ANNEXURE O

PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF HEALTH

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE

It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

OTHER POSTS

POST 44/89: CLINICAL MANAGER (MEDICAL) GRADE 1
(Chief Directorate: Metro District Health Services)

SALARY: R981 093 per annum (A portion of the package can be structured according to the individual’s personal needs. It will be expected of the successful candidate to participate in a system of remunerated commuted overtime).

CENTRE: Southern/Western Sub-structure

REQUIREMENTS:
Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with HPCSA as a Medical Practitioner (Independent practice). Experience: A minimum of 3 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Inherent requirements of the job: Valid (Code B/EB) driver’s licence. Willingness to perform after-hour duties, respond to major emergencies, mass casualty events, medical and trauma related incidents. Competencies (knowledge/skills): Extensive clinical, surgical, psychiatric experience, clinical skills in emergency and trauma medicine. Extensive knowledge of national, provincial district health system and institutional health delivery system and policies, inter-sectoral/inter-departmental collaboration and co-ordination in regard of related service deliveries. Strong leadership, analytical, motivational and interpersonal skills, with computer literacy (Ms Word, Excel and PowerPoint). Excellent communication skills (written and verbal) in at least two of the three official languages of the Western Cape. Previous experience in managing District Health acute services and comprehensive management of PHC services, as well as Medico Legal case processes and medical negligence cases, including investigation and reporting. Knowledge of finance management systems in regard of application and relation to cost effective service delivery, People Management in regard of talent sourcing and disciplinary procedures. No payment of any kind is required when applying for this post.

DUTIES:
Key result areas/outputs: Strategic Leadership in addressing the burden of disease by ensuring quality of clinical care and cost effective service. Supervise, support and develop medical and medical auxiliary staff across Southern/Western Sub-structure service platform. Communicate with various stakeholders regarding inter sectoral/inter departmental in regard of clinical and related services. Ensure clinical governance support and supervision (protocols, guidelines and national core standards) is exercised through management of service heads across clinical and PAMS to maintain high quality clinical service provision. Ensure effective People Management with regard to talent sourcing support to service managers. Manage Medico Legal cases and medical negligence and ensure linkage with Clinical Governance forum in the sub-structure.

ENQUIRIES: Dr K Grammer, tel. no. (021) 202-0900/0906
APPLICATIONS: The Director: Metro District Health Services, Southern/Western Sub-structure Office, DP Marais Nurses Home, Corner of White and Main Roads, Retreat, 7945.
FOR ATTENTION: Mr F Le Roux
CLOSING DATE: 18 November 2016

POST 44/90: MEDICAL SPECIALIST GRADE 1 TO 3 (EMERGENCY MEDICINE)
(Chief Directorate: General Specialist and Emergency Services)

SALARY: Grade 1: Grade 1: R924 378 per annum,
Grade 2: R1 056 915 per annum,
Grade 1: Grade 1: R924 378 per annum, Grade 2: R1 056 915 per annum, Grade 3: R1 226 595 per annum (A portion of the package can be structured according to the individual's personal needs). It will be expected of the successful candidate to participate in a system of remunerated commuted overtime).

CENTRE: George Hospital

REQUIREMENTS:
Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Emergency Medicine. Registration with a professional council: Registration with the HPCSA as Medical Specialist in Emergency Medicine. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Emergency Medicine. Grade 2: A minimum of 5 years appropriate experience as Medical Specialist after registration with the HPCSA (or a recognized foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Emergency Medicine. Grade 3: A minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA (or a recognized foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Emergency Medicine. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Render after hours service according to the need of the hospital. Competencies (knowledge/skills): Ability to manage health staff and resources effectively and efficiently. Ability to read, write and speak in at least two of the three official languages of the Western Cape. Computer literacy. Resilience and emotional intelligence to care for patient in a high-intensity environment. Note: No payment of any kind is required when applying for this post. "Candidates, who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application/on appointment. This concession is only applicable on health professionals whom apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".

DUTIES:
Key result areas/outputs: Management of the Emergency Centre according to the Package of Care and the Acute Emergency Case Load Management policy of the Western Cape in order to render a comprehensive quality regional emergency service. Carry out clinical governance duties including conducting mortality and morbidity reviews, functional business unit meetings, complete IOD forms, death certificates, leave verification forms, equipment motivation documentation and adverse incident forms. Management of medical staff including rosters and rotations, co-ordination of leave, probation reports and performance management reviews. Ensure appropriate training, development and supervision of junior staff in the hospital including Dip PEC and FEC (or equivalent). Ensure appropriate training, development and supervision of 6th year medical students. Coordinate an effective outreach programme to district facilities to ensure good clinical governance of Emergency Care across the GSA. Support the clinical and managerial components of the family medicine work, including the hospital ward. Deliver service with a professional and ethical behaviour at all times.

ENQUIRIES: Dr ZM North, tel. no. (044) 802-4535
APPLICATIONS: The Chief Executive Officer: George Hospital, Private Bag X6534, George, 6530.
FOR ATTENTION: Mr Z Emandien
CLOSING DATE: 18 November 2016

POST 44/91: MEDICAL SPECIALIST GRADE 1 TO 3 (ORTHOPAEDIC SPECIALIST)
(Chief Directorate: General Specialist and Emergency Services)

SALARY:
Grade 1: Grade 1: R924 378 per annum, Grade 2: R1 056 915 per annum, Grade 3: R1 226 595 per annum (A portion of the package can be structured according to the individual's personal needs). It will be expected of the successful candidate to participate in a system of remunerated commuted overtime).

CENTRE: George Hospital

REQUIREMENTS:
Minimum educational qualification: Appropriate qualification that allows registration with Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Orthopaedics. Registration with a professional council: Registration with the HPCSA as Medical Specialist in Orthopaedics. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Orthopaedics. Grade 2: A minimum of 5 years appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of
foreign qualified employee) as Medical Specialist in Orthopaedics. Grade 3: A minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of a foreign qualified employee) as Medical Specialist in Orthopaedics. Inherent requirement of the job: Commuted overtime contract is compulsory. Valid (Code B/EB) drivers licence. Competencies (knowledge/skills): Ability to read, write and speak in at least two of the three official languages of the Western Cape. Computer literacy is mandatory. Note: Candidates (Specialists) who are deemed as “registrable” may also apply. The appointment of successful candidates will only be effected once proof of application for registration or the proof of registration is provided. No payment of any kind is required when applying for this post. "Candidates, who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application on appointment. This concession is only applicable on health professionals whom apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".

**DUTIES**

Key result areas/outputs: Render an efficient and cost-effective orthopaedic service, including orthopaedic surgical procedures, with the majority of the work relating to trauma surgery to patients at George Hospital and referred from the District Health Care Services. Assist with effective and efficient administration of the Orthopaedic Department. Ensure the rational use of resources (medical/surgical sundries and equipment) through specific projects relating to Antibiotic Stewardship, Critical Care and Clinical Governance. Assist with training of clinical staff (registrars, medical officers and interns), 6th year medical students from UCT and ad hoc elective students. Play a role in outreach and support services to the district healthcare services. Deliver service with a professional and ethical behaviour at all times.

**ENQUIRIES**

Dr ZM North, tel. no. (044) 802-4535

**APPLICATIONS**

The Chief Executive Officer: George Hospital, Private Bag X6534, George, 6530.

**FOR ATTENTION**

Mr Z Emandien

**CLOSING DATE**

18 November 2016

**POST 44/92**

MEDICAL SPECIALIST GRADE 1 TO 3 RADIOLOGY 2 POSTS

(Chief Directorate: General Specialist and Emergency Services)

**SALARY**

Grade 1: R 924 378 per annum,

Grade 2: R 1 056 915 per annum,

Grade 3: R 1 226 595 per annum (A portion of the package can be structured according to the individual’s personal needs. It will be expected of the successful candidate to participate in a system of remunerated commuted overtime).

**CENTRE**

George Hospital

**REQUIREMENTS**

Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Radiology. Registration with a professional council: Registration with the HPCSA as Medical Specialist in Radiology. Experience Grade 1: None after registration with the HPCSA as Medical Specialist in Radiology. Grade 2: A minimum of 5 years appropriate experience as a Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Internal Medicine. Grade 3: A minimum of 10 years appropriate experience as a Medical Specialist in Internal Medicine. Inherent requirements of the job: Commuted overtime contract to contribute to after-hours service delivery is compulsory. Valid (Code B/EB) drivers licence. The bulk of the overtime work can be performed via remote login to the PACS server. Competencies (knowledge/skills): Literacy and proficiency skills in at least two of the three official languages of the Western Cape. Ability to work with digital imaging modalities and a PACS system. Ability to use voice dictation software, Outlook, Excel, Word and PowerPoint. Performance and reporting of imaging investigations, including fluoroscopic studies, CT scan, mammography, ultrasound and limited interventional image-guided procedures. Note: No payment of any kind is required when applying for this post.
DUTIES: Key result areas/outputs: Render an efficient and cost-effective Radiology service to patients managed by the George Hospital and District Health Care Services in Eden and Central Karoo. Deliver effective and efficient administration of the Radiology Department in partnership with the radiographers. Plan and partake in the training of staff, including radiographers, registrars, medical officers, community service MO's, interns and final year UCT medical students. Deliver service with a professional and ethical behaviour at all times.

ENQUIRIES: Dr Z North, tel. no. (044) 802-4535
APPLICATIONS: The Chief Executive Officer: George Hospital, Private Bag X6534, George, 6530.
FOR ATTENTION: Mr Z Emandien
CLOSING DATE: 18 November 2016

POST 44/93: MEDICAL SPECIALIST GRADE 1 TO 3 (INTERNAL MEDICINE SPECIALIST) (Chief Directorate: General Specialist and Emergency Service)

SALARY: Grade 1: R924 378 per annum,
Grade 2: R 1 056 915 per annum,
Grade 3: R 1 226 595 per annum

CENTRE: George Hospital

REQUIREMENTS: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Specialist in Internal Medicine. Registration with a professional council: Registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Internal Medicine. Experience: Grade 1: None after registration with the HPCSA as Medical Specialist in Internal Medicine. Grade 2: A minimum of 5 years appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employee) as Medical Specialist in Internal Medicine. Grade 3: A minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Internal Medicine. Inherent requirements of the job: Commuted overtime contract is compulsory. Valid (Code B/EB) driver’s licence. Competencies (knowledge/skills): Ability to read, write and speak in at least two of the three official languages of the Western Cape. Computer literacy is mandatory. Note: No payment of any kind will be required when applying for this post. “Candidates, who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application/on appointment. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)

DUTIES: Key result areas/outputs: Render an efficient and cost-effective Internal Medicine service to patients managed by the hospital and District Health Care Services in the District by balancing throughput with quality. Assist with effective and efficient administration of the Internal Medicine Department. Assist the Head of Department with specific projects relating to Antibiotic Stewardship, Critical Care and Clinical Governance. Assist with training of clinical staff (registrars, medical officers and interns), 6th year medical students from UCT and ad hoc elective students. Deliver service with a professional and ethical behaviour at all times.

ENQUIRIES: Dr ZM North, tel. no. (044) 802-4535
APPLICATIONS: The Chief Executive Officer: George Hospital, Private Bag X6534, George, 6530.
FOR ATTENTION: Mr Z Emandien
POST 44/94: ASSISTANT DIRECTOR: FINANCE (SUPPLY CHAIN MANAGEMENT & REVENUE)

SALARY: R 311 784 per annum

CENTRE: Vredendal Hospital (West Coast District)

REQUIREMENTS: Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with extensive experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Extensive proven experience in Supply Chain, Revenue Information and Financial Management for a District Hospital as well as CHC’s. Proven managerial experience. Inherent requirement of
the job: Valid (Code B/EB) driver’s licence. Competencies (knowledge/skills): Extensive knowledge of relevant financial prescripts, departmental policies, delegations and procedures. Computer literacy and thorough knowledge of computer systems (LOGIS, BAS, IPS and MS Office). Strong people management skills, ability to work in a team context and motivate team members. An aptitude for working with financial figures. Excellent leadership, analytical, problem-solving interpretation and analysing skills. In depth knowledge and experience pertaining to APL, BMI, Supply Chain Management prescripts and Financial and Revenue Management prescripts. Note: No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test.

DUTIES

Key result areas/outputs: Responsible for overall management for all Supply Chain Management functions and ensure the effective and efficient application of procurement policies and processes, Demand, Acquisition, Contract, Logistics and Disposal Management. Manage, control and monitor hospital and primary healthcare budget and expenditure, as well as income generation and projections. Plan, implement and maintain financial control and handle audit queries. Responsible for overall Revenue Management, which includes cash management, BAS reconciliation and Accounts receivable. Control and manage Patient Administration Services. Manage all related People Management functions within the component. Responsible for Compliance and Information Management.

ENQUIRIES

Mr R Layman, tel. no. (022) 487-9212

APPLICATIONS

The Director: West Coast District, West Coast District Office, Private Bag X15, Malmesbury, 7299.

FOR ATTENTION

Mr E Sass

CLOSING DATE

18 November 2016