11
Mahikeng
- REQUIREMENTS** : A three year Bachelor's degree or National Diploma in Communication/ Journalism. 5 – 7 years' work experience in the Media and Communication environment of which 3 years should be at supervisory level. A valid driver's license. Knowledge and understanding of Government Communication policies, procedures and programmes. Excellent time management skills, Above average writing and editing skills, managerial and presentation skills.
- DUTIES** : To develop and implement media and communication plans. Promote the Office of the Premier's range of activities through proactively obtaining media coverage. Coordinate regular media engagement sessions. Manage the production and editing of media-related material for publishing on various communication platforms. Write feature articles. Manage social media campaigns and content development.
- ENQUIRIES** : Ms B Mohlakoana, Tel no: (018) 388 3705