

**PROVINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF TREASURY**

Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.



- APPLICATIONS** : The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N Mchabasa, Room 426b, Fidel Castro Building, Tel No: (051) 405 4274 or deliver by hand to Room 426b, Fidel Castro Building, Bloemfontein. Applications can also be e-mailed to recruitment@treasury.fs.gov.za
- CLOSING DATE** : 3 February 2017
- NOTE** : Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached or subjects should be mentioned in the CV), driver's license, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83. Candidates who apply for posts on salary level 9 to 12 will also be subjected to a practical test. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted, hand delivered or e-mailed timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

OTHER POSTS

- POST 03/61** : **DEPUTY DIRECTOR: CASH MANAGEMENT REF NO: FSPT 001/17**
- SALARY** : Salary Level 12. An all-inclusive salary package of R 726 276.00 per annum (This all inclusive flexible remuneration package consists of a basic salary, the Government's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to specific rules)
- CENTRE** : Bloemfontein
- REQUIREMENTS** : A Bachelors degree in Accounting/ Economics/ Financial Management with a minimum of five years experience in a supervisory post of which at least three years' should have been in a banking or public sector finance environment. Knowledge of the Public Finance Management Act (PFMA), Treasury Regulations, financial reporting, banking and cash management and compilation of financial statements for Government institutions/departments. Computer literate.
- DUTIES** : Manage the maintenance of accurate financial records of the Provincial Revenue Fund. Manage the facilitation of investment processes. Ensure proper and efficient management of the Provincial Revenue Fund and facilitation of banking facilities for the Province. Promote effective and sound cash management practices by departments. Manage the implementation of cash blocking functions and limits for Provincial Departments. Manage the resources of the Sub-directorate to ensure efficiency and effectiveness within the Sub-directorate.
- ENQUIRIES** : Ms. M. Moduka: (051) 403 3407
- POST 03/62** : **ASSISTANT DIRECTOR: POLICY DEVELOPMENT AND MONITORING REF NO: FSPT 002/17**
- SALARY** : Salary level 9 – A basic salary of R 311 784 per annum.
- CENTRE** : Bloemfontein
- REQUIREMENTS** : A Bachelor degree/ diploma in Accounting / Financial Management or equivalent qualification with a minimum of three years' experience in an asset management /

financial management / assets auditing environment. Knowledge of the Public Finance Management Act, Treasury Regulations, LOGIS and Basic Accounting System (BAS). A valid driver's license. Computer literacy.

DUTIES

: Coordinate the monitoring of the utilization of moveable and immovable physical assets of the Free State Provincial Departments. Assist departments with the compilation of asset registers using Logis. Conduct and assist with capacity building of officials in line departments on asset management. Compile monthly reports on the state of asset management in Departments. Compile and distribute minutes of the Physical Asset Management Steering Committee, the Physical Asset Management Forum and the Physical Asset Management Committee. Evaluate and discuss physical asset management key performance indicators of Departments with regard to physical assets. Manage the allocated human resources and assets of the Division.

ENQUIRIES

: Mr. TM Mabilo: (051) 403 3098