

DEPARTMENT OF SOCIAL DEVELOPMENT

It is our intention to promote representivity (race, gender and disability) in the Public Service through the filling of these posts and candidates whose transfer / promotion/ appointment will promote representivity will receive preference.

APPLICATIONS : The Director General, Department of Social Development, Private Bag X901, Pretoria, 0001, Physical Address: HSRC Building, 134 Pretorius Street

FOR ATTENTION : Carmen Van der Westhuizen/ Mr Aaron Sigudla

CLOSING DATE : 25 January 2017

NOTE : All Interested candidates should forward a Z83 Form, accompanied by a detailed CV and certified copies of their ID and qualifications (Matric certificate and Diploma/Degree certificate) to the following address: Please note candidates should only apply for one position (one CV per person). Upon appointment the interns will sign an internship agreement with the department. Failure to submit the requested documents will result in your application not being considered. Personnel suitability checks will be conducted on short listed candidates and the appointment is subject to positive outcomes of the checks. Correspondence will be limited to shortlisted candidates only. The selection of candidates will be done with due regard to the relevant aspects of the selection process as set out in the Public Service Regulations, 2016 Chapter 4/67. Applications received after the closing date will not be taken into consideration. No faxed or e-mailed applications will be considered. If you have not been contacted within two (2) months after the closing date of this advertisement, please accept that your application was unsuccessful.

OTHER POSTS

POST 02/46 : **INTERNSHIP PROGRAMME 2017/2018 61 POSTS REF. NO: Intern17/18**
X12 Months contract

SALARY : Stipend: R5, 368.00 per month

CENTRE : Head Office-Pretoria

REQUIREMENTS : 3 Year Qualification on the following Study Fields: Political Science/Public Administration/Public Management/Office Administration/Information Technology/Computer Science/Social Work/ Development Studies/Community Development/ Social Sciences/Geography /GIS/Monitoring and Evaluation/ Customer Care/ Financial Management/ Human Resource Management/ Accounting/ Cost and Management Accounting/Financial Administration/ HIV&AIDS Studies /Information Science and Library studies/Economics/ Research/ LLB/International Relations/Records Management/Knowledge Management and Gender Studies.

ENQUIRIES : Enquiries: Mr Aaron Sigudla Tel: (012) 312 7664.

NOTE : Applicants must be unemployed graduates from accredited institutions of Higher Learning. The applicants must not have been exposed to work experience in their area of study or have participated in an internship programme in a government department. Invited candidates should make their own accommodation and transport arrangements. The Programme will commence on 01 April 2017 and end on 31 March 2018