



the dpsa

Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

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File : 21/1/R

ALL HEADS OF DEPARTMENTS LABOUR RELATIONS PRACTITIONERS

Labour Relations Circular 1 of 2008

DISCIPLINE OF PUBLIC SERVANTS WHO UNLAWFULLY RECEIVED SOCIAL GRANTS

1. Since 06 September 2007 files received from the Special Investigating Unit pertaining to the above mentioned cases have been distributed by the DPSA to national departments and by Premiers' Office to provincial departments. It has come to my attention that most of the affected departments are either finalising the disciplinary cases at a slow rate or not dealing with them at all. This makes it extremely difficult to draw reports for accounting purposes to the interested structures and relevant authorities.
2. The Minister for the Public Service and Administration (MPSA) is, from time to time, required to respond to parliamentary questions on the status of public servants who unlawfully received social grants. This department cannot afford to be reactive and manually gather information in the form of circulars to provinces and national departments every time parliamentary questions arise in this regard. Gathering information manually has proved to be ineffective and time consuming. Labour Relations Officers in affected departments have therefore been requested on numerous occasions to report to the DPSA on a monthly basis in the form of a reporting template provided to them (provincial department to report via the Premiers' Office). With a few exceptions departments are failing to report on their cases.
3. Please be informed that failure to provide information in this regard could be construed as non-compliance in accordance with the provisions of section 16A of the Public Service Act, 1994 (as amended).
4. In terms of these provisions, you are requested to ensure that your department –
 - (a) finalises the cases submitted to it as a matter of urgency; and

(b) reports to the DPSA as per the attached reporting template on a monthly basis – reports to reach Ms Dorothy Ngqolombe at 012-336 1047 e-mail dorothy@dpsa.gov.za by the first week of each month.

5. Your co-operation will be appreciated.



DIRECTOR GENERAL

DATE: 18/6/08