

**PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF HEALTH**

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

- APPLICATIONS** : The Manager: Medical Services, False Bay Hospital, Private Bag X1, Vallyland, 7978.
- FOR ATTENTION** : Mr T Gordon, tel. no. (021) 782-1121
- CLOSING DATE** : 24 February 2017
- NOTE** : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.
Erratum: Kindly note that the Forensic Toxicologist is amended as follows: Closing date: 24 February 2017

OTHER POST

- POST 06/171** : **OPERATIONAL MANAGER NURSING (SPECIALTY UNITS)**
(Chief Directorate: Metro District Health Services)

- SALARY** : R465 939 (PN-B3) per annum
- CENTRE** : False Bay Hospital
- REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in Medical and Surgical Nursing Science: Critical Care Nursing: Trauma and Emergency or in Advanced Midwifery and Surgical Nursing Science or in Operating Theatre Nursing Science. Registration with a professional council: Registration with the SANC as Professional Nurse and proof of current registration (i.e. annual licensing receipt of 2017). Experience: A minimum of 9 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post-basic qualification as mentioned above. Inherent requirements of the job: Willingness to work after hours, shifts, public holidays and weekends to manage hospital. Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Basic computer literacy (MS Word, Excel and Outlook). Knowledge and insight of relevant legislation and policy related to the nursing specialty within the public sector. Ability to promote quality patient care through the setting, implementation and monitoring of standards. Effective communication, interpretation, leadership, decision-making, conflict resolution and organisational skills. Ability to effectively communicate in at least two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post.
- DUTIES** : Key result areas/outputs: Co-ordinate and render holistic and quality care in Emergency Centre and relief in complex and/or in Maternity and/or in Theatre. Ensure clinical nursing practice by nursing team in accordance with the scope of practice and nursing standards. Ensure quality patient care through the setting of standards, implementation and monitoring thereof. Provide effective support, leadership, direction and management of human and financial resources. Assist and manage training, personal development and participate in nursing research. Monitor and submit statistics monthly.
- ENQUIRIES** : Mr T Gordon, Tel no: 021 782-1121

DEPARTMENT OF TRANSPORT AND PUBLIC WORKS, WESTERN CAPE

Exciting opportunities for persons who want to make a difference. The WCG is guided by the principles of Employment Equity. Disabled candidates are encouraged to apply and an indication in this regard would be appreciated.

- APPLICATIONS** : In order to take the first step towards your dream career in the Western Cape Government, you need to submit your application online via www.westerncape.gov.za/jobs
- CLOSING DATE** : 26 February 2017 @ 16:00
- NOTE** : Only applications submitted online will be accepted. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements

of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS Competency Assessment tools.

MANAGEMENT ECHELON

<u>POST 06/172</u>	:	<u>DIRECTOR: KNOWLEDGE MANAGEMENT REF NO: TPW 2017-10</u>
<u>SALARY</u>	:	All-inclusive salary package of R 898 743 per annum, Level 13. The remuneration package consists of a basic salary (70%) and the employer's contribution to the Pension Fund. The remainder of the package may be structured according to your personal requirements.
<u>CENTRE REQUIREMENTS</u>	:	Department of Transport and Public Works, Western Cape Relevant B-Degree on NQF Level 7 as recognised by SAQA; A minimum of 5 years middle/ senior managerial experience. Competencies: Knowledge in: Applicable policies and procedures. Management principles. Public Service procedures. People Management processes. Employee Relations. Financial Management. Empowerment (SMME, Broad based BEE, Woman and Disability). Capacity Building. Project Management. Abilities: Interpret and apply relevant policies and procedures. Human Resource Planning. Problem solving abilities. Sound budgeting. Facilitation and presentation skills. Ability to work under pressure and meet deadlines.
<u>DUTIES</u>	:	Strategic Capability and Leadership (including Change Management): Translating the vision of the organisation into directorate goals. Develop and implement strategies for the directorate which are aligned to programmes. Participate in the departmental strategic planning processes. Programme and Project Management: Manage and measure personnel performance against the Directorates Work and Project Plans. Ensure compliance with all legislative, statutory and regulatory prescripts. Obtain, monitor and review stakeholder feedback and reaction (buy-in and support). Identify, implement and maintain knowledge and information services. Coordinate the process of turning tacit and explicit knowledge into institutional knowledge. Coordinate publication and dissemination of institutional knowledge and management of information generated within the Department. Provide access to information. Manage Information and Communication Technology (ICT) services. Manage departmental Records. Ensure efficient and effective oversight and management for all financial resources/ aspects of the Directorate and all performance requirements as related to the PFMA: Management of the human resources of the Directorate to achieve the predetermined performance indicators and service delivery imperatives, motivated, competent, and appreciated and performance orientated staff and sound labour relations.
<u>ENQUIRIES</u>	:	Mr Ramesh Maharaj Tel no: 021 483 4123