



the dpsa

Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

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**TO HEADS OF NATIONAL DEPARTMENTS, OFFICES OF PREMIERS AND
GOVERNMENT COMPONENTS**

**MEETING OF THE STEERING COMMITTEES ON HUMAN RESOURCE
MANAGEMENT AND DEVELOPMENT: 11 AND 12 JUNE 2009**

1. The attached circular dated 14 August 2008 of this Department regarding the system of steering committees, refers. The next meeting of the steering committees with national departments, provincial administrations and government components will be held on 11 to 12 June 2009.
2. The meeting will take place at the Kopanong Hotel and Conference Centre, Benoni (see the attached directions). The programme to be followed entails that a plenary session be held first during which matters of a transverse nature will be discussed. This will be followed by three separate break-away sessions on the following basis:
 - 2.1 Break-away group A: Employment Practices and Career Management and Senior Management Service Steering Committee
 - 2.2 Break-away group B: Human Resource Planning and Human Resource Development Steering Committee
 - 2.3 Break-away group C: Employee Health and Wellness and Diversity Management Steering Committee
3. The programme for the plenary session is attached and the programmes for the respective break-away sessions will be made available in due course.
4. It will be appreciated if your Department/Office of the Premier/Government Component can participate in the event. Departments, Offices of Premiers and Government Components are for practical reasons restricted to three delegates each; the purpose being to *inter alia* ensure that each Department, Provincial Administration and Government Component can be represented in each of the three break away sessions. Delegates should preferably be from the Senior Management Service as they will be required to engage and contribute at a strategic level to the matters that will be discussed. The particulars (including

contact details) of the delegates who will attend the event as well as an indication in which break-away session each delegate will participate, must be provided to Ms Nomsa Khosa whose contact details appear above by not later than 15 May 2009 please. The attached "Confirmation form" must be used for this purpose.

5. Your co-operation in the aforementioned regard will be highly appreciated. My Department will liaise directly with the nominated delegates on the matters relating to the event. Pre-reading material will, where appropriate, be forwarded to the delegates in due course.



DIRECTOR-GENERAL

DATE: 23 April 09



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PROGRAMME

JOINT MEETING OF THE STEERING COMMITTEES ON HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT WITH NATIONAL DEPARTMENTS, PROVINCIAL ADMINISTRATIONS AND GOVERNMENT COMPONENTS

11 – 12 JUNE 2009

VENUE: Kopanong Hotel and Conference Centre, 23 Glen Gory Road, Benoni

THEME: HRM DEVELOPMENTS DURING 2009

PURPOSE OF THE EVENT

To-

- Discuss noteworthy developments expected in human resource management in the Public Service during 2009
- Communicate and debate specific new policy initiatives by the **dpsa's** Branch: Human Resource Management and Development
- Analyse the implications for departmental human resource components

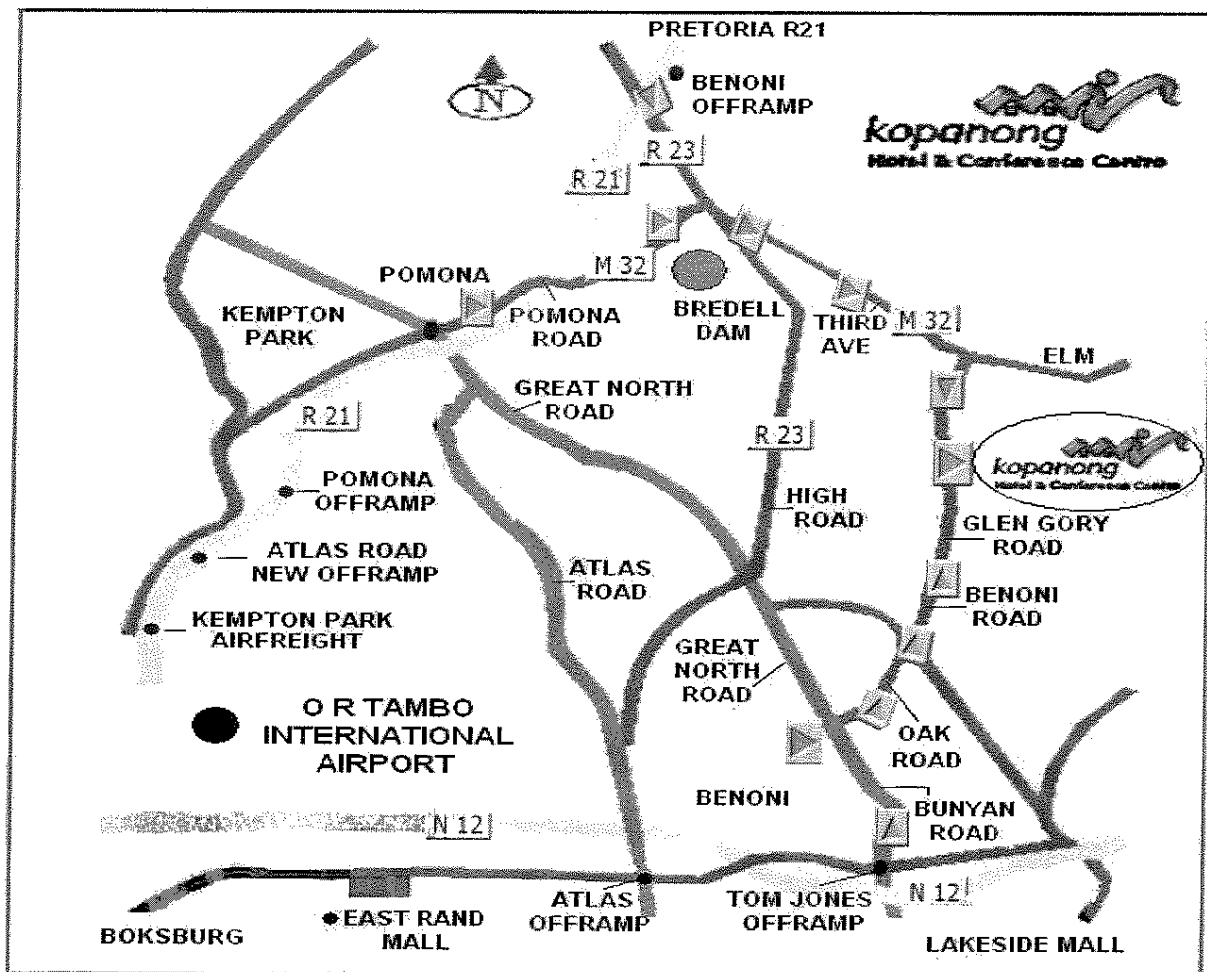
TIME	ITEM	RESPONSIBILITY
DAY 1: 11 JUNE 2009		
09:00-09:30	Arrival and refreshments	Delegates
09:30-09:45	Opening	Ms Collette Clark , Deputy Director-General: Human Resource Management and Development (DPSA)
09:45-10:30	<ul style="list-style-type: none">• Expected noteworthy developments in human resource management during 2009• Overview of the planned outputs for 2009 by the Branch: Human Resource Management and Development	Ms Collette Clark , Deputy Director-General: Human Resource Management and Development (DPSA)
10:30-11:00	BREAK	

TIME	ITEM	RESPONSIBILITY
11:00-12:30	<ul style="list-style-type: none"> Monitoring and evaluation: Implementation of strategic frameworks Occupational qualifications framework : Implications for human resource management 	DPSA and external speaker
12:30-13:15	LUNCH	
13:15-15:45*	Break away sessions of steering committees: <ul style="list-style-type: none"> Group A: Employment Practice and Career Management Group B: Human Resource Planning and Human Resource Development Group C: Employee Health and Wellness and Diversity Management 	Delegates
DAY 2: 12 JUNE 2009		
08:30-09:00	Arrival and refreshments	Delegates
09:00-10:30	Break away sessions continue	Delegates
10:30-11:00	BREAK	
11:00-12:30	<ul style="list-style-type: none"> Break away sessions continue Closure (in each break away session) 	Delegates
12:30	LUNCH and departure	

* There will be a refreshment break at 14:30

KOPANONG HOTEL & CONFERENCE CENTRE

243 Glen Gory Road, Norton Estates, Benoni - Tel: 011 749 0000



From Pretoria

Take the R21 (South) Highway towards O R Tambo International Airport, take the Benoni off-ramp, turn left at the top of the off-ramp, follow the road to the traffic light, at the Engen garage turn left onto the M32, go through three sets of traffic lights and a stop street, at the stop street keep straight, \pm 400 meters after the stop street turn right into Glen Gory Road, Kopanong Hotel is 400 meters down Glen Gory Road on your left.

From Johannesburg

Take the most convenient route towards O R Tambo International Airport (R24 Highway), then follow the R21 (North) Highway towards Pretoria, pass the Kempton Park & Atlas off-ramps and take the third off-ramp after the Airport, being Pomona. Turn right at the top of the off-ramp at the traffic light, follow the M32 for 8.5km, (you will go through four sets of traffic lights and a stop street), at the stop street keep straight, \pm 400 meters after the stop street turn right into Glen Gory Road, Kopanong Hotel is 400 meters down Glen Gory Road on your left.

N12 East

Take the N12 to Benoni, pass the East Rand Mall Shopping Centre, pass the Atlas Road off-ramp and take the next off-ramp, Tom Jones. Turn left at the traffic light (you are now in Bunyan Road which becomes the Great North Road). Proceed with the Great North Road (3 km), at the 7th traffic light (this includes one pedestrian light), turn right into Oak Street. Go through 2 4-way stops and pass the Oakfield's Pick 'n Pay Shopping Centre on your right hand side. Keep travelling straight on Oak Street, the road name changes to Benoni Road, which becomes Glen Gory road. From this traffic light at the BP Station, Kopanong Hotel is 4km down the road on your right.