



the dpsa

**Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA**

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Ref:	17/13/P		

TO ALL HEADS OF NATIONAL/ PROVINCIAL DEPARTMENTS AND PROVINCIAL ADMINISTRATIONS

(FOR ATTENTION: PROVINCIAL AND DEPARTMENTAL TASK TEAMS)

DISTRIBUTION OF ADDITIONAL APPLICATION FORMS AND ANNOUNCEMENT ON THE CLOSING DATE FOR SUBMISSION OF APPLICATION FORMS

1. We refer to the previous communication under circular 17/13/P dated 13 July 2010.
2. This department confirms receipt of additional application forms as requested by various provincial departments and task teams. We are in a process of distributing these application forms. You are advised to contact Ms Gladys Mkhwanazi or Rene de Wit for further assistance in this regard.
3. The dpsa is still in possession of a number of application forms reserved for national departments that have not been collected. National departments are advised to arrange for collection of these applications as indicated in the previous circular. In the event that these applications are not collected by end of September 2010, will be distributed to those provincial departments or task teams that have demonstrated need.
4. For purposes of evaluating progress by task teams, it is requested that each provincial task team should indicate in a report, a full reckon of the number of forms distributed to departments; the number of application forms completed; and the number of forms submitted to the PSCBC as per the agreed process.

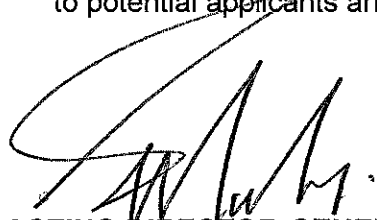
Staatsdiens en Administrasie . Ditirelo tsa Puso le Tsamaiso . Ditshebeltso tsa Mmuso le Tsamaiso . uMnyango wemiSebenzi kaHulumeni nokuPhata

Muhasho wa Tshumelo ya Muvuso na Vhulanguli . Kgoro ya Ditirelo tsa Mmušo . Ndzawulo ya Vutirela-Mfummo na Valawuri

LiTiko le Tebasebenti baHulumende nekuPhatsa . ISebe leNkonzo kaRhulumente noLawulo . UmNyango wemiSebenzi kaRhulumente nokuPhata

In other words, we require a full reconciliation to appropriately determine future need and supply. Task teams are requested to furnish complete progress reports and reconciled statistical information as indicated above to the PSCBC not later than 31 August 2010 to enable the dpsa to motivate for the extension of the closing date. *Completed application forms should not be submitted to the dpsa or to the GEPF.*

5. The approaching closing date for submission of applications has been noted. We therefore urge the departments and task teams not to despair. The dpsa undertakes to formally motivate for the extension of the closing date through the prevailing processes in the PSCBC once the current round of wage negotiations is concluded. We therefore advise departments and task teams to work beyond the current stipulated closing date and to accept all application forms until such time the new closing date has been formally communicated. We further request that task teams should accordingly communicate this message as widely as possible to avoid panic to potential applicants and beneficiaries.



ACTING DIRECTOR-GENERAL

DATE: 26/08/2010