ANNEXURE T

PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF HEALTH

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE:
It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

OTHER POSTS

POST 19/179:
CHIEF ARCHITECT GRADE A (PRIMARY HEALTH CARE)
(Head Office, Cape Town, Norton Rose House)

SALARY:
R750 984 per annum

CENTRE:
Directorate: Infrastructure Programme Delivery

REQUIREMENTS:
Minimum educational qualification: B Degree in Architecture or equivalent qualification. Registration with a professional council: Registration as Professional Architect with the South African Council for the Architectural Profession (SACAP). Experience: 6 years post qualification architectural experience. Inherent requirements of the job: Able to work outside of normal office hours. Travel, including early morning and late night air flights. Valid (Code B/EB) driver’s licence. Overnight stays away from home whilst on official business. Sufficiently physically fit and healthy to walk long distances in the confines of the building and on site and carry out inspections. Competencies (knowledge/skills): Knowledge of the Western Cape Infrastructure Delivery Management System (WC IDMS) and the IDM Toolkit. Understand the roles and legal obligations of role-players at all three spheres of Government and Public Entities. Experience in project management and stakeholder management. Good organising, problem solving and interpersonal skills; Sound interpersonal and good verbal and written communication skills in at least two of the three official languages of the Western Cape. Computer literacy (MS Office). Note: No payment of any kind is required when applying for this post.

DUTIES:
Key result areas/outputs: Programme and Project Planning. Programme and Project Implementation and Monitoring. Project Commissioning. Programme and Project Evaluation. Management of built environment programmes and interaction with a wide range of role-players and stakeholders across all spheres of Government/Private Sector and Communities. Monitor and control the delivery of health infrastructure programmes on time, within budget and within defined quality standards.

ENQUIRIES:
Mr T Tladi, tel. no. (021) 483-0889

APPLICATIONS:
The Director: People Practices and Administration, Department of Health, PO Box 2060, Cape Town, 8000.

FOR ATTENTION:
Ms C Versfeld

CLOSING DATE:
27 May 2016

POST 19/180:
PRIMARY HEALTH CARE MANAGER
(Eden District)

SALARY:
R726 276 per annum (A portion of the package can be structured according to the individual’s personal needs).

CENTRE:
Knysna/Bitou Sub-district

REQUIREMENTS:
Minimum educational qualification: An appropriate tertiary qualification or equivalent qualification that allows registration with the Health Professional Council (HPCSA) and/or South African Nursing Council (SANC) and/or Pharmacy Council of South Africa (SAPC). Experience: Appropriate/recognisable experience in District Health Systems. Extensive experience in District Health Services/Management. Inherent requirements of the job: Valid (Code B/EB) driver’s licence. Willingness to attend to community needs after hours. Competencies (knowledge/skills): Computer literacy (MS Office: Word, Excel, PowerPoint, Outlook and Internet). Proficiency (written and verbal) in at least two of the three official languages of the Western Cape. The ability to function independently as well as in a multidisciplinary team and make decisions. Effective communication, interpersonal, leadership and conflict resolution skills. Knowledge and understanding of the District Health System and Comprehensive Service Plan. Basic knowledge and experience in office administration, financial and
procurement administration. Note: No payment of any kind is required when applying for this post.

**DUTIES**
Key result areas/outputs: Overall management of the clinics in the sub-district. Coordinate and evaluate facility based Health programmes in the sub-district. Responsible for the co-ordination and evaluation of HIV/AIDS, STI, TB programmes and Community Based Health Services in the Sub-district. Manage Human Resources, Skills Development and Labour Relations. Financial and budget management. Liaison and co-operation. Ensure that prescribed policies and procedures are implemented and adhered to.

**APPLICATIONS**
The District Manager: Eden District Office, Private Bag X6592, George, 6530.

**FOR ATTENTION**
Ms S Plenaaar

**CLOSING DATE**
27 May 2016

**POST 19/181**
OPERATIONAL MANAGER NURSING GRADE 1 (GENERAL: NIGHT DUTY)
(Cape Winelands Health District)

**SALARY**
R367 815 (PN-A5) per annum

**CENTRE**
Cape Winelands TB Centre, Brewelskloof Hospital, Worcester

**REQUIREMENTS**
Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with a professional council: Registration with the SANC as Professional Nurse. Experience: A minimum of 7 year appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Ability to work shifts during the day and night, weekends and public holidays and overtime when required by supervisor. Competencies (knowledge/skills): Computer literacy (MS Word and Excel). Knowledge and insight of relevant legislation and policies related to nursing within the public sector. Good organisational, interpersonal, leadership, decision-making, and conflict resolution skills. Note: No payment of any kind is required when applying for this post. A practical test will form part of the selection process.

**ENQUIRIES**
Ms R Van Rooyen, tel.no. (023) 348-1309

**APPLICATIONS**
The Director: Cape Winelands District Office, Private Bag X3079, Worcester, 6849.

**FOR ATTENTION**
Ms JB Salie

**CLOSING DATE**
03 June 2016

**POST 19/182**
PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: OPERATING THEATRE)
(Chief Directorate: Metro District Health Services)

**SALARY**
Grade 1: R 317 271 (PN-B1) per annum
Grade 2: R 390 216 (PN-B2) per annum

**CENTRE**
Hope Street Dental Community Day Clinic

**REQUIREMENTS**
Minimum educational qualifications: Basic R425 qualification (i.e. diploma /degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post basic nursing qualification with the duration of at least 1 year accredited with SANC in Medical and Surgical Science/Operating Theatre Nursing. Registration with a professional council: Registration with the SANC as a Professional Nurse. Experience: Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post-basic qualification as mentioned above. Inherent requirements of the job: Willingness to carry small kids and work in Operating Theatre and Recovery room. Willingness to assist Dentist in surgery when needed. Valid (Code B/EB) driver’s licence. Competencies (knowledge/skills): Good verbal and written communication skills in at least two of the three official languages of the Western Cape. Knowledge of relevant legislation and policies of the Department of Health Western Cape.
Leadership towards realisation of strategic goals and objectives of the theatre with regards to emergency and non-emergency operating nursing as well as day patient care. Note: Candidates without the required post-basic qualification may also apply for this position. Such candidates will only be considered if no suitable candidate/s with the required qualification could be found. The successful candidate/s will be appointed into the general stream and will be required to obtain the necessary qualification within the period as agreed to. No payment of any kind is required when applying for this position.

DUTIES : Key result areas/outputs: Provide an optimal, holistic, specialised Nursing Care within set standards and within a professional, legal framework as a Professional Nurse in an Operating Theatre. Effective utilisation of Human and Material Resources. Participate in training, development and research. Supervise and assist Specialist Outreach Clinics at the hospital. Deliver a support service to the Nursing Service and the institution. Practice Nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Order medication and stock control.

ENQUIRIES : Ms C Windt, tel. no. (021) 465-4017
APPLICATIONS : The Director: Metro District Health Services, Southern/Western Sub-structure, DP Marais Nurses Home, Corner of White and Main Road, Retreat, 7945 or P.O. Box 30360, Tokai, 7966.
FOR ATTENTION : Mr F Le Roux
CLOSING DATE : 27 May 2016

DEPARTMENT OF THE PREMIER
Exciting opportunities for persons who want to make a difference. The WCG is guided by the principles of Employment Equity. Disabled candidates are encouraged to apply and an indication in this regard would be appreciated.

APPLICATIONS : Applications are to be submitted online via www.westerncape.gov.za/jobs
CLOSING DATE : 20 May 2016 @ 16:00
NOTE : All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS Competency Assessment tools.

MANAGEMENT ECHELON

POST 19/183 : HEAD OF DEPARTMENT: LOCAL GOVERNMENT REF NO: HOD 2016-02
Department of Local Government, Cape Town

SALARY : All –inclusive salary package of R 1 267 806 – R 1 428 186 per annum (Salary level 15). Note: the remuneration package consists of a basic salary (70%) and the employer’s contribution to the Pension Fund. The remainder of the package may be structured according to your personal needs.

CENTRE : Department of Local Government, Cape Town

REQUIREMENTS : A relevant post graduate qualification; A minimum of 8 years’ relevant experience at senior managerial level; A valid code B driver’s licence. Knowledge of: Municipal Governance; Municipal Infrastructure; Monitoring of the Functions of Municipal Councils; Monitoring of Performance and Compliance of Municipalities; Monitoring of Community Access to Municipal Services and Community Participation; Developmental Local government; Public administration and management in South Africa; Extensive knowledge of applicable policies and procedures on National & Provincial level; Contents of various PSCBC and WCPBC agreements; Financial and administrative management, as well as Human Resource management and Labour Relations, and Strategic Asset Management and Procurement; Excellent communication skills(written and verbal); Demonstrable leadership and strategic planning skills; Ability to build and lead dynamic, professional project management teams; Ability to engage effectively at senior executive levels.

DUTIES : Provide strategic direction to obtain strategic objectives; Ensure that the work of the Department is aligned to National and Provincial Government priorities and strategies; Responsible for strategic and Business Plans for the department; Ensure that policies and policy and systems are in place; Integrate processes, policies and structures across the organisation to achieve improved efficiency and effectiveness in the delivery of service; Ensure effective interface with relevant
stakeholders and/or consult on service delivery requirements; Promote the creation and development of appropriate information and knowledgeable systems met by relevant information and communication technology needs of the department; Play an active role in (inter)national workshops and seminars; Give effect to the transformation of service delivery, internally and/or externally; Ensure excellent internal and external communication; Ensure an effective oversight and management for all financial resources/aspects of the Department and all performance requirements as related to the PFMA and corporate governance; Management of the Human Resources of the Department to achieve the pre-determined performance indicators and service delivery imperatives.

ENQUIRIES

Mr. A. Bredell at (021) 483 8108