



**the dpsa**

**Department:  
Public Service and Administration  
REPUBLIC OF SOUTH AFRICA**

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File: 17/5/P  
17/8/P  
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## TO HEADS OF DEPARTMENTS AND PROVINCIAL ADMINISTRATIONS

### FINANCIAL MANUAL FOR PURPOSES OF THE CALCULATION AND APPLICATION OF ALLOWANCES AND BENEFITS

1. With due consideration to the general salary adjustment of agreed to in PSCBC Resolution 1 of 2012, changes in the applicable CPI indexes and projected CPI, the Minister for Public Service and Administration determined in terms of sec 3(5)(c) of the Public Service Act, 1994, as amended, the adjustment of the allowances/rates depicted in the attached Financial Manual. The allowances/rates are effective from the dates indicated in the Financial Manual.
2. The Financial Manual has been updated to also reflect the latest tariffs in respect of the subsistence and camping allowances as well as the Special Daily Allowances for official visits.
3. A copy of the Financial Manual is attached for ease of reference. It is also available on the dpsa web site at [http://www.dpsa.gov.za/cos\\_documents.asp](http://www.dpsa.gov.za/cos_documents.asp).
4. Expenditure resulting from the adjusted tariffs and allowances must be met from departmental budget allocations.

for DIRECTOR-GENERAL  
DATE:

  
2012/08/15

Circular Financial Manual 2012V2.doc

Staatsdiens en Administrasie . Ditirelo tsa Puso le Tsamaiso . Ditshebeliso tsa Mmuso le Tsamaiso . uMnyango wemiSebenzi kaHulumeni nokuPhata

Muhasho wa Tshumelo ya Muvuso na Vhulanguli . Kgoro ya Ditirelo tša Mmušo . Ndzawulo ya Vutirela-Mfumo na Valawuri

LiTiko le Tebasebenti baHulumende nekuPhatsa . ISebe leNkonzo kaRhulumente noLawulo . UmNyango wemiSebenzi kaRhumende nokuPhata