



**the dpsa**

Department:  
Public Service and Administration  
REPUBLIC OF SOUTH AFRICA

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**TO ALL HEADS OF DEPARTMENT OF NATIONAL AND PROVINCIAL DEPARTMENTS  
AND GOVERNMENT COMPONENTS**

**DELEGATIONS IN TERMS OF THE PUBLIC SERVICE REGULATIONS, 2016**

In the circular dated 7 April 2016, I have communicated that the effective date of the repeal and replacement of Public Service Regulations, 2001 with Public Service Regulations, 2016 (PSR, 2016) shall be a later date to be determined by the Minister for the Public Service and Administration.

The PSR, 2016 would require the approval and resigning of the PSR delegation registers by Executive Authorities and Heads of Department after the PSR, 2016 comes into force.

The Department of Public Service and Administration prepared templates for the PSR, 2016, to assist Departments and Government Components with preparing delegation registers. The templates are available on the website at the following link:

[http://www.dpsa.gov.za/dpsa2g/delegation\\_documents.asp](http://www.dpsa.gov.za/dpsa2g/delegation_documents.asp).

Please note that the delegation templates have been prepared in accordance with the minimum levels of delegations approved by Cabinet in 2013. The columns designation / post level delegated to and the delegation conditions and limitations may be customised to reflect the Department's context.

Departments should endeavour to approve and sign PSR delegations as soon as possible after the PSR, 2016 comes into force. Please contact Mr E Geldenbloem at [Etienne@dpsa.gov.za](mailto:Etienne@dpsa.gov.za) or 0825667921 for any enquiries or support.

**MR MASHWAHLE DIPHOFA**  
**DIRECTOR-GENERAL**

**DATE:** 07/07/2016