



**SDIP 2007/08**

DIFFICULT TO GET  
 RELEVANT STDS -  
 NO SERVICE

DOES THIS NEED  
 TO BE INCLUDED?

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KEY SERVICE	SERVICE BENEFICIARY	CURRENT STANDARD		DESIRED STANDARD	
<b>Bid Adjudication - Disqualifications</b>  Provincial Treasury shall advise bidders of disqualifications of their bids within 10 days of closure of bids and reasons thereof.	Service Providers (Bidders)	<b>Quantity:</b>	All Bids	<b>Quantity:</b>	All Bids
		<b>Quality:</b>		<b>Quality:</b>	
		• Consultation	Briefings	• Consultation	Written Correspondence Briefings
		• Access	Bidding Documentation	• Access	Bidding Documentation Disqualification Notice Disqualification Reasons
		• Courtesy		• Courtesy	Written Correspondence
		• Open & Transparency		• Open & Transparency	Disqualification Reasons
		• Information		• Information	
		• Redress		• Redress	
		• Value for Money		• Value for Money	
		<b>Time:</b>		<b>Time:</b>	
<b>Cost:</b>		<b>Cost:</b>			
<b>Human Resources:</b>	9	<b>Human Resources:</b>	17		
<b>Bid Adjudication - Outcome</b>  Provincial Treasury shall advise bidders of the outcome of each tender and why they have not been successful. Bidders requiring further information shall obtain it through the Promotion of Access to Information Act.	Service Providers (Bidders)	<b>Quantity:</b>	All Bids	<b>Quantity:</b>	All Bids
		<b>Quality:</b>		<b>Quality:</b>	
		• Consultation	Briefings	• Consultation	Written Correspondence Briefings
		• Access	Bidding Documentation	• Access	Bidding Documentation Reasons for not being successful
		• Courtesy		• Courtesy	Written Correspondence
		• Open & Transparency		• Open & Transparency	Reasons for not being successful
		• Information		• Information	More information as per PAIA
		• Redress		• Redress	
		• Value for Money		• Value for Money	
		<b>Time:</b>		<b>Time:</b>	
<b>Cost:</b>		<b>Cost:</b>			
<b>Human Resources:</b>	9	<b>Human Resources:</b>	17		

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KEY SERVICE	SERVICE BENEFICIARY	CURRENT STANDARD		DESIRED STANDARD	
<b>Budgeting Processes - Planning</b>  Provincial Treasury shall assist departments with budget processes throughout the financial year.	All Provincial Departments (Votes)	<b>Quantity:</b>	Continuous	<b>Quantity:</b>	Continuous
		<b>Quality:</b>		<b>Quality:</b>	
		• Consultation	Meetings Correspondence Workshops	• Consultation	Meetings Correspondence Workshops
		• Access		• Access	Training Sessions
		• Courtesy		• Courtesy	Support
		• Open & Transparency		• Open & Transparency	
		• Information		• Information	
		• Redress		• Redress	
		• Value for Money		• Value for Money	
		<b>Time:</b>		<b>Time:</b>	
<b>Cost:</b>		<b>Cost:</b>			
<b>Human Resources:</b>	2	<b>Human Resources:</b>	13		
<b>Budgeting Processes - Analysis</b>  Provincial Treasury shall evaluate budget submissions from departments and give feedback within 30 working days on the extent to which these conform to Treasury guidelines.	All Provincial Departments (Votes)	<b>Quantity:</b>	Continuous	<b>Quantity:</b>	Continuous
		<b>Quality:</b>		<b>Quality:</b>	
		• Consultation	Meetings Workshops Correspondence	• Consultation	Meetings Workshops Correspondence
		• Access		• Access	Electronic publication Analysis Feedback
		• Courtesy		• Courtesy	Access to Network
		• Open & Transparency		• Open & Transparency	
		• Information		• Information	
		• Redress		• Redress	
		• Value for Money		• Value for Money	
		<b>Time:</b>		<b>Time:</b>	30 days
<b>Cost:</b>		<b>Cost:</b>			
<b>Human Resources:</b>	13	<b>Human Resources:</b>	13		

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## SDIP 2007/08

KEY SERVICE	SERVICE BENEFICIARY	CURRENT STANDARD		DESIRED STANDARD	
<b>Expenditure Analysis – Monitoring and Reporting</b>  Provincial Treasury shall monitor monthly expenditure of departments and advise accordingly within 5 working days of submission of reports <i>(Handwritten: TASKS or RESPONSIBILITIES)</i>	All Provincial Departments (Votes)	<b>Quantity:</b>	Monthly	<b>Quantity:</b>	Monthly
		<b>Quality:</b>		<b>Quality:</b>	
		• Consultation	Correspondence	• Consultation	Correspondence Meetings Workshops
		• Access		• Access	Response
		• Courtesy		• Courtesy	Support
		• Open & Transparency		• Open & Transparency	
		• Information		• Information	
		• Redress		• Redress	
		• Value for Money		• Value for Money	
		<b>Time:</b>		<b>Time:</b>	5 working days
<b>Cost:</b>		<b>Cost:</b>			
<b>Human Resources:</b>	13	<b>Human Resources:</b>	13		
<b>Municipal Finance – Budgeting Processes Support</b>  Provincial Treasury shall deploy full time financial management officers at all municipalities throughout the province to assist with budget processes <i>(Handwritten: RESPONSIBILITIES)</i>	All Local Municipalities in a District Municipal Demarcation	<b>Quantity:</b>	All (39)	<b>Quantity:</b>	All (39)
		<b>Quality:</b>		<b>Quality:</b>	
		• Consultation	Meetings	• Consultation	Meetings Workshops Brochures
		• Access		• Access	Support
		• Courtesy		• Courtesy	
		• Open & Transparency		• Open & Transparency	
		• Information		• Information	
		• Redress		• Redress	
		• Value for Money		• Value for Money	
		<b>Time:</b>		<b>Time:</b>	
<b>Cost:</b>		<b>Cost:</b>			
<b>Human Resources:</b>	49	<b>Human Resources:</b>	7		

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KEY SERVICE	SERVICE BENEFICIARY	CURRENT STANDARD		DESIRED STANDARD	
<p><i>resp.</i></p> <p><b>Supply Chain Management – Monitoring &amp; Support</b></p> <p>Provincial Treasury shall analyse the Supply Chain Management (SCM) reports of all departments monthly to ensure compliance with SCM regulations and instructions, and feedback given to departments within 10 working days</p>	All Provincial Departments (Votes)	<b>Quantity:</b>	Monthly	<b>Quantity:</b>	Monthly
		<b>Quality:</b>		<b>Quality:</b>	
		• Consultation	Questionnaire	• Consultation	Questionnaire Workshops
		• Access	Feedback	• Access	Feedback
		• Courtesy		• Courtesy	
		• Open & Transparency		• Open & Transparency	
		• Information		• Information	
		• Redress		• Redress	
		• Value for Money		• Value for Money	
		<b>Time:</b>		<b>Time:</b>	10 days
		<b>Cost:</b>		<b>Cost:</b>	
<b>Human Resources:</b>	3	<b>Human Resources:</b>	7		
<p><b>Infrastructure Management – Monitoring and Support</b></p> <p>Provincial Treasury shall analyse departmental Infrastructure monthly reports to ensure proper spending of the infrastructure budget</p>	All Provincial Infrastructure Departments (Votes)	<b>Quantity:</b>	Quarterly	<b>Quantity:</b>	Quarterly
	<b>Quality:</b>		<b>Quality:</b>		
	• Consultation	Meetings Correspondence	• Consultation	Questionnaire Meetings Community Imbizo's Workshops Conferences	
	• Access		• Access	Monthly feedback based on IYM reports	
	• Courtesy		• Courtesy		
	• Open & Transparency		• Open & Transparency		
	• Information		• Information		
	• Redress		• Redress		
	• Value for Money		• Value for Money		
	<b>Time:</b>		<b>Time:</b>		
	<b>Cost:</b>		<b>Cost:</b>		
<b>Human Resources:</b>	3	<b>Human Resources:</b>	5		



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KEY SERVICE	SERVICE BENEFICIARY	CURRENT STANDARD		DESIRED STANDARD	
<p><b>Financial Information Systems – Support</b></p> <p>Provincial Treasury shall provide BAS, PERSAL and LOGIS support to all provincial departments at all times.</p>	<p>All Provincial Departments (Votes)</p>	<b>Quantity:</b>	Continuous	<b>Quantity:</b>	Continuous
		<b>Quality:</b>		<b>Quality:</b>	
		• Consultation		• Consultation	Workshops
		• Access	Telephone User Support	• Access	User Support - Telephone User Support - Physical
		• Courtesy	Reporting interruptions immediately to National Treasury	• Courtesy	Reporting interruptions immediately to National Treasury
		• Open & Transparency		• Open & Transparency	
		• Information		• Information	
		• Redress		• Redress	
		• Value for Money		• Value for Money	
		<b>Time:</b>	As per Need	<b>Time:</b>	As per Need
<b>Cost:</b>	Nil	<b>Cost:</b>	Nil		
<b>Human Resources:</b>	16	<b>Human Resources:</b>	22		

*(Handwritten signature/initials)*