

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF HEALTH**

OTHER POSTS

- POST 02/47** : **OPERATIONAL MANAGER: NURSING SPECIALTY (PAEDIATRIC) REF NO: 002469**
Directorate: Nursing Services
- SALARY** : R465 939 per annum. (plus benefits)
CENTRE : Tambo Memorial Hospital
REQUIREMENTS : Basic qualification accredited with the SANC in terms of Government Notice 425 (i.e. diploma / degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post-basic nursing qualification, with duration of atleast 1 year. A minimum of 9 years appropriate recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate recognisable experience after obtaining the 1 year post-basic qualification in Post Basic Paediatric Nursing Science / Neonatal Nursing Science.
- DUTIES** : Overall supervision and control of quality patient care in the unit. Ensure the formulation and availability of clinical patient care protocols and policies in the department. Efficient implementation and evaluation of Neonatal, Perinatal and child care programmes in the unit according to department's strategic goals. Ensure adequate and appropriate staffing according to patients' needs. Effective monitoring and management of absenteeism. Accountable for overall and effective management of nursing duties. Establish efficient communication with the multidisciplinary team. Responsible for the implementation of disciplinary measures. Secure and allocate resources and budget to achieve workplace objectives. Proactively identify performance requirements to improve team work. Ensure performance, evaluation management and development of staff.
- ENQUIRIES** : Ms. E. Mogudi, Tel no (011) 898 8314 / 8054
APPLICATIONS : Applications can be forwarded to the Recruitment Officer (Room 122), HR Department Tambo Memorial Hospital, Private Bag X 2, Boksburg, 1400, Physical address: Railway Street, Boksburg, 1400 or apply online at www.gautengonline.gov.za
- CLOSING DATE** : 27 January 2017
- POST 02/48** : **OCCUPATIONAL THERAPIST REF NO: HRM 01/2017**
Directorate: Psychiatry Unit
- SALARY** : GRADE 1: R262 020 per annum plus benefits
GRADE 2: R308 649 per annum plus benefits
GRADE 3: R363 582 per annum plus benefits
- CENTRE** : Steve Biko Academic Hospital
REQUIREMENTS : Degree/Diploma in Occupational Therapy. Appropriate clinical experience in the field of occupational therapy. Current registration with the HPCSA as an Occupational Therapist is compulsory. Knowledge and interest in acute psychiatric management of conditions would be an added advantage. Familiarity and understanding of levels of creative ability is essential.
- DUTIES** : Rendering comprehensive occupational therapy production services in the field of psychiatry. Assist in the management of all resources of the occupational therapy psychiatric subsection, including supervision, performance management and development of staff. Must be able to conduct cognitive and work assessments pre-discharge. Implement sectional and provincial quality assurance measures in the designated area. Participate in the formulation and review of strategies in allocated area of work as required. Participate in continuous professional development and facilitate those of subordinates according to HPCSA and government regulations in allocated area of work. Provide training to allocated occupational therapy students as required and contribute to research activities.
- ENQUIRIES** : Mr. Thabani Ncwane Tel: (012) 354 1665

APPLICATIONS : Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.

CLOSING DATE : 27 January 2017

POST 02/49 : **OCCUPATIONAL THERAPIST REF NO: HRM 05/2017**
Directorate: Orthopedics Unit

SALARY : GRADE 1: R262 020 per annum plus benefits
GRADE 2: R308 649 per annum plus benefits
GRADE 3: R363 582 per annum plus benefits

CENTRE : Steve Biko Academic Hospital

REQUIREMENTS : Degree/Diploma in Occupational Therapy. Appropriate clinical experience in the field of occupational therapy. Current registration with the HPCSA as an Occupational Therapist is compulsory. Knowledge and interest in hand injuries, splinting and arthroplasty management. Post-graduate diploma in hand therapy would be an added advantage.

DUTIES : Rendering comprehensive occupational therapy production services in the field of orthopedics. Assist in the management of all resources of the occupational therapy orthopedics subsection, including supervision, performance management and development of staff. Attending ward rounds, clinics, academic meetings and working within multi-disciplinary team. Implement sectional and provincial quality assurance measures in the designated area. Participate in the formulation and review of strategies in allocated area of work as required. Participate in continuous professional development and facilitate those of subordinates according to HPCSA and government regulations in allocated area of work. Provide training to allocated occupational therapy students and medical students as required and contribute to research activities.

ENQUIRIES : Mr. Thabani Ncwane Tel: (012) 354 1665

APPLICATIONS : Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.

CLOSING DATE : 27 January 2017

POST 02/50 : **RADIOGRAPHER (RADIATION ONCOLOGY) PRODUCTION 3 POSTS REF NO: HRM 02/2017**
Directorate: Radiation Oncology

SALARY : GRADE 1:R262 020 per annum plus benefits
GRADE 2: R308 649 per annum plus benefits
GRADE 3: R363 582 per annum plus benefits

CENTRE : Steve Biko Academic Hospital

REQUIREMENTS : B Tech Radiotherapy/Diploma in Radiotherapy. Registration with HPCSA. Grade 1: less than 10 years, Grade 2: 10-20 years and Grade 3 more than 20 years' experience in radiation oncology. Good knowledge of IMRT and Stereotactic radiotherapy. Dedicated to profession and patients. Excellent communication skills, Good interpersonal skills. Empathetic. Excellent patient care. Good team worker. Excellent health record. Grade 2 - 3 Prepared to take responsibility in area of duty. Excellent supervisory and leadership skills. Problem solving skills and initiative are very important.

DUTIES : Responsible for accurate delivery of radiation treatment to patients with neoplasms., including of brachytherapy. Assist in localization and treatment planning. Physical and emotional support of patients and family. Daily and weekly QA. Manage and organize area of work. Administration duties e.g. appointments and statistics. Assist students during clinical work to develop radiography skills. Treat emergency patients after hours. Attend and participate in continuous

professional development program. Grade 2 – 3: PMDS of sub-ordinates. Discipline and conflict management. Assist in the overall management of the department.

ENQUIRIES : Mrs. P Pillay Tel: (012) 354 2309
APPLICATIONS : Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.
CLOSING DATE : 27 January 2017

POST 02/51 : **CLINICAL TECHNOLOGIST REF NO: HRM 03/2017**
Directorate: Neurophysiology

SALARY : GRADE 1:R262 020 per annum plus benefits
GRADE 2: R308 649 per annum plus benefits
GRADE 3: R363 582 per annum plus benefits

CENTRE : Steve Biko Academic Hospital
REQUIREMENTS : Minimum Qualifications: BTech in Clinical Technology - Specialized Category Neurophysiology. Registration with HPCSA as a Clinical Technologist - Specialized Category Neurophysiology. Grade 1 : One to ten years relevant experience after registration with the HPCSA as Clinical Technologist in Neurophysiology. Grade 2: Minimum of 10 years relevant experience after registration with the HPCSA Clinical Technology in respect of SA qualified employees. Grade 3 : Minimum of 20 years relevant experience after registration with the HPCSA in the relevant profession in respect of RSA qualified employees. Professional person with integrity and ability to perform under pressure, independently and in a team. Self-driven and result orientated. Good communication, report writing, presentation and interpersonal skills. Computer literate. Honest, patient, hardworking and reliable. Willingness to train students and present lectures

DUTIES : Provision of specialized Neurophysiology diagnostic and investigative services within the Neurophysiology Unit i.e. Electroencephalography (EEG), Evoked potentials (Visual, Auditory and Somatosensory), Nerve conduction studies, Polysomnography, Multiple Sleep Latency Tests (MSLT) Neonatal EEG recordings. Monitor and maintain equipment. Infection control. Stock management. Teaching. Engage in Continuous Professional Development.

ENQUIRIES : Mrs. A Van Der Merwe or Prof. PR Bartel Tel: (012) 354 1233 or 2282
APPLICATIONS : Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.

CLOSING DATE : 27 January 2017

POST 02/52 : **FOOD SERVICE AID LEVEL 2 2 POSTS REF NO: HRM 04/2017**
Directorate: Admin and Logistics (Food Services Department)

SALARY : R84 096 per annum plus benefits

CENTRE : Steve Biko Academic Hospital

REQUIREMENTS : Minimum qualification: Grade 10 –12 with minimum 3 years appropriate experience in a formal food service environment. Relevant certificates in cooking/hygiene and safety will be an advantage. Good communication skills and willing to work in a team. Must work shifts (late and early), as well as weekends and Public Holidays. Able to do work of a physical nature. A driver's license will be and added advantage

DUTIES : Perform routine tasks in the Food Service Unit and operate machinery. Perform general cleaning tasks as assigned to you and maintain hygiene and safety measures in the unit. Washing of dishes, crockery and cutlery. Dishing up of patients' food according to portion control measures. Loading of food into patient transport trolleys. Can be utilized as a tractor driver transporting food to Oncology

block. Preparing of patient's meals, beverages, snacks, fluids and bread. Unpacking and packing provisions into fridges and freezers. Willingness to work as a reliever in the unit.

ENQUIRIES
APPLICATIONS

: Mrs. E Dreyer Tel: (012) 354 2315/2092
: Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.
: 27 January 2017

CLOSING DATE