

**PROVINCIAL ADMINISTRATION: LIMPOPO
DEPARTMENT OF SOCIAL DEVELOPMENT**

The Department of Social Development is an equal opportunity and Affirmative Action Employer

- APPLICATIONS** : Applications should be addressed to the District Directors as follows: Capricorn: District Director, Private Bag X9709, Polokwane, 0700
Vhembe: District Director, Private Bag X5040, Thohoyandou, 0950
Mopani: District Director, Private Bag X9689, GIYANI, 0826
Sekhukhune: District Director, Private Bag x80, Lebowakgomo, 0737 Waterberg: District Director, Private Bag x 1051, Modimolle, 0510
- CLOSING DATE** : 10 February 2017
- NOTE** : Applications should be submitted on the Z83 form obtainable from any Government Institution and must be accompanied by a comprehensive CV and originally certified copies of required qualifications. . People with disabilities are encouraged to apply. Correspondence will be entered into with short listed candidates only. Faxed or E-mail applications will not be considered. Where a driver's licence is a requirement, a certified copy must be attached. Applicants must clearly indicate the reference number and the centre which they are applying for. Applications are hereby invited from suitably qualified candidates for vacant posts.

OTHER POSTS

- POST 04/113** : **SOCIAL WORK SUPERVISOR GR 1 15 POSTS REF NO: DSD/09**
- SALARY** : R318 102 per annum
- CENUTRE** : Sekhukhune [3], Mopani [3], Vhembe [3], Waterberg [3], Capricorn [3]
- REQUIREMENTS** : Recognized Bachelor's degree in Social Work. Minimum of 7 years appropriate experience in Social Work. Registration with the South African Council for Social Service Professions [SACSSP] attach recent proof of renewal. A valid driver's license. Knowledge and Skills: Computer literacy, Interpersonal skills, Communication skills, Report writing skills, Financial management, Knowledge of relevant acts and regulations in Social Work, Knowledge of relevant programme in Social Work, Understanding of strategic objective, People management and empowerment.
- DUTIES** : Key Performance Areas: Ensure that social work services with regard to the care, support, protection and development of vulnerable individual, groups, families and communities through the relevant programmes is rendered. Supervise and advise social workers, social auxiliary workers and volunteers. Coordinate and manage all programs including transformation. Rendering support and supervise staff. Rendering counselling to clients
- ENQUIRIES** : Mr PM Phala, Ms ME Gafane and Mr MJ Sekgobela at 015 230 4426/ 4407/ 4315.
- POST 04/114** : **COMMUNITY DEVELOPMENT SUPERVISOR: GR 1 5 POSTS REF NO: DSD/10**
- SALARY** : R301 191 per annum
- CENTRE** : Sekhukhune [1], Mopani [1], Vhembe [1], Waterberg [1], Capricorn [1]
- REQUIREMENTS** : An appropriate Bachelor's degree or equivalent qualification at NQF Level 6. A minimum of seven (7) years appropriate experience in Community Development. A valid driver's licence. Knowledge And Skills: Knowledge of legal framework governing the Public Service. Knowledge and understanding of individual and group behaviour. Financial management skills. Planning and organizing skills. Computer literacy. Good communication skills.
- DUTIES** : Key Performance Areas: Manage community development structures and projects. Supervise the identification, facilitation and implementation of integrated community development interventions in partnership with the community and other relevant stakeholders. Supervise and support community development practitioners to ensure that there is communications and coordination with all relevant role players, internal and external. Perform administrative support on community development and related activities. Keep up to date with new developments in the community development field to enhance service delivery.
- ENQUIRIES** : Mr PM Phala, Ms ME Gafane and Mr MJ Sekgobela at 015 230 4426/ 4407/ 4315