

FREE STATE PROVINCE

DEPARTMENT OF THE PROVINCIAL TREASURY

SERVICE DELIVERY IMPROVEMENT PLAN (SDIP): 2007/08 FINANCIAL YEAR

VISION: A LEADING CHANGE AGENT FOR IMPROVED ECONOMIC GROWTH AND SOCIAL EQUITY THROUGH PRUDENT FINANCIAL MANAGEMENT

MISSION: RENDER TIMEOUS AND RESPONSIVE SERVICE DELIVERY TO CLIENTS THROUGH:

- enforcing the implementation of the Public Finance Management Act;
- preparation of sound and sustainable provincial budgets;
- promotion and monitoring of the sustainability of local government budgets;
- sound management of departmental and provincial government's financial assets and liabilities;
- promotion of sound supply chain management practices;
- optimisation of provincially collected revenue;

IS THIS A KEY SERVICE THAT NEEDS IMPROVEMENT?

Function?

KEY SERVICE TO BE RENDERED	SERVICE BENEFICIARY	CURRENT STANDARD		DESIRED STANDARD	
<p>Assessment and analysis of key provincial socio-economic variables</p> <p>R/A?</p>	<ul style="list-style-type: none"> Provincial Departments Provincial Public Entities Municipalities 	<p>Quantity:</p>	<p>Publication of provincial socio-economic review as part of annual provincial budget statements</p>	<p>Quantity:</p>	<ul style="list-style-type: none"> Publication of more comprehensive provincial socio-economic review as part of annual provincial budget statements Annual update of provincial social accounting matrix (SAM) Annual publication of provincial economic review

		<p><u>Quality (professional standard):</u></p> <ul style="list-style-type: none"> • Consultation 	<p>Statistics SA</p>	<p><u>Quality (professional standard):</u></p> <ul style="list-style-type: none"> • Consultation 	<ul style="list-style-type: none"> • Statistics SA • Annual review workshops with provincial departments/public entities to assess socio-economic impact of services delivered • Institution of consultative processes to inform the development of a provincial labour market database • Consultation with sector role-players and stakeholders to inform update of SAM table and analysis report
		<ul style="list-style-type: none"> • Access 	<p>Published budget statements available at designated libraries and on departmental website</p>	<ul style="list-style-type: none"> • Access 	<p>Following documents to be available at designated libraries and on departmental website:</p>

					<ul style="list-style-type: none"> -More comprehensive provincial socio-economic review as part of provincial budget statements - social accounting matrix -provincial economic review
		<ul style="list-style-type: none"> • Courtesy 	Ad hoc processes to solicit information from economic sectors	<ul style="list-style-type: none"> • Courtesy 	Formal annual planning process to allow for structured engagement with relevant role-players and stakeholders

		<ul style="list-style-type: none"> • Openness and Transparency 	Ad hoc processes to create awareness of about published information	<ul style="list-style-type: none"> • Openness and Transparency 	Create awareness of formal planning process to enable inclusion of external input in finalisation of publications
		<ul style="list-style-type: none"> • Information 	Ad hoc processes to obtain necessary information to publish provincial socio-economic review as part of budget statements	<ul style="list-style-type: none"> • Information 	Ongoing processes to identify informational needs and possible sources in line with annual planning cycle and targeted publication dates
		<ul style="list-style-type: none"> • Redress 	Ad hoc	<ul style="list-style-type: none"> • Redress 	Ensure effective participation in provincial processes to draw IDP's, LED's (of municipalities), and infrastructure delivery planning processes, to ensure allocation of public resources in line with socio-economic priorities

					<ul style="list-style-type: none"> • Use budget bilaterals as forum to address deviations and non-alignment
		<ul style="list-style-type: none"> • Value for money 	Within budget	<ul style="list-style-type: none"> • Value for money 	<p>All operations to be executed within budget</p> <ul style="list-style-type: none"> • Ensure effective networking with institutions publishing socio-economic data (Statistics SA., Reserve bank, Dept of labour, Tertiary institutions, etc) to avoid duplication of effort in gathering, evaluating and publishing statistical information
		<u>Time:</u>	In time for publication as part of budget statements (end February)	<u>Time:</u>	In line with budget planning cycle with final publication date of end February 2008
		<u>Cost:</u>	Voted budget for sub-programme	<u>Cost:</u>	Voted budget for sub-programme for 2007/08 (i.e. R 2,0 million)
		<u>Human Resources:</u>	Unit not yet operational	<u>Human Resources:</u>	<ul style="list-style-type: none"> • All available post (8) to be filled • External expertise to be contracted (as per need)

I agree to implement the Service Delivery Improvement Plan for the 2007/08 Financial Year, aimed at improving the assessment and analysis of key provincial socio-economic variables.


Signature (Line manager): (IJ Moses)

Designation: Director-Economic Analysis, in the Chief Directorate: Sustainable Resource Management

Department: Free State Provincial Treasury

Date:

*How many adhere?
 What % of adherence
 is there? Do we
 want?*

KEY SERVICE TO BE RENDERED	SERVICE BENEFICIARY	CURRENT STANDARD		DESIRED STANDARD	
Promote effective adherence to the municipal finance management act (MFMA) 	Delegated Municipalities	Quantity:	Quarterly publication of section 71 financial reports	Quantity:	<ul style="list-style-type: none"> Quarterly publication of section 71 financial reports (end April, July, October 2007 and January 2008) Table published section 71 quarterly reports in provincial legislature
		Quality (Professional Standard): • Consultation	- Municipalities -National Treasury	Quality (Professional Standard): • Consultation	- Municipalities -National Treasury
					- Utilize municipal CFO forum to address identified problems

					- Provincial department of local government and housing
		<ul style="list-style-type: none"> • Access 	Assessment of in-year monitoring reports submitted to national treasury	<ul style="list-style-type: none"> • Access 	Problems of municipalities emanating from reports dealt with through MFMA steering committee & municipal CFO forum
		<ul style="list-style-type: none"> • Courtesy 	Open access through existing structures	<ul style="list-style-type: none"> • Courtesy 	Open access through existing structures
		<ul style="list-style-type: none"> • Openness and Transparency 	Promote awareness through meetings/workshops of informational needs that municipalities need to meet	<ul style="list-style-type: none"> • Openness and Transparency 	Promote awareness through meetings/workshops of informational needs that municipalities need to meet
		<ul style="list-style-type: none"> • Information 	Use formal structures to disseminate information and draw attention to matters relating to non-compliance	<ul style="list-style-type: none"> • Information 	Use formal structures to disseminate information and draw attention to matters relating to non-compliance

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FOR WHICH SERVICE?

		<ul style="list-style-type: none"> • Redress 	Ad hoc through offices of MEC and CEO of Treasury, as need arises	<ul style="list-style-type: none"> • Redress 	Utilize following formal structures and arrangements to address deviation and non-compliance, namely: <ul style="list-style-type: none"> • Joint Treasury/Local Government & Housing Steering Committee established into memo of understanding between the two departments • Municipal CFO Forum • Premier's FOHOD and executive co-ordinating forums
		<ul style="list-style-type: none"> • Value for money 	All operations to be executed within the available budget	<ul style="list-style-type: none"> • Value for money 	All operations to be executed within the available budget
		<u>Time:</u>	All operations executed in line with timelines of departmental performance plan	<u>Time:</u>	All operations executed in line with timelines of departmental performance plan

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		<u>Cost:</u>	Voted budget for Sub-programme	<u>Cost:</u>	Voted budget for sub-programme for 2007/08 (i.e. R7,3 million)
		<u>Human Resources:</u>	Filled Posts	<u>Human Resources:</u>	<p>All available posts to be filled during financial year</p> <ul style="list-style-type: none"> • External expertise to be contracted in if and when needed

I agree to implement the Service Delivery Improvement Plan for the 2007/08 Financial Year, aimed at promoting effective adherence to the Municipal Finance Management Act (MFMA)

Signature (Line Manager): (GG De Wee)

Designation: Director: Norms and Standards (MFMA), in the Chief Directorate: Financial Governance

Department: Free State Provincial Treasury

Date:

*How much?
in infrastructure?*

KEY SERVICE TO BE RENDERED	SERVICE BENEFICIARY	CURRENT STANDARD		DESIRED STANDARD	
<p>Strategic leadership to support effective provincial infrastructure delivery</p> <p><i>FUNCTIONAL RESPONSIBILITY?</i></p>	<p>Provincial infrastructure delivery departments</p>	<p>Quantity:</p>	<ul style="list-style-type: none"> • 4 Quarterly reports to monitor PPP's in province • Publication of PPP delegations 	<p>Quantity:</p>	<ul style="list-style-type: none"> • 4 Quarterly reports to monitor PPP's in province • Participate in finalisation of provincial infrastructure delivery cycle, to inform resource planning and logistics. This includes the establishment of an Infrastructure delivery Improvement Programme, - Management Plan, - Implementation Plan.
	<p>Quality (professional standard):</p> <ul style="list-style-type: none"> • Consultation 	<ul style="list-style-type: none"> - Infrastructure delivery departments - National Treasury 	<p>Quality (professional standard):</p> <ul style="list-style-type: none"> • Consultation 	<ul style="list-style-type: none"> - Infrastructure delivery departments - National Treasury 	

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					- Sustainable resources management chief directorate (within provincial treasury)
		• Access	Open access to relevant officials through telephone, fax, email, meetings and workshop	• Access	Open access to relevant officials through telephone, fax, email, meetings and workshops
		• Courtesy	Open access through existing structures	• Courtesy	Open access through existing structures
		• Openness and transparency	Officials available on daily basis to assist with queries	• Openness and transparency	Officials available on daily basis to assist with queries
		• Information	Free-flow of information through formal structures	• Information	Free-flow of information through formal structures
		• Redress	Ad hoc through provincial steering committee and office of MEC, as need arises	• Redress	Ad hoc through provincial steering committee and office of MEC as need arises

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		• Value for money	All departments to be executed within available budget	• Value for money	All operations to be executed within available budget	(R)
		<u>Time:</u>	Operations executed in line with timelines of departmental performance plan	<u>Time:</u>	All operations executed in line with timelines of: - Provincial infrastructure delivery cycle; and - Departmental performance plan	(R)
		<u>Cost:</u>	Operations funded from (part-of) sub-programme for asset management	<u>Cost:</u>	Operations funded from (part-of) sub-programme for asset management	(R)
		<u>Human Resources:</u>	Filled post	<u>Human Resources:</u>	<ul style="list-style-type: none"> • Filled posts • External expertise to be contracted in if and when needed 	(P)

I agree to implement the Service Delivery Improvement Plan for the 2007/08 Financial Year, aimed at enhancing strategic leadership to support effective provincial infrastructure delivery

Signature (Line Manager): (CJ Hendriks)

Designation: Chief Director-Asset and Liability Management

Department: Free State Provincial Treasury

Date:

I agree with the Service Delivery Improvement Plan for the Free State Provincial Treasury for the 2007/08 Financial Year

Signature (Member of the Executive Council for Finance): (PHI Makgoe)

Date:

I approve the Service Delivery Improvement Plan and Concomitant Financial Implication, where applicable, for the Free State Provincial Treasury for the 2007/08 Financial Year

Signature (CEO: FS Provincial Treasury): (Dr Barlow)

Date: