

DEPARTMENT OF WOMEN

The Department of Women is an equal opportunity employer. In the filling of these posts, the objectives of section 195 of the Constitution of the Republic of South Africa and the Employment Equity Act, 1998 (Act 55 of 1998) will be taken into consideration.

- APPLICATIONS** : The Director-General, Department of Women, Private Bag X931, Pretoria, 0001, or hand delivered at 36 Hamilton Street, Arcadia, Pretoria.
- FOR ATTENTION** : Mr J Mahlangu
- CLOSING DATE** : 24 February 2017
- NOTE** : Applications must be submitted on form Z83, obtainable from any public service department or on the internet at www.gov.za/documents and must be accompanied by a comprehensive CV as well as certified copies of all qualification(s) and ID-document. Non-RSA citizens/ permanent resident permit holders must attach a copy of their Permanent Residence Permit. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered. Should you not hear from the Department within three (3) months of the closing date of this advertisement, please consider your application to be unsuccessful. The Department reserves the right not to make appointment(s) to the post(s). Successful candidates shall be required to enter into a performance agreement within three (3) months of assuming their duties in the Department. Note: if the applicant fails to sign the Z-83 form that will constitute an automatic disqualification. Women and persons with disabilities are encouraged to apply. Appointment(s) will only be made on the first notch of the advertised salary level. The purpose of the Department of Women is to lead, coordinate and oversee the transformation agenda on women's socio-economic empowerment, rights and equality through mainstreaming, monitoring and evaluation.

OTHER POST

- POST 06/85** : **INTERNAL AUDITOR REF NO: DOW 001/2017 2 POSTS**
- SALARY** : R211 194 per annum, Level 07 excluding applicable benefits
- CENTRE** : Pretoria
- REQUIREMENTS** : Appropriate diploma in Internal Audit or a relevant NQF 6 qualification. A minimum of 1 year experience as an Internal Auditor. Knowledge of International Standards for the Professional Practice of Internal Auditing; Institute of Internal Auditors Code of Ethics; Enterprise Risk Management Framework; best practices regarding systems of internal control and governance processes; audit methodologies; phases of internal audit processes; Public Finance Management Act and Treasury Regulations, Public Service Regulatory Framework as well as applicable departmental legislative and regulatory requirement. Applicant must possess the following skills and personal attributes: analytical; investigative; report writing; written and verbal communication; problem solving and analysis; interpersonal; computer literacy (MS Office); innovative; must have pay attention to detail as well as high level of integrity. The successful applicant will be subject to personal security vetting at a confidential level.
- DUTIES** : Assist with the planning of audit engagements; execute audit programmes including the formulation of audit findings, determining the root causes for deviations identified during an audit and recommending alternative and appropriate corrective measures for the deviations; make inputs during the annual audit planning of the Directorate; assist with logistic and secretariat arrangements for Audit and Risk Committee meetings; assist with administrative duties of the Directorate; conduct continuous assessments and evaluations of audit findings and ensure that agreed solutions between Internal Audit and departmental management are implemented; assist with the assessment and evaluation of departmental policies and procedures.
- ENQUIRIES** : Ms Thoriso Siko Tel no: 012 359 0225)