

**PROVINCIAL ADMINISTRATION: NORTH WEST  
DEPARTMENT OF RURAL, ENVIRONMENT AND AGRICULTURAL DEVELOPMENT**

*This Department is an equal opportunity and affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of these posts and candidates whose transfer/promotion/appointment will promote representivity will receive preference.*

- APPLICATIONS** : Applications, quoting the relevant reference, should be forwarded as follows:  
Mafikeng - Head Office: The Director: Human Resource Management, Department of Rural, Environment and Agricultural Development, Private Bag X2039, Mmabatho 2735 or delivered at the Agricentre Building, corner Dr James Moroka and Stadium Roads, Mmabatho,  
The Directorate: Structured Agricultural Training and Empowerment (Potchefstroom Agricultural College): The District Director, Dr Kenneth Kaunda District Services, Private Bag X804, Potchefstroom, 2520, for attention of Ms Z Jacobs.  
The Directorate: Structured Agricultural Training and Empowerment (Taung Agricultural College): The District Director, Dr Ruth Segomotsi Mompoti District Services, Private Bag X532 Taung, 8584, for attention of Mr M Salman.  
The Directorate: Structured Agricultural Training and Empowerment (Kgora Farmer Training Centre): The District Director, Dr Kenneth Kaunda District Services, Private Bag X804, Potchefstroom, 2520, for attention of Ms Z Jacobs  
The Directorate: Dr Ruth Segomotsi Mompoti District Services: The District Director, Dr Ruth Segomotsi Mompoti District Services, P.O.Box 112, Vryburg, 8600, for attention of Ms M Maretela  
The Directorate: Dr Kenneth Kaunda District Services : The District Director, Dr Kenneth Kaunda District Services, Private Bag X804, Potchefstroom 2520, for attention of Ms Z Jacobs  
The Directorate: Ngaka Modiri Molema District Services: The District Director, Ngaka Modiri Molema District Services, Private Bag X106, Mmabatho, 2735, for attention of Ms K Matheolane
- FOR ATTENTION** : Ms P Mokoke
- CLOSING DATE** : 06 May 2016
- NOTE** : Applications must be submitted on form Z83, obtainable from any Public Service department and should be accompanied by a recently updated, comprehensive CV as well as copies of all qualification(s) (Matric Certificate must also be attached), ID document and driver's licence. Non-RSA citizens/permanent resident permit holders must attach a copy of their permanent residence permits to their applications. Should you possess a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA). Failure to submit the requested documents will result in the application not being considered. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial/ asset record checks, qualification/study verification and previous employment verification). Successful candidates will also be subjected to security clearance processes, and, where applicable, they will be required to enter into a performance agreement and to undergo a competency assessment. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make appointments to the advertised posts. Correspondence will be limited to short-listed candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful.  
NB: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Note: The remuneration package consists of a basic salary (70%) and employer's contribution to the Government Employees Pension Fund and a flexible portion. The flexible portion of the

package can be structured according to the Senior Management Service guidelines.

#### MANAGEMENT ECHELON

**POST 16/89** : **DIRECTOR: COMMUNICATION SERVICES REF NO: NWREAD (01/04/16)**  
Chief Directorate: Farmer Support and Development  
(The above - mentioned post which was advertised on 23 November 2015 is being re-advertised; candidates who previously applied shall be considered.)

**SALARY** : R864 177 per annum (All-inclusive salary package), Level 13  
**CENTRE** : Mahikeng - Head Office  
**REQUIREMENTS** : An appropriate, recognised 4-year tertiary qualification in Communication  
\*Minimum 5 years relevant post – qualification experience coupled with a minimum of 5 years relevant experience at Middle/Senior Management level  
\*Valid Driver's Licence\* Computer Literacy.\*Competencies: Strategic capability and leadership, Problem Solving and Analysis, Decision Making \*Customer focus and responsiveness \*Communication\* People management, planning and organisation \*Conflict Management, Change management, Programme and project management, Negotiation, Organising and facilitation skills \*Knowledge of internal and external liaison \* Knowledge of publications, advertising and branding \* Ability to communicate at all levels \* Excellent verbal and written (including speechwriting, editing and translation) skills.

**DUTIES** : Manage the provision of internal and external communication for the department  
\*Develop and maintain communication strategies \*Formulate and maintain communication policies and plans \*Manage liaisons and media services.  
\*Facilitate marketing of departmental programs \*Serve as the Departmental spokesperson to enhance the image of the department \*Write and edit speeches  
\*Integrate the Departmental communication strategy to support the department  
\*Provide strategic leadership on the functions of the Directorate \*Manage the resources within the Directorate in terms of finance, assets and human resources.

**ENQUIRIES** : Ms KO Nyezi, Tel. (018) 389 - 5532/5062

**POST 16/90** : **DIRECTOR: FARMER SUPPORT AND DEVELOPMENT/ DISTRICT SERVICES REF NO: NWREAD 02/04/16**  
(The above - mentioned post which was advertised on 23 November 2015 is being re-advertised; candidates who previously applied shall be considered.)

**SALARY** : R864 177 per annum (All-inclusive salary package), Level 13  
**CENTRE** : Dr Ruth Segomotsi Mompati District Office (Vryburg)  
**REQUIREMENTS** : An appropriate recognized 4 years Bachelor's degree or equivalent qualification in Agricultural Extension with at least 8 years' relevant post- qualification experience \*A minimum of 5 years' experience at Middle/Senior Management level \*A Master's degree will serve as an added advantage. Competencies: Technical knowledge in the fields of crops, horticulture, livestock production, land care and project management \*Advanced knowledge of economic and social agricultural issues with a good understanding of the Department and service delivery imperatives\* Knowledge of the Public Finance Management Act, Treasury Regulations and Public Service Regulations and related prescripts  
\*Project management, monitoring and evaluation skills \*Good written and verbal communication, conflict management and leadership skill \* Computer literacy. Policy analysis and interpretation skills \* The ability to communicate across all sectors \*Willingness to travel and work irregular hours \*A valid driver's licence.

**DUTIES** : Management of the extension and advisory services to farmers within a district  
\*Manage the development and implementation of agricultural related projects  
\*Support, advice and coordinate the implementation of Integrated Food Security Strategy of South Africa (IFSS), Land Care Program and Extension Recovery Plan (ERP) \*Manage the district's financial and human resources \*Establish and maintain partnerships with other departments, municipalities NGO's and farmer organizations \*Facilitate the integration of the departmental projects with municipal IDPs to promote intergraded planning and development within the district.

**ENQUIRIES** : Ms B Pule, Tel. (018) 389 - 5698

- POST 16/91** : **DIRECTOR: LEGAL SERVICE REF NO: NWREAD (03/04/16)**  
(The above - mentioned post which was advertised on 23 November 2015 is being re-advertised; candidates who previously applied shall be considered.)
- SALARY** : R864 177 per annum (All-inclusive salary package) (Level 13)  
**CENTRE** : Mafikeng - Head Office  
**REQUIREMENTS** : Appropriate postgraduate degree in Law/LLB \* Admitted Attorney/Advocate \* Minimum of 8 years post-qualification experience in legal services with a minimum of 5 years' experience at Middle/ Senior Management level \* Valid Driver's Licence and Computer Literacy. Competencies: Problem Solving and analysis, People and financial management \*Strategic leadership and capability, programme and project management and empowerment \*Client orientation and customer focus \*Communication, honesty and integrity \* Proven high-level liaison, written and verbal communication skills\* Knowledge of Rural, Environment and Agricultural environment and legislation
- DUTIES** : Manage the provisioning of legal services in the Department. Coordinate of general legal advice and legal documents \* Manage litigation matters and ensure legal compliance \* Monitor implementation of new and existing legislation and ensure compliance with all legislation \* Manage and coordinate legal contracts, opinions, international agreements, MOUs for advice \* Manage the Directorate's resources effectively and efficiently\* Direct the work of the Directorate in line with the strategic direction of the Department.
- ENQUIRIES** : Ms KO Nyezi, tel. (018) 389 - 5532/5062
- POST 16/92** : **DIRECTOR: OFFICE OF THE HEAD OF DEPARTMENT REF NO: NWREAD (04/04/16)**  
(The above - mentioned post which was advertised on 23 November 2015 is being re-advertised; candidates who previously applied shall be considered.)
- SALARY** : R864 177 per annum (all inclusive remuneration package) (Level 13)  
**CENTRE** : Mahikeng – Head Office  
**REQUIREMENTS** : An appropriate degree or equivalent qualification at NQF level 7 in Public Administration and/or Agriculture\* A minimum of 5 years management experience, preferably in the Public Service\* Knowledge of Public Finance Management Act, 1999( Act 1 of 1999) (PFMA) and Treasury Regulations, Public Service Regulations, Labour Relations Act, 1995 (Act 66 of 1995) \*Project management skills\* Research, monitoring and evaluation skills\* Communication(written and verbal ) skills \*Knowledge of writing high level correspondence\* Computer skills\* Strategic planning and reporting procedures\* Policy analysis, interpretation and implementation skills \* Willingness to travel and work irregular hours\* A valid driver's license\* Dynamic strategic leadership\* In depth knowledge of Acts, regulations, policies and strategies related to the job\* An understanding of the operational environment of Department and service delivery imperatives\* The ability to communicate across all sectors\* Knowledge in Agricultural activities\* Integrity, sound judgement and discretion in dealing with secret and confidential matters.
- DUTIES** : Render administrative support services to the office of Head of Department\* Manage documentation and logistics relating to management committee (Senior Management Committee, EXTECH, etc) \* Handle administrative correspondence with regard to CORE and support functions of the Department \* Manage financial resources in the office of the Head of Department \* Liaise between HoD's office and office of the MEC\* Liaise between HOD's other departments/government structures/ stakeholders\* Overall management of the office of the Head of Department \* Type general reports, letters, etc \* Manage the Head of Department's diary and managing appointments\* Update the record management system of the HOD's office.
- ENQUIRIES** : Ms KO Nyezi Tel: (018) 389 5532/5062

## OTHER POSTS

- POST 16/93** : **SENIOR LEGAL ADMINISTRATION OFFICER - MR6 REF NO: NWREAD (05/04/16)**  
(The above - mentioned post which was advertised on 23 November 2015 is being re-advertised; candidates who previously applied shall be considered.)
- SALARY** : Appropriate salary will be determined according to the regulatory framework based on OSD
- CENTRE** : Mafikeng Head Office
- REQUIREMENTS** : An appropriate recognised LLB degree or equivalent qualification coupled with at least 8 years post-qualification experience in the provision of legal services\* A minimum of three years at Middle Management level \* The ability to negotiate and draft contracts and other legal documents\* Knowledge of PAIA, PAJA and the Constitution is essential \* The ability to interpret different legislation affecting the agricultural and environmental sectors \*Good verbal and written communication and negotiation skills are essential.
- DUTIES** : Provide legal support to ensure compliance with relevant legislation \*Provide legal advice and opinions and prepare legal documents for the Department \*Give advice on the drafting and vetting of contracts and related instruments\* Provide legal support to the Department \* Assists in facilitating compliance with PAIA, PAJA \* Provide legal education to the Department.
- ENQUIRIES** : Ms KO Nyezi, tel. (018) 389 - 5532/5062)
- POST 16/94** : **LEGAL ADMINISTRATION OFFICER: MR4 REF NO: NWREAD (06/04/16)**
- SALARY** : Appropriate salary will be determined according to the regulatory framework based on OSD
- CENTRE** : Mafikeng Head Office
- REQUIREMENTS** : An appropriate recognised LLB degree or equivalent qualification coupled with at least 5 years appropriate post-qualification legal experience \*General knowledge of the of Public Service Act, PAIA, PAJA and the Constitution is essential \* The ability to negotiate and draft contracts and other legal documents \* The ability to interpret different legislation affecting the agricultural and environmental sectors \*Good verbal and written communication, analytical thinking, research and negotiation skills are essential\* Computer literacy\* Valid driver's license
- DUTIES** : Render legal support to the department by drafting, amending documents and drafting letters \*Conduct, analyse, interpret, advise and research on case laws to provide information relevant to the legal matter at hand\* Undertake research to enable relevant subordinate legislation\* File management\* Give legal opinion if necessary and prepare legal documents for the Department \*Assists in the drafting and vetting of contracts and related instruments\* Assists in facilitating compliance with PAIA, PAJA \*Assists in facilitating legal education to the Department.
- ENQUIRIES** : Ms KO Nyezi, tel. (018) 389 - 5532/5062)
- POST 16/95** : **DEPUTY DIRECTOR: DEMAND MANAGEMENT REF NO: NWREAD (07/04/16)**  
Directorate: Supply Chain Management
- SALARY** : R612 822 per annum (all-inclusive MMS), Level 11
- CENTRE** : Mahikeng – Head Office
- REQUIREMENTS** : Degree / National Diploma in Supply Chain Management/, Logistics/ Purchasing/ Economics. Minimum of 5 years working experience in supply chain management, in which 3 must be at a managerial level\* Knowledge and experience in the application of the legislative framework that governs supply chain management in the Public service environment, PFMA, PPPFA, BBBEE and Treasury Regulations. Excellent verbal and written communication skills. Problem Solving, analytical skills and computer literacy\* Knowledge of Walker BAS\* Strong planning and co-ordination abilities. Proven management skills and a track record in the preparation, implementation and management of strategic, operational and financial plans and projects\* A valid driver's license.
- DUTIES** : Develop, design, plan and establish the demand management systems across all levels in the Department\* Conduct market and needs analysis\* Design, review

and manage the implementation of strategic sourcing techniques and regulations, requirements planning, costing and supply\* Compile the departmental procurement plan\* Continuous monitoring, evaluation and review of the demand management process\* Design a system for effective industry and commodity analysis\* Manage the Departmental Bid Specification Committee secretariat\* Compile and analyse management reports from various strategic activities\* Provide strategic support, advice and guidance to all responsibility managers to ensure compliance with Supply Chain Management regulations.

**ENQUIRIES** :

Ms S. Koikanyang, Tel: (018) 389-5151/ 5441

**POST 16/96** :

**DEPUTY DIRECTOR: ACQUISITION MANAGEMENT REF NO: NWREAD (08/04/16)**

**SALARY** :

R612 822 per annum (all-inclusive MMS), Level 11

**CENTRE** :

Mahikeng – Head Office

**REQUIREMENTS** :

Degree / National Diploma in Supply Chain Management/, Logistics/ Purchasing/ Economics. Minimum of 5 years working experience in supply chain management, in which 3 must be at a managerial level\* Knowledge and experience in the application of the legislative framework that governs supply chain management in the Public service environment, PFMA, PPPFA, BBBEE and Treasury Regulations. Excellent verbal and written communication skills. Problem Solving, analytical skills and computer literacy\* Knowledge of Walker BAS\* Strong planning and co-ordination abilities. Proven management skills and a track record in the preparation, implementation and management of strategic, operational and financial plans and projects\* A valid driver's license.

**DUTIES** :

Develop and implement the acquisition management systems and appropriate acquisition management internal controls and audit trails in the Department\* Manage the development and utilisation of a supplier database\* Facilitate and manage the business process cycle (inviting, evaluating, adjudicating and awarding) for goods and services in terms of SCM regulations\* Manage the Departmental Bid Evaluation and Adjudication Committees secretariat\* Ensure the management and maintenance of departmental contracts managed in accordance with Treasury Regulations and the PFMA\* Compile and analyse management reports from various strategic activities\* Provide strategic support, advice and guidance to all responsibility managers to ensure compliance with Supply Chain Management regulations.

**ENQUIRIES** :

Ms S. Koikanyang, tel. (018) 389 - 5151/ 5441

**POST 16/97** :

**DEPUTY DIRECTOR: SUPPLY CHAIN RISK AND PERFORMANCE MANAGEMENT REF NO. NWREAD (09/04/16)**

**SALARY** :

R612 822 per annum (all-inclusive MMS), Level 11

**CENTRE** :

Mahikeng – Head Office

**REQUIREMENTS** :

Degree / National Diploma in Supply Chain Management/, Purchasing/ Economics/ Financial Accounting\* Minimum of 5 years working experience in supply chain management, in which 3 must be at a managerial level\* Knowledge and experience in the application of the legislative framework that governs supply chain management in the Public service environment, PFMA, PPPFA, BBBEE and Treasury Regulations\* Excellent verbal and written communication skills\* Problem Solving, analytical skills and computer literacy\* Knowledge of Walker BAS\* Strong planning and co-ordination abilities\* Proven management skills and a track record in the preparation, implementation and management of strategic, operational and financial plans and projects\* A valid driver's license.

**DUTIES** :

Develop and implement appropriate performance management internal controls and audit trails to ensure efficient and effective supply chain management services\* Provide strategic support, advice and guidance to all responsibility managers to ensure compliance with Supply Chain Management regulations\* Prepare monthly management reports and provide early warning signs to management\* Follow up and clear directorate specific audit findings in line with agreed action plan\* Provide staff with development programmes in line with job needs. Identify and report on risks in respect of Supply Chain Management within the department and recommend corrective action\* Monitor compliance with contractual terms and conditions as well as service level standards. Ensure

		compliance with SCM Policy* Compile and analyse management reports from various strategic activities.
<b><u>ENQUIRIES</u></b>	:	Ms S Koikanyang, tel. (018) 389 - 5151/ 5441
<b><u>POST 16/98</u></b>	:	<b><u>DEPUTY DIRECTOR: INTERNAL CONTROL REF. NWREAD (10/04/16)</u></b>
<b><u>SALARY</u></b>	:	R612 822 per annum (all-inclusive MMS), Level 11
<b><u>CENTRE</u></b>	:	Mahikeng – Head Office
<b><u>REQUIREMENTS</u></b>	:	Degree or National Diploma in Financial Management/ Auditing/ Law or equivalent qualification* 3-5 years' relevant experience at the level of Assistant Director or equivalent* Knowledge of Financial Management Systems and Supply Chain Management Framework. Understanding of PFMA, PPPFA, BBBEE and Treasury Regulations* Excellent verbal and written communication skills* Problem solving, analytical skills and computer literacy* Strong planning and co-ordination abilities* Proven management skills and a track record in the preparation, implementation and management of strategic, operational and financial plans and projects* A valid driver's license.
<b><u>DUTIES</u></b>	:	Develop and maintain effective, efficient and transparent systems in internal controls* Facilitate the development of recommendations for enhancement/improvement of departmental processes* Strengthen accountability by identifying risks associated with departmental policies and plans* Regularly evaluate internal control systems and making recommendations on the best possible interventions* Put systems in place to prevent and detect unauthorized, irregular, and fruitless and wasteful expenditure* Review financial transactions for accuracy, completeness and correctness to ensure compliance with laws and regulations* Manage resources (physical, human and financial)* Utilise resources as needed to conduct special investigations and having open communication with departmental internal audit, auditor general and other relevant stakeholders and ensuring that recommendations and audit action plans are implemented* Provide strategic support, advice and guidance to all responsibility managers to ensure compliance with policies.
<b><u>ENQUIRIES</u></b>	:	Ms S. Koikanyang, tel. (018) 389 - 5151/ 5441
<b><u>POST 16/99</u></b>	:	<b><u>DEPUTY DIRECTOR: CORPORATE SERVICES REF NO: NWREAD (13/04/16)</u></b> Directorate - Dr Ruth Segomotsi Mompoti District Services
<b><u>SALARY</u></b>	:	R612 822 per annum (all-inclusive MMS), Level 11
<b><u>CENTRE</u></b>	:	Dr Ruth Segomotsi Mompoti District Services Office
<b><u>REQUIREMENTS</u></b>	:	An appropriate Degree/ Diploma in Commerce, Accounting or equivalent* Knowledge and experience in financial accounting, budgeting, supply chain management and human resource Management* Ability to perform managerial functions* Knowledge of applicable prescripts governing the Public service *Three (3) years managerial experience in all or any two of the following Units: - Supply Chain Management, Finance and Human resource management, Good communication and listening skills* Project management* Computer literacy (MS Word, MS Excel, MS Power-Point)* A valid driver's license.
<b><u>DUTIES</u></b>	:	Manage financial services and Supply Chain Management, Human Resources Management and Auxiliary Services* Compile monthly and annual reports for the sub directorate* Manage key performance areas and work plans of subordinates* Monitoring of all systems of the Sub-directorate* Provide support and advice to Management in the District.
<b><u>ENQUIRIES</u></b>	:	Mr J Dire, tel. (053) 928 - 0625
<b><u>POST 16/100</u></b>	:	<b><u>STATE VETERINARIAN: ANIMAL HEALTH 2 POSTS REF NO: NWREAD (14/04/16)</u></b>
<b><u>SALARY</u></b>	:	R612 822 per annum (all-inclusive MMS), Level 11
<b><u>CENTRE</u></b>	:	Mamusa and Kagisano State Veterinary Offices
<b><u>REQUIREMENTS</u></b>	:	An appropriate BVMCh or BVSc and registration with the South African Veterinary Council* Understanding of the application of the Animal Diseases Act (Act 35 of 1984)* An understanding of the Meat Safety Act (Act 40 of 2000)* A good understanding of the Import and Export facilitation protocols* Understanding of the Animal Disease Eradication Schemes of South Africa (TB and CA Schemes)* A good knowledge and understanding of the Departmental Flagship

<b><u>DUTIES</u></b>	:	Projects and action support needed thereof* Computer literacy* Valid driver's licence. The purpose of the State Veterinarian is to provide risk assessment of potential hazardous situations in area that involve Animal Health. The incumbent will therefore be responsible for* Managing and Co-ordinating the Brucellosis Scheme in the State Veterinary area* Assessing the prevalence of TB in the area and instituting the necessary control measures* Participating in the Departmental Primary Animal Health Care (PAHC) program through providing necessary secondary intervention function* Conducting risk assessment on all commodities that are destined for export* Ensure compliance of all imported commodities arriving in the State Veterinary area* Inspecting and registering all facilities that intend to export commodities out of South Africa* Preparing the State Veterinary office operational budget requirements and inputs into the Regional MTEF budgets* Preparing the work statistics and data management* Participating in the compilation of personnel work plans and evaluation of personnel performance in a State Veterinary office (PMDS)* Reporting to line function manager.
<b><u>ENQUIRIES</u></b>	:	Dr ME Machedi tel. (053) 928 - 0602/08
<b><u>POST 16/101</u></b>	:	<b><u>DEPUTY DIRECTOR: CORPORATE SERVICES REF NO: NWREAD (15/04/16)</u></b> Directorate - Dr Kenneth Kaunda District Services
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R612 822 per annum (all-inclusive MMS), Level 11 Dr Kenneth Kaunda District Services An appropriate Degree/ Diploma in Commerce, Accounting or equivalent* Knowledge and experience in financial accounting, budgeting, supply chain management and human resource Management* Ability to perform managerial functions* Knowledge of applicable prescripts governing the Public service *Three (3) years managerial experience in all or any two of the following Units: - Supply Chain Management, Finance and Human resource management, Good communication and listening skills* Project management* Computer literacy (MS Word, MS Excel, MS Power-Point)* A valid driver's license.
<b><u>DUTIES</u></b>	:	Manage financial services and Supply Chain Management, Human Resources Management and Auxiliary Services* Compile monthly and annual reports for the sub directorate* Manage key performance areas and work plans of subordinates* Monitoring of all systems of the Sub-directorate* Provide support and advice to Management in the District.
<b><u>ENQUIRIES</u></b>	:	Mr M Randeree, tel. (018) 299 - 6504/5
<b><u>POST 16/102</u></b>	:	<b><u>STATE VETERINARIAN: LABORATORY 2 POSTS REF NO: NWREAD (16/04/16)</u></b>
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R612 822 per annum (all-inclusive MMS), Level 11 Potchefstroom Veterinary Laboratory An appropriate BVSc or BVMCh and registration with the South African Veterinary Council* Previous experience as a laboratory veterinarian and keen interest to work in a laboratory environment will serve as an advantage* Understanding of the functioning of a veterinary diagnostic laboratory and knowledge of basic principles of analytical epidemiology* Computer literacy* Valid driver's licence* Understanding of ISO/IEC 17025 standards and postgraduate education in a laboratory diagnostic subject or epidemiology will be an added advantage* A motivation stating the applicant's reasons for pursuing a career in a laboratory environment should accompany the application*
<b><u>DUTIES</u></b>	:	The purpose of the State Veterinarian: Laboratory is to provide laboratory diagnostics. The incumbent will therefore be responsible for* Making diagnoses on controlled/notifiable and non-controlled animal diseases (mastitis, zoonoses and food-borne illnesses included)* Co-ordinating the collection and investigation of diagnostic specimens* Conducting necropsy and on-farm problem investigations and extension work when required* Participate in provincial epidemiology strategy* Participating in the elaboration and implementation of the laboratory business/strategic plans and quality system (ISO/IEC 17025)* As a Veterinarian in charge at section(s) level, rendering administrative duties including line-function supervision over technical personnel assigned to the section(s)* Preparing the sections operational budget requirements and inputs into the laboratory MTEF budgets* Preparing the work statistics and data

management\* Participating in the compilation of personnel work plans and evaluation of personnel performance (PMDS)\* Reporting to line function manager.

**ENQUIRIES** : Dr. J Kangumba, tel. (018) 294 - 3232/3

**POST 16/103** : **SENIOR AGRICULTURAL ECONOMICS: BUSINESS PLAN REF NO: NWREAD (12/04/16)**  
Directorate: Agricultural Economics

**SALARY** : R389 1452 per annum, Level 10  
**CENTRE** : Mahikeng - Head Office  
**REQUIREMENTS** : An appropriate 4- year Bachelor's Science Degree/ Bachelor's Degree in Agricultural Economic \* 4-5 years relevant working experience in the field of agricultural production economics and farm business management \*Knowledge, understanding and interpretation of budget management and project management \*Knowledge of the departmental programmes, legislation and procedures\* Good interpersonal, conflict resolution, facilitation and negotiation skills\*Good analysis presentation, and interpretation skills \*Ability to interact with farmers, farmer groups and other departments\*A valid driver's license.

**DUTIES** : Development and upgrading of business plans for agricultural projects\*Quality assurance of business plans \* Development, updating and maintenance of decision support systems \*Development, updating and maintenance of agricultural production economic databases \*Provide professional production economic advice to clients \* Provide support to agricultural economic studies and surveys.

**ENQUIRIES** : Mr P Kapu, tel: (018) 389 - 5653

**POST 16/104** : **VETERINARY TECHNOLOGIST REF NO: NWREAD (17/04/16)**

**SALARY** : R311 784 per annum, Level 09  
**CENTRE** : Potchefstroom Veterinary Laboratory  
**REQUIREMENTS** : An appropriate National Diploma or B Tech degree in Veterinary Technology with registration with the South African Veterinary Council (SAVC)\* Computer literacy; and \* Good understanding of the technical requirements of ISO 17025 standards\* However, a person who has worked in an accredited Lab with experience in ELISA and HA/HI tests will be given preference.

**DUTIES** : Render veterinary laboratory diagnostic testing services, which would *inter alia*, entail collection, receipt, registration and process specimens. Analyze and interpret laboratory diagnostic test/findings\* Use approved methods and techniques to carry out diagnostic tests/assays\* Review and verification of test results\* Provide technical support to the laboratory veterinarians and guidance to veterinary technologists and assistants. Provide advice on all laboratory technical matters and interpretation of laboratory results\* Participate in the improvement, validation and implementation of new procedures and techniques to ensure the rendering and maintenance of efficient and effective veterinary diagnostic services Implement and ensure maintenance of the laboratory information management system, which would *inter alia*, entail the following\* Implement laboratory quality system and occupational health and safety, which would *inter alia*, entail the following: Participate in the development, and ensure the implementation, of approved standard operating procedures\* Ensure day-to-day adherence to quality assurance measures and other applicable standards and protocols by technical personnel\* Ensure the implementation and maintenance of good laboratory practices, and competence of technical personnel\* Ensure the implementation of occupational health and safety measures\* Maintain infrastructural and environmental conditions that are compatible with the establishing of quality management/ assurance system\* Render administrative and related functions, which would *inter alia*, entail the following: Stock control of the laboratory. Control and maintenance of the laboratory equipment\* Compile and submit monthly and quarterly reports\* Provide inputs into the laboratory operational plan

**ENQUIRIES** : Dr. J Kangumba, tel. (018) 294 - 3232/3



<b><u>POST 16/105</u></b>	:	<b><u>ASSISTANT DIRECTOR: SUPPLY CHAIN MANAGEMENT REF NO: NWREAD (18/04/16)</u></b> Directorate: Ngaka Modiri Molema District Services
<b><u>SALARY</u></b>	:	R311 784 per annum, Level 09
<b><u>CENTRE</u></b>	:	Ngaka Modiri Molema District Services
<b><u>REQUIREMENTS</u></b>	:	An appropriate Degree/ Diploma in Commerce, Accounting or equivalent *Three (3) years working experience in the supply chain Management environment, basic knowledge and understanding of Procurement Policy Framework Act, BBBEE and PFMA *Knowledge of supply chain management framework and asset management *Basic knowledge and understanding of the legislative framework governing the public services *Good communication and listening skills. *Financial management skill *Project management *Computer literacy (MS Word, MS Excel, MS Power-Point) *A valid driver's license.
<b><u>DUTIES</u></b>	:	Develop and maintain the district procurement plan *Establishment and maintenance of district suppliers database.*Management of the district Supply Chain Management function; (demand, acquisition, inventory) management in compliance with financial and SCM prescripts. *Ensuring effective transport management within the District*Compile monthly, quarterly and annual reports *Ensure effective Asset management *Manage KRAs and workplans of subordinates
<b><u>ENQUIRIES</u></b>	:	Ms P Moletsane, tel. (018) 384 - 1498
<b><u>POST16/106</u></b>	:	<b><u>LECTURER: AGRICULTURAL ECONOMICS REF NO: NWREAD (19/04/16)</u></b> Structured Agricultural Training and Empowerment
<b><u>SALARY</u></b>	:	R262 272 per annum, Level 08
<b><u>CENTRE</u></b>	:	Potchefstroom Veterinary Laboratory
<b><u>REQUIREMENTS</u></b>	:	NQF level 8 Qualifications in Agricultural Economics or Equivalent 3 years post qualifications experience in an Agricultural Production Economics sector* Proven experience and ability of conducting scientific research* Proof of contribution towards or publishing Scientific Agricultural Economics papers* Computer literacy (MS office software packages)* Valid unendorsed Code EB Drivers Licence* Fluency in English
<b><u>DUTIES</u></b>	:	Plan, design and improve Agricultural Economics course material* Present lectures in micro and macro Agricultural Economics and related disciplines* Render technical support and assist in all Agricultural Economics functions of the College* Conduct students practical training on Agricultural Production Economics* Manage and oversee second and third year students seminars and research work* Continuous Comprehensive Students Assessment and Evaluation.
<b><u>ENQUIRIES</u></b>	:	Mr L Thovhakale, tel. (018) 299 - 6739
<b><u>POST 16/107</u></b>	:	<b><u>LECTURER: INFORMATION AND COMMUNICATION TECHNOLOGY REF NO: NWREAD (22/04/16)</u></b>
<b><u>SALARY</u></b>	:	R262 272 per annum, Level 08
<b><u>CENTRE</u></b>	:	Taug Agricultural College
<b><u>REQUIREMENTS</u></b>	:	NQF level 8 Qualifications in Information Technology or Computer Science OR Equivalent* 3 years post qualifications experience in an ICT environment* Proven N+and A+ experience (Qualifications will serve as an added advantage)* Valid unendorsed Code EB Drivers Licence* Fluency in English.
<b><u>DUTIES</u></b>	:	Management of the Student Computer LAB* Present theory and practical ICT training to first, second and third year students* Improve and Maintain the College Website* Develop and maintain the College Student Admin System and related Applications* Render technical ICT support to the College staff and students* Continuous Comprehensive Students Assessment and Evaluation.
<b><u>ENQUIRIES</u></b>	:	Ms. P Matlhoko, tel. (053) 994 - 9800/1
<b><u>POST 16/108</u></b>	:	<b><u>LECTURER: AGRICULTURAL ECONOMICS REF NO: NWREAD (23/04/16)</u></b>
<b><u>SALARY</u></b>	:	R262 272 per annum, Level 08
<b><u>CENTRE</u></b>	:	Taug Agricultural College

<b><u>REQUIREMENTS</u></b>	:	NQF level 8 Qualifications in Agricultural Economics or Equivalent 3 years post qualifications experience in an Agricultural Production Economics sector* Proven experience and ability of conducting scientific research* Proof of contribution towards or publishing Scientific Agricultural Economics papers* Computer literacy (MS office software packages)* Valid unendorsed Code EB Drivers Licence* Fluency in English
<b><u>DUTIES</u></b>	:	Plan, design and improve Agricultural Economics course material* Present lectures in micro and macro Agricultural Economics and related disciplines* Render technical support and assist in all Agricultural Economics functions of the College* Conduct students practical training on Agricultural Production Economics* Manage and oversee second and third year students seminars and research work* Continuous Comprehensive Students Assessment and Evaluation.
<b><u>ENQUIRIES</u></b>	:	Ms. P Matlhoko, tel. (053) 994 - 9800/1
<b><u>POST 16/109</u></b>	:	<b><u>LECTURER: ARABLE FARMING &amp; RESEARCH METHODOLOGY REF NO: NWREAD (24/04/16)</u></b>
<b><u>SALARY</u></b>	:	R262 272 per annum, Level 08
<b><u>CENTRE</u></b>	:	Taung Agricultural College
<b><u>REQUIREMENTS</u></b>	:	NQF level 8 Qualifications in Agriculture specialising in Irrigation and/or Soil Science OR Equivalent* 3 years post qualifications experience in a large scale or commercial Irrigated Crop Production or Training environment* Proven experience and ability of conducting scientific research* Proof of contribution towards or publishing Scientific Agricultural Irrigation or related papers* Computer literacy (MS office software packages)* Valid unendorsed Code EB Drivers Licence* Fluency in English.
<b><u>DUTIES</u></b>	:	Plan, design and improve Irrigation Training course material* Present lectures in Irrigation and Agronomy disciplines* Render technical support and assist in all Irrigation infrastructure management matters at the College* Present practical irrigation training to students and farmers* Manage and oversee second and third year students seminars and research work* Continuous Comprehensive Students Assessment and Evaluation.
<b><u>ENQUIRIES</u></b>	:	Ms. P Matlhoko, tel. (053) 994 - 9800/1
<b><u>POST 16/110</u></b>	:	<b><u>LECTURER: SOIL SCIENCE REF NO: NWREAD (25/04/16)</u></b>
<b><u>SALARY</u></b>	:	R262 272 per annum, Level 08
<b><u>CENTRE</u></b>	:	Taung Agricultural College
<b><u>REQUIREMENTS</u></b>	:	NQF level 8 Agricultural Qualifications with Soil Science as a passed Major Subject up to the Fourth Year of Study* 3 years post qualifications experience executing Soil Science duties* Proven experience and ability of conducting scientific research* Proof of contribution towards or publishing Scientific Soil Science papers or equivalent* Computer literacy (MS office software packages)* Valid unendorsed Code EB Drivers Licence* Fluency in English.
<b><u>DUTIES</u></b>	:	Plan, design and improve Soil Science course material* Establishment and management of the College's Profile pits* Analysis and interpretation of Soil Samples and fertilizer recommendations* Contribution towards the management of the Water and Soil Science LAB* Present lectures in Soil Science related disciplines* Render technical support to the College and the College farm in Soil Science related activities* Conduct students practical training on Agricultural Production Economics* Manage and oversee second and third year students seminars and research work* Continuous Comprehensive Students Assessment and Evaluation.
<b><u>ENQUIRIES</u></b>	:	Ms. P Matlhoko, tel. (053) 994 - 9800/1
<b><u>POST 16/111</u></b>	:	<b><u>LECTURER: SOIL SCIENCE REF NO: NWREAD (26/04/16)</u></b>
<b><u>SALARY</u></b>	:	R262 272 per annum, Level 08
<b><u>CENTRE</u></b>	:	Taung Agricultural College
<b><u>REQUIREMENTS</u></b>	:	NQF level 8 Agricultural Qualifications with Soil Science as a passed Major Subject up to the Fourth Year of Study* 3 years post qualifications experience executing Soil Science duties* Proven experience and ability of conducting scientific research* Proof of contribution towards or publishing Scientific Soil

<b><u>DUTIES</u></b>	:	Science papers or equivalent* Computer literacy (MS office software packages)* Valid unendorsed Code EB Drivers Licence* Fluency in English. Plan, design and improve Soil Science course material* Establishment and management of the College's Profile pits* Analysis and interpretation of Soil Samples and fertilizer recommendations* Contribution towards the management of the Water and Soil Science LAB* Present lectures in Soil Science related disciplines* Render technical support to the College and the College farm in Soil Science related activities* Conduct students practical training on Agricultural Production Economics* Manage and oversee second and third year students seminars and research work* Continuous Comprehensive Students Assessment and Evaluation.
<b><u>ENQUIRIES</u></b>	:	Ms. P Matlhoko, tel. (053) 994 - 9800/1
<b><u>POST 16/112</u></b>	:	<b><u>AGRICULTURAL TRAINING OFFICER: FOOD TECHNOLOGY REF NO: NWREAD (27/04/16)</u></b> KGORA Farmer Training Centre
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R262 272 per annum, Level 08 Kgora Farmer Training Centre, Ramatlabama NQF level 8 Qualifications in Food Technology OR Equivalent 3 years post qualifications experience in a food processing and value adding environment* Proven experience of large scale food processing and training* Computer literacy (MS office software packages)* Valid unendorsed Code EB Drivers Licence* Fluency in English
<b><u>DUTIES</u></b>	:	Manage the Food Processing LAB* Plan, design and improve the Centre's Food Processing and Value Adding manuals* Conduct Food Processing and Value Adding theory and practical training to farmers* Supervise the Kitchen and Dining Hall at the Centre* Design menus and manage the implementation thereof.
<b><u>ENQUIRIES</u></b>	:	Ms. P Chabeli, tel : (018) 396 – 0005
<b><u>POST 16/113</u></b>	:	<b><u>STATE ACCOUNTANT REF NO: NWREAD (11/04/16)</u></b>
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R211 194 per annum, Level 07 Mahikeng – Head Office Degree or National Diploma in Commerce/ Auditing/ Accounting* Previous exposure to Auditing and or Internal Control Environment* Knowledge of Supply Chain Management Framework and Financial Systems* Understanding of PFMA, PPPFA and Treasury Regulations* Computer literacy* Driver's licence*Interpersonal skills* Written and verbal communication skills.
<b><u>DUTIES</u></b>	:	Identify, develop and implement sustainable agricultural production programmes*Render agricultural extension services to internal and external clients *Provide agricultural advisory services to organised agriculture and other agricultural stakeholders*Provide support & guidance to agricultural advisors* Perform administrative functions related to the job.
<b><u>ENQUIRIES</u></b>	:	Mr. O. Motshwane, tel. (018) 389 – 5203
<b><u>POST 16/114</u></b>	:	<b><u>ADMIN OFFICER: MARKETING AND STUDENT AFFAIRS 2 POSTS REF NO: NWREAD (21/04/16)</u></b>
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R211 194 per annum, Level 07 Potchefstroom College of Agriculture and Taung College of Agriculture NQF Level 7 Qualifications in Commerce, Social Work, or Psychology or At least 1 year Applicable and Relevant Experience of working within the Student Management or Higher Education* Minimum Code EB Drivers License and Ability to drive a Motor vehicle* Fluency in English and Setswana* Proof of Information & Communication Technology Skills.
<b><u>DUTIES</u></b>	:	Management of Student Campus Life* Enforcement of College Rules and Regulations* Supervision of Hostel Wardens* Planning and Management of Students Extra-mural and Sports Activities* Planning and Management of the College Marketing and Students recruitment Drive.
<b><u>ENQUIRIES</u></b>	:	Mr L Thovhakale, tel. (018) 299 - 6739

**POST 16/115** : **AGRICULTURAL TECHNICIAN REF NO: NWREAD (20/04/16)**

**SALARY** : R171 069 per annum, Level 06

**CENTRE** : Potchefstroom College of Agriculture

**REQUIREMENTS** : NQF level 6 Diploma in Mixed Agriculture plus any B Degree in Agriculture specializing in any field of either Arable Farming and Animal Husbandry\* 1 year post qualifications experience in any field of Arable Farming or Animal Husbandry industry\* Proven experience and ability of operating various farm implements and machinery\* Computer literacy (MS office software packages)\* Valid unendorsed Code EB Drivers Licence\* Fluency in English plus Afrikaans and/or Setswana.

**DUTIES** : Day to day management of the Colleges' Practical Training Enterprises\* Supervision of Other Technicians and Foremen in different Units\* Prepare and Conduct practical training sessions\* Function as a Custodian of all College's Practical Training Infrastructure\* Continuous updating of Practical Training syllabi in line with the college curriculum\* Conduct students scheduled Practical Training assessments.

**ENQUIRIES** : Mr L Thovhakale, tel. (018) 299 - 6739