ANNEXURE R

PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF HEALTH

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE: It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

OTHER POSTS

POST 33/121: ASSISTANT MANAGER NURSING (SPECIALTY: OPERATING THEATRE, TRAUMA AND EMERGENCY UNIT)
(Chief Directorate: Metro District Health Services)

SALARY: R509 148 (PN-B4) per annum
CENTRE: Eerste River Hospital
REQUIREMENTS:
Minimum educational qualification: Basic R425 qualification (i.e. degree/diploma in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with duration of at least 1 year accredited with the SANC in Medical and Surgical Nursing Science: Critical Care Nursing: Trauma and Emergency or Medical and Surgical Nursing Science: Operating Theatre Nursing or Medical and Surgical Nursing Science: Critical Care Nursing: General. Registration with a professional council: Registration with the SANC as Professional Nurse. Proof of annual registration (2016/2017). Experience: A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognisable experience in the specific speciality after obtaining the 1 year post-basic qualification as mentioned above. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Inherent requirements of the job: Valid (Code B/EB) driver’s licence. Willingness to work overtime and weekends as required. Competencies (knowledge/skills): Good interpersonal relations and communication skills (verbal and written) in at least two of the three official languages of the Western Cape. Good managerial, supervisory, negotiation, people, problem solving, change management, decision making, disciplinary and conflict management skills/knowledge and insight of legislation and policies, relevant to current nursing practice within the Public Service and extensive knowledge in Emergency Care or Operating Theatre. Computer literacy (MS Word, Excel and PowerPoint). Note: No payment of any kind is required when applying for this post.

DUTIES:
Key result areas/outputs: Provide management support, guidance and direction to personnel under her or his supervision towards the realisation of strategic goals and objectives of the Nursing Division. Manage effectively the utilisation and supervision of physical, human and financial resources in accordance with legislation and policies. Provide professional, technical and management support for the provision of quality patient care through effective and efficient management of Nursing care programs. Maintain constructive working relationships with nursing personnel and other stakeholders (multidisciplinary team work). Coordinate the provision of effective training and research.

ENQUIRIES: Ms M Luphondo, tel. no. (021) 902-8024/10
APPLICATIONS: The Acting Manager: Medical Services, Eerste River Hospital, Humboldt Road, Eerste River, 7100.
FOR ATTENTION: Ms E Scholtz
CLOSING DATE: 02 September 2016

POST 33/122: PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALITY: CLINICAL NURSE TRAINING)
(Chief Directorate: General Specialist and Emergency Medical Services)

SALARY: Grade 1: R 317 271 (PN-B1) per annum, Grade 2: R 390 216 (PN-B2) per annum
CENTRE: Alexandra Hospital
REQUIREMENTS:
Basic R425 (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic qualification, with duration of at least 1 year, accredited with
the SANC in Advanced Psychiatric Nursing Science. Registration with a Professional Council: Registration with the SANC as Professional Nurse. Experience: Grade 1: A minimum of 4 years appropriate/recognisable nursing experience in nursing after Registration as Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognisable nursing experience after Registration as Professional with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post-basic qualification in the relevant specialty as mentioned above. Inherent requirements of the job: Valid (Code B/EB) driver’s licence. Competencies (knowledge/skills): Valid proof of computer literacy in (MS Word and Excel) and report writing skills. Ability to communicate (verbal and written) in at least two of the three official languages of the Western Cape. Note: No payment of any kind is required when applying for this post. Candidates who are not in possession of the required qualifications will be appointed into the general stream, and they will be required to obtain the necessary qualifications within a predetermined period of time. Candidates without the required post-basic qualifications can only be appointed if no suitable candidates with the required educational qualifications could not be found. “Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application/on appointment. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)”

**DUTIES**

Key result areas/outputs: Facilitate and implement an effective in-service training programme, nursing training need analysis In the nursing department. Responsible for orientation, induction, mentoring and continuous education processes of nursing personnel including students in the Nursing department. Responsible to represent the Nursing department on the Human Resource and Development Training committee and any relevant supportive functions and committees. Facilitate and assist with the management of study leave, internal and external course allocation. Ensure effective implementation and compliance with relevant legislation/policies and procedures to maintain a high standard of nursing care. Responsible for student management processes.

**ENQUIRIES**

Ms R Fisher, tel. no. (021) 503-5077

**APPLICATIONS**

The Chief Director: General Specialist and Emergency Services, Private Bag X15, Parow, 7500.

**FOR ATTENTION**

Ms G Owies

**CLOSING DATE**

09 September 2016

**POST 33/123**

**PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: TRAUMA AND EMERGENCY)**

(Chief Directorate: Metro District Health Services)

**SALARY**

Grade 1: R 317 271 (PN-B1) per annum,
Grade 2: R 390 216 (PN-B2) per annum

**CENTRE**

Khayelitsha District Hospital

**REQUIREMENTS**

Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year in diploma, accredited with the SANC in Medical and Surgical Nursing Science: Critical Care Nursing: Trauma and Emergency. Registration with a professional council: Registration with the SANC as Professional Nurse. Proof of annual registration with the SANC (2016/2017). Experience: Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Experience: Grade 2: A minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining 1 year post-basic qualification as mentioned above. Inherent requirements of the job: Willingness to work shifts, day and night duty, weekends and public holidays, as well as overtime to meet the operational requirements, including standby and acting. Competencies (knowledge/skills): Sound knowledge and understanding of Nursing and Health Service related Acts, Legislation and Policies. Leadership and
sound interpersonal and motivational skills, including the ability to facilitate and promote training. Computer Literacy (MS Word, Outlook). Excellent communication skills (both written and verbal) in at least two of the three official languages of the Western Cape. Analytical thinking, independent decision making and problem solving skills. Notes: No payment of any kind is required when applying for this post. Candidates who are not in possession of the required qualifications will be appointed into the general stream, and they will be required to obtain the necessary qualifications within a predetermined period of time. Candidates without the required post-basic qualifications can only be appointed if no suitable candidates with the required educational qualifications could not be found. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application/on appointment. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".

**DUTIES**
Key result areas/outputs: Provide optimal, holistic specialised nursing care within set standards, professional and legal framework. Assist with the development and implementation of nursing quality improvement plans, policies and standard operating procedures. Effectively utilise Human, financial and material resources. Participate in training, development and research. Deliver a support service to the Nursing Services and the institution.

**APPLICATIONS**
Ms G Mashaba, tel. no. (021) 360-4408
The Chief Executive Officer: Khayelitsha District Hospital, Metro District Health Services, Private Bag X6, Khayelitsha, 7783.

**FOR ATTENTION**
Mr A Ernstzen
02 September 2016

**POST 33/124**
PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: THEATRE) 2 POSTS
(Chief Directorate: Metro District Health Services)

**SALARY**
Grade 1: R 317 271 (PN-B1) per annum,
Grade 2: R 390 216 (PN-B2) per annum

**CENTRE REQUIREMENTS**
Khayelitsha District Hospital
Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in Medical and Surgical Nursing Science: Operating Theatre Nursing. Registration with a professional council: Registration with the SANC as a Professional Nurse. Proof of annual registration with the SANC (2016/2017). Experience: Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific speciality after obtaining 1 year post-basic qualification as mentioned above. Inherent requirement of the job: Willingness to work shifts, day and night duty, weekends and public holidays to meet the operational requirements, including standby and acting. Competencies (knowledge/skills): Excellent communication skills in at least two of the three official languages of the Western Cape. Knowledge of relevant legislation and policies of the Department of Health Western Cape. Leadership towards the realisation of strategic goals and objectives of the theatre complex with regards to emergency and non-emergency operating nursing, as well as day patient care. Notes: No payment of any kind is required when applying for this post. Candidates who are not in possession of the required qualifications will be appointed into the general stream, and they will be required to obtain the necessary qualifications within a predetermined period of time. Candidates without the required post-basic qualifications can only be appointed if no suitable candidates with the required educational qualifications could not be found. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application/on appointment. This concession is only applicable on health professionals who apply for the first time for registration in a
specific category with the relevant council (including individuals who must apply for change in registration status)".

**DUTIES**

Key result areas/outputs: Provide an optimal, holistic, specialised Nursing Care within set standards and within a professional, legal framework as a Professional Nurse in an Operating Theatre. Effective utilisation of Human, financial and material resources. Participate in training, development and research. Deliver a support service to the Nursing Services and the institution. Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care.

**ENQUIRIES**

Ms G Mashaba, tel. no. 021-360-4200

**APPLICATIONS**

The Chief Executive Officer: Khayelitsha District Hospital, Metro District Health Services, Private Bag X6, Khayelitsha, 7783.

**FOR ATTENTION**

Mr A Ernstzen

**CLOSING DATE**

02 September 2016