

DEPARTMENT OF HIGHER EDUCATION AND TRAINING

NOTE : Applications must be submitted on form Z83 obtainable from any public service department and must be accompanied by a comprehensive CV and certified copies of qualifications. The successful candidate will be subjected to a security clearance and verification of qualifications. Interviewed candidates will be subjected to a competency assessment where necessary. Correspondence will only be entered into with short-listed applicant.

OTHER POSTS

POST 07/48 : **FIELD OF EXPOSURE: DEVELOPMENT SUPPORT REF NO: CFO/2017/01**
Branch: CFO

SALARY REQUIREMENTS ENQUIRIES : Successful candidates will receive a stipend of R5 000.00 per month.
Degree/B com: Accounting
Mr Mojalefa Tel no: Rooi: 012 312 5125, Ms Nokwanda Khoza: Tel no: 012 312 5192/5760

APPLICATIONS : Please forward your application, quoting the reference number to The Director General, Department of Higher Education and Training, Private Bag X174, Pretoria, 0001 Or Hand deliver to 123 Francis Baard Street, Cnr Sophie De Bruyn & Francis Baard Street, Reception Area.

FOR ATTENTION CLOSING DATE : Mr M Rooi or Ms Nokwanda Khoza
03 March 2017

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POST 07/49 : **FIELD OF EXPOSURE: PUBLIC ENTITIES REF NO: CFO/2017/02**
Branch: CFO

SALARY REQUIREMENTS ENQUIRIES APPLICATIONS : Successful candidates will receive a stipend of R5 000.00 per month.
National Diploma/Degree: Financial Management
Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760

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FOR ATTENTION CLOSING DATE : Mr M Rooi or Ms Nokwanda Khoza
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POST 07/50 : **FIELD OF EXPOSURE: FINANCIAL SERVICES, REF NO: CFO/2017/03**
Branch: CFO

SALARY REQUIREMENTS ENQUIRIES APPLICATIONS : Successful candidates will receive a stipend of R5 000.00 per month.
National Diploma/Degree/B.Com: Finance with Accounting
Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760

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FOR ATTENTION CLOSING DATE : Mr M Rooi or Ms Nokwanda Khoza
03 March 2017

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- POST 07/51** : **FIELD OF EXPOSURE: SUPPLY CHAIN MANAGEMENT, REF NO: CFO/2017/04**
Branch: CFO
- SALARY REQUIREMENTS** : Successful candidates will receive a stipend of R5 000.00 per month.
National Diploma/Degree: Logistics, Purchasing Management, Supply Chain Management.
- ENQUIRIES APPLICATIONS** : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
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- POST 07/52** : **FIELD OF EXPOSURE: RESEARCH COORDINATION, MONITORING AND EVALUATION REF NO: P/2017/05**
Branch: Planning, Policy and Strategy
- SALARY REQUIREMENTS** : Successful candidates will receive a stipend of R5 000 per month.
Honours/Masters: Education, National Diploma: Public Admin
- ENQUIRIES APPLICATIONS** : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
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- POST 07/53** : **FIELD OF EXPOSURE: GLOBAL PARTNERSHIP, AFRICA & MIDDLE EAST REF NO: H/2017/06**
Branch: Planning, Policy and Strategy
- SALARY REQUIREMENTS** : Successful candidates will receive a stipend of R5 000 per month.
BA Degree: International Relations/Development Studies
- ENQUIRIES APPLICATIONS** : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
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POST 07/54 : **FIELD OF EXPOSURE: CAREER DEVELOPMENT SERVICES & OPEN LEARNING REF NO: P/2017/07**
Branch: Planning, Policy and Strategy

SALARY REQUIREMENTS : Successful candidates will receive a stipend of R5 000 per month.
: Honours: Public Admin/Management/Project Management Degree: Financial Management/Auditing

ENQUIRIES APPLICATIONS : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
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FOR ATTENTION CLOSING DATE : Mr M Rooi or Ms Nokwanda Khoza
: 03 March 2017

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POST 07/55 : **FIELD OF EXPOSURE: NATIONAL QUALIFICATION FRAMEWORK REF NO: P/2017/08**
Branch: Planning, Policy and Strategy

SALARY REQUIREMENTS : Successful candidates will receive a stipend of R5 000 per month.
: Degree: Finance/Legal Services

ENQUIRIES APPLICATIONS : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
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: 03 March 2017

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POST 07/56 : **FIELD OF EXPOSURE: INFORMATION SYSTEM MANAGEMENT REF NO: P/2017/09**
Branch: Planning, Policy and Strategy

SALARY REQUIREMENTS : Successful candidates will receive a stipend of R5 000 per month.
: National Diploma/BA Degree. Public Admin/Project Management

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: 03 March 2017

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<u>POST 07/57</u>	:	<u>FIELD OF EXPOSURE: SOCIAL INCLUSION EQUITY ACCESS AND QUALITY</u> <u>REF NO: P/2017/10</u> Branch: Planning, Policy and Strategy
<u>SALARY REQUIREMENTS</u>	:	Successful candidates will receive a stipend of R5 000 per month. Degree: Social or Information Sciences/Public Admin/ IT/Computer Science/Office Management
<u>ENQUIRIES APPLICATIONS</u>	:	Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760 Please forward your application, quoting the reference number to The Director General, Department of Higher Education and Training, Private Bag X174, Pretoria, 0001 Or Hand deliver to 123 Francis Baard Street, Cnr Sophie De Bruyn & Francis Baard Street, Reception Area.
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<u>POST 07/58</u>	:	<u>FIELD OF EXPOSURE: HIGHER EDUCATION AND TRAINING MANAGEMENT</u> <u>INFORMATION SYSTEM REF NO P/2017/11</u> Branch: Planning, Policy and Strategy
<u>SALARY REQUIREMENTS</u>	:	Successful candidates will receive a stipend of R5 000 per month. National Diploma/BA Degree: IT
<u>ENQUIRIES APPLICATIONS</u>	:	Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760 Please forward your application, quoting the reference number to The Director General, Department of Higher Education and Training, Private Bag X174, Pretoria, 0001 Or Hand deliver to 123 Francis Baard Street, Cnr Sophie De Bruyn & Francis Baard Street, Reception Area.
<u>FOR ATTENTION CLOSING DATE</u>	:	Mr M Rooi or Ms Nokwanda Khoza 03 March 2017
<u>NOTE</u>	:	Applications must be submitted on form Z83 obtainable from any public service department and must be accompanied by a comprehensive CV and certified copies of qualifications. The successful candidate will be subjected to a security clearance and verification of qualifications. Interviewed candidates will be subjected to a competency assessment where necessary. Correspondence will only be entered into with shortlisted applicants.
<u>POST 07/59</u>	:	<u>FIELD OF EXPOSURE: SYSTEM MONITORING AND ECONOMIC ANALYSIS</u> <u>REF NO: P/2017/12</u> Branch: Planning, Policy and Strategy
<u>SALARY REQUIREMENTS</u>	:	Successful candidates will receive a stipend of R5 000 per month. Degree/Honours: Econometrics/Economics/Statistics or Mathematics
<u>ENQUIRIES APPLICATIONS</u>	:	Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760 Please forward your application, quoting the reference number to The Director General, Department of Higher Education and Training, Private Bag X174, Pretoria, 0001 Or Hand deliver to 123 Francis Baard Street, Cnr Sophie De Bruyn & Francis Baard Street, Reception Area.
<u>FOR ATTENTION CLOSING DATE</u>	:	Mr M Rooi or Ms Nokwanda Khoza 03 March 2017
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POST 07/60 : **FIELD OF EXPOSURE: TEACHING AND LEARNING DEVELOPMENT IN UNIVERSITIES REF NO: UE/2017/13**
Branch: University Education

SALARY REQUIREMENTS ENQUIRIES APPLICATIONS : Successful candidates will receive a stipend of R5 000 per month.
: BA Degree: Public Management/Business Admin/Office Admin
: Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
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POST 07/61 : **FIELD OF EXPOSURE: OFFICE OF THE DDG: UE REF NO: UE/2017/14**
Branch: University Education

SALARY REQUIREMENTS ENQUIRIES APPLICATIONS : Successful candidates will receive a stipend of R5 000 per month.
: Degree: Education/Social or Data Science/Communication
: Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
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POST 07/62 : **FIELD OF EXPOSURE: TVET MONITORING AND EVALUATION, PRIVATE COLLEGES REF NO: TVET/2017/15**
Branch: TVET

SALARY REQUIREMENTS ENQUIRIES APPLICATIONS : Successful candidates will receive a stipend of R5 000 per month.
: National Diploma/Degree: Public Admin or Management/Accounting/ Financial Management
: Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
: Please forward your application, quoting the reference number to The Director General, Department of Higher Education and Training, Private Bag X174, Pretoria, 0001 Or Hand deliver to 123 Francis Baard Street, Cnr Sophie De Bruyn & Francis Baard Street, Reception Area.

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POST 07/63 : **FIELD OF EXPOSURE: SYSTEM PLANNING AND INSTITUTIONAL SUPPORT REF NO TVET/2017/16**
Branch: TVET

SALARY : Successful candidates will receive a stipend of R5 000 per month.

REQUIREMENTS : National Diploma/ Degree: Public Admin/Finance/Economics/Law
ENQUIRIES : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
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POST 07/64 : **FIELD OF EXPOSURE: OFFICE OF THE DDG: TVET REF NO: TVET/2017/17**
Branch: TVET

SALARY : Successful candidates will receive a stipend of R5 000 per month.
REQUIREMENTS : National Diploma/Degree: Public Admin
ENQUIRIES : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
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POST 07/65 : **FIELD OF EXPOSURE: STUDENT DEVELOPMENT SUPPORT REF NO CS/2017/18**
Branch: TVET

SALARY : Successful candidates will receive a stipend of R5 000 per month.
REQUIREMENTS : National Diploma/Degree: Public Admin/Project Management/Financial Management
ENQUIRIES : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
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POST 07/66 : **FIELD OF EXPOSURE: TVET INFRASTRUCTURE DEVELOPMENT PROGRAMME REF NO: TVET/2017/19**
Branch: TVET

SALARY : Successful candidates will receive a stipend of R5 000 per month.
REQUIREMENTS : Bachelor: Project Management (Construction Related Field)
ENQUIRIES : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
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POST 07/67 : **FIELD OF EXPOSURE: CALL CENTRE AND CLIENT SERVICES & NATIONAL PROVINCIAL COMMUNICATIONS REF NO: CS/2017/20**
Branch: Corporate Service

SALARY : Successful candidates will receive a stipend of R5 000 per month.
REQUIREMENTS : National Diploma/Degree: Communications Management/Media Studies/Public Relation/Graphic Design/Journalism/Marketing Management BA: Information Science/Library

ENQUIRIES : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
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POST 07/68 : **FIELD OF EXPOSURE: GOVERNMENT INFORMATION TECHNOLOGY OFFICE REF NO: CS/2017/21**
Branch: Corporate Service

SALARY : Successful candidates will receive a stipend of R5 000 per month.
REQUIREMENTS : National Diploma/Degree: IT/ Bsc: Computer Science
ENQUIRIES : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
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POST 07/69 : **FIELD OF EXPOSURE: FACILITIES MANAGEMENT AND LOGISTICS SERVICES REF NO: CS/2017/22**
Branch: Corporate Service

SALARY : Successful candidates will receive a stipend of R5 000 per month.
REQUIREMENTS : National Diploma: Facilities or Property or Public or Project Management
ENQUIRIES : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
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POST 07/70 : **FIELD OF EXPOSURE: HUMAN RESOURCE MANAGEMENT AND ADMIN REF NO: CS/2017/23**
Branch: Corporate Service

SALARY REQUIREMENTS : Successful candidates will receive a stipend of R5 000 per month.
ENQUIRIES : National Diploma/Degree/B Tech: HRM
APPLICATIONS : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760

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POST 07/71 : **FIELD OF EXPOSURE: HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT REF NO: CS/2017/24**
Branch: Corporate Service

SALARY REQUIREMENTS : Successful candidates will receive a stipend of R5 000 per month.
: National Diploma/Degree/B Tech: HRD/Management of Training/Organasational Development/Management Services/Industrial Psychology/HRM
ENQUIRIES : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
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POST 07/72 : **FIELD OF EXPOSURE: OFFICE OF THE MINISTER AND DIRECTOR GENERAL REF NO: CS/2017/25**
Branch: Corporate Service

SALARY REQUIREMENTS : Successful candidates will receive a stipend of R5 000 per month.
: National Diploma/Degree: Public / Admin Management
ENQUIRIES : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/576
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POST 07/73 : **FIELD OF EXPOSURE: NATIONAL SKILLS FUND AND AUTHORITY REF NO: SD/2017/26**
Branch: Skills Development

SALARY REQUIREMENTS : Successful candidates will receive a stipend of R5 000 per month.
National Diploma/Degree: Project Management/Financial or Business Management/Public Admin/

ENQUIRIES APPLICATIONS : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
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POST 07/74 : **FIELD OF EXPOSURE: SETA COORDINATION REF NO: SD/2017/27**
Branch: Skills Development

SALARY REQUIREMENTS : Successful candidates will receive a stipend of R5 000 per month.
National Diploma/Degree: Office Admin/HRM/Social Science

ENQUIRIES APPLICATIONS : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
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: 03 March 2017

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POST 07/75 : **FIELD OF EXPOSURE: INSTITUTIONAL DEVELOPMENT SUPPORT, PROGRAMME CURRICULUM DEVELOPMENT & ASSESSMENT AND OFFICE OF THE DDG: CET REF NO CET/2017/28**
Branch: CET

SALARY REQUIREMENTS : Successful candidates will receive a stipend of R5 000.00 per month.
National Diploma/Degree: Office Management/Admin

ENQUIRIES APPLICATIONS : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
Please forward your application, quoting the reference number to The Director General, Department of Higher Education and Training, Private Bag X174, Pretoria, 0001 Or Hand deliver to 123 Francis Baard Street, Cnr Sophie De Bruyn & Francis Baard Street, Reception Area.

FOR ATTENTION CLOSING DATE : Mr M Rooi or Ms Nokwanda Khoza
: 03 March 2017

NOTE : Applications must be submitted on form Z83 obtainable from any public service department and must be accompanied by a comprehensive CV and certified copies of qualifications. The successful candidate will be subjected to a security clearance and verification of qualifications. Interviewed candidates will be subjected to a competency assessment where necessary. Correspondence will only be entered into with shortlisted applicants.

POST 07/76 : **FIELD OF EXPOSURE: MANAGEMENT INFORMATION SUPPORT REF NO: CET/2017/29**
Branch: CET

SALARY : Successful candidates will receive a stipend of R5 000 per month.
REQUIREMENTS : National Diploma/Degree: Database Management/Data Capturing
ENQUIRIES : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
APPLICATIONS : Please forward your application, quoting the reference number to The Director General, Department of Higher Education and Training, Private Bag X174, Pretoria, 0001 Or Hand deliver to 123 Francis Baard Street, Cnr Sophie De Bruyn & Francis Baard Street, Reception Area.

FOR ATTENTION : Mr M Rooi or Ms Nokwanda Khoza
CLOSING DATE : 03 March 2017
NOTE :

Applications must be submitted on form Z83 obtainable from any public service department and must be accompanied by a comprehensive CV and certified copies of qualifications. The successful candidate will be subjected to a security clearance and verification of qualifications. Interviewed candidates will be subjected to a competency assessment where necessary. Correspondence will only be entered into with shortlisted applicants.

POST 07/77 : **FIELD OF EXPOSURE: IMPLEMENTATION OF THE VCET TURN AROUND STRATEGY REF NO: VECT/2017/30**
Branch: VCET

SALARY : Successful candidates will receive a stipend of R5 000 per month.
REQUIREMENTS : National Diploma/Degree: Financial or Project Management
ENQUIRIES : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
APPLICATIONS : Please forward your application, quoting the reference number to The Director General, Department of Higher Education and Training, Private Bag X174, Pretoria, 0001 Or Hand deliver to 123 Francis Baard Street, Cnr Sophie De Bruyn & Francis Baard Street, Reception Area.

FOR ATTENTION : Mr M Rooi or Ms Nokwanda Khoza
CLOSING DATE : 03 March 2017
NOTE :

Applications must be submitted on form Z83 obtainable from any public service department and must be accompanied by a comprehensive CV and certified copies of qualifications. The successful candidate will be subjected to a security clearance and verification of qualifications. Interviewed candidates will be subjected to a competency assessment where necessary. Correspondence will only be entered into with shortlisted applicants.

POST 07/78 : **FIELD OF EXPOSURE: MANAGEMENT INFORMATION SUPPORT**
Branch: Community Education and Training

SALARY : Successful candidates will receive a stipend of R5 000 per month.
CENTRE :

The following post are based at CET Colleges in Provinces
Eastern Cape (Ref No: CET/2017/EC)
Western Cape (Ref No: CET/2017/WC)
Northern Cape (Ref No: CET/2017/NC)
North West (Ref No: CET/2017/NW)
Mpumalanga (Ref No: CET/2017/MP)
Limpopo (Ref No: CET/2017/LIMP)
Free State (Ref No: CET/2017/FS)
KwaZulu Natal (Ref No: CET/2017/KZN)
Gauteng (Ref No: CET/2017/GP)

REQUIREMENTS : National Diploma/Degree: Administration
ENQUIRIES : Mr Mojalefa Rooi: 012 312 5125, Ms Nokwanda Khoza: 012 312 5192/5760
APPLICATIONS : Please forward your application, quoting the reference number to The Director General, Department of Higher Education and Training, Private Bag X174, Pretoria, 0001 Or Hand deliver to 123 Francis Baard Street, Cnr Sophie De Bruyn & Francis Baard Street, Reception Area.

FOR ATTENTION : Mr M Rooi or Ms Nokwanda Khoza
CLOSING DATE : 03 March 2017
NOTE :

Applications must be submitted on form Z83 obtainable from any public service department and must be accompanied by a comprehensive CV and certified copies of qualifications. The successful candidate will be subjected to a security clearance

and verification of qualifications. Interviewed candidates will be subjected to a competency assessment where necessary. Correspondence will only be entered into with shortlisted applicants.